Conducted by:
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

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U.S. DEPARTMENT OF COMMERCE Economics and Statistics Administration
U.S. CENSUS BUREAU

SCHOOL QUESTIONNAIRE NATIONAL TEACHER AND PRINCIPAL SURVEY 2015-16 SCHOOL YEAR



(Please correct any errors in name, address, and ZIP Code.)

THIS SURVEY HAS BEEN ENDORSED BY:

Please return your completed questionnaire in the pre-addressed, postage-paid envelope or mail it to:

U.S. CENSUS BUREAU ATTN: DCB/PCSPU, BUILDING 60A 1201 E. 10TH STREET JEFFERSONVILLE, IN 47132-0001



This survey is authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The results will only be produced as statistical summaries.

FORM **NTPS-3** (05-21-2015)



- What is the average student-teacher ratio in the United States?
- What is the average salary of a beginning principal?
- Have teachers' views of their autonomy in the classroom changed over time?
- Have the characteristics of the principal and teacher workforces in the United States changed over time?

The answers to these questions help school districts and policy makers at the state, federal, and local levels set education policy and improve teacher and principal working conditions.

Since 1988, the National Teacher and Principal Survey and its precursor, the Schools and Staffing Survey, have provided the answers to these and other important education questions from the perspective of Principals and Teachers.

By selecting a statistically representative sample of schools, and teachers in those schools, we are able to provide representative data for the United States without going to every school.

Your school has been selected to participate in the 2015-16 National Teacher and Principal Survey. You will represent thousands of other principals, so it is important that you respond to this survey.

Your responses are protected from disclosure by federal statute (20 U.S.C., §9573). All responses that relate to or describe identifiable characteristics of individuals may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose, unless otherwise compelled by law.

More information can be found on our website: http://nces.ed.gov/surveys/ntps

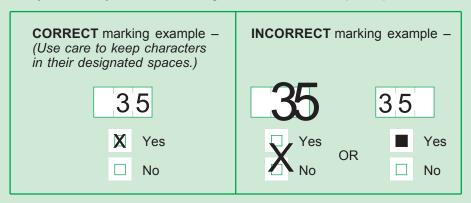
Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this voluntary information collection is XXXX-XXXX. The time required to complete this information collection is estimated to average 30 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate, suggestions for improving this collection, or comments or concerns about the contents or the status of your individual submission of this questionnaire, please e-mail: addp.education.surveys@census.gov, or write directly to: National Teacher and Principal Survey, National Center for Education Statistics, 1990 K Street, N.W., #9046, Washington, DC 20006.



INSTRUCTIONS

The data you enter on this form will be captured through the use of imaging technology. Please print all information clearly in ordinary characters, using a **blue or black ballpoint pen**.



- **a.** This questionnaire may be completed by any staff member who has access to the school's records.
- **b.** Please do not write any comments by the answer boxes.
- **c.** If you are unsure about how to answer a question, please give the best answer you can rather than leaving it blank.
- **d.** If you have any questions, call the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). The U.S. Census Bureau is also available to answer your questions via e-mail at: addp.education.surveys@census.gov.

1. GENERAL INFORMATION ABOUT THIS SCHOOL

ase I.	report for the school liste Does this school offer			rados?		
١.	Please mark (X) Yes	or No for	r each g	grade lev	el.	
100	Prekindergarten	1 🗌	Yes	2	No	
101	Kindergarten	1 🗌	Yes	2	No	
102	1st	1 🗆	Yes	2	No	
103	2nd	1 🔲	Yes	2	No	
104	3rd	1 🗆	Yes	2	No	
105	4th	1 🗌	Yes	2 🗌	No	
106	5th	1 🗌	Yes	2 🔲	No	
107	6th	1 🔲	Yes	2 🔲	No	
108	7th	1 🗆	Yes	2 🗌	No	
109	8th	1 🗆	Yes	2 🔲	No	
110	9th	1 🗆	Yes	2 🗆	No	
111	10th	1 🗆	Yes	2 🗆	No	
112	11th	1 🗆	Yes	2 🗆	No	
113		1 🗆				
114	12th		Yes		No	
	Ungraded	1	Yes	2	No	
2.	Excluding prekinderga	ten, po	stsecor	ndary <u>,</u> a	nd adu	It education students, around the first school?
115	of October, how many	student	s were	enrolled	in this	s school?
	Stude	nts				
3.	For this school year (2 this school? • Round to the nearest				erage	Daily Attendance (ADA) percentage at
116	%	wiiole F	EKCEN	1.		



