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FORM APPROVED  
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**DUAL ENROLLMENT PROGRAMS AND COURSES FOR HIGH SCHOOL STUDENTS,  
2010-11**

**POSTSECONDARY EDUCATION QUICK INFORMATION SYSTEM**

This survey is authorized by law (Education Sciences Reform Act of 2002, 20 U.S.C. 9543). While participation in this survey is voluntary, your cooperation is critical to make the results of this survey comprehensive, accurate, and timely. Your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose unless otherwise compelled by law (Education Sciences Reform Act of 2002, 20 U.S.C. 9573).

**This survey should be completed by the person(s) most knowledgeable about dual enrollment at your institution.**

IF ABOVE INSTITUTION INFORMATION IS INCORRECT, PLEASE UPDATE DIRECTLY ON LABEL.

Name of person completing this form: \_\_\_\_\_ Telephone: \_\_\_\_\_

Title/position: \_\_\_\_\_ E-mail: \_\_\_\_\_

Best days and times to reach you (in case of questions): \_\_\_\_\_

**THANK YOU. PLEASE KEEP A COPY OF THIS SURVEY FOR YOUR RECORDS.**

**PLEASE RETURN COMPLETED FORM TO:**

**Mail:** Stephanie Marken (8599.09.12.02)  
Westat  
1600 Research Boulevard  
Rockville, Maryland 20850-3129  
**Fax:** 800-254-0984

**IF YOU HAVE ANY QUESTIONS, CONTACT:**

Stephanie Marken at Westat  
800-937-8281, Ext. 4447 or 301-294-4447  
E-mail: [dualenrollment@westat.com](mailto:dualenrollment@westat.com)

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information is 1850-0733. The time required to complete this information collection is estimated to average 30 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collected. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4537. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: National Center for Education Statistics, 1990 K Street, N.W., Washington, D.C. 20006.

## Instructions and Definitions Page

For the purposes of this survey, dual enrollment refers to high school students earning college credits for courses taken through a postsecondary institution. Different institutions have different names for dual enrollment, such as “dual credit,” “concurrent enrollment,” or “joint enrollment.” Please use the instructions provided here when completing the survey, regardless of how your institution refers to high school students taking college-level courses. Please note that:

- Most questions on the survey ask about courses taken within a “dual enrollment program,” but a few questions ask about college courses taken by high school students outside of any such program.
  - Within a “**dual enrollment program**” is defined here as within an organized system with special guidelines that allows high school students to take college-level courses. The guidelines might have to do with entrance or eligibility requirements, funding, limits on coursetaking, and so on. This includes early and middle college high schools as well as other types of dual enrollment programs.
  - Outside a “dual enrollment program” is defined here as high school students who simply enroll in credit courses through your institution, and are treated as regular college students.
- Credit for courses may be earned at both the high school and college level simultaneously or only at the college level. Credit may be earned immediately or upon enrollment at your institution after high school graduation.
- Courses may be taught on a college campus, on a high school campus, at some other location, or through distance education.

The time frame for this survey is the 12-month 2010–11 academic year. This includes courses during summer 2010 *or* summer 2011, depending upon how records are kept at your institution. Do not include information about summer bridge programs for students who had already graduated from high school.

**Before you answer the questions, please read the instructions and definitions.**

1. During the 12-month 2010–11 academic year, did any high school students take courses for college credit through your institution? (*This includes both students who took courses within a dual enrollment program and those who took courses on their own, outside of any program—see definition on the instructions and definitions page.*)

Yes ..... 1 (*Continue with question 2.*) No ..... 2 (*Stop. Complete respondent section on front and return survey.*)

**College-Level Courses Taken by High School Students Outside Your Institution’s Dual Enrollment Program(s)**

2. During the 12-month 2010–11 academic year, did any high school students take courses for college credit through your institution outside of any dual enrollment program? (*See definition.*)

Yes ..... 1 (*Continue with question 3.*) No ..... 2 (*Skip to question 4.*)

