

IEA International Computer and Information Literacy Study

Principal Questionnaire for the 2018 Main Study

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The Australian Council for Educational Research

Introduction to the School Principal Questionnaire

Your school has agreed to participate in the 2018 Main Study for the International Computer and Information Literacy Study (ICILS). ICILS is an educational research project sponsored by the International Association for the Evaluation of Educational Achievement (IEA). The purpose of ICILS is to examine across different countries the extent to which young people in eighth grade have developed computer and information literacy, which is defined as the ability to use Information and Communication Technology (ICT) to investigate, create, and communicate with others at home, school, the workplace, and in society.

In this questionnaire, ICT can refer to:

- desktop computers
- notebook or laptop computers
- netbook computers
- tablet devices
- smartphones, except when being used for talk and text.

This questionnaire is addressed to school principals who are asked to provide information about their schools. Since your school has been selected as part of a nationwide sample, your responses are very important in helping to evaluate the questions as relevant to describing eighth-grade education in the United States. Some of the questions may require that you look up school records, so you may wish to arrange for the assistance of another staff member to help provide this information.

In this questionnaire, you will find questions about you and your use of ICT, characteristics of your school, the application of ICT in teaching and learning at your school, and aspects of the management of ICT in your school. Since ICILS is an international study and all countries are using the same questionnaire, you may find that some of the questions seem unusual or are not entirely relevant to you or schools in the United States. Nevertheless, it is important that you do your best to answer all the questions so comparisons can be made across countries in the study. Please answer the questions with reference to your school as a whole. For some of the questions you are asked to answer referring only to eighth-grade students.

Please look at the instructions given in each of the questions.

It is estimated that you will need about 15 minutes to complete the questionnaire. **We appreciate the time and effort this takes and thank you for your cooperation and contribution.**

The National Center for Education Statistics (NCES) is authorized to collect information from this questionnaire by the Education Sciences Reform Act of 2002 (ESRA 2002, 20 U.S.C. §9543). You do not have to provide the information requested. However, the information you provide will help the U.S. Department of Education's ongoing efforts to understand better how the educational system in the United States compares to that in other countries. There are no penalties should you choose not to participate in this study. All of the information you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C. §9573 and 6 U.S.C. §151). Your responses will be combined with those from other participants to produce summary statistics and reports.

Thank You.

Q1 Are you female or male?

 \square_1 Female \square_2 Male

Q2 How often do you use ICT for the following activities?

		Never	Less than once a month	At least once a month but not every week	At least once a week but not every day	Every day
a)	Searching for information on the Internet or a network maintained by education authorities for its schools					
b)	Providing information about an educational issue through a website	\square_1				
c)	Looking up records in a database (e.g., in a student information system)	\square_1				
d)	Maintaining, organizing and analyzing data (e.g., with a spreadsheet or database)	\square_1				
e)	Preparing presentations	\square_1				
f)	Communicating with teachers in your school	\square_1		□₃		
g)	Communicating with education authorities					
h)	Communicating with principals and senior staff in other schools			□₃	□₄	
i)	Communicating with parents	\square_1				
j)	Working with a learning management system (e.g., Blackboard, Edmodo, Moodle)					
k)	Using social media to communicate with the wider community about school-related activities			□3		
I)	Managing staff (e.g., scheduling, professional development)	\square_1				
m)	Preparing the curriculum	\square_1				
n)	School financial management	\square_1				

Your School

Q3	What is the total number of boys and girls in the entire school as of October 1, 2017?						
	(Please record a whole number. Record 0 (zero), if none.)						
	Image:						
Q4	What is the total number of boys and girls in eighth grade as of October 1, 2017?						
	(Please record a whole number. Record 0 (zero), if none.)						
	Image:						
Q5	Around the 1st of October 2017, what percentage of students at this school were eligible to receive free or reduced-price lunches through the National School Lunch Program?						
	(Please record a whole number. Record 0 (zero), if none.)						
	Percentage of students						

Q6 Of the students currently enrolled in your school, what percentage has been identified as limited-English proficient (LEP)/English language learners (ELL)?

(Please record a whole number. Record 0 (zero), if none.)