1-4.	What is the official start and end time for MOST students at this school? • If the start and end times vary by day, record the start and end time for the longest day of the week.
	Do not include prekindergarten or transitional first grade programs.
0117	: Start time
0118	End time
1-5. 0119	How many days are in the SCHOOL YEAR for students in this school?
	Days per SCHOOL YEAR
1-6.	Which of the following best describes this school? • Mark (X) only one box.
0120	REGULAR school – elementary or secondary
	SPECIAL PROGRAM EMPHASIS school – such as a science or math school, performing arts school, talented or gifted school, foreign language immersion school, etc.
	3 ☐ SPECIAL EDUCATION school – primarily serves students with disabilities
	CAREER/TECHNICAL/VOCATIONAL school – primarily serves students being trained for occupations
	ALTERNATIVE/OTHER school – offers a curriculum designed to provide alternative or nontraditional education; does not specifically fall into the categories of regular, special program emphasis, special education, or vocational school – <i>Please describe</i> .
5120	
1-7a.	Does this school currently have any students enrolled in kindergarten? • Please include regular kindergarten as well as transitional (or readiness) kindergarten and transitional first (or pre-first) grade students, if enrolled.
0121	-ı □ Yes
	2 ☐ No → GO TO item 1-8 on page 6.
b.	How long is the school day for a kindergarten, transitional kindergarten, or transitional first grade student? • Mark (X) only one box.
0122	1 ☐ Full day (4 hours or more per day)
	2 Half day (less than 4 hours per day)
	Both full-day and half-day programs are offered
C.	How many days per week does a kindergarten, transitional kindergarten, or transitional first grade student attend?
	• If the number of days per week varies (e.g., some students attend 3 days per week and some attend 5 days per week), record the most days that a student would attend in a week.
0123	Days per week



(A re: re: ma	library media center? library media center is an organized collection of printed and/or audiovisual and/or computer sources which is administered as a unit, is located in a designated place or places, and makes sources and services available to students, teachers, and administrators. A library media center as be called a school library, media center, resource center, information center, instructional aterials center, learning resource center, or any other similar name.)
0124	Yes
2	l No
1-9a. Do	oes this school offer any courses that are taught entirely online?
0125	Yes
2	No → GO TO item 1-10 below.
♥ b. Ar	mong all the courses you offer at this school, about how many of the courses are
en	tirely online? Mark (X) only one box.
0126 1	One or a few courses
2	Some courses but less than half
3	About half
4	A majority
5	All courses
	All Courses
1-10. Ar in	e the following programs or services currently available AT THIS SCHOOL for students any of grades K-12 or comparable ungraded levels, regardless of funding source?
a.	Before-school or after-school program providing instruction beyond the normal school day for students who need academic assistance
0127	1 Yes
	² No
D.	Before-school or after-school program providing instruction beyond the normal school day for students who seek academic advancement or enrichment
0128	1 Yes
	₂ No
C. 0129	Before-school or after-school day care programs
V.20	1 Yes
	2 No
	bes this school have instruction specifically designed to address the needs of students the limited-English proficiency, also known as English-language learners (ELLs)?
0130	Yes
	l No
2	



2. SCHOOL STAFFING

For all teacher counts in items 2-1 and 2-2:

- include these types of teachers:
 - Regular classroom teachers
 - Special area or resource teachers (e.g., special education, Title I, art, music, physical education)
 - Long-term substitute teachers
- **★** INCLUDE as part-time teachers:
 - Itinerant teachers who teach part-time at this school or teachers who are shared with other schools
 - Employees reported in other items of this section if they also have a part-time teaching assignment at this school
- **•** DO NOT INCLUDE:
 - · Student teachers
 - Short-term substitute teachers
 - Teachers who teach ONLY prekindergarten or adult education

2-1.	Around the first of October, how many TEACHERS held full-time or part-time positions or
	assignments in this school?

