

# **PUBLIC CHARTER SCHOOL QUESTIONNAIRE**

## **SCHOOLS AND STAFFING SURVEY**

### **1999-2000 SCHOOL YEAR**

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*(Please correct any errors in name, address, and ZIP Code.)*

**THIS SURVEY REPLACES THE NATIONAL  
STUDY OF CHARTER SCHOOLS THAT WAS  
ADMINISTERED IN SPRING 1999**



**This report is authorized by law (20 U.S. Code 1221e). The results will be reported in statistical summaries.**

## **DEAR CHARTER SCHOOL PRINCIPAL/DIRECTOR:**

The Schools and Staffing Survey is adding a new component for the 1999–2000 school year: the Charter School questionnaire. The 4 year National Study of Charter Schools has ended, but the need for up-to-date information about public charter schools, other public schools, and private schools continues. Now, for the first time, comparable information about public charter schools, other public schools, Bureau of Indian Affairs (BIA) schools and private schools will be collected at the same time, in the same way.

### **WHO IS CONDUCTING THIS SURVEY?**

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in this voluntary survey. The U.S. Census Bureau is conducting this survey for NCES, by the authority of Section 406(b) of the General Education Provisions Act (20 USC 1221e) to collect statistics on the condition of education in the United States.

### **WHAT IS THE SCHOOLS AND STAFFING SURVEY (SASS)?**

SASS is a family of surveys sent to districts, schools, directors or principals, and teachers. SASS asks about such topics as staffing levels, teacher workloads, district policies, and characteristics of teachers and principals.

### **WHY SHOULD YOUR SCHOOL PARTICIPATE IN THIS SURVEY?**

Your school represents the wide variety of educational opportunities that charter schools provide. SASS is designed to be representative of every type of school, but we need your cooperation to make this possible. **We will report the data only in statistical summaries so that individuals cannot be identified.**

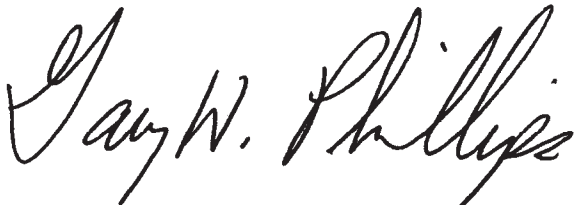
### **WHERE SHOULD YOU MAIL YOUR COMPLETED QUESTIONNAIRE?**

Please return your completed questionnaire in the enclosed envelope. If you do not have the return envelope, please call 1–800–221–1204, or mail your questionnaire to:

U.S. Census Bureau  
Current Projects Branch  
1201 E. 10th Street  
Jeffersonville, IN 47132–0001

### **THANK YOU FOR YOUR COOPERATION IN THIS IMPORTANT EFFORT.**

**SINCERELY,**



**GARY W. PHILLIPS  
ACTING COMMISSIONER OF EDUCATION STATISTICS**

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#### **Paperwork Burden Statement**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0598. The time required to complete this information collection is estimated to average 70 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns about the contents of this questionnaire, write directly to: Schools and Staffing Survey, National Center for Education Statistics, 555 New Jersey Avenue, N.W., Washington, D.C. 20208.

## ORGANIZATION OF THIS QUESTIONNAIRE

This questionnaire asks about many aspects of public charter schools. It has three sections:

**I. SCHOOL POLICIES AND PRACTICES (beginning on page 5):**

This section asks about a variety of school policies and practices including student enrollment, curricular programs, staffing, etc.

**II. ADMINISTRATIVE POLICIES AND PRACTICES (beginning on page 37):**

This section asks about your school's administration, including salary schedules, benefit rates, etc.

**III. LIBRARY MEDIA CENTER (beginning on page 48):**

This section asks about library facilities in your school.

Since these sections address a wide variety of topics, various staff in your school, or those associated with this school's supervisory organization, company or district, may answer the questions.

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### 1. INSTRUCTIONS

- a. We suggest using a pencil or ball point pen to answer this questionnaire.
- b. If you have any questions, call the Census Bureau at 1-800-221-1204. Someone will be available to take your call Monday through Friday, between 8:30 a.m. and 5:00 p.m. (Eastern Time).
- c.

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YOUR COMMENTS

**2a. Is the institution or organization named on the front of this questionnaire a school?**

0050 1  Yes  
2  No – Please explain. → 5050  → **GO to item 3.**

**b. Is this school a public CHARTER school?**

(A charter school is a public school that, in accordance with an enabling state statute, has been granted a charter exempting it from selected state or local rules and regulations. A charter school may be a newly created school or it may previously have been a public or private school.)

0051 1  Yes  
2  No → **GO to item 3.**

**c. Is the school named on the front of this questionnaire still in operation?**

0052 1  Yes  
2  No – Please record the year when the school closed. ↘  
Year  
0053     → **GO to item 3.**

**d. Does this school teach students in one or more of grades 1 to 12, or comparable ungraded levels?**

0054 1  Yes  
2  No – Please record the grade level(s) taught in this school (e.g., prekindergarten and kindergarten, postsecondary). ↘  
5054  → **GO to item 3.**

**e. Is this school's name the same as that shown on the front page?**

0055 1  Yes  
2  No

**3. If you marked "No" to any of questions 2a–e, please call the Census Bureau at 1-800-221-1204.**

**If you marked "Yes" for all of questions 2a–e, continue with item 4.**

**4. At the end of this questionnaire, you are asked to record the amount of time required to complete this form, not counting interruptions. Please record the time you begin.**

0057  :

**SCHOOL POLICIES AND PRACTICES: Items 5 – 61**

This section asks about enrollment, staffing programs, services, and availability and use of computers.

**5. What grades are offered in this school?**

☛ Mark (X) all that apply.

- 0058 1  Prekindergarten
- 0060 1  Kindergarten
- 0066 1  1st
- 0068 1  2nd
- 0070 1  3rd
- 0072 1  4th
- 0074 1  5th
- 0076 1  6th
- 0078 1  7th
- 0080 1  8th
- 0082 1  9th
- 0084 1  10th
- 0086 1  11th
- 0088 1  12th
- 0090 1  Ungraded

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☛ **PLEASE NOTE** → For items 6a–13b, include only students in grades K–12 and comparable ungraded levels.

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**6a. Around the first of October, what was the total number of students enrolled in this school in grades K-12 and comparable ungraded levels?**

☛ Do NOT include prekindergarten, postsecondary, or adult education students.

0092  Students

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**b. How many of these students were migrant students?**

(Migrant students are those who move from school to school because they are children of migrant agricultural workers, including migratory dairy workers and migratory fishers.)

