

Say it with data



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NCES Forum & Summer Data Conference

STATS-DC 2005

July 25-29, 2005
Renaissance Mayflower Hotel
Washington, DC

Attention Forum Members

Come and participate in discussions on how to improve the quality and use of elementary and secondary education data. Join other Forum representatives from school districts, state and federal agencies, and national associations in committee and task force work, and participate in roundtable discussions on topics such as decision support systems, performance indicators, and data quality. Learn about the status of ongoing Forum best-practice guides in the areas of virtual education, data quality curriculum, and data elements for school exit codes. Please check the Forum web site at <http://nces.ed.gov/forum> for more information about Forum activities.

Data Conference Highlights

Join us at the NCES Summer Data Conference for networking, updates on federal and national activities affecting data collection and reporting, and information about the best innovations in collecting, reporting, and using education statistics. Researchers, program administrators, and national leaders will share the latest information about national, state, and local statistical and program data initiatives and information policy issues. The activities will include half-day training sessions for fiscal and nonfiscal state Common Core of Data (CCD) coordinators, and a two-day "track" of presentations by national experts in school finance. Other sessions will include up-to-the-minute information about NCES's survey and assessment programs, discussion of how states and districts are responding to the accountability needs of No Child Left Behind, and overviews of state projects in information technology. National efforts to establish data standards and common definitions will also be a topic of discussion. And, of course, there is exciting Washington, DC.

Agenda/Registration Information

Please check the NCES web site for additional information about the July Forum and Summer Data Conference. The agendas for both activities will be updated continually between now and July. To find the information, go to the NCES home page at <http://nces.ed.gov/conferences>, then hit the prominently displayed Forum and Summer Data Conference button. This will take you to meeting agendas and to the online registration form. Remember — information about sessions and schedules will be updated regularly, so check the web site!

Making Your Hotel Reservations

(Please Read Carefully.)

Please refer to the meeting schedule to the right when making your hotel reservation.

Renaissance Mayflower Hotel
1127 Connecticut Avenue NW
Washington, DC 20036
Reservations Phone: 800-468-3571
Hotel Switchboard: 202-347-3000
Fax: 202-776-9182

Please call the Renaissance Mayflower Hotel directly to reserve a sleeping room. You will need to provide a personal credit card number to guarantee your room.

- Reservations for lodging must be made at the hotel prior to Friday, July 1, 2005.
- To receive the group rate, please reference the NCES Meeting room block.
- The hotel is extending the July Forum and Summer Data Conference participants the 2005 federal single per diem rate for the Washington, DC, area for both single and double rooms. (The 2005 single room per diem for Washington, DC, is \$153.00 plus taxes per night.)
- After Friday, July 1, 2005, the hotel will accept sleeping room reservations on a space-available basis only and at a significantly higher rate (approximately \$300.00).
- A surcharge of \$30.00 per person per night will apply to the third and fourth persons occupying a room. Each occupied guestroom may have a maximum of four guests.

