

Travel

For states and outlying areas, the expenses of appointed State Education Agency (SEA) Forum liaisons, ED*Facts* Coordinators, and Common Core of Data (CCD) Fiscal and Nonfiscal Coordinators are paid for by NCES under the Basic Participation Task Order contract. Expenses for these individuals are reimbursed directly by the SEA and respective state travel regulations apply. If you are unsure whether your travel can be sponsored through this vehicle, please contact your SEA liaison.

The expenses for all other 2017 NCES STATS-DC Data Conference participants and presenters are the responsibility of the individual. Please consult your organization or association regarding procedures, rules, and regulations for travel.

The expenses associated with the conference for federal employees will be paid according to guidelines outlined by the Office of Government-wide Policy (OGP). For answers to frequently asked questions, please refer to the website <http://www.gsa.gov/portal/content/104206>.

Important Dates

Monday, April 17, 2017

Online registration and information regarding the 2017 NCES STATS-DC Data Conference are available on the NCES website:

<http://ies.ed.gov/whatsnew/conferences/?cid=2>.

Friday, May 12, 2017

Cut-off date for submission of presentation or demonstration proposals.

Week of May 29–June 2, 2017

Presenters and demonstrators notified by e-mail of acceptance or rejection of proposals.

Friday, June 30, 2017

Cut-off date for hotel room block. All participants booking a room after this date will not be guaranteed the group rate and will be responsible for paying a higher room rate if space is available.

Please note: the room block may sell out prior to this date, so please make your reservations early.

Friday, July 7, 2017

Pre-registration closes. After this date, participants must complete registration paperwork onsite at the conference.

Note

An agenda at-a-glance will be provided in the conference registration packet; however, printed copies of the complete agenda program, which provides abstracts for concurrent sessions available at this year's conference, will NOT be provided. The agenda program will be available in PDF and HTML on the NCES website.

Complimentary Wi-Fi will be available throughout the meeting space of the hotel. Accordingly, there will be no Cyber Café at the 2017 NCES STATS-DC Data Conference.

In compliance with federal policy, no food or beverages will be provided. Information regarding nearby restaurants will be available at The Mayflower Hotel's concierge desk.





Hotel Highlights/Room Amenities

- Full-service business center
- Fitness center
- Cable/satellite TV
- Hair dryer
- Iron and ironing board
- Smoke-free policy

The Mayflower Hotel is offering 2017 NCES STATS-DC Data Conference participants complimentary Internet in their guest rooms. When you check in at the front desk, you will receive instructions on accessing the complimentary Internet.

Climate and Conference Attire

The climate for the month of August in Washington, DC is generally hot and humid. Temperatures range from the 70s to the 90s.

Attire for the conference is business casual.

Conference Hotel

The Mayflower Hotel
1127 Connecticut Avenue NW, Washington, DC 20036
Phone: 202-347-3000

Toll Free Reservation Line: 877-212-5752

Book Your Reservations Online:
<https://aws.passkey.com/e/49127401>

Conference Block Name: STATS-DC 2017

Making Your Hotel Reservation

(Please Read Carefully)

Guest rooms are available at The Mayflower Hotel for 2017 NCES STATS-DC Data Conference participants. Please refer to the preliminary schedule of events in this flyer when making your hotel reservations.

Please visit <https://aws.passkey.com/e/49127401> or call The Mayflower Hotel reservation line at 877-212-5752 to reserve a guest room. Reference the **conference block name, STATS-DC 2017**, to receive the group rate of \$172 plus taxes per night. You will need to provide a personal credit card number to guarantee your room. All participants must contact The Mayflower Hotel directly to reserve their guest rooms.

Reservations for lodging must be made before **Friday, June 30, 2017**. After this date, any remaining rooms in the conference block will be released to the hotel for general sale and the group rate will no longer be guaranteed. The approved lodging amount for Washington, DC is \$172 plus taxes per night.

Cancellations must be made 24 hours prior to arrival date or a fee of one night's room and tax will be assessed **to the individual's credit card**. **Early departures** will be charged one night's room and tax and be assessed to the individual's credit card.

