

## Generating a Codebook for Analyzing Community Engagement Session Data

Codebooks list and describe each code used in your analysis, featuring clear definitions and examples of each code so coding team members have a reference when coding subsequent transcripts. Use the following codebook template to start your own codebook.



<b>Code</b> Codes are generated during analysis and represent themes or ideas in the data.	<b>Code group</b> Is this code part of a larger group of related codes?	<b>Definition/description</b> How might you define or describe this code to a wider audience?	<b>Notes</b> Are there notes that might help a coder determine whether this specific code applies?	<b>Example quote</b> What is one example quote from the data that exemplifies this code?

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