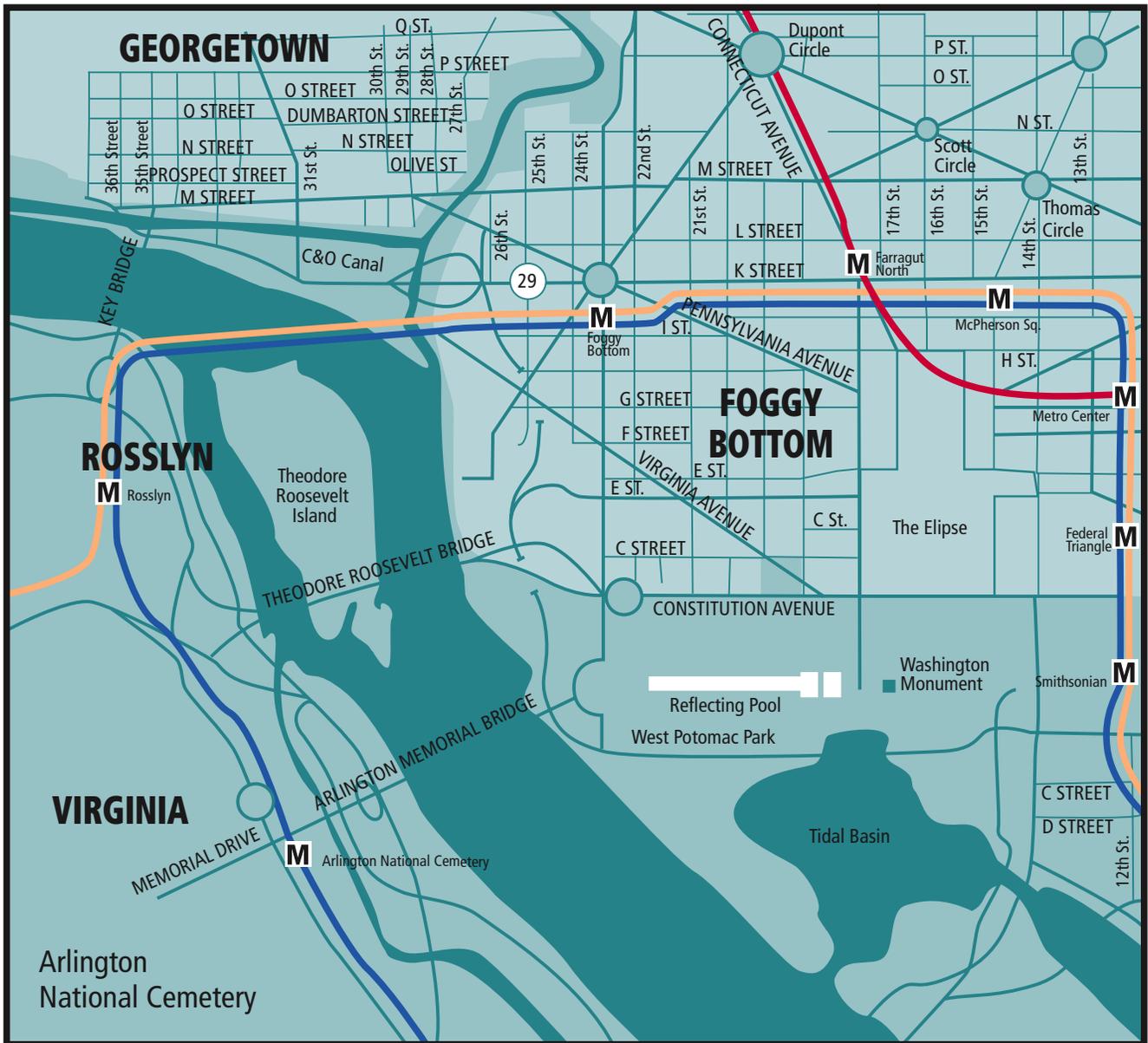
Please note: The meeting room block could sell out prior to the cutoff date of July 1. If the block does sell out, rooms may not be available at the Mayflower and you will have to make a reservation elsewhere. To help ensure you have a room at the conference hotel, make your reservation early.