0093  Migrant students

0  None

**7a. From the start of the regular 1998-1999 school year through the 1999 summer session, were any MIGRANT students enrolled in this school?**

- 0342
- 1  Yes
- 2  No → **GO to item 9 below.**

**b. What was the total cumulative enrollment of migrant students during the regular 1998-1999 school year and the 1999 summer session?**

0343      Migrant students

**8a. During the REGULAR 1998-1999 SCHOOL YEAR, did the migrant students in this school receive services covered at least in part by Title I Part C Migrant Education Program (MEP) funds under school control?**

- 0344
- 1  Yes
- 2  No
- 3  Don't know } **GO to item 9 below.**

**b. What were these MEP-funded services?**

☛ *Mark (X) all that apply.*

- 0345 1  Supplemental instruction available to all students
- 0346 1  Instructional programs unique to migrant students
- 0347 1  Support services
- 0348 1  Other

**9. Around the first of October, how many MALE students attended this school?**

☛ *Do NOT include prekindergarten, postsecondary, or adult education students.*

0095      Male students

0  None

YOUR COMMENTS

**10. Around the first of October, how many students enrolled in grades K-12 and comparable ungraded levels were –**

☛ *Do NOT include prekindergarten, postsecondary, or adult education students.*

- a. Hispanic, regardless of race** (Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin)?

0096      Students

0  None

- b. White, not of Hispanic origin?**

0097      Students

0  None

- c. Black, not of Hispanic origin?**

0098      Students

0  None

- d. American Indian or Alaska Native** (Aleut, Alaska Indian, Yupik, Inupiat)?

0099      Students

0  None

- e. Asian or Pacific Islander** (Japanese, Chinese, Filipino, Korean, Asian Indian, Vietnamese, Hawaiian, Guamanian, Samoan, or other Asian)?

0100      Students

0  None

- f. Total students** (Sum of entries in 10a-e)

0101      Total students

☛ **Note:** Sum of entries in items 10a–e should be equal to entry in item 6a on page 5.

**11 a. How long is the school day for students in this school?**

☛ *Report BOTH hours and minutes, e.g., 6 hours and 0 minutes, 5 hours and 45 minutes, etc. If the length of day varies by grade level, record the longest day.*

0102   Hours

AND

0103   Minutes

- b. How many days are in the school year for students in this school?**

0470    Days per school year

**12a. During the last school year (1998-1999), what is your best estimate of the percent of students in this school who were absent for the following number of days?**

0104    % **0-9 days**

0105    % **10-20 days**

0106    % **21+ days**

*(Percentage entries should sum to 100%)*

**b. During the last school year (1998-1999), what was the Average Daily Attendance (ADA) at this school?**

0107     Students

**13. What is the current enrollment CAPACITY of this school?**

**a. Capacity of permanent building(s)**

0108     Students

0  No permanent buildings

**b. Capacity of temporary building(s)**

0109     Students

0  No temporary buildings

**14. Is this charter school facility -**

**a. Leased from a commercial source?**

0750 1  Yes

2  No

**b. Provided by the district, free or at a nominal cost?**

0751 1  Yes

2  No

**c. Leased at, or near, market price from the district?**

0752 1  Yes

2  No

**d. Obtained through another arrangement?**

0753 1  Yes - Describe ↘

5753

2  No



**15a. When was this school's charter granted?**

📌 *Report month as a number, i.e., 01 for January, 02 for February, etc.*

0754   Month      0755   **1** **9**   Year

**b. Who granted the charter?**

📌 *Mark (X) only one box.*

- 0756
- 1  A school district
  - 2  The State Board of Education
  - 3  Postsecondary institution
  - 4  A state charter-granting agency
  - 5  Other – **What is the name of the chartering agency?** ↘

5756

- 6  Don't know

**16. Is this charter school a newly created school or was it a pre-existing school?**

("Pre-existing" means the charter school was originally all or part of a public or private school.)

📌 *Mark (X) only one box.*

- 0757
- 1  A newly created school
  - 2  A pre-existing public school
  - 3  A pre-existing private school
  - 4  Don't know

**17. When did this school start providing instruction as a public charter school?**

*Report month as a number, i.e., 01 for January, 02 for February, etc.*

0758   Month      0759   **1** **9**   Year

YOUR COMMENTS

**18. Does your school's charter include waivers or exemptions from the following state or district policies?**

**NOTE:** If you mark "Yes" for a policy, please mark the appropriate box (1-5) to indicate how important the waiver or exemption is to this school.

			How important is this waiver to the operation of this school?				
	Yes	No	Not important				Very important
			1	2	3	4	5
<b>a. Teacher certification requirements</b>	0760 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0761 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>b. Teacher/staff hiring/firing policies</b>	0762 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0763 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>c. The normal teacher contract year</b>	0764 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0765 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>d. Tenure requirements</b>	0766 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0767 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>e. Teacher salary/pay schedule</b>	0768 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0769 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>f. Curriculum requirements</b>	0770 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0771 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>g. Student attendance/seat time requirements</b>	0772 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0773 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>h. Student assessment criteria</b>	0774 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0775 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>i. Length of school day or year</b>	0776 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0777 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>j. Control of finances/budget/ability to allocate funds</b>	0778 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0779 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>k. Professional development requirements for teachers</b>	0780 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0781 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>l. Professional development requirements for administrators</b>	0782 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0783 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>m. Professional development requirements for instructional aides</b>	0784 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0785 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>n. Incentives, rewards, or sanctions due to school performance</b>	0786 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0787 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>o. Other</b>	0788 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0789 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

**19. What type of public charter school is this?**

☛ Mark (X) the box that best describes this school.

- 0110 1  REGULAR elementary or secondary
- 3  Elementary or secondary with a SPECIAL PROGRAM EMPHASIS (such as a foreign language immersion school, science/math school, performing arts school, talented/gifted school, etc.)
- 4  SPECIAL EDUCATION school – primarily serves students with disabilities
- 5  VOCATIONAL/TECHNICAL school – primarily serves students being trained for occupations
- 6  ALTERNATIVE – offers a curriculum designed to provide alternative or nontraditional education; does not specifically fall into the categories of regular, special program, special education, or vocational school – *Please describe* ↗

5110

**20a. Does this charter school provide support for home-based learning (homeschooling)?**

(Home-based learning or homeschooling is when parents or family choose to exercise the day-to-day monitoring of their children’s education, which replaces full-time attendance at a campus school and is used to satisfy state compulsory education requirements.)

- 0790 1  Yes
- 2  No → **GO to item 21.**

**b. Approximately what percentage of students enrolled in this school are home-based learning (homeschooled) students?**

0791    Percent

**c. At which location(s) are home-based learning students instructed?**

☛ Mark only one box.

- 0792 1  At students’ homes only
- 2  Both at students’ homes and at school site
- 3  Other – *Describe* ↗

5792

**21. Is this ENTIRE SCHOOL specifically for students who have been suspended or expelled, who have dropped out, or who have been referred for behavioral or adjustment problems?**

- 0111 1  Yes
- 2  No

**22a. Does this school have a magnet program?**

(A magnet program offers enhancements such as special curricular themes or methods of instruction to attract students from outside their normal attendance area.)