• If none, please mark (X) the box.

	a. Full-time
0200	None or Full-time teachers
	b. Part-time
0201	o ☐ None or Part-time teachers
	c. TOTAL number of full- and part-time teachers
	or round number of run and part time touchers
0202	Total teachers



2-2.	Of the full-time and part-time TEACHERS in this school around the first of October, how many were — if none, please mark (X) the box. if Please only include each teacher in one category below so none are double-counted.
	a. Hispanic or Latino, regardless of race?
0203	o □ None or □ Teachers
	b. White, not of Hispanic or Latino origin?
0204	None or Teachers
	c. Black or African American, not of Hispanic or Latino origin?
0205	□ None or Teachers
	d. Asian, not of Hispanic or Latino origin?
0206	
	None or Teachers
	e. Native Hawaiian or other Pacific Islander, not of Hispanic or Latino origin?
0207	
	None or Teachers
	f. American Indian or Alaska Native, not of Hispanic or Latino origin?
0208	₀ □ None or Teachers
	1 eachers
	g. Two or more races, not of Hispanic or Latino origin?
0209	□ None or Teachers
	NOTE: Sum of entries in items 2-2(a-g) should be equal to entry in item 2-1c on page 7.



Around the first of October, how many STAFF held full-time or part-time positions or assignments in this school in each of the following categories?

Employees shared with other schools or the district office should be counted as part-time employees. 2-3.

Employees who hold more than one position in this school should be counted as part-time staff for

each position held.
FOR EXAMPLE: If your school's vice principal also serves as a data coach, you would count this person as 1 part-time vice principal (item b) and 1 part-time data coach (item k), even if this person works full-time across the two positions.

- if no FULL-TIME staff members exist, please mark (X) the "None" box under FULL-TIME. If no PART-TIME staff members exist, please mark (X) the "None" box under PART-TIME.
- if no full-time or part-time staff members exist, please mark (X) the "None" boxes under BOTH full-time AND part-time.

		FULL	-TIME	PART	-TIME
		0210	None	0211	None
a.	Principals		0		0
		0212	None	0213	None
b.	Vice principals and assistant principals		0		0
•	Instructional coordinators and supervisors,	0214	None	0215	None
C.	such as curriculum specialists		0 🗆		0
		0216	None	0217	None
d.	Librarians or library media specialists		0		0
e.	School/guidance counselors, excluding	0218	None	0219	None
٠.	psychologists and social workers		0		0
f.	Student support services professional staff	0220	None	0221	None
	(1) Nurses		0		0
		0222	None	0223	None
	(2) Social workers		0		0
		0224	None	0225	None
	(3) Psychologists		0 📙		0 📙
		0226	None	0227	None
	(4) Speech therapists or pathologists		0		0
		0228	None	0229	None
	(5) Other professional staff		0		0 📙
g.	Aides	0230	None	0231	None
	(1) Regular Title I aides		0 📙		0 📙
	(2) English as a Second Language (ESL)	0232	None	0233	None
	or bilingual teacher aides		0		0 📙

2-3. Continued - Around the first of October, how many STAFF held full-time or part-time positions or assignments in this school in each of the following categories? **FULL-TIME PART-TIME** 0234 0235 None None 0 0 (3) Special education instructional aides 0236 0237 None None 0 0 (4) Special education non-instructional aides 0239 0238 None None 0 0 (5) Library media center instructional aides 0240 0241 None None 0 0 (6) Library media center non-instructional aides 0242 0243 None None 0 0 (7) Other classroom instructional aides 0244 0245 None None 0 0 (8) Other non-instructional aides 0246 0247 None None 0 0 h. Secretaries and other clerical support staff 0249 0248 None None 0 0 Food service personnel 0250 0251 None None 0 0 Custodial and maintenance personnel 0252 0253 None None 0 0 Data coaches or data coordinators 0254 0255 None None 0 0 Ι. **Technology specialists** 0256 0257 None None m. Security guards or security personnel (not law 0 0 enforcement) n. School Resource Officers (include all career law 0258 0259 None None enforcement officers with arrest authority, who have specialized training and are assigned to work 0 0 in collaboration with school organizations) 0260 0261 None None Sworn law enforcement officers who are not 0 0 **School Resource Officers** 0263 0262 None None 0 0 p. Other employees not reported above



2-4a.	Do any of the teachers or staff have the following specialist assignments in this school? (A specialist works with students.)		
	(1)	Reading specialist	
0264	1	Yes	
	2		
	2		
	(2)	Math specialist	
0265	1	□ Yes	
	2	□ No	
	(2)		
0266	(3)	Science specialist	
0200	1	Yes	
	2	□ No	
b.	Do a	any of the teachers or staff have the following coaching assignments in this school? oach works with teachers. Coaching includes observing lessons, providing feedback,	
	ànd	demonstrating teaching strategies.)	
	(1)	Reading coach	
0267	1	☐ Yes	
	2	□ No	
	(2)	Made and	
0268	(2)	Math coach	
	1	Yes	
	2	□ No	
	(3)	Science coach	
0269	1	□ Yes	
	2	□ No	
	(4)	General instructional/Not subject-specific coach	
0270	1		
	2		
	-		