Information of Interest

Conference Website
<http://ies.ed.gov/whatsnew/conferences/?cid=2>

The Mayflower Hotel
<http://www.marriott.com/hotels/travel/wasak-the-mayflower-hotel-autograph-collection/>

Destination DC
<http://washington.org/>

Washington Metropolitan Transit Authority (Metro)
<http://wmata.com/>

How to Get to The Mayflower Hotel

By Air

The Mayflower Hotel is approximately five miles from Ronald Reagan Washington National Airport (DCA), 27 miles from Washington Dulles International Airport (IAD), and 36 miles from Baltimore/Washington International Thurgood Marshall Airport (BWI).

By Car

From the North via I-95 (New York, Baltimore) or Baltimore/Washington International Thurgood Marshall Airport (BWI): Take I-95 South towards Washington, DC. Take the I-495 West exit toward Rockville/Silver Spring. Take Exit 33 Connecticut Avenue South towards Chevy Chase. Follow Connecticut Avenue for approximately seven miles. The hotel is located on the left at Connecticut Avenue and DeSales Street between M and L Streets.

From the North via I-270 (Frederick, Gaithersburg): Take I-270 South to I-495 South towards Virginia. Take the George Washington Parkway exit. Take the Theodore Roosevelt Bridge (U.S. Route 50) exit. Cross the bridge and stay in the left lane. Follow signs to E Street. Continue on E Street and turn left onto 17th Street. 17th Street turns into Connecticut Avenue after crossing K Street. The hotel is located 1½ blocks on the right.

From the South/Richmond or Ronald Reagan Washington National Airport (DCA): Take I-95 North towards Washington, DC. Take the I-395 North exit and stay in the

left lane. Follow signs to the 14th Street Bridge/Route 1 North exit. Cross the 14th Street Bridge and stay in the far left lane. Follow 14th Street for approximately 10 blocks, and turn left on K Street into the service lane on the right. Turn right onto Connecticut Avenue. The hotel is located 1½ blocks on the right.

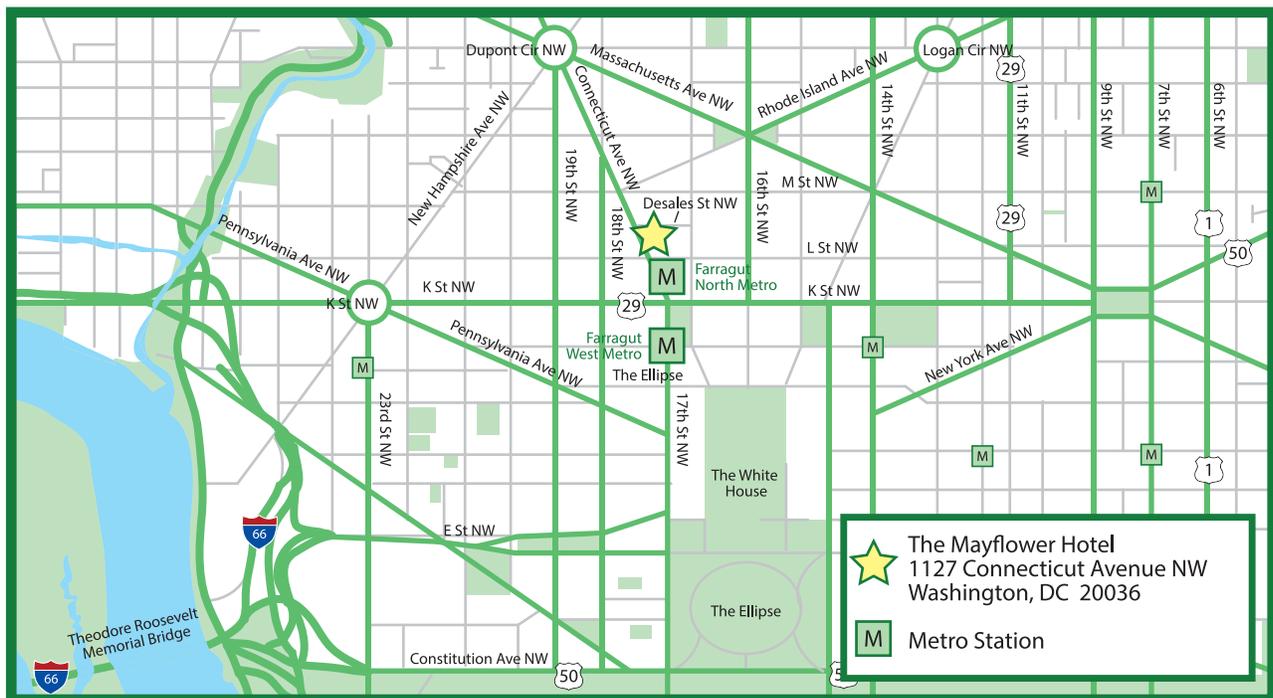
If traveling from Ronald Reagan Washington National Airport, exit the airport by following signs to Washington. Take the 14th Street Bridge/Route 1 North exit and continue to follow the directions above.

