

PUBLIC SCHOOL QUESTIONNAIRE (WITH DISTRICT ITEMS)
SCHOOLS AND STAFFING SURVEY
2011-12 SCHOOL YEAR



(Please correct any errors in school name, address, and ZIP Code.)

THIS SURVEY HAS BEEN ENDORSED BY:

American Association of School Administrators
 American Federation of Teachers
 National Association of Elementary School Principals
 National Association of Secondary School Principals
 National Middle School Association

NOTICE:

This survey is authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The results will only be produced as statistical summaries.



DEAR PRINCIPAL:

The Schools and Staffing Survey is the largest sample survey of America's elementary and secondary schools. Your participation is important. Below are answers to some general questions.

WHAT IS THE PURPOSE OF THIS SURVEY?

The purpose of this survey is to obtain information about schools, such as staffing patterns, student characteristics, and programs and services offered.

WHO IS CONDUCTING THIS SURVEY?

The U.S. Census Bureau is conducting this survey for the National Center for Education Statistics (NCES) of the U.S. Department of Education.

WHY SHOULD YOU PARTICIPATE IN THIS SURVEY?

Policymakers and educational leaders rely on data from this survey to inform their decisions concerning K-12 schools. Because it is a sample survey, your responses represent the responses of many. Higher response rates give us confidence that the findings are accurate.

WILL YOUR RESPONSES BE KEPT CONFIDENTIAL?

Your responses are protected from disclosure by federal statute (20 U.S.C., §9573). All responses that relate to or describe identifiable characteristics of individuals may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose, unless otherwise compelled by law.

HOW WILL YOUR INFORMATION BE REPORTED?

The information you provide will be combined with the information provided by others in statistical reports. No individually-identifiable data will be included in the statistical reports.

WHERE SHOULD YOU RETURN YOUR COMPLETED QUESTIONNAIRE?

Please return your completed questionnaire in the enclosed pre-addressed, postage-paid envelope or mail it to:

**U.S. CENSUS BUREAU
ATTN: DCB/PCSPU, BUILDING 61G
1201 E. 10TH STREET
JEFFERSONVILLE, IN 47132-0001**

WE HOPE YOU WILL PARTICIPATE IN THIS VOLUNTARY SURVEY.

SINCERELY,



JACK BUCKLEY

**COMMISSIONER FOR EDUCATION STATISTICS
NATIONAL CENTER FOR EDUCATION STATISTICS**



INSTRUCTIONS AND DEFINITIONS

The data you enter on this form will be captured through the use of imaging technology. Please print all information clearly in ordinary characters, using a **blue or black ballpoint pen**.

CORRECT marking example – <i>(Use care to keep characters in their designated spaces.)</i>	INCORRECT marking example –
<div style="border: 1px solid black; display: inline-block; padding: 5px; margin-bottom: 10px;">3 5</div> 1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	<div style="display: inline-block; margin-right: 20px;"> <div style="border: 1px solid black; display: inline-block; padding: 5px; margin-bottom: 10px;">35</div> 1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No </div> <div style="display: inline-block; vertical-align: middle; margin: 0 10px;">OR</div> <div style="display: inline-block; margin-left: 20px;"> <div style="border: 1px solid black; display: inline-block; padding: 5px; margin-bottom: 10px;">3 5</div> 1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No </div>

- a.** If you are unsure about how to answer a question, please give the best answer you can rather than leaving it blank.
- b.** If you have any questions, call the U.S. Census Bureau at 1-866-208-7437. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). The U.S. Census Bureau is also available to answer your questions via e-mail at: dsd.education.surveys@census.gov.

Grades K-12 and comparable ungraded levels. This survey focuses on schools offering any of grades K-12 or comparable ungraded levels at the elementary or secondary level. The term “ungraded levels” refers to schools that classify students by an alternative means other than particular grade levels (e.g., Kindergarten, 1st grade, 2nd grade, etc.).

YOUR COMMENTS

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this voluntary information collection is 1850-0598. The time required to complete this information collection is estimated to average 50 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this collection, please write to: U.S. Department of Education, Washington, DC 20202-4537. If you have comments or concerns about the contents or the status of your individual submission of this questionnaire, e-mail: dsd.education.surveys@census.gov, or write directly to: Schools and Staffing Survey, National Center for Education Statistics, 1990 K Street, N.W., #9018, Washington, DC 20006.



I GENERAL INFORMATION ABOUT THIS SCHOOL

1. Does this school offer the following grades?

🍏 Please mark (X) Yes or No for each grade level.

Prekindergarten	0024	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
Kindergarten	0025	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
1st	0026	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
2nd	0027	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
3rd	0028	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
4th	0029	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
5th	0030	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
6th	0031	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
7th	0032	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
8th	0033	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
9th	0034	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
10th	0035	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No



1. Continued – Does this school offer the following grades?

11th	0036	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
12th	0037	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No
Ungraded	0038	1	<input type="checkbox"/>	Yes
		2	<input type="checkbox"/>	No

2. Around the first of October, how many students in grades K-12 and comparable ungraded levels were enrolled in this school?

🍎 Do NOT include prekindergarten, postsecondary, or adult education students.

0039 Students

3. Around the first of October, how many MIGRANT students in grades K-12 and comparable ungraded levels were enrolled in this school?

(Migrant students are those who move from school to school because they are children of migrant agricultural workers, including migratory dairy workers and migratory fishers.)

🍎 Do NOT include prekindergarten, postsecondary, or adult education students.