(Percentage of students)

Q7 A) What is the lowest (youngest) grade that is taught at your school?

(Please mark only one choice)

- \square_1 Preschool
- \square_2 Kindergarten
- \square_3 First grade
- \square_4 Second grade
- \square_{s} Third grade
- \square_6 Fourth grade
- \square_7 Fifth grade
- \square_{s} Sixth grade
- \square_9 Seventh grade
- \square_{10} Eighth grade

B) What is the highest (oldest) grade that is taught at your school?

(Please mark only one choice)

- \square_1 Eighth grade
- \square_2 Ninth grade
- \square_{3} Tenth grade
- \square_4 Eleventh grade
- \square_{s} Twelfth grade

Q8 What are the total numbers of full-time and part-time teachers in your school?

A full-time teacher is employed on a regular basis as a teacher for at least 90% of full-time hours for the full school year.

All other teachers should be considered part-time.

(Please record a whole number. Record 0 (zero), if none.)

- a) | | | Total number of full-time teachers
- b) [| |] Total number of part-time teachers

Q9 Which of the following best describes where your school is located?

(Please mark only one choice)

- \square_1 In a community with fewer than 3,000 people
- \square_2 In a town with at least 3,000 but less than 15,000 people
- \square_3 In a town with at least 15,000 but less than 100,000 people
- \square_4 In a city with at least 100,000 but less than 1,000,000 people
- \square_{s} In a city with 1,000,000 or more people

Q10 A) Is this school a public or a private school?

(Please mark only one choice)

 \square_1 A public school

(This is a school <u>managed</u> directly or indirectly by a public education authority, government agency, or governing board, appointed by government or elected by public franchise.)

 \square_2 A private school

(This is a school <u>managed</u> directly or indirectly by a non-government organization; for example, a church, trade union, business, or other private institution.)

B) Approximately what percentage of students in your school have the following backgrounds?

		0 to 10%	11 to 25%	26 to 50%	More than 50%
a)	Come from economically affluent homes				
b)	Come from economically disadvantaged homes	\square_1			

Q11 How important is each of the following outcomes of education in your school?

		Very important	<i>Quite important</i>	Somewhat important	Not important
a)	The development of students' basic computer skills (e.g., Internet use, email, word processing, presentation software)				
b)	The development of students' skills in using ICT for collaboration with others			 3	
c)	The use of ICT for facilitating students' responsibility for their own learning				
d)	The use of ICT to augment and improve students' learning				□4
e)	The development of students' understanding and skills relating to safe and appropriate use of ICT				
f)	The development of students' proficiency in accessing and using information with ICT	d		 3	
g)	The development of students' ability to write apps or programs				

Q12 Are there procedures in place to monitor whether teachers at this school use ICT to achieve the following learning outcomes?

(Please select all that apply for each row)

	Yes, by reviewing lesson plans	Yes, through teacher self- evaluation	Yes, through observing class- rooms	Yes, by other means	No, this is not moni- tored
The development of students' basic computer skills a) (e.g., Internet use, email, word processing, presentation software)					
b) The development of students' skills in using ICT for collaboration with others				\square_1	
C) The use of ICT for facilitating students' responsibility for their own learning				\square_1	
The use of ICT to augment and improve students' d) learning					\square_1
The development of students' understanding ande) skills relating to safe and appropriate use of ICT					
f) The development of students' proficiency in accessin and using information with ICT	^g 🗖 1				\square_1
The development of students' ability to write apps o g) programs	r 🗖 1			\square_1	

Q13 Are teachers in your school expected to acquire knowledge and skills in each of the following activities?

		Expected and required	Expected but not required	Not expected
a)	Integrating Web-based learning in their instructional practice			
b)	Using ICT-based forms of student assessment			
c)	Using ICT for monitoring student progress			
d)	Collaborating with other teachers via ICT			
e)	Communicating with parents via ICT			
f)	Communicating with students via ICT			
g)	Integrating ICT into teaching and learning			
h)	Using subject-specific digital learning resources (e.g., tutorials, simulation)			
i)	Using e-portfolios for assessment			
j)	Using ICT to develop authentic (real-life) assignments for students			
k)	Assessing students' computer and information literacy	\square_1		

Q14 Who has the main responsibility for making decisions about each of the following aspects of ICT in this school?