2005 Schedule of Events

DATES	TIMES	ACTIVITIES
Monday 7/25	7:30 a.m. – 5:00 p.m.	Forum registration
Tuesday 7/26	7:30 a.m. – 5:00 p.m. 7:30 a.m. – 9:00 a.m. 9:10 a.m. – 10:30 a.m. 10:30 a.m. – 4:00 p.m. 4:00 p.m. – 5:00 p.m.	Registration Forum New Members' Orientation Forum Opening Session Forum Committee Meetings Task Force Briefings
Wednesday 7/27	7:30 a.m. – 5:00 p.m. 8:30 a.m. – 10:30 a.m. 8:30 a.m. – 12:15 p.m. 8:30 a.m. – 12:15 p.m. 10:30 a.m. – 12:15 p.m. 1:15 p.m. – 2:15 p.m. 2:30 p.m. – 5:30 p.m. 2:30 p.m. – 5:30 p.m. 2:30 p.m. – 5:30 p.m.	Registration Forum Committee Meetings New Fiscal CCD Coordinator Training New Nonfiscal CCD Coordinator Training Forum Closing Data Conference Opening CCD Fiscal Training CCD Nonfiscal Training Data Conference Concurrent Sessions
Thursday 7/28	7:30 a.m. – 5:00 p.m. 12:00 p.m. – 1:30 p.m.	Registration Data Conference Concurrent Sessions CCD Awards
Friday 7/29	7:30 a.m. – 12:00 p.m.	Data Conference Concurrent Sessions

Want to know more?

- For online registration and regularly updated meeting information, go to <http://nces.ed.gov/conferences>
- To learn more about the National Forum on Education Statistics, visit <http://nces.ed.gov/forum>
- CCD Coordinators should check the Coordinators' Corner at <http://nces.ed.gov/CCD>



Getting There by Car

From the North via I-95 (New York, Baltimore) or Baltimore/ Washington International (BWI) Airport

Take I-95 South towards Washington, DC. Take the I-495 West exit toward Rockville/Silver Spring. Take Exit 33 Connecticut Avenue South towards Chevy Chase. Follow Connecticut Avenue for approximately 7 miles. The Mayflower is located on the left at Connecticut Avenue and DeSales Street between M and L Streets.

From the North via I-270 (Frederick, Gaithersburg)

Take I-270 South to I-495 South towards Virginia. Take the George Washington Parkway exit. Take the Theodore Roosevelt Bridge (US Route 50) exit. Cross the bridge and stay in the left lane. Follow signs to E Street. Continue on E Street and turn left onto 17th Street. 17th Street turns into Connecticut Avenue after crossing K Street. The hotel is located 1½ blocks up on the right.

From the South/Richmond or Reagan National Airport

Take I-95 North towards Washington, DC. Take the I-395 North exit and stay in the left lane. Follow signs to the 14th Street

Bridge/Route 1 North exit. Cross the 14th Street Bridge and stay in the far left lane. Follow 14th Street for approximately 10 blocks, and turn left on K Street into the service lane on the right. Turn right onto Connecticut Avenue. The hotel is located 1½ blocks up on the right.

If traveling from Reagan, exit the airport by following signs to Washington. Take the 14th Street Bridge/Route 1 North exit and continue to follow the directions above.

From the West or Dulles International Airport: all hours except 6:30 a.m. – 9:00 a.m. Monday–Friday*

Follow the signs to I-66 East towards Washington, DC. Follow I-66 East to the Theodore Roosevelt Bridge (US Route 50). Cross the bridge and stay in the left lane. Follow signs to E Street. Continue on E Street and turn left onto 17th Street. 17th Street turns into Connecticut Avenue after crossing K Street. The hotel is located 1½ blocks up on the right.

*HOV Restrictions: I-66 East, 6:30 a.m. – 9:00 a.m., Monday–Friday, minimum of two passengers during morning rush hour.

Alternate Directions: Take the Dulles Access Road to I-495 North towards Baltimore. Take the George Washington Parkway exit to the Theodore Roosevelt Bridge and continue to follow the directions above.

Parking: The Renaissance Mayflower Hotel has no parking garage, but offers valet parking for approximately \$26.00 per day.

By Metro

Farragut North (Red Line)

The Renaissance Mayflower Hotel is located 1½ blocks from the Farragut North Metro Station. When getting off the subway car, take the escalator marked L Street at the far end of the platform (not the center escalator). The escalator will bring you to the corner of L Street and Connecticut. At street level, follow the sidewalk to the right ½ block. The hotel will be on your right.