3. During the 12-month 2010–11 academic year, how many high school students took courses for college credit through your institution outside of any dual enrollment program? (*Please provide unduplicated head count; i.e., do not count students more than once if they took more than one course.*)

\_\_\_\_\_ Number of students

**College-Level Courses Taken by High School Students Within Your Institution’s Dual Enrollment Program(s)**

4. During the 12-month 2010–11 academic year, did any high school students take courses for college credit through your institution within a dual enrollment program? (*See definition.*)

Yes.... 1 (*Continue with question 5.*) No ..... 2 (*Stop. Complete respondent section on front and return survey.*)

**Please consider only courses within a dual enrollment program when answering the remaining survey questions (see definitions and instructions page).**

5. During the 12-month 2010–11 academic year, how many high school students took courses for college credit through your institution within the dual enrollment program(s)? (*Please provide unduplicated head counts; i.e., do not count students more than once if they took more than one course.*)

\_\_\_\_\_ Number of students

6. Were any of the courses taken by high school students in the dual enrollment program(s) taught at or through the following? (*Indicate yes or no for each item.*)

	Yes	No
a. Taught through distance education where the student and teacher are separated by location ( <i>Courses can be taught through audio, video, Internet or other computer technologies. Only include courses taught primarily through distance education.</i> ) .....	1	2
b. Taught at your college campus (excluding distance education courses) .....	1	2
c. Taught at the high school campus (excluding distance education courses).....	1	2
d. Some other location(s) ( <i>specify</i> ) _____	1	2

**If you answered yes to question 6c (“taught at the high school campus”), then continue with question 7. If not, skip to question 9.**

7. Who were the instructors of the college-level courses in the dual enrollment program(s) that were taught on a high school campus? (*Each instructor should be in only one category. Circle only one.*)

College instructors only (instructors primarily employed by your institution) ..... 1 (*Skip to question 9.*)  
 High school instructors only (instructors primarily employed by a school district) ..... 2 (*Continue with question 8.*)  
 Both high school and college instructors ..... 3 (*Continue with question 8.*)

8. How did the minimum qualifications for high school instructors who taught college-level courses as part of the dual enrollment program(s) compare to those required for college instructors at your institution? (*Circle only one.*)

The same as those required for college instructors ..... 1  
 Different than those required for college instructors ..... 2  
 There was no set policy with respect to minimum qualifications ..... 3  
 It varied ..... 4

9. Which of the following most closely resembles the typical pattern of high school enrollments in the dual enrollment program(s)? (A course is equivalent to three or four credits. An academic term could be a semester, quarter, or trimester. Circle only one.)

- High school students took one college course per academic term ..... 1
- High school students took two college courses per academic term ..... 2
- High school students took three or more college courses per academic term ..... 3
- The number of college courses high school students took varied considerably ..... 4
- Some other pattern (*specify*) \_\_\_\_\_ 5

10. What was the maximum number of courses per academic term a high school student was allowed to take as part of the dual enrollment program(s)? (A course is equivalent to three or four credits. An academic term could be a semester, quarter, or trimester. Circle only one.)

- One course per academic term ..... 1
- Two courses per academic term ..... 2
- Three or more courses per academic term ..... 3
- No maximum number per academic term ..... 4
- It varied ..... 5

11. When were high school students generally awarded college credit for courses taken through the dual enrollment program(s)? (Circle only one.)

- Immediately upon completion of courses ..... 1
- Upon enrolling at your institution after high school graduation ..... 2
- Other (*specify*) \_\_\_\_\_ 3

12. Which grade levels of high school students were eligible to take college-level courses as part of the dual enrollment program(s)? (If you had more than one program, include grade levels across all programs. Circle all that apply.)

- 9th            10th            11th            12th            Some other grade(s) (*specify*) \_\_\_\_\_

13. What were the academic eligibility requirements for high school students to participate in your institution's dual enrollment program(s)? (Indicate yes, no, or don't know for each item. Indicate yes if an item is required for at least one course in the dual enrollment program.)