🍎 If none, please mark (X) the box.

0040 0 None or Migrant students

4. Around the first of October, how many MALE students in grades K-12 and comparable ungraded levels were enrolled in this school?

🍎 Do NOT include prekindergarten, postsecondary, or adult education students.

🍎 If none, please mark (X) the box.

0041 0 None or Male students

YOUR COMMENTS



5. Around the first of October, how many students enrolled in grades K-12 and comparable ungraded levels were –

🍎 Do NOT include prekindergarten, postsecondary, or adult education students.

🍎 Please only include each student in one category below so none are double-counted.

🍎 If none, please mark (X) the box.

a. Hispanic or Latino, regardless of race?

0045 0 None or Students

b. White, not of Hispanic or Latino origin?

0046 0 None or Students

c. Black or African American, not of Hispanic or Latino origin?

0047 0 None or Students

d. Asian, not of Hispanic or Latino origin?

0048 0 None or Students

e. Native Hawaiian or other Pacific Islander, not of Hispanic or Latino origin?

0049 0 None or Students

f. American Indian or Alaska Native, not of Hispanic or Latino origin?

0050 0 None or Students

g. Two or more races, not of Hispanic or Latino origin?

0051 0 None or Students

h. Total students (sum of entries in items 5a-g)

0052 Students

NOTE: Sum of entries in items 5a-g should be equal to entry in item 2 on page 5.

6. Which of the following best describes this school?

🍎 Mark (X) only one box.

0055 1 REGULAR school – elementary or secondary

3 SPECIAL PROGRAM EMPHASIS school – such as a science or math school, performing arts school, talented or gifted school, foreign language immersion school, etc.

4 SPECIAL EDUCATION school – primarily serves students with disabilities

5 CAREER/TECHNICAL/VOCATIONAL school – primarily serves students being trained for occupations

6 ALTERNATIVE/OTHER school – offers a curriculum designed to provide alternative or nontraditional education; does not specifically fall into the categories of regular, special program emphasis, special education, or vocational school – *Please describe.* ↘

5055



7. Is this ENTIRE SCHOOL specifically for students who have been suspended or expelled, who have dropped out, or who have been referred for behavioral or adjustment problems?

0056 1 Yes

2 No

8. For this school year (2011-12), what is the Average Daily Attendance (ADA) percentage at this school?

🍎 Round to the nearest whole PERCENT.

0057 Percent

9. How long is the school DAY for students in this school?

🍎 Report BOTH hours and minutes, e.g., 06 hours and 00 minutes, 05 hours and 45 minutes, etc.

🍎 If the length of day varies by grade level, record the longest day.

0058 Hours in each school DAY

AND

0059 Minutes in each school DAY

10. At what time do most of the students in this school begin the school day?

🍎 If PM, please mark (X) the box.

0060 : AM

0061 1 PM

11. How many days are in the school YEAR for students in this school?

0062 Days per school YEAR

YOUR COMMENTS



12a. Does this school have a kindergarten?

🍏 Please include regular kindergarten as well as transitional (or readiness) kindergarten and transitional first (or prefirst) grade, if offered.

0063

1 Yes2 No → GO TO item 13 below.**b. How long is the school day for a kindergarten, transitional kindergarten, or transitional first grade student?**

🍏 Mark (X) only one box.

0064

1 Full day (4 hours or more per day)2 Half day (less than 4 hours per day)3 Both offered**c. How many days per week does a kindergarten, transitional kindergarten, or transitional first grade student attend?**

🍏 If the number of days per week varies (e.g., some students attend 3 days per week and some attend 5 days per week), record the most days that a student would attend in a week.

0065

 Days per week**13. Does this school have a library media center?**

(A library media center is an organized collection of printed and/or audiovisual and/or computer resources which is administered as a unit, is located in a designated place or places, and makes resources and services available to students, teachers, and administrators. A library media center may be called a school library, media center, resource center, information center, instructional materials center, learning resource center, or any other similar name.)

0066

1 Yes2 No**YOUR COMMENTS**

II ADMISSIONS AND PROGRAMS

14a. Does this school use any special requirements when admitting students OTHER THAN proof of immunization, age, or residence?

0080

1 Yes2 No → *GO TO item 15 on page 10.*

b. Does this school use the following requirements when deciding whether to admit students?

(1) Student scores on an admission test

0081

1 Yes2 No

(2) Student scores on a standardized achievement test

0082

1 Yes2 No

(3) Academic record

0083

1 Yes2 No

(4) Special student needs (e.g., giving preference to students "at risk" or with disabilities)

0084

1 Yes2 No

(5) Special student aptitudes, skills, or talents (e.g., giving preference to academically gifted students or students of the arts)

0085

1 Yes2 No

(6) Personal interview

0086

1 Yes2 No

(7) Recommendations

0087

1 Yes2 No

(8) Signed school-parent compact

(This is an agreement between school community members [e.g., parents, principals, teachers, and students] that acknowledges the shared responsibility for student learning and/or the school's policies.)

0088

1 Yes2 No

14b. Continued – Does this school use the following requirements when deciding whether to admit students?

(9) Tribal affiliation (e.g., American Indian or Alaska Native)

0105

1 Yes2 No

15. This school year, did any students enroll in this school as a result of a lottery draw?

0089

1 Yes2 No

16a. Does this school have a magnet program?

(A magnet program offers enhancements such as special curricular themes or methods of instruction to attract students from outside their normal attendance area.)