- 0112
- 1  Yes
- 2  No → *GO to item 23 below.*
- 

**b. Is this a school-wide magnet program in which all students in this school participate in the program?**

- 0113
- 1  Yes
- 2  No
- 

**c. Is this magnet program intended to encourage students of different racial or ethnic backgrounds to enroll in this school for the purpose of creating racial balance or reducing racial isolation?**

- 0114
- 1  Yes
- 2  No
- 

**23. Does this school have any special requirements for admission other than proof of immunization, age, or residence?**

- 0115
- 1  Yes
- 2  No → *GO to item 25 on page 13.*
- 

**24. Does this school use the following requirements for admission?**

**a. Admission test**

- 0116
- 1  Yes
- 2  No
- 

**b. Standardized achievement test**

- 0117
- 1  Yes
- 2  No
- 

**c. Academic record**

- 0118
- 1  Yes
- 2  No
- 

**d. Special student needs (e.g., students "at risk" or with disabilities)**

- 0119
- 1  Yes
- 2  No

**24.** Continued –

**Does this school use the following requirements for admission?**

**e. Special student aptitudes, skills, or talents**

0120 1  Yes

2  No

---

**f. Personal interview**

0121 1  Yes

2  No

---

**g. Recommendations**

0122 1  Yes

2  No

---

**25. Does this school offer the following programs?**

**a. Programs with special instructional approaches**

(e.g., Montessori, self-paced instruction, open education, ungraded classrooms, etc.)

0125 1  Yes

2  No

---

**b. Talented/gifted program**

(Designed for students with specifically identified talents or exceptional academic achievement.)

0126 1  Yes

2  No

---

**c. Immersion in a foreign language program**

(The basic curriculum is offered in a foreign language instead of English or in addition to English.)

0127 1  Yes

2  No

---

**d. Advanced placement (AP) courses**

0128 1  Yes

2  No

---

**e. International Baccalaureate (IB)**

(IB is an internationally licensed high school degree program.)

0129 1  Yes

2  No

**25. Continued –  
Does this school offer the following programs?**

**f. Specialized career academy**

(Curriculum that integrates academic and vocational courses, organized around broad career areas)

- 0130 1  Yes  
2  No

**g. Specialized Tech-Prep program(s)**

(Vocational-technical instruction in the last two years of high school designed to prepare students for two years of postsecondary vocational instruction)

- 0131 1  Yes  
2  No

**26. Are the following programs or services currently available AT THIS SCHOOL for students in any of grades K–12 or comparable ungraded levels, regardless of funding source?**

**a. A program for students with discipline or adjustment problems**

- 0132 1  Yes  
2  No

**b. Medical health care services**

(Services provided by trained professionals to diagnose and treat health problems of students)

- 0133 1  Yes  
2  No

**c. Extended day or before-school or after-school day care programs**

- 0134 1  Yes  
2  No

**27a. Does this school have performance reports?**

- 0793 1  Yes  
2  No → *GO to item 28 on page 16.*

**b. Do these performance reports include –**

**(1) Test results from state, local, or national standardized assessments?**

- 0524 1  Yes  
2  No

**(2) Student attendance rates?**

- 0525 1  Yes  
2  No

**(3) Graduation rates?**

- 0526 1  Yes  
2  No

**27b.** Continued –

**Do these performance reports include –**

**(4) Dropout rates?**

- 0527      1  Yes  
            2  No
- 

**(5) Student mobility rates?**

- 0528      1  Yes  
            2  No
- 

**(6) SAT/ACT scores?**

- 0529      1  Yes  
            2  No
- 

**(7) Postsecondary placements of graduating seniors?**

- 0530      1  Yes  
            2  No
- 

**(8) Employment placements of graduating seniors?**

- 0531      1  Yes  
            2  No
- 

**(9) Data reported by demographic group (limited-English proficiency, gender, race, special education, socio-economic status, etc.)?**

- 0532      1  Yes  
            2  No
- 

**C. Does this school use these performance reports to –**

**(1) Evaluate the progress of students in this school?**

- 0136      1  Yes  
            2  No
- 

**(2) Determine the next year's instructional focus?**

- 0137      1  Yes  
            2  No
- 

**(3) Realign the curriculum, e.g., with content standards and/or other indicator criteria?**

- 0138      1  Yes  
            2  No
- 

**(4) Inform parents and the community of the school's progress?**

- 0139      1  Yes  
            2  No
- 

**(5) Prompt school-level initiatives for improvement?**

- 0140      1  Yes  
            2  No

**28. Does this school use the following methods to organize classes or student groups?**

**a. Traditional grades or academic discipline-based departments**

- 0141 1  Yes  
2  No
- 

**b. Grades or groups subdivided into small groups such as "houses" or "families"**

- 0142 1  Yes  
2  No
- 

**c. Student groups that remain two or more years with the same teacher**

- 0143 1  Yes  
2  No
- 

**d. Interdisciplinary teaching**

(e.g., two or more teachers with different academic specializations collaborate to teach an interdisciplinary program to the same group of students)

- 0144 1  Yes  
2  No
- 

**e. Paired or team teaching**

(e.g., two teachers are jointly responsible for teaching a single group of students)

- 0145 1  Yes  
2  No
- 

**29. Has this school implemented the following?**

**a. Scheduling of class periods to create extended instructional blocks of time (block scheduling)**

- 0146 1  Yes  
2  No
- 

**b. Before-school or after-school enrichment programs**

- 0147 1  Yes  
2  No
- 

**c. Academic intersessions or summer school activities for students needing extra assistance to meet academic expectations**

- 0148 1  Yes  
2  No
- 

**d. Academic intersessions or summer school activities for students seeking academic advancement or acceleration**

- 0149 1  Yes  
2  No



29. Continued –

**Has this school implemented the following?**

**e. School calendar where number of days for students exceeds mandatory days per year**

- 0150 1  Yes  
2  No

**f. Year-round calendar to distribute school days across twelve months**

- 0151 1  Yes  
2  No → *GO to item 30a.*

**(1) Do all students attend on the same cycle?**

- 0152 1  Yes  
2  No

**30a. Does this school have students in one or more of grades 1–8?**

- 0153 1  Yes  
2  No → *GO to item 31a.*

**b. Which of the following best describes this school's approach to providing instruction in core subjects (math, science, social studies, English/language arts) to regular students in grades 1–8?**

☛ *Mark (X) only one box.*

- 0154 1  **All classes in core subjects have students assigned into classrooms of mixed ability levels.**  
2  **Some classes in core subjects have students assigned into classrooms of mixed ability levels.**  
3  **Not applicable; only one class per grade.**

**31a. Does this school have students in one or more of grades 9–12?**

- 0155 1  Yes  
2  No → *GO to item 39 on page 21.*

**b. Which of the following best describes the organization of classes in core subjects (math, science, social studies, English/language arts) for regular students in grades 9–12?**

☛ *Mark (X) only one box.*

- 0156 1  **Classes in ALL core subjects are differentiated by student ability level.**  
2  **Classes in SOME core subjects are differentiated by student ability level.**  
3  **Classes in core subjects are NOT differentiated by ability level.**  
4  **Not applicable; only one class per grade.**

**32. Are the following opportunities available for students in this school?**

**a. College credits offered through community colleges, colleges, or distance learning providers**

- 0157 1  Yes  
2  No

**b. Work-based learning or internships, in which students earn COURSE CREDITS for supervised learning activities that occur in paid or unpaid workplace assignments**

- 0158 1  Yes  
2  No

**c. Career learning, as a class or part of a class in which students learn about possible careers**

- 0159 1  Yes  
2  No

**d. Job shadowing, in which students learn about a job by following the schedule of a person who holds that job**

- 0160 1  Yes  
2  No

**33. Does this school grant high school diplomas?**

Do not include vocational certificates, certificates of attendance, or certificates of completion.