To get to the Farragut North Metro Station from Reagan National Airport, take the Yellow Line north to the Gallery Place Metro Station and transfer onto the Red Line heading toward Shady Grove. The Farragut North Station is the second stop from the Gallery Place Station.

Farragut West (Orange/Blue Lines)

The Farragut West Metro Station is approximately 2½ blocks from the Mayflower. Upon arrival at the station, take the escalator marked 17th Street. At street level, walk down K Street to Connecticut Avenue. Cross Connecticut Avenue. (At the Connecticut Avenue/K Street corner, you will see the sign for the Farragut North Metro Station.) Turning to your left, walk 1½ blocks up Connecticut Avenue to the hotel.

By SuperShuttle

The SuperShuttle provides service from all three local airports (BWI Airport, Reagan National Airport, and Dulles International Airport). No reservations are needed when taking the SuperShuttle from the three local airports to Washington, DC, hotels. Read below for specific information for each airport. Private shuttle arrangements can be made at a higher cost. The telephone number is 800-BLUEVAN. *For your return service, please contact the concierge desk at the Renaissance Mayflower Hotel to make your shuttle or taxi arrangements. The hotel provides a number of options for your return.*

To/From Reagan National Airport

No reservations are needed when taking the SuperShuttle from Reagan National Airport to Washington, DC, hotels. The shuttle picks up passengers outside the Northwest, United, American, and Delta terminals. Walk out of the terminal to the taxi stand area and look for the onsite SuperShuttle representative. Pickups are scheduled every 15 to 30 minutes. After 12:00 a.m., call 800-BLUEVAN and press 1 for dispatch.

To/From Baltimore/Washington International Airport

No reservations are needed when taking the SuperShuttle from BWI Airport to the hotel. To catch the SuperShuttle, go to the lower level and follow signs to the SuperShuttle desk located between bag claim areas 6 and 7. The ticket counter is open from 6:00 a.m. - 2:00 a.m. The SuperShuttle leaves BWI for

the Washington, DC, metro area every 15 to 45 minutes. After hours, call 888-826-2700.

To/From Dulles International Airport

No reservations are needed when taking the SuperShuttle from Dulles Airport to the hotel. To catch the SuperShuttle, follow signs for Ground Transportation/Shared Ride Vans. SuperShuttle ticket counters are located on the lower level just before the building exit. The SuperShuttle leaves every 15 to 30 minutes. After 12:00 a.m., call 703-416-7884 to arrange for service.

By Taxi

Taxicabs are available in the Ground Transportation areas of all three local airports. Prices range from \$20.00 to \$80.00.

Climate

The climate for the month of July in Washington, DC, is generally hot and humid. Temperatures range from the 70s to the 90s.

Important dates

April 2005

Online registration and information regarding the Forum and Summer Data Conference are available on the NCES web site:
<http://nces.ed.gov/conferences>

Friday, May 27

Cut-off date for submission of presentation, workshop, or demonstration proposals.

Week of June 6

Presenters and demonstrators notified of acceptance or rejection of proposal.

Friday, July 1

Cut-off date for hotel room block. All meeting participants booking a room after this date will be responsible for paying a higher room rate if space is available.

Thursday, July 7

Cut-off date for name to appear in the program's participant list. All meeting participants registering after this date will have only a name badge prepared in advance.

Thursday, July 14

Cut-off date for late meeting preregistration and for a name badge to be available at the meeting. After this date, participants will need to register on site.

Attendance

July 25-26, 2005 Summer Forum Meeting
July 27-29, 2005 Summer Data Conference

Sponsored Travelers

All local education agency members of the Forum, plus the State Forum Liaisons from California, Indiana, Maine, North Carolina, and Texas are eligible for sponsorship at the Forum and Data Conference. Sponsorship to attend the Data Conference is also available to the CCD Coordinators and one additional person from those states. Sponsorship includes:

- Lodging at the 2005 federal rate (\$153.00 plus tax) for Forum meeting.