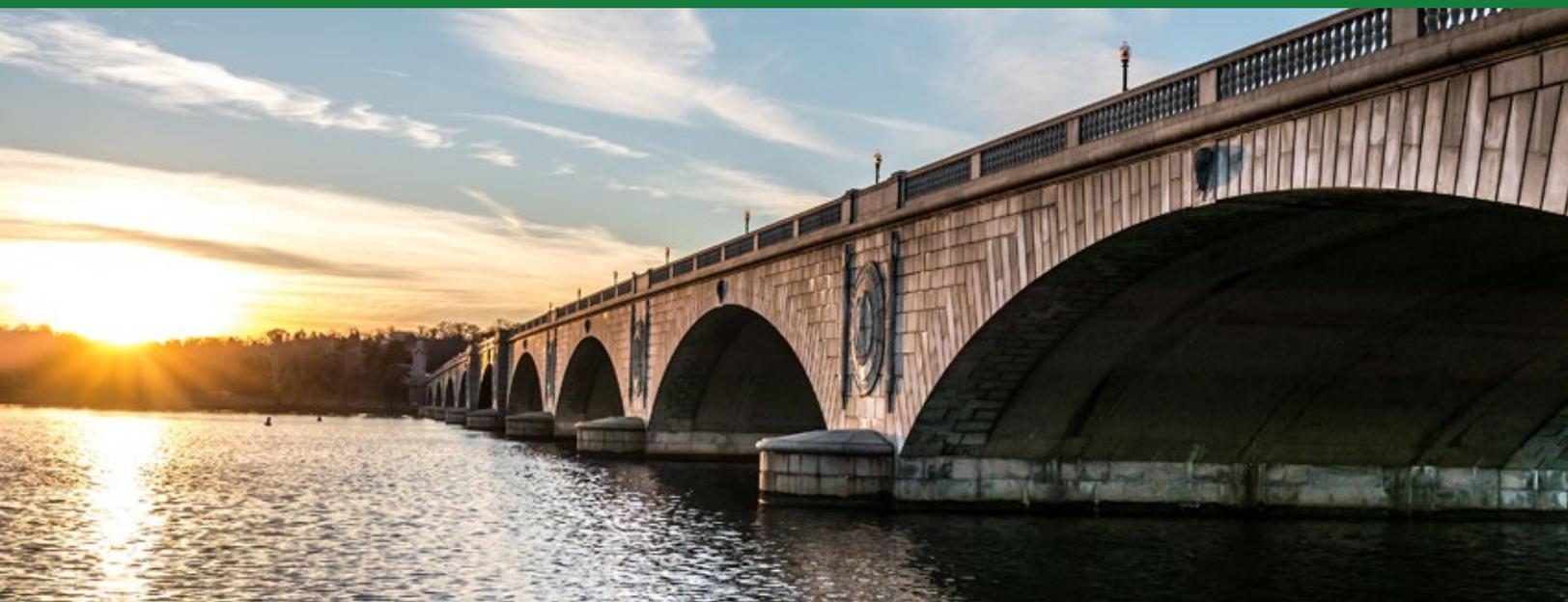
From the West or Washington Dulles International Airport (IAD): All hours except 6:30 AM–9:00 AM, Monday–Friday* Follow the signs to I-66 East towards Washington, DC. Follow I-66 East to the Theodore Roosevelt Bridge (U.S. Route 50). Cross the bridge and stay in the left lane. Follow signs to E Street. Continue on E Street and turn left onto 17th Street. 17th Street turns into Connecticut Avenue after crossing K Street. The hotel is located 1½ blocks on the right.