0090

1 Yes2 No → *GO TO item 17 below.*

b. Is this a school-wide magnet program in which all students in this school participate in the program?

0091

1 Yes2 No

17. Does this school offer the following programs?

a. Programs with special instructional approaches

(e.g., self-paced instruction, open education, ungraded classrooms, etc.)

0092

1 Yes2 No

b. Talented or gifted program or honors courses

(Designed for students with specifically identified talents or exceptional academic achievement)

0093

1 Yes2 No

c. A program in which at least half of the core subjects are taught in a foreign language

(A foreign language immersion program)

0094

1 Yes2 No

d. Advanced placement (AP) courses for college credit

0095

1 Yes2 No

17. Continued – Does this school offer the following programs?**e. International Baccalaureate (IB)**

(An international curriculum certified by the International Baccalaureate Organization)

0096

1 Yes2 No**f. Distance learning course(s)**

(Taught primarily via television, satellite, Internet, or e-mail)

0097

1 Yes2 No**18. Are the following programs or services currently available AT THIS SCHOOL for students in any of grades K-12 or comparable ungraded levels, regardless of funding source?****a. Before-school or after-school program providing instruction beyond the normal school day for students who need academic assistance**

0098

1 Yes2 No**b. Before-school or after-school program providing instruction beyond the normal school day for students who seek academic advancement or enrichment**

0099

1 Yes2 No**c. Before-school or after-school day care programs**

0100

1 Yes2 No**19. LAST summer (2011) or LAST school year (2010-11), were summer school activities or academic intersessions provided for students enrolled in this school who needed ACADEMIC ASSISTANCE?**

0101

1 Yes2 No**20. LAST summer (2011) or LAST school year (2010-11), were summer school activities or academic intersessions provided for students enrolled in this school who sought ACADEMIC ADVANCEMENT OR ENRICHMENT?**

0102

1 Yes2 No

III STUDENTS AND CLASS ORGANIZATION

21. THIS school year (2011-12), does this school use the following methods to organize most classes or most students?

a. Traditional grades or academic discipline-based departments

- 0120
- 1 Yes
- 2 No
-

b. Grades subdivided into small groups such as "houses" or "families"

- 0121
- 1 Yes
- 2 No
-

c. Student groups that remain two or more years with the same teacher
(e.g., looping)

- 0122
- 1 Yes
- 2 No
-

d. Multi-age grouping
(Most students normally in different grades placed together)

- 0123
- 1 Yes
- 2 No
-

e. Block scheduling
(Class periods scheduled to create extended blocks of instruction time)

- 0124
- 1 Yes
- 2 No
-

22a. Does this school use a year-round calendar to distribute school days across 12 months?

- 0125
- 1 Yes
- 2 No → *GO TO item 23 below.*
-

b. Do all students attend on the same cycle?

- 0126
- 1 Yes
- 2 No
-

23. Does this school have students in one or more of grades 9-12?

- 0127
- 1 Yes → *GO TO item 24 on page 13.*
- 2 No → *GO TO Section IV on page 14.*



24. Are the following opportunities available for students in grades 9-12 in this school?

a. Dual or concurrent enrollment that offers both high school and college credit

0128

1 Yes

→

(1) Is this funded by the school or district?

0129

1 Yes

Yes

2 No

2 No

No

b. Career and technical education courses

(These include courses on topics such as: agriculture, business, computer science, health care, public and consumer services, communications, construction, engineering, manufacturing, repair, science, or transport technologies.)

0130

1 Yes

Yes

2 No

No

c. Work-based learning or internships outside of school, in which students earn COURSE CREDITS for supervised learning activities that occur in paid or unpaid workplace assignments

0131

1 Yes

Yes

2 No

No

d. Specialized career academy

(Curriculum organized around a specific career area, such as health, hospitality, or IT.)

0132

1 Yes

Yes

2 No

No

YOUR COMMENTS



IV STAFFING

For all teacher counts in items 25 and 26:

🍏 **INCLUDE** these types of teachers:

- Regular classroom teachers
- Special area or resource teachers (e.g., special education, Title I, art, music, physical education)
- Long-term substitute teachers

🍏 **INCLUDE** as part-time teachers:

- Itinerant teachers who teach part-time at this school
- Employees reported in other items of this section if they also have a part-time teaching assignment at this school

🍏 **DO NOT INCLUDE:**

- Student teachers
- Short-term substitute teachers
- Teachers who teach **ONLY** prekindergarten or adult education

25. Around the first of October, how many TEACHERS held full-time or part-time positions or assignments in this school?

🍏 *If none, please mark (X) the box.*

a. Full-time

0150

0 None or Full-time teachers

b. Part-time

0151

0 None or Part-time teachers

c. TOTAL number of full- and part-time teachers

0152

Total teachers

YOUR COMMENTS



26. Of the full-time and part-time TEACHERS in this school around the first of October, how many were –

☐ If none, please mark (X) the box.

☐ Record HEAD COUNTS, not FTEs (full-time equivalent).

☐ Please only include each teacher in one category below so none are double-counted.

a. Hispanic or Latino, regardless of race?

0155 0 None or Teachers

b. White, not of Hispanic or Latino origin?

0156 0 None or Teachers

c. Black or African American, not of Hispanic or Latino origin?

0157 0 None or Teachers

d. Asian, not of Hispanic or Latino origin?

0158 0 None or Teachers

e. Native Hawaiian or other Pacific Islander, not of Hispanic or Latino origin?