- 0574 1  Yes → *Continue with item 34 on page 19.*  
2  No → *GO to item 38a on page 20.*

YOUR COMMENTS

**34. For high school graduates of the class of 2000, how many years of instruction are required in each of the following areas?**

• Record the number to the nearest TENTH, e.g., 3.0, 2.5, etc.

**a. English/Language arts**

0575     Years

0  None

**b. Mathematics**

0576     Years

0  None

**c. Computer science**

0577     Years

0  None

**d. Social sciences, social studies (e.g., history, geography, economics)**

0578     Years

0  None

**e. Physical or biological sciences**

0579     Years

0  None

**f. Foreign languages**

0580     Years

0  None

**35a. Do these requirements reflect a 3-year or a 4-year program?**

• Mark (X) only one box.

- 0581
- 1  3-year program
  - 2  4-year program
  - 3  Other

GO to item 36a on page 20.



**b. How many years?**

0582  Years

**36a. Does this school have a community service requirement for students in the class of 2000?**

0583 1  Yes  
2  No → **GO to item 37.**

**b. Does this school require a certain number of hours of community service?**

0584 1  Yes  
2  No → **GO to item 37.**

**c. How many hours are required?**

0585     Hours

**37. Are students required to pass a state assessment to graduate from this school?**

0586 1  Yes  
2  No

**38a. LAST SCHOOL YEAR (1998–1999), were any students enrolled in 12th grade?**

0161 1  Yes  
2  No → **GO to item 39 on page 21.**

**b. What percentage graduated with a diploma?**

Do not include certificates of completion or attendance.

0164     %  
0  None

**c. Of those who graduated last year, approximately what percentage went to:**

0165     % **Four-year colleges?**

0166     % **Two-year colleges?**

0167     % **Technical or other specialized schools?**

YOUR COMMENTS

**39. LAST SCHOOL YEAR (1998–1999) were the following means of facilitating parent participation in place at this school? ("Parents" includes parents and other family members.)**

NOTE: If you mark "Yes" for an activity, please mark the appropriate box to indicate the proportion of parental participation.

If "Yes" – What proportion of parents participated?

	Yes	No	Few	Less than half	About half	More than half	Most
<b>a. Open house or back-to-school night</b>	0168 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0169 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>b. Regularly scheduled schoolwide parent-teacher conferences</b>	0170 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0171 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>c. Special subject-area events (e.g., science fair, concert)</b>	0172 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0173 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>d. Parent education workshops or courses</b>	0174 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0175 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>e. Written contract between school and parent</b>	0176 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0177 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>f. Parents as volunteers in the school</b>	0178 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0179 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>g. Parents involved in instructional issues</b>	0180 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0181 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>h. Parents involved in governance</b>	0182 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0183 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
<b>i. Parents involved in budget decisions</b>	0184 1 <input type="checkbox"/>	2 <input type="checkbox"/>	0185 1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

**40. Are parents or family members required to participate or volunteer at this school?**

- 0794 1  Yes  
 2  No

**41. THIS SCHOOL YEAR (1999–2000), does this school have the following?**

**a. A staff member assigned to work on parent involvement**

- 0186 1  Yes  
2  No
- 

**b. A log of parent participation maintained by parents or staff**

- 0187 1  Yes  
2  No
- 

**c. A reliable system of communication with parents, such as newsletters or phone trees**

- 0188 1  Yes  
2  No
- 

**d. Services to support parent participation, such as providing child care or transportation**

- 0189 1  Yes  
2  No
- 

**e. A parent drop-in center or lounge**

- 0190 1  Yes  
2  No
- 

**f. A requirement that teachers send information home to parents explaining school lessons**

- 0191 1  Yes  
2  No
- 

**g. A requirement that teachers provide suggestions for activities that parents can do at home with their child**

- 0192 1  Yes  
2  No
- 

**h. A requirement that teachers create homework assignments that involve parents**

- 0193 1  Yes  
2  No
- 

**42a. Does this school currently have a drug, alcohol, and/or tobacco use prevention program?**

- 0194 1  Yes  
2  No → GO to item 43 on page 23.
- 

**b. Is there a formal procedure in place to assess the effectiveness of this prevention program?**

- 0195 1  Yes  
2  No

**43. Does this school currently have the following?**

**a. A requirement that visitors sign or check in**

- 0196 1  Yes  
2  No
- 

**b. Metal detectors through which all students must pass each day**

- 0197 1  Yes  
2  No
- 

**c. Random metal detector checks on students**

- 0198 1  Yes  
2  No
- 

**d. A requirement that all or most students stay on school grounds during lunch**

- 0199 1  Yes  
2  No
- 

**e. Drug sweeps**

- 0200 1  Yes  
2  No
- 

**f. Daily presence of police or security personnel**

- 0201 1  Yes  
2  No
- 

**g. Video surveillance**

- 0202 1  Yes  
2  No
- 

**44a. Does this school currently have a violence prevention program?**

- 0203 1  Yes  
2  No → *GO to item 45 on page 24.*
- 

**b. Is there a formal procedure in place to assess the effectiveness of this violence prevention program?**

- 0204 1  Yes  
2  No

**45. Around the first of October, how many staff held PART-TIME or FULL-TIME positions or assignments in this school in each of the following categories?**

• Please read through all of the categories (a-l) listed below before starting to answer.

Staff with **part-time positions or assignments** include:

- Employees you share with other schools or a district office.
- Employees who perform more than one function at this school; for example, a teaching principal would be counted once as a part-time teacher and again as a part-time principal.
- Employees who work part-time.

	<b>PART-TIME</b>	<b>FULL-TIME</b>
<b>a. Principals</b>	0205 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0206 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
<b>b. Vice principals and assistant principals</b>	0207 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0208 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
<b>c. Instructional coordinators and supervisors, such as curriculum specialists</b>	0211 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0212 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
<b>d. Library media specialists/librarians</b>	0213 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0214 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
<b>e. School counselors, excluding psychologists and social workers</b>	0215 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0216 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
<b>f. Student support services professional staff</b>	0217 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0218 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
<b>(1) Nurses</b>		
<b>(2) Social workers</b>	0219 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0220 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
<b>(3) Psychologists</b>	0221 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0222 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
<b>(4) Speech therapists or pathologists</b>	0223 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0224 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
<b>(5) Other student support services professional staff</b>	0225 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0226 <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None



45. Continued –

**Around the first of October, how many staff held PART-TIME or FULL-TIME positions or assignments in this school in each of the following categories?**

**g. Teachers**

- ☛ *INCLUDE these types of teachers:*
  - Regular classroom teachers
  - Special area or resource teachers (e.g., special education, Title I, art, music, physical education)
  - Long-term substitute teachers
- ☛ *INCLUDE as part-time teachers:*
  - Itinerant teachers who teach part-time at this school
  - Employees reported in other parts of this item if they also have a part-time teaching assignment at this school
- ☛ *DO NOT INCLUDE these types of teachers:*
  - Student teachers
  - Short-term substitute teachers
  - Teachers who teach ONLY prekindergarten, postsecondary or adult education