***HOV Restrictions:** I-66 East, 6:30 AM–9:00 AM, Monday–Friday, minimum of two passengers during morning rush hour.

Alternate Directions from the West or Washington Dulles International Airport (IAD)—if you are driving between the hours of 6:30 AM–9:00 AM, Monday–Friday: Take the Dulles Access Road to I-495 North towards Baltimore. Take the George Washington Parkway exit to the Theodore Roosevelt Bridge and continue to follow the directions above.

Parking: The Mayflower Hotel offers valet parking for \$49 overnight with in/out privileges and \$30 during the day, no in/out privileges. Small SUVs are allowed.





By Metro

Farragut North (Red Line): The Mayflower Hotel is located 1½ blocks from the Farragut North Metro Station. When getting off the Metro car, take the escalator marked L Street at the far end of the platform (not the center escalator). The escalator will bring you to the corner of L Street and Connecticut. At street level, follow the sidewalk to the right ½ block. The hotel will be on your right.

To get to the Farragut North Metro Station from Ronald Reagan Washington National Airport, take the Yellow Line north to the Gallery Place Metro Station and transfer onto the Red Line heading toward Shady Grove. The Farragut North Station is the second stop from the Gallery Place Station.

Farragut West (Orange/Blue Lines): The Farragut West Metro Station is approximately 2½ blocks from The Mayflower Hotel. Upon arrival at the station, exit the station through 18th and I (Eye) Street NW exit, walk 2 blocks north on 18th Street NW. Next, turn right on L Street NW, walk 1 block east on L Street NW, turn left on Connecticut Avenue NW, walk 1 block on Connecticut Avenue NW. The hotel is at the end of the block, on the right.

By Taxi

Taxicabs are available in the Ground Transportation areas of all three local airports. Taxi fare is approximately \$25 from Ronald Reagan Washington National Airport, \$75 from Washington Dulles International Airport, and \$95 from Baltimore/Washington International Thurgood Marshall Airport.

By SuperShuttle

The SuperShuttle serves Ronald Reagan Washington National, Washington Dulles International, and Baltimore/Washington International Thurgood Marshall airports. No reservations are needed for service from these airports into Washington, DC. Shuttles leave for the Washington, DC area every 15 to 30 minutes. For return service to the airport, please call 800-BLUEVAN (800-258-3826) 24 hours before departure to reserve SuperShuttle pickup from the hotel. You can also contact the hotel's concierge desk to make shuttle or taxi arrangements. Please read below for specific departure information for each airport, and for more information, visit the SuperShuttle website at <http://www.supershuttle.com>.

From Ronald Reagan Washington National Airport: Go to the ground transportation area, walk out of the terminal to the taxi stand area, and look for the onsite SuperShuttle representative. After 12:00 AM, call 800-BLUEVAN and press 1 for dispatch to arrange for service. The approximate one-way fare is \$16 for the first person and \$10 for each additional person.

From Washington Dulles International Airport: Follow signs for Ground Transportation/Shared Ride Vans on the lower level where the SuperShuttle ticket counters are located just before the building exit. After 12:00 AM, call 703-416-7884 to arrange for service. The approximate one-way fare is \$30 for the first person and \$10 for each additional person.