0159 0 None or Teachers

f. American Indian or Alaska Native, not of Hispanic or Latino origin?

0160 0 None or Teachers

g. Two or more races, not of Hispanic or Latino origin?

0161 0 None or Teachers

NOTE: Sum of entries in items 26a-g should be equal to entry in item 25c.

YOUR COMMENTS



27. Around the first of October, how many STAFF held full-time or part-time positions or assignments in this school in each of the following categories?
 (Staff with **part-time** positions or assignments include: Employees shared with other schools or the district office and employees who perform more than one function at this school, such as a teaching principal.)
 ● If no **FULL-TIME** staff members exist, please mark (X) the "None" box under **FULL-TIME**.
 ● If no **PART-TIME** staff members exist, please mark (X) the "None" box under **PART-TIME**.
 ● If no full-time or part-time staff members exist, please mark (X) the "None" boxes under **BOTH** full-time AND part-time.

	FULL-TIME	PART-TIME
	0 <input type="checkbox"/> None	0 <input type="checkbox"/> None
a. Principals	0168 <input type="checkbox"/>	0169 <input type="checkbox"/>
b. Vice principals and assistant principals	0170 <input type="checkbox"/>	0171 <input type="checkbox"/>
c. Instructional coordinators and supervisors, such as curriculum specialists	0172 <input type="checkbox"/>	0173 <input type="checkbox"/>
d. Librarians or library media specialists	0174 <input type="checkbox"/>	0175 <input type="checkbox"/>
e. School/guidance counselors, excluding psychologists and social workers	0176 <input type="checkbox"/>	0177 <input type="checkbox"/>
f. Student support services professional staff	0178 <input type="checkbox"/>	0179 <input type="checkbox"/>
(1) Nurses	0180 <input type="checkbox"/>	0181 <input type="checkbox"/>
(2) Social workers	0182 <input type="checkbox"/>	0183 <input type="checkbox"/>
(3) Psychologists	0184 <input type="checkbox"/>	0185 <input type="checkbox"/>
(4) Speech therapists or pathologists	0186 <input type="checkbox"/>	0187 <input type="checkbox"/>
(5) Other professional staff	0186 <input type="checkbox"/>	0187 <input type="checkbox"/>



27. *Continued* – Around the first of October, how many STAFF held full-time or part-time positions or assignments in this school in each of the following categories?

	FULL-TIME	PART-TIME
g. Aides	0 <input type="checkbox"/> None 0188 <input type="text"/>	0 <input type="checkbox"/> None 0189 <input type="text"/>
(1) Regular Title I aides	0 <input type="checkbox"/> None <input type="text"/>	0 <input type="checkbox"/> None <input type="text"/>
(2) English as a Second Language (ESL) or bilingual teacher aides	0 <input type="checkbox"/> None 0190 <input type="text"/>	0 <input type="checkbox"/> None 0191 <input type="text"/>
(3) Special education instructional aides	0 <input type="checkbox"/> None 0192 <input type="text"/>	0 <input type="checkbox"/> None 0193 <input type="text"/>
(4) Special education non-instructional aides	0 <input type="checkbox"/> None 0194 <input type="text"/>	0 <input type="checkbox"/> None 0195 <input type="text"/>
(5) Library media center instructional aides	0 <input type="checkbox"/> None 0196 <input type="text"/>	0 <input type="checkbox"/> None 0197 <input type="text"/>
(6) Library media center non-instructional aides	0 <input type="checkbox"/> None 0198 <input type="text"/>	0 <input type="checkbox"/> None 0199 <input type="text"/>
(7) Other classroom instructional aides	0 <input type="checkbox"/> None 0200 <input type="text"/>	0 <input type="checkbox"/> None 0201 <input type="text"/>
(8) Other non-instructional aides	0 <input type="checkbox"/> None 0202 <input type="text"/>	0 <input type="checkbox"/> None 0203 <input type="text"/>
h. Secretaries and other clerical support staff	0 <input type="checkbox"/> None 0204 <input type="text"/>	0 <input type="checkbox"/> None 0205 <input type="text"/>
i. Food service personnel	0 <input type="checkbox"/> None 0206 <input type="text"/>	0 <input type="checkbox"/> None 0207 <input type="text"/>
j. Custodial, maintenance, and security personnel	0 <input type="checkbox"/> None 0208 <input type="text"/>	0 <input type="checkbox"/> None 0209 <input type="text"/>
k. Other employees not reported above	0 <input type="checkbox"/> None 0210 <input type="text"/>	0 <input type="checkbox"/> None 0211 <input type="text"/>



28a. Do any of the teachers or staff have the following specialist assignments in this school?

(A specialist works with students.)

(1) Reading specialist

0215

1 Yes2 No**(2) Math specialist**

0216

1 Yes2 No**(3) Science specialist**

0217

1 Yes2 No**b. Do any of the teachers or staff have the following coaching assignments in this school?**

(A coach works with teachers. Coaching includes observing lessons, providing feedback, and demonstrating teaching strategies.)

(1) Reading coach

0218

1 Yes2 No**(2) Math coach**

0219

1 Yes2 No**(3) Science coach**

0220

1 Yes2 No**(4) General instructional/Not subject specific coach**

0221

1 Yes2 No**29. Around the first of October, how many SHORT-TERM substitute teachers of any grades K-12 were available to teach in this school?**

● Report HEAD COUNTS, not FTEs (full-time equivalent).