0271 1	ay not have been filled before the o not include vacancies for teacher Yes No → GO TO item 2-6a on page 13.	rs v	who teach	ONLY pre	kindergart	en or adult	education	
	b. How easy or difficult was it to fill the vacancies for this school year in each of the following fields?							
			This		k (X) one	box on eac	h line.	
			not offered	No vacancy in this field this school year	Easy	Somewhat difficult	Very difficult	Could not fill the vacancy
(1)	General elementary 027	72	1 🔲	2 🗆	3	4	5	6
(2)	Special education 022	73	1 🔲	2 🗌	3	4	5	6
(3)	English or language arts 02	74	1 🔲	2 🗌	3	4	5	6
(4)	Social studies 02	75	1 🗆	2 🗌	3	4 🗆	5	6
(5)	Computer science 02	76	1 🗆	2 🗌	3	4 🗆	5	6
(6)	Mathematics 02	77	1 🗌	2 🗌	3	4 🗆	5	6
(7)	Biology or life sciences 02	78	1 🗌	2	3	4 🗆	5	6
(8)	Physical sciences (e.g., chemistry, physics, earth sciences)	79	1 🔲	2 🗌	3	4 🔲	5	6
(9)	English as a Second Language (ESL) or 02 bilingual education	80	1 🔲	2 🗌	3	4	5	6
(10)	Foreign languages 02	81	1 🔲	2 🗌	3	4 🗆	5	6
(11)	Music or art 02	82	1 🔲	2 🔲	3 🗌	4 🔲	5	6
(12)	Career or technical education	83	1 🔲	2 🗌	3	4 🔲	5	6
(13)	Other 02	84	1 🔲	2 🗌	3	4 🗌	5	6



2-6a. Around the first of October, how many teachers were newly hired by this school? (Newly hired teachers are teachers not employed in this school last school year as teachers.) Do not include newly hired teachers who teach ONLY prekindergarten or adult education. Record HEAD COUNTS, not FTEs (full-time equivalent). If none, please mark (X) the box.
0285 0 None → GO TO Section 3 on page 14.
Teachers
b. Of those newly hired teachers, how many were in their first year of teaching? • Record HEAD COUNTS, not FTEs (full-time equivalent). • If none, please mark (X) the box.
0286 None or Teachers

3. COMMUNITY SERVICE REQUIREMENTS

The questions in this section are about the DISTRICT that this school is a part of, not this specific school. You may wish to contact the district to obtain the information requested if it is not immediately known.

3-1. Does this DISTRICT grant high school diplomas?

• Do NOT include vocational certificates, certificates of attendance, or certificates of completion.



3-2. For high school graduates of the class of 2016, does this school or district have a community service requirement for a standard diploma?



3-3. What is the minimum number of community service hours required of the high school graduates in the class of 2016?

0302	
	 Hours



4. SPECIAL PROGRAMS AND SERVICES

4-1a.	beca	he students enrolled in this school, do any have an Individual Education Plan (IEP) ause they have special needs? To NOT include prekindergarten, postsecondary, or adult education students.
0400		
		Yes
		No → GO TO item 4-3a on page 16.)
. ↓		
b.	How	many students have an Individual Education Plan (IEP) because they have special needs?
		o NOT include prekindergarten, postsecondary, or adult education students.
0401		
		Students
4-2a.	Doe	s this school primarily serve students with disabilities?
		you marked "SPECIAL EDUCATION school - primarily serves students with disabilities" for
	ITE	em 1-6, please mark "Yes" for this item.
0402		Yes → GO TO item 4-3a on page 16.
		N.
Γ^2		No
V .		
D.		many students with disabilities are in each of the following instructional settings? the sum of entries in item 4-2b should equal the entry in item 4-1b above.
		none, please mark (X) the box.
	(1)	All day in a regular classroom (100 percent of the school day)
0403	•	□ None or Students
	U	None or Students
	(0)	
	(2)	Most of the day in a regular classroom (80-99 percent of the school day)
0404	0	□ None or Students
	ŭ	otadento -
	(2)	Some of the day in a regular eleganom (40.70 percent of the coheel day)
	(3)	Some of the day in a regular classroom (40-79 percent of the school day)
0405	0	□ None or Students
		•
	(4)	Little or none of the day in a regular classroom (0-39 percent of the school day)
	(+)	Little of fione of the day in a regular classicom (0-03 percent of the school day)
0406	0	□ None or Students