From Baltimore/Washington International Thurgood Marshall Airport: Go to one of the SuperShuttle ticket counters located on the lower level to make arrangements. The ticket counters are located near Baggage Claim areas 1 and 10. When the counters are closed, call 888-826-2700 to arrange service. The approximate one-way fare is \$37 for the first person and \$12 for each additional person.

2017 NCES STATS-DC Data Conference

August 1-3, 2017 - Washington, DC

Pre-registration Form *(Please type or print clearly.)*

Name: _____

Agency/Affiliation: _____

Title/Department: _____

Work Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Participant Type (choose one):

- Association Local Education Agency (LEA) Regional Educational State Education Agency (SEA)
 Federal Staff: ED/NCES Media/Press Laboratory (REL) Vendor
 Federal Staff: Other Postsecondary Researcher Contractor

Emergency Contact Name and Phone Number (optional): _____

Please describe any special physical or other accommodations needed: _____

Although The Mayflower Hotel is ADA compliant, as a historic hotel, there may be instances where special accommodations are required for accessibility to certain meeting rooms. If you have accessibility requirements, please let us know in advance so accommodations can be made.

THERE IS NO CONFERENCE REGISTRATION FEE

Method of Registration: You may register online at <http://ies.ed.gov/whatsnew/conferences/?cid=2> or by faxing this form to 301-907-2925 by Friday, July 7, 2017. After this date, participants must complete registration paperwork onsite at the conference.

2017 NCES STATS-DC Data Conference Call for Proposals: All proposals are due by **Friday, May 12, 2017**. Presentation and demonstration proposals **MUST BE SUBMITTED ONLINE** at <http://ies.ed.gov/whatsnew/conferences/?cid=2>. **Late proposals will not be considered.**

Topics of Interest: The Data Conference welcomes proposals for presentations about Common Core of Data (CCD), data collection, data linking beyond K-12, data management, data privacy, data quality, data standards, data use (analytical), data use (instructional), fiscal data, and Statewide Longitudinal Data Systems (SLDS).

When submitting your proposal online, you will be requested to provide the following information:

- Whether you are submitting a proposal for a Concurrent Session Presentation OR a Demonstration Table.
- If submitting a Presentation proposal, you will be asked if the presentation type will be *Individual* (one presenter) or a *Panel* (two or more presenters). Both will be scheduled for a 50-minute time slot. NCES will not offer any 2-hour workshop slots.
- Title of Presentation or name of Demonstration organization to appear in conference agenda program.
- Other presenters and demonstrators to be included in conference agenda program (name, organization, and e-mail address).
- An abstract of the presentation or demonstration. The abstract will be used to review your proposal for acceptance and will be published in the conference agenda program. Summarize in 60-100 words using complete sentences. Incomplete proposals will not be considered.
- Designate the complexity of the presentation (entry level, intermediate level, or advanced level).

PLEASE NOTE: NCES is limiting its acceptance of concurrent session presentation proposals from individuals to three—please submit them in priority order. NCES will review proposal(s) in the order in which they are received. Any concerns with this policy can be sent to Patrick Keaton, NCES STATS-DC Data Conference Manager, at patrick.keaton@ed.gov.

Audiovisual Equipment: All presentation rooms will be equipped with a high-speed Internet connection, laptop, data projector, screen, and flipchart. Larger presentation rooms will have a microphone. Amplification to provide sound from laptops will not be provided.

Vendor Guidelines for Presentations and Demonstrations: Presentations from vendors are allowed only if the vendors are co-presenting with the state or district representative with whom they are working. Vendors should only talk about a specific project they did for the government or education agency and may not use the presentation to promote their businesses. The state or district representative must submit the proposal and lead the session if the proposal is selected.

Vendors may only submit proposals for demonstration tables in the NCES space provided. If vendor demonstrations are accepted, the vendor will be required to sign an agreement to follow the NCES Demonstrator Guidelines.

Demonstrators will be provided with one 6' x 30" skirted table, a small table sign, and two chairs.

Photography is not allowed during the plenary and/or concurrent session presentations.

For additional information regarding the conference, contact: Patrick Keaton, NCES STATS-DC Data Conference Manager, at patrick.keaton@ed.gov.