● Do NOT include teachers who teach ONLY prekindergarten, postsecondary, or adult education.

0450

Short-term substitute teachers

30. Does this school have a policy to encourage teacher attendance or prevent teachers from using an excessive amount of unplanned leave? (e.g., buying back unused leave, counting unused leave toward retirement, rewards for perfect attendance)

0451

1 Yes2 No

V RECRUITMENT AND HIRING OF STAFF

31a. For THIS school year (2011-12), were there teaching vacancies in this school, that is, teaching positions for which teachers were recruited and interviewed by this school's hiring authority?

🍏 Please include teaching positions that were vacant for the 2011-12 school year and that may or may not have been filled before the start of the 2011-12 school year.

0225

1 Yes2 No → GO TO item 32a on page 20.

b. How easy or difficult was it to fill the vacancies for this school year in each of the following fields?

		🍏 Mark (X) one box on each line.					
		This position is not offered in this school	No vacancy in this field this school year	Easy	Some-what difficult	Very difficult	Could not fill the vacancy
(1) General elementary	0226	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(2) Special education	0227	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(3) English or language arts	0228	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(4) Social studies	0229	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(5) Computer science	0230	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(6) Mathematics	0231	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(7) Biology or life sciences	0232	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(8) Physical sciences (e.g., chemistry, physics, earth sciences)	0233	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(9) English as a Second Language (ESL) or bilingual education	0234	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(10) Foreign languages	0235	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(11) Music or art	0236	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(12) Career or technical education	0237	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(13) Other	0238	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>



32a. Around the first of October, how many teachers were newly hired by this school for grades K-12 and comparable ungraded levels?

(Newly hired teachers are teachers not employed in this school last school year as teachers.)

🍎 Record HEAD COUNTS, not FTEs (full-time equivalent).

🍎 If none, please mark (X) the box.

0239 0 None → [GO TO item 33 below.](#)

⌵ Teachers

b. Of those newly hired teachers, how many were in their first year of teaching?

🍎 Record HEAD COUNTS, not FTEs (full-time equivalent).

🍎 If none, please mark (X) the box.

0240 0 None or Teachers

33. Does this school currently use the following to recruit teachers?

a. Signing bonuses

0471 1 Yes

2 No

b. Forgiveness of student loan(s) funded by the school

0472 1 Yes

2 No

c. Relocation assistance

0473 1 Yes

2 No

d. Finder's fee to existing staff for new teacher referrals

0474 1 Yes

2 No

YOUR COMMENTS



34. LAST SCHOOL YEAR (2010-11), how many teachers of the following types were DISMISSED or did not have their contracts renewed?

- Record HEAD COUNTS, not FTEs (full-time equivalent).
- If none, please mark (X) the box.
- If this school does not have a tenure system, please distinguish teachers based on definitions provided.
- Please include only classroom teachers, which means any staff member who currently teaches any regularly scheduled classes in any of grades K-12. Please do NOT include short-term substitute teachers, aides, or librarians who only teach library skills or how to use the library.

a. Total teachers who were DISMISSED or did not have their contracts renewed:

● Include both tenured and non-tenured teachers.

0480 Teachers

0 None → GO TO item 36 on page 22.

b. Total teachers who were dismissed or did not have their contracts renewed as a result of POOR PERFORMANCE (e.g., failed to perform professional duties and responsibilities, did not meet performance expectations):

● Include both tenured and non-tenured teachers.

0481 Teachers

0 None → GO TO item 35 on page 22.

c. Of those teachers who were dismissed or did not have their contracts renewed as a result of POOR PERFORMANCE, how many were non-tenured teachers?

(Non-tenured teachers are often relatively inexperienced or novices. This includes teachers in their initial induction year, teachers who are on year-to-year contracts, and those teachers who have not entered a more permanent status, traditionally referred to as tenure.)

0482 0 None or Teachers

d. Of those teachers who were dismissed or did not have their contracts renewed as a result of POOR PERFORMANCE, how many were tenured teachers?

(Tenured teachers have satisfactorily completed a probationary period and were given a contract as a career or permanent employee.)

0483 0 None or Teachers

YOUR COMMENTS



35. From the list below, select the first, second, and third most common reasons that teachers were dismissed or did not have their contracts renewed LAST SCHOOL YEAR (2010-11).

- 1 – Layoffs due to school closings or school mergers
- 2 – Layoffs due to reduced enrollment
- 3 – Layoffs due to a reduction in force, unrelated to reduced enrollment or school closings (e.g., budget cuts)
- 4 – Failure to meet Highly Qualified Teacher (HQT) requirements
(Generally, to be Highly Qualified, teachers must 1) have a bachelor's degree; 2) hold full state certification or licensure, including an "alternative certification"; and 3) demonstrate competency in the subject area(s) they teach. The HQT requirement is a provision under No Child Left Behind [NCLB].)
- 5 – Poor performance of teachers (e.g., failed to perform professional duties and responsibilities, did not meet performance expectations)
- 6 – Teacher misconduct (e.g., exhibited behavior that was illegal, disruptive, and/or counter to standard norms of conduct; generally not related to performance)

7 – Other – Please specify → 5484

🍎 Enter the appropriate code (1-7) for items 35a, b, and c below.

a. From the reasons listed above, what was the most common reason that teachers were dismissed or did not have their contracts renewed last school year?

0485 Most common reason

b. From the reasons listed above, what was the SECOND most common reason that teachers were dismissed or did not have their contracts renewed last school year?