<b>PART-TIME</b>	<b>FULL-TIME</b>
0227 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None	0228 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None

**h. Aides or assistants**

**(1) Library media center aides**

0229 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None	0230 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None
---	---

**(2) Special education aides**

0231 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None	0232 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None
---	---

**(3) Regular Title I aides**

0233 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None	0234 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None
---	---

**(4) Bilingual/ESL teacher aides**

0235 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None	0236 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None
---	---

**(5) Other teacher aides such as kindergarten aides**

0237 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None	0238 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None
---	---

**(6) Health and other non-instructional aides**

0239 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None	0240 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None
---	---

**i. Secretaries and other clerical support staff**

0241 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None	0242 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None
---	---

**j. Food service personnel**

0243 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None	0244 <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> 0 <input type="checkbox"/> None
---	---

**45.** Continued –

**Around the first of October, how many staff held PART-TIME or FULL-TIME positions or assignments in this school in each of the following categories?**

	PART-TIME	FULL-TIME
<b>k. Custodial, maintenance, and security personnel</b>	0245 <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0246 <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
<b>l. Other employees not reported above</b>	0247 <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	0248 <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None

*In items 46 and 47, include only TEACHERS who teach students in one or more of grades K–12 or comparable ungraded levels. Do NOT include student teachers, short-term substitute teachers, or those who teach only prekindergarten, postsecondary, or adult education.*

**46. Of the full-time and part-time TEACHERS in this school around the first of October, how many were –**

**a. Hispanic, regardless of race** (Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin)?

0249    Teachers  
0  None

**b. White, not of Hispanic origin?**

0250    Teachers  
0  None

**c. Black, not of Hispanic origin?**

0251    Teachers  
0  None

**d. American Indian or Alaska Native** (Aleut, Alaska Indian, Yupik, Inupiat)?

0252    Teachers  
0  None

**e. Asian or Pacific Islander** (Japanese, Chinese, Filipino, Korean, Asian Indian, Vietnamese, Hawaiian, Guamanian, Samoan, or other Asian)?

0253    Teachers  
0  None

**f. Total teachers** (Sum of entries in 46a-e)

0254    Teachers

**Note:** *Sum of entries in items 46a–e should equal the sum of the entries in item 45g on page 25 (full-time and part-time teachers).*

**47. How many full-time and part-time TEACHERS were absent on the most recent school day?**

0255    Teachers  
0  None

**48a. Were there teaching vacancies in this school for this school year - that is, teaching positions for which teachers were recruited and interviewed?**

0256 1  Yes  
2  No → *GO TO item 50a on page 29.*

**b. Did this school use the following methods to cover the vacancies?**

**(1) Hired a fully qualified teacher**

0257 1  Yes  
2  No

**(2) Hired a less-than-fully qualified teacher**

0258 1  Yes  
2  No

**(3) Cancelled planned course offerings**

0259 1  Yes  
2  No

**(4) Expanded some class sizes**

0260 1  Yes  
2  No

**(5) Added sections to other teachers' normal teaching loads**

0261 1  Yes  
2  No

**(6) Assigned a teacher of another subject or grade level to teach those classes**

0262 1  Yes  
2  No

**(7) Assigned an administrator or counselor to teach the class**

0263 1  Yes  
2  No

**(8) Used long-term or short-term substitutes**

0264 1  Yes  
2  No

**49. How difficult or easy was it to fill the vacancies for this school year in each of the following fields?**

		<i>Mark (X) one box on each line.</i>					
		Not applicable in this school	No vacancy in that field	Easy	Some-what difficult	Very difficult	Could not fill the vacancy
<b>a. General elementary</b>	0265	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>b. Special education</b>	0266	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>c. English/Language arts</b>	0267	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>d. Social studies</b>	0268	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>e. Computer science</b>	0269	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>f. Mathematics</b>	0270	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>g. Biology or life sciences</b>	0271	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>h. Physical sciences</b>	0272	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>i. English as a Second Language (ESL), English for Speakers of Other Languages (ESOL), or bilingual education</b>	0273	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>j. Foreign languages</b>	0274	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>k. Music or art</b>	0275	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>l. Vocational or technical education</b>	0276	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>

YOUR COMMENTS

**50a. What is the total number of computers in this school?**

0277      Number of computers  
0  None → *GO to item 52a on page 30.*

**b. How many of these computers currently have access to the Internet?**

0278      Number of computers  
0  None

**c. Of the total number of computers in your school (i.e., those in question 50a), how many are used for instructional purposes?**

0279      Number of computers  
0  None → *GO to item 51b on page 30.*

**51a. Which of the following statements best describes the person at this school who helps teachers use technology for teaching and learning? This person functions, either formally or informally, as a COMPUTER/TECHNOLOGY coordinator with knowledge of educational uses of computer hardware and software.**

☛ Mark (X) the ONE BEST description for that person. If there is more than one person, mark for the one person who spends the most time on this work.

- 0280
- 1  No one serves as this type of coordinator. Teachers who use computers take care of this need for themselves.
  - 2  A full-time school-level coordinator (who has no other job responsibility)
  - 3  A library media specialist who also serves as computer coordinator
  - 4  A full-time teacher who also has the title of this type of coordinator
  - 5  A teacher informally provides leadership to other teachers who use computers
  - 6  A district-level coordinator serves this function at this school
  - 7  The principal or another school administrator serves this function at this school
  - 8  A part-time teacher serves this function
  - 9  Another person – Describe ↘

5280

**51b. Which of the following statements best describes the person at this school who does, or helps teachers with, technical computer set-up and maintenance? This person functions, either formally or informally, as a **COMPUTER/TECHNICAL SUPPORT PERSON**.**

☛ *Mark (X) the ONE BEST description for that person. If there is more than one person, mark for the one person who spends the most time on this work.*

- 0281
- 1  No one serves as this type of technical support person. Teachers who use computers take care of this need for themselves.
  - 2  A full-time school-level technical support person (who has no other job responsibility)
  - 3  A library media specialist who also serves as a technical support person
  - 4  A full-time teacher who also has the title of this type of technical support person
  - 5  A teacher informally provides assistance to other teachers who use computers
  - 6  A district-level technical support person serves this function at this school
  - 7  The principal or another school administrator serves this function at this school
  - 8  A part-time teacher serves this function
  - 9  Another person – *Describe* ↘

5281

**52a. Regardless of whether this school participates in the National School Lunch Program, around the first of October, were any students in this school **ELIGIBLE** for free or reduced-price lunches?**

- 0282
- 1  Yes
  - 2  No
  - 3  Don't know
- } GO to item 53a on page 31.