		School district or relevant education authority	School boards/ councils	School principal or deputy	Heads of department	ICT coordinator	Information specialist or librarian	Individual teachers	No one
a)	The procurement of ICT equipment			□3		□₅		□7	
b)	The choice of non-digital learning materials					□₅			
c)	The choice of digital learning materials						\square_6	\Box_7	
d)	The selection of a learning management system					□₅	□6		
e)	The maintenance of ICT equipment				□₄	□₅		\Box_7	
f)	Decisions about whether ICT is used in teaching	Π,		□,					
g)	The implementation of ICT-based approaches in teaching	Ο,							
h)	The implementation of ICT-based				L 4	L 5	6		₩8
	approaches in administration							D 7	

Q14 (Cont.) Who has the main responsibility for making decisions about each of the following aspects of ICT in this school?

		School district or relevant education authority	School boards/ councils	School principal or deputy	Heads of department	ICT coordinator	Information specialist or librarian	Individual teachers	No one
i)	The use of ICT- based approaches to assessment			□₃				□7	
j)	The assessment of students' computer and information literacy			□₃		□₅		□7	
k)	The implementation of a computer and information literacy curriculum at the school			□3				□7	
I)	The development of ICT-related teacher competencies							□7	□8

Q15 Does your school or school system have policies with regard to the following aspects of ICT use?

		Yes	No
a)	The provision of security measures to prevent unauthorized system access or entry		
b)	Restrictions on the number of hours students are allowed to sit at a computer		D ₂
c)	Student access to school computers outside class hours (but during school hours)		D ₂
d)	Student access to school computers outside school hours	\square_1	
e)	The fulfilment of intellectual property rights (e.g., software copyrights)	\square_1	
f)	Prohibitions of access to inappropriate material (e.g., pornography, violence)		D ₂
g)	Student use of non-school related games on school computers	\square_1	
h)	The provision of access to school computers and/or the Internet for the local community (parents and/or others)		
i)	Support for students with special needs or specific learning difficulties		D ₂
j)	Unacceptable behaviours towards other students (e.g., cyberbullying)	\square_1	
k)	The provision of laptop computers and/or other mobile learning devices for student use at school and at home		
I)	Student use of their own ICT at school	\square_1	

Q16 Throughout the current school year, how many teachers in this school participate in the following forms of professional development about ICT for teaching and learning?

		None or hardly any	Some of them	Most of them	All or nearly all
a)	Courses on the use of ICT in teaching provided by the school or the school system				\square_4
b)	Training by another teacher who has attended a course on ICT				
c)	Discussions about the use of ICT in education as a regular item during meetings of the teaching staff				
d)	Observations of colleagues using ICT in their teaching	\square_1			
e)	Group discussions of teachers about their use of ICT in teaching				
f)	Participation in professional learning programs delivered online				
g)	Participation in courses on ICT conducted by an external agency or expert				\square_4
h)	Participation in a community of practice concerned with ICT in teaching				

Q17 At your school, what priority is given to the following ways of facilitating the use of ICT in teaching and learning?

(Please mark one choice in each row)

		High priority	Medium priority	Low priority	Not a priority
a)	Increasing the number of computers per student in the school	\square_1			
b)	Increasing the number of computers connected to the Internet				
c)	Increasing the bandwidth of Internet access for the computers connected to the Internet				
d)	Increasing the range of digital learning resources available for teaching and learning				
e)	Establishing or enhancing an online learning support platform			□3	
f)	Supporting participation in professional development on pedagogical use of ICT			□3	
g)	Increasing the availability of qualified technical personnel to support the use of ICT				
h)	Providing teachers with incentives to integrate ICT use in their teaching				□₄
i)	Providing more time for teachers to prepare lessons in which ICT is used				□₄
j)	Increasing the professional learning resources for teachers in the use of ICT				□₄

THANK YOU FOR YOUR TIME AND EFFORT IN COMPLETING THIS QUESTIONNAIRE

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