0487 SECOND most common reason

0486 1 No second most common reason → GO TO item 36 below.

c. From the reasons listed above, what was the THIRD most common reason that teachers were dismissed or did not have their contracts renewed last school year?

0489 THIRD most common reason

0488 1 No third most common reason

36. For this school year, was the principal newly hired by this school?

(Newly hired principals are principals new to this school this school year.)

🍎 Do NOT include assistant and vice principals.

🍎 DO include newly promoted principals in this school.

🍎 Mark (X) only one box.

0476 1 Yes, newly hired

2 No, not newly hired

3 This school currently has no principal

37. Did this school use any incentives to recruit its last newly hired principal?

0475 1 Yes

2 No

38. Does this school have a training or development program for aspiring school administrators?

0477 1 Yes

2 No



VI TEACHER COMPENSATION

39. Is there a salary schedule for TEACHERS in this school?

0503 1 Yes → GO TO item 41 below.

2 No

40. What would be the normal yearly base salary for a teacher with a bachelor's degree and no teaching experience in this school?

🍏 Report salaries in whole dollars.

0504 \$, .00 per year → GO TO item 42a below.

41. According to the salary schedule, what is the normal yearly base salary for –

🍏 Please respond to each of the options.

🍏 If this school's salary schedule does not include the specific degree and experience combination, report the salary that a person with this degree and experience would earn.

🍏 Do NOT include one-time bonuses.

🍏 Report salaries in whole dollars.

a. A teacher with a bachelor's degree and no teaching experience?

0505 \$, .00 per year

b. A teacher with a bachelor's degree and 10 years of teaching experience?

0506 \$, .00 per year

c. A teacher with a master's degree and no teaching experience?

0507 \$, .00 per year

d. A teacher with a master's degree and 10 years of teaching experience?

0508 \$, .00 per year

e. A teacher with a master's degree and 15 years of teaching experience?

0509 \$, .00 per year

f. A teacher at the highest possible step on the salary schedule?

0510 \$, .00 per year

42a. Thinking about the teachers in this school this school year, what is the base salary of the lowest paid full-time teacher?

🍏 Report salaries in whole dollars.

0511 \$, .00 per year

b. Thinking about the teachers in this school this school year, what is the base salary of the highest paid full-time teacher?

🍏 Report salaries in whole dollars.

0512 \$, .00 per year



43. Does this school offer the following to any teachers?**a. General medical insurance**

- 0513 1 Yes
2 No

b. Dental insurance

- 0514 1 Yes
2 No

c. Group life insurance

- 0515 1 Yes
2 No

d. Defined-benefit retirement plan

(A defined-benefit retirement plan is a plan in which benefits are invested in a group trust fund which employees do not control. Benefits are based on a formula that takes into account employee's length of employment and earnings. Most state retirement plans are defined-benefit.)

- 0516 1 Yes
2 No

e. Defined-contribution retirement plan

(A defined-contribution retirement plan is a plan where contributions are paid into an individually controlled retirement account. Funds available at retirement depend upon the nature of the investment and its returns. 403(b) plans are defined-contribution.)

- 0517 1 Yes
2 No

(1) Does the employer pay any funds into this plan?

● Mark (X) only one box, then GO TO item 43f below.

- 0518 1 Yes, but some employee contribution required
2 Yes, but no employee contribution required
3 No

f. Tuition reimbursement

- 0519 1 Yes
2 No

g. Housing, housing subsidies, or rent assistance

- 0520 1 Yes
2 No

h. Subsidized meals

- 0521 1 Yes
2 No

i. Subsidized transportation

- 0522 1 Yes
2 No



44. Is training available to prepare staff members in this school, at no cost to them, to teach in fields with current or anticipated shortages?

0523 1 Yes

2 No

45. Does this school or state currently use any pay incentives such as cash bonuses, salary increases, or different steps on the salary schedule to –

a. Reward teachers who have attained National Board for Professional Teaching Standards certification?

0524 1 Yes

2 No

b. Reward excellence in teaching?

0525 1 Yes

2 No

c. Recruit or retain teachers to teach in a less desirable location?

0526 1 Yes

2 No

d. Recruit or retain teachers to teach in fields of shortage?

0527 1 Yes

2 No

YOUR COMMENTS



VII TEACHER AND PRINCIPAL CONTRACTS

46. Does this school have an agreement with a teachers' association or union for the purpose of meet-and-confer discussions or collective bargaining?

("Meet-and-confer" discussions are for the purpose of reaching non-legally-binding agreements. Collective bargaining agreements are legally binding agreements.)

● *Mark (X) only one box.*

0452

- 1 Yes, meet-and-confer
- 2 Yes, collective bargaining
- 3 Yes, other type of agreement
- 4 No agreement

47. How many days is the normal contract year for a teacher in this school?

● *Include professional development, student contact days, and other days covered in a typical teacher's contract.*

0453

Days per contract year

48. Does this school have an agreement with a principals' association or union for the purpose of meet-and-confer discussions or collective bargaining?

("Meet-and-confer" discussions are for the purpose of reaching non-legally-binding agreements. Collective bargaining agreements are legally-binding agreements.)