**b. Around the first of October, how many students at this school were **ELIGIBLE** for free or reduced-price lunches?**

☛ *Report a separate count for prekindergarten students.*

0283    Prekindergarten students eligible

0  None

0284     Other students eligible (Kindergarten and higher)

0  None

**52c. Does this school participate in the National School Lunch Program?**

0285 1  Yes  
2  No → *GO to item 53a.*

**d. Around the first of October, how many applicants at this school were APPROVED for free or reduced-price lunches?**

*Report a separate count for prekindergarten applicants.*

0286    Prekindergarten applicants approved  
0  None

0287     Other applicants approved (Kindergarten and higher)  
0  None

**53a. Around the first of October, did any students enrolled in this school receive Title I services at this school, or at any other location?**

(Title I is a federally funded program that provides educational services, such as remedial reading or remedial math, to children who live in areas with high concentrations of low-income families.)

0288 1  Yes  
2  No → *GO to item 55a on page 33.*

**b. Is this school operating a school-wide Title I program?**

0289 1  Yes → *GO to item 55a on page 33.*  
2  No → *Continue with item 54a on page 32.*

YOUR COMMENTS

**54a. If this school is designated as a targeted assistance school, how many students are served by the Title I program?**

0290     Students

**b. At which grade levels are students receiving Title I services?**

• Mark (X) all that apply.

- |      |   |                          |                 |      |   |                          |          |
|------|---|--------------------------|-----------------|------|---|--------------------------|----------|
| 0291 | 1 | <input type="checkbox"/> | Prekindergarten | 0299 | 1 | <input type="checkbox"/> | 7th      |
| 0292 | 1 | <input type="checkbox"/> | Kindergarten    | 0300 | 1 | <input type="checkbox"/> | 8th      |
| 0293 | 1 | <input type="checkbox"/> | 1st             | 0301 | 1 | <input type="checkbox"/> | 9th      |
| 0294 | 1 | <input type="checkbox"/> | 2nd             | 0302 | 1 | <input type="checkbox"/> | 10th     |
| 0295 | 1 | <input type="checkbox"/> | 3rd             | 0303 | 1 | <input type="checkbox"/> | 11th     |
| 0296 | 1 | <input type="checkbox"/> | 4th             | 0304 | 1 | <input type="checkbox"/> | 12th     |
| 0297 | 1 | <input type="checkbox"/> | 5th             | 0305 | 1 | <input type="checkbox"/> | Ungraded |
| 0298 | 1 | <input type="checkbox"/> | 6th             |      |   |                          |          |

**c. Are students receiving Title I services in –  
(1) Reading/Language arts?**

- 0306      1  Yes  
            2  No

**(2) Mathematics?**

- 0307      1  Yes  
            2  No

**(3) English as a Second Language (ESL)?**

- 0308      1  Yes  
            2  No

**d. In head counts, how many Title I teachers and teacher aides were teaching AT THIS SCHOOL around the first of October?**

0309     Teachers  
0  None

0310     Teacher aides  
0  None



**55a. Of the students enrolled in this school, how many have an Individual Education Plan (IEP) because they have disabilities or are special education students?**

*Do not include prekindergarten, postsecondary, or adult education students.*

0315      Students

0  None → **GO to item 56a.**

---

**b. How many of these IEP students are in each of the following instructional settings?**

*The sum of entries in item 55b should equal the entry in item 55a above.*

0316      **All day in a regular classroom**

0317      **Most of the day in a regular classroom** (1-20 percent of the school day receiving special education and related services outside the regular classroom)

0318      **Some of the day in a regular classroom** (21-60 percent of the school day receiving special education and related services outside the regular classroom)

0319      **Little or none of the day in a regular classroom** (61-100 percent of the school day receiving special education and related services outside the regular classroom)

---

**56a. Of the students enrolled in this school as of October 1, have any been identified as limited-English proficient?**

*Do not include prekindergarten, postsecondary, or adult education students.*

(Limited-English proficient (LEP) refers to students whose native or dominant language is other than English and who have sufficient difficulty speaking, reading, writing, or understanding the English language as to deny them the opportunity to learn successfully in an English-speaking-only classroom.)

0320 1  Yes

2  No → **GO to item 61a on page 36.**

---

**b. How many limited-English proficient students are enrolled in this school?**

0321      Students

**57. Are the following used to determine whether a student is limited-English proficient?**

**a. Information provided by parent**

- 0322 1  Yes  
2  No
- 

**b. Teacher observation or referral**

- 0323 1  Yes  
2  No
- 

**c. Home language survey**

- 0324 1  Yes  
2  No
- 

**d. Student interview**

- 0325 1  Yes  
2  No
- 

**e. Student records**

- 0326 1  Yes  
2  No
- 

**f. Achievement test**

- 0327 1  Yes  
2  No
- 

**g. Language proficiency test**

- 0328 1  Yes  
2  No
- 

YOUR COMMENTS

**58a. Does this school have instruction specifically designed to address the needs of limited-English proficient students?**

- 0329 1  Yes  
2  No → *GO to item 59.*

**b. Are limited-English proficient students provided with the following types of language instruction?**

**(1) Instruction in English language using approaches such as ESL, structured immersion, or bilingual education**

- 0330 1  Yes  
2  No

**(2) Instruction to maintain the student's fluency in his/her native language such as Spanish lessons for Spanish speakers**

- 0331 1  Yes  
2  No

**(3) Instruction in regular English/language arts classrooms**

- 0332 1  Yes  
2  No

**c. How are limited-English proficient students taught subject matter courses such as mathematics, science, and social studies?**

**Are they taught –**

**(1) In their native language?**

- 0333 1  Yes  
2  No

**(2) Using ESL, bilingual, or immersion techniques?**

- 0334 1  Yes  
2  No

**(3) In regular English-speaking classrooms?**

- 0335 1  Yes  
2  No

**59. Are the following methods used to teach limited-English proficient students?**

**a. Compensatory or remedial classes**

- 0336 1  Yes  
2  No

**b. Special education**

- 0337 1  Yes  
2  No

**c. Regular classes**

- 0338 1  Yes  
2  No

**60. Does this school provide the following services for parents with limited English skills?**

**a. Interpreters for meetings or parent-teacher conferences**

- 0339 1  Yes  
2  No

**b. Translations of printed materials, such as newsletters, school notices or school signs?**

- 0340 1  Yes  
2  No

**c. Outreach or referral services for limited-English proficient parents?**

- 0341 1  Yes  
2  No

**61a. Is this public charter school operated by an organization or company, other than a public school district, that also manages other schools?**

- 0795 1  Yes – What is the name of the organization or company? ↴

5795

- 2  No

**b.**

- 0796 1  Yes  
2  No

**c. Is this public charter school part of another public school district or local education agency (LEA)?**

- 0797 1  Yes – What is the name of the district or LEA? ↴

5797

- 2  No

YOUR COMMENTS



## ADMINISTRATIVE POLICIES AND PRACTICES: Items 62–81

This section asks about your school's administration, including salary schedules, benefit rates, etc.

**INSTRUCTIONS** – As needed, please contact staff at your school's supervisory organization, company or district for information to complete this section.