	Yes	No	Don't know
a. Minimum high school grade point average .....	1	2	3
b. Minimum score on a standardized test, such as the SAT or ACT .....	1	2	3
c. Minimum high school class rank .....	1	2	3
d. Passing a college placement test given by your institution .....	1	2	3
e. Letter of recommendation .....	1	2	3
f. Some other requirement(s) ( <i>specify</i> ) _____	1	2	3

14. Were the academic requirements for high school students to be eligible to participate in your institution's dual enrollment program(s) the same or different than your institution's admissions standards for regular college students? (Do not consider the requirement of a high school diploma when comparing academic eligibility requirements for high school students to regular college students. Circle only one.)

- The same ..... 1      Different ..... 2

15. Was the curriculum (i.e., syllabus, books, exams, course length) for the college-level courses taken by high school students as part of the dual enrollment program(s) specially designed for high school students, or was it the same as for regular college students? (Circle only one.)

- Specially designed for high school students ..... 1
- The same as for regular college students ..... 2
- It varied ..... 3

16. Did your institution discount the tuition rate for high school students taking courses within the dual enrollment program(s)? (Circle only one.)

- Yes for all programs ..... 1      Yes for some programs ..... 2      No ..... 3

17. Which sources paid tuition for the college-level courses taken by high school students *within* the dual enrollment program(s)? (Indicate yes or no for each item. If your institution discounted tuition rates, indicate yes for item a.)

	Yes	No
a. Your institution (including <b>discounted tuition rates</b> , your <b>institution's contributions</b> , and/or <b>tuition waivers</b> ) .....	1	2
b. The state .....	1	2
c. High schools/public school districts .....	1	2
d. Parents/students .....	1	2
e. Some other source(s) ( <i>specify</i> ) _____	1	2

18. Did most high school students (and their parents) **generally** pay out of pocket for the following expenses when taking college-level courses *within* the dual enrollment program(s)? (Indicate yes or no for each item.)

	Yes	No
a. Tuition (full or partial) .....	1	2
b. Fees .....	1	2
c. Books .....	1	2

19. During the 12-month 2010–11 academic year, did your institution award the following to any high school students in your dual enrollment program(s)? (Indicate yes or no for each item.)

	Yes	No
a. Certificate (a postsecondary certificate or diploma that normally requires 1–2 years of study to complete, such as pharmacy technician or automotive technology) .....	1	2
b. Associate's degree .....	1	2
c. Bachelor's degree .....	1	2

20. During the 12-month 2010–11 academic year, did your institution have a comprehensive dual enrollment program in which high school students took all or most of their courses? (Students are generally enrolled in these comprehensive programs for one or more years. Examples include early college and middle college high schools, as well as other dual enrollment programs in which high school students took all or most of their courses.)

Yes ..... 1 No ..... 2

21. During the 12-month 2010–11 academic year, did your institution have a formal dual enrollment program geared specifically toward high school students who were at risk of educational failure? (These programs may have been included in dual enrollment programs already covered above.)

Yes .... 1 (Continue with question 22.) No .... 2 (Stop. Complete respondent section on front and return survey.)

22. During the 12-month 2010–11 academic year, how many students were enrolled in the dual enrollment program geared toward high school students at risk of educational failure? \_\_\_\_\_ Number of students

23. Which of the following most closely resembles the typical pattern of enrollments in the dual enrollment program geared toward high school students at risk of educational failure? (An academic term could be a semester, quarter, or trimester. Circle only one.)

High school students took one college course per academic term .....	1
High school students took two college courses per academic term .....	2
High school students took three or more college courses per academic term .....	3
The number of college courses high school students took varied considerably .....	4

24. What extra support services (if any) were specifically offered to the students in the dual enrollment program geared toward at-risk high school students? (Only include support services beyond those usually provided to students taking courses through your institution. Indicate yes or no for each item.)

	Yes	No
a. Tutoring .....	1	2
b. Academic advising .....	1	2
c. Study skills workshops .....	1	2
d. College application/selection counseling .....	1	2
e. Financial aid counseling .....	1	2
f. Some other support service(s) ( <i>specify</i> ) _____	1	2