4-3a.	Does this school have any prekindergarten students?
	NOTE: Previous items asking for student counts requested that prekindergarten students be excluded. Prekindergarten students are included here because they often receive National School Lunch Program and Title I services asked about in items 4-4 – 4-7.
0407	Yes
2	No → GO TO item 4-4a below.
*	Around the first of October, how many prekindergarten students were enrolled in this school?
0408	
	Prekindergarten students
4-4a.	Does this school participate in the National School Lunch Program (that is, the federal free
0409	or reduced-price lunch program)?
2	No. 3 (00 TO 11 to 45 to 45
+	
b.	Around the first of October, how many students at this school were APPROVED for free or reduced-price lunches?
	Report a separate count for prekindergarten students.If none, please mark (X) the box.
0410	□ None or K-12 students approved
0411	
	None or Prekindergarten students approved
4-5.	Around the first of October, did any students enrolled in this school receive Title I services
	at this school or at any other location? (Title I is a federally funded program that provides educational services, such as remedial reading
0412	or remedial math, to children who live in areas with high concentrations of low-income families.)
	Yes
\	No → GO TO Section 5 on page 18.
4-6.	How many students participate in the Title I program? • Report a separate count for prekindergarten students. • If none or all, please mark (X) the box.
	□ No K-12 students
	☐ All K-12 students
0414	K-12 students
	□ No Prekindergarten students
	☐ All Prekindergarten students
0416	Prekindergarten students



4-7.	Are students receiving Title I services in –
	a. Reading or language arts?
0417	1 ☐ Yes
	2 No
	b. Mathematics?
0418	₁ ☐ Yes
	2 No
	c. English as a Second Language (ESL)?
0419	1 ☐ Yes
	2 No
4-8.	In head counts, how many designated Title I teachers were teaching AT THIS SCHOOL around the first of October?
	• If none, please mark (X) the box.
0420	None or Title I teachers

5. CHARTER SCHOOL INFORMATION					
5-1.	(A ch	is school a public CHARTER school? narter school is a public school that, in accordance with an enabling state statute, has been ted a charter exempting it from selected state or local rules and regulations. A charter school be a newly created school or it may previously have been a public or private school.)			
0500		Yes			
2		No → GO TO Section 6 on page 19.			
5-2. Which of the following best describes the governance structure of this public charter school?					
0501 1		An independent or stand-alone charter school			
2		Part of a non-profit charter management organization or network of schools that are managed by a central agency			
3		Part of a for-profit charter management organization or network of schools that are managed by a central agency			
4		Part of a traditional public school district			
5		Other – Please describe —			
5501					



6. CO	NTACT INFORMATION				
6-1.	What is the name of the person who completed most of this questionnaire?				
9000					
6-2.	What is his or her job title?				
9001					
6-3 . 9002	What is his or her phone number?				
6-4. 9003	What is his or her work e-mail address?				
6-5.	Please enter the date you completed this questionnaire. • Report month as a number, that is, 01 for January, 02 for February, etc.				
	Month Day Year				
0004	0005 0006				
6-6.	Please indicate how much time it took you to complete this form, not counting interruptions				
0007					
	Minutes				

Thank you very much for your participation in this survey. If you have <u>any</u> questions, please contact us, toll-free, at: 1-888-595-1338 or by e-mail at: addp.education.surveys@census.gov.

Please return your completed questionnaire in the enclosed pre-addressed, postage-paid envelope or mail it to:

U.S. CENSUS BUREAU ATTN: DCB/PCSPU, BUILDING 60A 1201 E. 10TH STREET JEFFERSONVILLE, IN 47132-0001



To learn more about this survey and to access reports from earlier collections, see the National Teacher and Principal Survey (NTPS) website at: http://nces.ed.gov/surveys/ntps

Additional data collected by the National Center for Education Statistics (NCES) on a variety of topics in elementary, secondary, postsecondary, and international education are available from NCES' website at:

http://nces.ed.gov

For additional data collected by various Federal agencies, including the Department of Education, visit the Federal Statistics clearinghouse at:

http://fedstats.sites.usa.gov