### 62. Are the following criteria used in considering applicants for teaching positions in this public charter school?

#### a. Full standard state certification for field to be taught

- 0477
- 1  Not used
  - 2  Used but not required
  - 3  Required

#### b. At least emergency or temporary state certification or endorsement for field to be taught

- 0479
- 1  Not used
  - 2  Used but not required
  - 3  Required

#### c. Graduation from a state-approved teacher education program

- 0480
- 1  Not used
  - 2  Used but not required
  - 3  Required

#### d. College major or minor in field to be taught

- 0481
- 1  Not used
  - 2  Used but not required
  - 3  Required

#### e. Passage of a STATE test of basic skills

- 0482
- 1  Not used
  - 2  Used but not required
  - 3  Required

#### f. Passage of a STATE test of subject knowledge

- 0483
- 1  Not used
  - 2  Used but not required
  - 3  Required

62. Continued -

**Are the following criteria used in considering applicants for teaching positions in this public charter school?**

**g. Passage of the Praxis Series Core Battery Test of Professional Knowledge**

- 0485 1  Not used  
2  Used but not required  
3  Required

**h. Passage of the Praxis II: Subject Assessment**

- 0486 1  Not used  
2  Used but not required  
3  Required

**63a. For this school year, how many teachers were newly hired by this public charter school for grades K-12 and comparable ungraded levels?**

*Report head counts, not FTEs.*

- 0487    Teachers  
0  None → [GO to item 64 on page 39.](#)

**b. Of the newly hired teachers, how many of the job offers to these teachers were made -**

**(1) Before the 1999 summer break?**

- 0488    Offers  
0  None

**(2) During the first half of summer break?**

- 0489    Offers  
0  None

**(3) During the second half of summer break?**

- 0490    Offers  
0  None

**(4) After the beginning of this school year (1999-2000)?**

- 0491    Offers  
0  None

**64. Has this public charter school used the following procedures to dismiss poor or incompetent teachers?**

**a. Criteria for dismissal are met; teacher is dismissed**

0492 1  Yes

2  No

**b. Poor or incompetent teachers identified and "counseled" out of teaching**

0493 1  Yes

2  No

**c. Non-tenured teachers' contracts are not renewed**

0494 1  Yes

2  No

**65. During the last school year, how many teachers of the following types were DISMISSED for poor performance?**

**a. Teachers with 3 or fewer years of experience**

0495    Teachers

0  None

**b. Teachers with more than 3 years of experience**

0496    Teachers

0  None

**66a. Does this public charter school have an agreement with a teachers' union or organization for the purpose of collective bargaining or meet-and-confer discussions?**

0497 1  Yes

2  No → **GO to item 67.**

**b. Which type of agreement?**

☛ *Mark (X) only one box.*

0498 1  Collective bargaining

2  Meet-and-confer

**67. How many months is the normal contract year for a TEACHER at this charter school?**

☛ *Mark (X) only one box.*

0499 1  9 months

2  9 1/2 months

3  10 months

4  11 months

5  12 months





**71. According to the school budget for this fiscal year, what is the estimated benefit rate for –**

• Report rates as a percentage of payroll. Include school contributions on behalf of employees for Social Security and other payroll taxes; retirement; medical, dental, disability, unemployment, and life insurance; and all other fringe benefits.

• Report each rate to the nearest **tenth**.

**a. Teachers?**

0509     .  % of payroll

**b. Non-professional personnel such as clerical and custodial staff?**

0510     .  % of payroll

**c. School administrators?**

0511 1  Same as rate for teachers

2  Other rate

0512     .  % of payroll

**d. Teacher aides?**

0513 1  Same as rate for teachers

2  Same as rate for non-professional personnel

3  Other rate

0514     .  % of payroll

**72a. Does a state, city or county agency other than this school make additional benefit rate contributions for employee benefits for TEACHERS?**

0515 1  Yes

2  No → **GO to item 73 on page 42.**

**b. What is the estimated benefit rate for additional state, city or county contributions for teachers' benefits?**

0516     .  % of payroll

YOUR COMMENTS

**73. Does this school offer the following benefits to TEACHERS?**

**a. General medical insurance**

- 0517 1  Yes  
2  No
- 

**b. Dental insurance**

- 0518 1  Yes  
2  No
- 

**c. Group life insurance**

- 0519 1  Yes  
2  No
- 

**74. Does this school offer the following income in-kind to TEACHERS?**

**a. Housing**

- 0520 1  Yes  
2  No
- 

**b. Meals**

*Include free or reduced-price lunch.*

- 0521 1  Yes  
2  No
- 

**c. Transportation**

*Include mileage reimbursement for itinerant teachers.*

- 0522 1  Yes  
2  No
- 

**75. Does this STATE reward public charter schools for student achievement?**

- 0540 1  Yes  
2  No
- 

**76. Does this STATE sanction public charter schools for poor student achievement?**

- 0541 1  Yes  
2  No

**77. With regard to the in-service professional development activities for TEACHERS in this school, who has PRIMARY responsibility for –**

• Mark (X) only one box in a, b, and c.

**a. Deciding the content?**

- 0599    1    Teachers  
          2    Principals or other school staff  
          3    District staff  
          4    Outside professional development providers (e.g., university or college faculty, professional organizations)
- 

**b. Designing and planning the activities?**

- 0600    1    Teachers  
          2    Principals or other school staff  
          3    District staff  
          4    Outside professional development providers (e.g., university or college faculty, professional organizations)
- 

**c. Conducting the activities?**

- 0601    1    Teachers  
          2    Principals or other school staff  
          3    District staff  
          4    Outside professional development providers (e.g., university or college faculty, professional organizations)
- 

YOUR COMMENTS

**78. Are the following sources of funding for teacher professional development activities used at this school?**

**a. General school operating funds**

- 0603 1  Yes  
2  No
- 

**b. State professional development funds**

- 0604 1  Yes  
2  No
- 

**c. Special project budgets**

- 0605 1  Yes  
2  No
- 

**d. School improvement funds**

- 0606 1  Yes  
2  No
- 

**e. Title I**

- 0607 1  Yes  
2  No
- 

**f. Eisenhower program**

- 0608 1  Yes  
2  No
- 

**g. Other federal programs**

- 0609 1  Yes  
2  No
- 

**h. Private sector grants**

- 0610 1  Yes  
2  No
- 

**79. Does this school currently use any pay incentives such as cash bonuses, salary increases, or different steps on the salary schedule to –**

**a. Reward teachers who have attained National Board for Professional Teaching Standards certification?**

- 0611 1  Yes  
2  No
- 

**b. Reward excellence in teaching?**

- 0612 1  Yes  
2  No
- 

**c. Reward completion of in-service professional development?**

- 0613 1  Yes  
2  No

**80a. Does this school currently use any pay incentives to recruit or retain teachers to teach in fields of shortage?**

- 0615
- 1  Yes
- 2  No → *GO to item 81a on page 46.*

**b. Are pay incentives offered to recruit or retain teachers to teach in the following fields?**

**(1) General elementary**

- 0616
- 1  Yes
- 2  No

**(2) Special education**

- 0617
- 1  Yes
- 2  No

**(3) English/Language arts**

- 0618
- 1  Yes
- 2  No

**(4) Social studies**

- 0619
- 1  Yes
- 2  No

**(5) Computer science**

- 0620
- 1  Yes
- 2  No

**(6) Mathematics**

- 0621
- 1  Yes
- 2  No

**(7) Physical sciences**

- 0622
- 1  Yes
- 2  No

**(8) Biological or life sciences**

- 0623
- 1  Yes
- 2  No

**(9) English as a Second Language (ESL) or English for Speakers of Other Languages (ESOL) or bilingual education**

- 0624
- 1  Yes
- 2  No

**80b.** Continued –

**Are pay incentives offered to recruit or retain teachers to teach in the following fields?**

**(10) Foreign languages**

- 0625      1  Yes  
            2  No
- 

**(11) Music or art**

- 0626      1  Yes  
            2  No
- 

**(12) Vocational or technical education**

- 0627      1  Yes  
            2  No
- 

**81a. Is free training available by this school, regardless of funding source, to prepare staff members to teach in fields with current or anticipated shortages?**

