Ideas for Planning and Reviewing Your Writing
Ideas for Planning Your Writing

To plan your writing, you could do one or more of the following:

**Brainstorm**
List lots of ideas related to your topic; then choose which ones you want to use.

**Imagine**
Imagine talking about your topic with someone to sort out your ideas.

**Draw**
Draw a picture or a diagram of your topic or your ideas.

**Web**
Organize your thoughts by drawing lines between ideas to connect them.

**Outline**
Organize your ideas into main points and subpoints.

Ideas for Reviewing Your Writing

After writing, think about the following:

**Purpose**
Have I said what I want to say about the topic?

**Development**
Do I need to develop my ideas by adding details or do I need to take out some details?

**Organization**
Are the sections of my writing clearly connected and in the right order?

**Clarity**
Will my audience understand what I wrote?

**Correctness**
Have I checked for correctness in grammar? Punctuation? Spelling?