● *Mark (X) only one box.*

0455

- 1 Yes, meet-and-confer
- 2 Yes, collective bargaining
- 3 Yes, other type of agreement
- 4 No agreement

49. How many days is the normal contract year for a principal in this school?

● *Include professional development, student contact days, and other days covered in a typical principal's contract.*

0456

Days per contract year

50. Is there a tenure system for principals in this school?

0457

- 1 Yes
- 2 No

YOUR COMMENTS



VIII GRADUATION REQUIREMENTS

51. Does this school grant high school diplomas?

🍎 Do NOT include vocational certificates, certificates of attendance, or certificates of completion.

0560

1 Yes2 No → GO TO Section IX on page 29.

52. For high school graduates of the class of 2012, how many years of instruction are required in each of the following areas for a standard diploma?

🍎 Record the number to the nearest **TENTH**, e.g., 3.0, 2.5, etc.

🍎 If none, please mark (X) the box.

a. English or language arts

0561

0 None or . Years

b. Mathematics

0562

0 None or . Years

c. Computer science

0563

0 None or . Years

d. Social sciences, social studies (e.g., history, geography, economics)

0564

0 None or . Years

e. Science

0565

0 None or . Years

f. Foreign languages

0566

0 None or . Years

53. For high school graduates of the class of 2012, does this school have a community service requirement for a standard diploma?

0567

1 Yes2 No → GO TO item 55 on page 28.

54. What is the minimum number of community service hours required of the high school graduates in the class of 2012?

0568

 Hours


55. Are students in the graduating class of 2012 required to pass a state or district assessment to earn a standard diploma from high school?

- 0569
 1 Yes
 2 No

56a. LAST school year (2010-11), were any students enrolled in 12th grade?

- 0133
 1 Yes
 2 No → *GO TO Section IX on page 29.*

b. How many students were enrolled in 12th grade around October 1, 2010?

0134 12th graders

57a. LAST school year (2010-11), how many students graduated from the 12th grade with a diploma?

- 🍎 *Include 2011 summer graduates. Do NOT include students who received only vocational certificates, certificates of attendance, or certificates of completion.*
- 🍎 *If none, please mark (X) the box.*

- 0135 0 None → *GO TO Section IX on page 29.*

↓ Graduates

b. Of those who graduated with a diploma LAST school year (2010-11), approximately what percentage went to four-year colleges?

- 🍎 *If none, please mark (X) the box.*
- 🍎 *Round to the nearest whole percent.*

- 0136 0 None or Percent

YOUR COMMENTS



IX SPECIAL PROGRAMS AND SERVICES

58a. Of the students enrolled in this school, do any have an Individual Education Plan (IEP) because they have special needs?

🍎 Do NOT include prekindergarten, postsecondary, or adult education students.

0250

1 Yes

2 No → **GO TO item 60a below.**

b. How many students have an Individual Education Plan (IEP) because they have special needs?

🍎 Do NOT include prekindergarten, postsecondary, or adult education students.

0251

Students

59a. Does this school primarily serve students with disabilities?

🍎 If you marked "SPECIAL EDUCATION school – primarily serves students with disabilities" for item 6, then please mark "Yes" for this item.

0252

1 Yes → **GO TO item 60a below.**

2 No

b. How many students with disabilities are in each of the following instructional settings?

🍎 The sum of entries in item 59b should equal the entry in item 58b above.

🍎 If none, please mark (X) the box.

(1) All day in a regular classroom (100 percent of the school day)

0253

None or Students

(2) Most of the day in a regular classroom (80-99 percent of the school day)

0254

None or Students

(3) Some of the day in a regular classroom (40-79 percent of the school day)

0255

None or Students

(4) Little or none of the day in a regular classroom (0-39 percent of the school day)

0256

None or Students

60a. Of the students enrolled in this school as of October 1, have any been identified as limited-English proficient, also known as English-language learners (ELLs)?

(Limited-English proficient (LEP) or ELLs refers to students whose native or dominant language is other than English and who have sufficient difficulty speaking, reading, writing, or understanding the English language as to deny them the opportunity to learn successfully in an English-speaking-only classroom.)

🍎 Do NOT include prekindergarten, postsecondary, or adult education students.

0260

1 Yes

2 No → **GO TO item 66 on page 31.**

b. How many limited-English proficient students or English-language learners are enrolled in this school?

0261

Students



61. Does this school have instruction specifically designed to address the needs of students with limited-English proficiency, also known as English-language learners (ELLs)?

0262

1 Yes2 No → *GO TO item 65 below.*

62. How are English-language learners taught English?

Are any of them taught –

a. Using ESL, bilingual, or immersion techniques?

0263

1 Yes2 No

b. In regular English-speaking classrooms?

0264

1 Yes2 No

63. How are English-language learners taught subject-matter courses such as mathematics, science, and social studies?

Are any of them taught –

a. In their native language?

0265

1 Yes2 No

b. Using ESL, bilingual, or immersion techniques?

0266

1 Yes2 No

c. In regular English-speaking classrooms?

0267

1 Yes2 No

64. Does this school require limited-English proficient students or English-language learners (ELLs) to pass a test of English language proficiency to complete its limited-English proficient program?

0268

1 Yes2 No

65. Are limited-English proficient students or English-language learners (ELLs) in this school administered assessments at least once per year to determine their level of English language proficiency?

0269

1 Yes2 No

66. Does this school provide the following services for any PARENTS with limited-English skills?

a. Interpreters for meetings or parent-teacher conferences

- 0285
- 1 Yes
 - 2 No, not provided
 - 3 No, no parents with limited-English skills

b. Translations of printed materials, such as newsletters, school notices, or school signs

- 0286
- 1 Yes
 - 2 No, not provided
 - 3 No, no parents with limited-English skills

67a. Does this school have any prekindergarten students?