- 0628      1  Yes  
            2  No → *GO to Section III on page 48.*
- 

**b. Is this free training provided for the following fields?**

**(1) General elementary**

- 0629      1  Yes  
            2  No
- 

**(2) Special education**

- 0630      1  Yes  
            2  No
- 

**(3) English/Language arts**

- 0631      1  Yes  
            2  No
- 

**(4) Social studies**

- 0632      1  Yes  
            2  No
- 

**(5) Computer science**

- 0633      1  Yes  
            2  No
-

**81b.** Continued –

**Is this free training provided for the following fields?**

**(6) Mathematics**

- 0634      1  Yes  
            2  No
- 

**(7) Physical sciences**

- 0635      1  Yes  
            2  No
- 

**(8) Biological or life sciences**

- 0636      1  Yes  
            2  No
- 

**(9) English as a Second Language (ESL) or English for Speakers of Other Languages (ESOL) or bilingual education**

- 0637      1  Yes  
            2  No
- 

**(10) Foreign languages**

- 0638      1  Yes  
            2  No
- 

**(11) Music or art**

- 0639      1  Yes  
            2  No
- 

**(12) Vocational or technical education**

- 0640      1  Yes  
            2  No
- 

YOUR COMMENTS



**LIBRARY MEDIA CENTER: Items 82 – 91**

This section asks about library media facilities in your school.

**82. Does this public charter school have a library media center?**

(A library media center is an organized collection of printed and/or audiovisual and/or computer resources which is administered as a unit, is located in a designated place or places, and makes resources and services available to students, teachers, and administrators.)

(A library media center may be called a library, media center, resource center, information center, instructional materials center, learning resource center, or some other name.)

0798 1  Yes → *GO to item 85a on page 49.*

2  No

**83a. Does this school have a formal arrangement with another school or a public library to provide library media services to your students and staff?**

0799 1  Yes

2  No → *GO TO item 84.*

**b. Who provides library media services to this charter school?**

• *Mark all that apply.*

0800 1  Another charter school

0801 1  Another public school that is not a charter school

0802 1  A college or university

0803 1  Public library

0804 1  Some other institution or organization

**84. Does your school use Internet resources to access reference materials, rather than a library media center?**

0805 1  Yes } → *GO to item 92 on page 52.*

2  No }

YOUR COMMENTS



**85a. Does this school's library media center have any PAID library aides or clerical workers?**

Do not include volunteers.

0806 1  Yes  
2  No → *GO to item 86a on page 50.*

**b. How many?**

0807

**c. How many of these paid library aides or clerical workers —  
(1) Work full-time in this school's library media center?**

0808    
0  None

**(2) Work at least 3/4 time but less than full-time in this school's library media center?**

0809    
0  None

**(3) Work at least 1/2 time but less than 3/4 time in this school's library media center?**

0810    
0  None

**(4) Work less than 1/2 time in this school's library media center?**

0811    
0  None

YOUR COMMENTS

**86a. Does this school's library media center have paid PROFESSIONAL STAFF who are NOT certified as library media specialists?**

*Do not include library aides or clerical staff.*

- 0812
- 1  Yes
- 2  No → *GO to item 87a on page 51.*

**b. How many?**

0813

**c. How many of these paid professional staff who are not certified library media specialists –**

**(1) Work full-time in this school's library media center?**

0814

0  None

**(2) Work at least 3/4 time but less than full-time in this school's library media center?**

0815

0  None

**(3) Work at least 1/2 time but less than 3/4 time in this school's library media center?**

0816

0  None

**(4) Work less than 1/2 time in this school's library media center?**

0817

0  None

YOUR COMMENTS

Large empty rectangular box for providing comments.

**87a. Does this school's library media center have paid professional staff who are CERTIFIED in this state as LIBRARY MEDIA SPECIALISTS?**

●Count a library media specialist as certified if he/she has met your state's regular or standard certification requirements in the library media specialty area.

●Include those who have completed all necessary course work and are eligible for full certification upon completion of a probationary period.

0818

1  Yes

2  No → **GO to item 88a on page 52.**

**b. How many?**

0819

**c. How many of these certified library media specialists –  
(1) Work full-time in this school's library media center?**

0820

0  None

**(2) Work at least 3/4 time but less than full-time in this school's library media center?**

0821

0  None

**(3) Work at least 1/2 time but less than 3/4 time in this school's library media center?**

0822

0  None

**(4) Work less than 1/2 time in this school's library media center?**

0823

0  None

YOUR COMMENTS

**88a. Do any volunteers provide services for the library media center?**

0824

1  Yes  
2  No → **GO TO item 89.**

**b. How many?**

0825

**89. During the most recent full week of school, approximately how many students used the library media center?**

*Provide your best estimate of students coming through your doors, individually and in groups.*

0826

Students per week

**90. AT THE END OF THE 1998-99 SCHOOL YEAR, approximately what was the total number of books held in the library media center?**

*Count volumes, not titles.*

0827

Books

**91. AT THE END OF THE 1998-99 SCHOOL YEAR, approximately what was the total number of current periodical subscriptions?**

*Report number of print and microform titles. Do not report duplicates.*

0828

Periodical subscriptions

**92. Not counting interruptions, how long did it take to complete this questionnaire?**

*Please record the time in minutes.*

0349

Minutes

**93. Please enter the date you completed this questionnaire.**

Month                  Day                  Year

0350

YOUR COMMENTS

***Thank you very much for your participation  
in this survey.***

Please return this survey in the enclosed envelope. If you do not have the return envelope, call 1-800-221-1204, or mail your questionnaire to:

**U.S. Census Bureau  
Current Projects Branch  
1201 E. 10th Street  
Jeffersonville, IN 47132-0001**

**To find out more about the Schools and Staffing Survey  
(SASS), see SASS on the World Wide Web at:**

<http://nces.ed.gov/surveys/sass.html>

**To learn more about charter schools, look  
for the U.S. Department of Education  
report, "The State of Charter Schools  
Third-Year Report" at:**

<http://www.ed.gov/pubs/studies.html>

**Additional data collected by the National  
Center for Education Statistics (NCES) on a  
variety of topics in elementary, secondary,  
postsecondary, and international education  
are available from NCES's Web site at:**

<http://nces.ed.gov>

**For data collected by various Federal agencies,  
including the Department of Education, visit the  
FedStats site at:**

<http://www.fedstats.gov>