Remember, you will still need to make your own hotel reservations. In July, Westat will provide the hotel with a list of individuals whose room and tax will be transferred to the Westat master account.

- Daily per diem (2005 DC per diem is \$51.00).

Sponsored people will be contacted by Westat.

Other Travelers

For all other states and outlying areas, the expenses of State Forum Liaisons, CCD Coordinators, and other persons selected by the state are included in the State Cooperative System Contract, under the task order for Basic Participation. Meeting expenses for these individuals are reimbursed directly by the state education agency, and respective state travel regulations apply.

The expenses of all other Forum and Data Conference participants are the responsibility of the individual.

Please consult your organization or association regarding procedures, rules, and regulations for travel.

The expenses associated with the meeting for federal employees will be paid according to guidelines outlined by the Office of Governmentwide Policy (OGP). For answers to frequently asked questions, please refer to the web site <http://www.gsa.gov/Portal/gsa/ep/home.do?tabId=0> and click on the **Policy** button at the top of the screen, then select **Travel** in the left margin.

Please reference the NCES Meeting room block in order to receive the 2005 federal rate of \$153.00 plus tax. There is no conference registration fee.

Selected speakers and presenters may be eligible for sponsorship. Please send an e-mail with your request to mary.mccrory@ed.gov and provide the following information:

1. Name, title, affiliation, full address, phone, fax, and e-mail.
2. Role in the conference.
3. Scope of request (e.g., travel, airfare, number of days lodging, and number of days per diem).

Funds are limited, and we regret that we will be unable to honor all requests.

Sponsorship decisions for the Data Conference will be made in June, and Westat will notify you about the decision regarding your request in June.

NCES Forum and Summer Data Conference

July 25-29, 2005 • Washington, DC

Preregistration Form (Please type or print clearly.)

I will attend: Forum only Data Conference only Forum and Data Conference

Name _____

Agency/Affiliation _____

Title/Department _____

Work Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____ E-mail _____

I request confirmation of attendance in Professional Development Activities

Methods of Registration

Fax this form to Erin Dahlberg at 301-294-3992.

Mail this form using the enclosed envelope.

Visit <http://nces.ed.gov/conferences> to register online or to download this form.

Summer Data Conference Call for Proposals • All proposals are due by Friday, May 27, 2005

I am interested in making a concurrent session presentation. YES NO

I am interested in being a demonstrator in the Cyber Café. YES NO

Topics of interest:

Data Standards; Decision Support Systems; Innovations in Data Collection, Reporting and Use; Measuring Performance; Data Development

Presentation Types:

Individual presentation (50 minutes) Panel presentation (50 minutes) Workshop (2 hours) Workshop (3 hours)

Presentation/Demonstration Title: _____

Other presenters/demonstrators, their titles, and their agencies/affiliations: _____

Three keywords or phrases that can be used to index your presentation: _____

Please submit and include a separate abstract of the presentation/demonstration. This abstract will be used in the conference program. Summarize in 60-100 words, using complete sentences.

Please note: All presenters, co-presenters, and demonstrators must register for the meeting to appear in the participant list.

Audiovisual Equipment:

All presentation rooms will be equipped with a high-speed Internet line, laptop, data projector, screen, and flipchart. Overhead projectors will not be provided.

Demonstrators will be provided with a high-speed Internet line if it is requested 6 weeks prior to the meeting.

Presentation Guidelines:

Vendors may only submit proposals for demonstrations, not for presentations.

Presentations from vendors are only allowed if the vendors are co-presenting with the state or district representative with whom they are working. However, the state or district representative must submit the proposal and lead the session if the proposal is selected.

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National Center for
Education Statistics



Official Business
Penalty for Private Use, \$300

United States
Department of Education
Washington, DC 20208-5651



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