NOTE: Previous items asking for student counts requested that prekindergarten students be excluded. Prekindergarten students are included here because they often receive National School Lunch Program and Title I services asked about in items 68-71.

- 0270
- 1 Yes
 - 2 No → GO TO item 68a below.

b. Around the first of October, how many prekindergarten students were enrolled in this school?

0271 Prekindergarten students

68a. Does this school participate in the National School Lunch Program (that is, the federal free or reduced-price lunch program)?

- 0272
- 1 Yes
 - 2 No → GO TO item 69 on page 32.

b. Around the first of October, how many students at this school were APPROVED for free or reduced-price lunches?

🍎 Report a separate count for prekindergarten students.
 🍎 If none, please mark (X) the box.

0273 0 None or K-12 students approved

0274 0 None or Prekindergarten students approved

YOUR COMMENTS



69. Around the first of October, did any students enrolled in this school receive Title I services at this school or at any other location?

(Title I is a federally funded program that provides educational services, such as remedial reading or remedial math, to children who live in areas with high concentrations of low-income families.)

0275

1 Yes2 No → **GO TO Section X on page 33.**

70. How many students participate in the Title I program?

🍎 Report a separate count for prekindergarten students.

🍎 If none or all, please mark (X) the box.

0276

1 No K-12 students2 All K-12 students

0277

K-12 students

0278

1 No prekindergarten students2 All prekindergarten students

0279

Prekindergarten students

71. Are students receiving Title I services in –

a. Reading or language arts?

0280

1 Yes2 No

b. Mathematics?

0281

1 Yes2 No

c. English as a Second Language (ESL)?

0282

1 Yes2 No

72. In head counts, how many designated Title I teachers were teaching AT THIS SCHOOL around the first of October?

🍎 If none, please mark (X) the box.

0283

0 None or Title I teachers

X CHARTER SCHOOLS AND HOMESCHOOLING INFORMATION

73a. Is this school a public CHARTER school?

(A charter school is a public school that, in accordance with an enabling state statute, has been granted a charter exempting it from selected state or local rules and regulations. A charter school may be a newly created school or it may previously have been a public or private school.)

0290

- 1 Yes
- 2 No → **GO TO item 77 below.**

b. In what year did this school start providing instruction as a public CHARTER school?

0291

Year

74. Which of the following best describes the origin of this public charter school?

0292

- 1 A converted public school
- 2 A converted Bureau of Indian Education-funded school
- 3 A converted private school
- 4 A school originally established as a charter

75. Who granted the current charter?

0293

- 1 A school district
- 2 The State Board of Education
- 3 Postsecondary institution
- 4 A state charter-granting agency
- 5 Other – *What is the name of the chartering agency?* ↘

5293

76. Which of the following best describes the governance structure of this public charter school?

0294

- 1 An independent or stand-alone charter school
- 2 Part of a non-profit charter management organization or network of schools that are managed by a central agency
- 3 Part of a for-profit charter management organization or network of schools that are managed by a central agency
- 4 Part of a traditional public school district
- 5 Other – *Please describe* ↘

5294

77. Does this school provide support for or monitor homeschooling or home-based learning?

(Homeschooling or home-based learning is when parents or family choose to exercise the day-to-day monitoring of their children's education, which replaces full-time attendance at a campus school and is used to satisfy state compulsory education requirements.)

0295

- 1 Yes
- 2 No



XI SCHOOL PERFORMANCE

78. At the end of the LAST SCHOOL YEAR (2010-11), did this SCHOOL make Adequate Yearly Progress (AYP)?

(Adequate Yearly Progress is the state's measure of yearly progress toward achieving state academic standards.)

0595 1 Yes → *GO TO Section XII on page 35.*

2 No

79. At the end of the LAST SCHOOL YEAR (2010-11), was this SCHOOL identified for improvement due to Adequate Yearly Progress (AYP) requirements?

(For most states, a school is identified for improvement if it fails to make Adequate Yearly Progress for two consecutive years or more in the same content area.)

0596 1 Yes

2 No

YOUR COMMENTS

XII CONTACT INFORMATION

80. What is the name of the person who completed most of this questionnaire?

9001

81. What is his or her job title?

9002

82. What is his or her telephone number?

9003 AREA CODE TELEPHONE NUMBER
 - -

83. What is his or her work e-mail address?

9004

84. Please enter the date you completed this questionnaire.

🍏 Report month as a number, i.e., 01 for January, 02 for February, etc.

0006 Month 0007 Day 0008 Year

85. Please indicate how much time it took you to complete this form, not counting interruptions.

🍏 Please record the time in minutes, e.g., 50 minutes, 65 minutes, etc.

0009 Minutes

YOUR COMMENTS



**Thank you very much for your participation
in this survey. If you have any questions,
please contact us, toll-free, at: 1-866-208-7437
or by e-mail at: dse.education.surveys@census.gov.**

**To learn more about this survey and to
access reports from earlier collections, see
the Schools and Staffing Survey (SASS) website at:
<http://nces.ed.gov/surveys/sass>**

**Additional data collected by the National
Center for Education Statistics (NCES) on
a variety of topics in elementary,
secondary, postsecondary, and
international education are available
from NCES' website at:
<http://nces.ed.gov>**

**For additional data collected by various
Federal agencies, including the
Department of Education, visit the
Federal Statistics clearinghouse at:
<http://www.fedstats.gov>**

