

# IPEDS

2020-21

## Prior Year Data Revision System

### IPEDS HELP DESK

(877) 225-2568 | [ipedshelp@rti.org](mailto:ipedshelp@rti.org)

OMB NO. 1850-0582 v.27 : Approval Expires 8/31/2022

## 2020-21 Survey Materials > Form

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### Student Financial Aid for institutions with graduate students only

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#### Overview

#### IPEDS Student Financial Aid Component Overview - Academic Reporters

Welcome to the Student Financial Aid (SFA) component. As a graduate school, the purpose of the SFA component is to collect information about your students who have received military/veteran educational benefits.

#### Data Reporting Reminders:

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting. For example, if a summer term began later than usual due to Coronavirus Pandemic postponements, continue to report using the timeframes as defined in the IPEDS instructions. NCES expects that some data reported during the 2020-21 data collection year will vary from established prior trends due to the impacts of Coronavirus Pandemic. If an error edit is triggered even when submitting accurate data, please indicate in the corresponding context box or verbally to the Help Desk that the seemingly inconsistent data are accurate and reflect the effects of Coronavirus Pandemic.

Total number and amount will be asked for both undergraduate and graduate students. Please work with your institutional representative who certifies such benefits. They may not be associated with the student financial aid office.

- Data Reporting Tips  
If there are no students in a benefit category, please enter zero (0). Do **NOT** leave the cell blank.
- Interactive Edits and Error Messages  
SFA contains interactive edits that will check for blank fields, invalid values, or values that fall outside expected ranges. Some error messages will require you to confirm or explain the values that you entered. Some error messages are fatal and will require you to contact the IPEDS Help Desk at (877) 225-2568 for resolution.

#### Changes to reporting for 2020-21:

There are no changes to this survey component.

#### Resources:

- To download the survey materials for this component: [Survey Materials](#)

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

## Section 2: Screening Question

**i** 1. Did your institution disburse military tuition assistance and/or veteran's benefits?

No

Yes

 The notes below provide context for the data you've reported above and **may** be posted on the College Navigator website.

Choose one option that best explains your data or choose "Non-applicable" if you do not wish to provide context notes. If none of the options provided explain your institution's data, then choose "Other" and write your own context notes. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Non-applicable

## Section 2: Military Servicemembers and Veteran's Benefits - Graduate Only

### Section 2: Military Servicemembers and Veteran's Benefits

Important Note:

- Report for **Post-9/11 GI Bill Benefits**: July 1, 2019 - June 30, 2020.
- Report for **Department of Defense Tuition Assistance Program**: October 1, 2019 - September 30, 2020

**Program reporters should be reporting the information on this screen for ALL programs (not just the largest program).**

Reporting Reminders:

- Report the total number of student recipients and the total dollar amounts for each program.
- Student recipients can also include eligible dependents.
- Consult with your campus certifying official, who may not be in the student financial aid office.
- For Post-9/11 GI Bill Benefits, do not include the matching institutional aid provided through the Yellow Ribbon Program if your institution participated.
- Information reported to IPEDS is only what is known to the institution.
- Enter zero (0) if your institution did not have beneficiaries for a program. Please do not leave a cell blank.

Type of benefit/assistance	Number of students receiving benefits/assistance	Total dollar amount of benefits/assistance disbursed through the institution	Average dollar amount of benefits/assistance disbursed through the institution	YOUR PRIOR YEAR DATA
				Average dollar amount of benefits/assistance disbursed through the institution
Graduate students				
<u>Post-9/11 GI Bill Benefits</u>	<input type="text"/>	<input type="text"/>		
<u>Department of Defense Tuition Assistance Program</u>	<input type="text"/>	<input type="text"/>		

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:		
<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name:	<input type="text"/>	
Email:	<input type="text"/>	

How many staff from your institution only were involved in the data collection and reporting process of this survey component?
<input type="text"/> Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? <i>Exclude the hours spent collecting data for state and other reporting purposes.</i>				
Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

## Student Financial Aid, Institutions with Graduate Students Only

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## **Purpose of Component**

The purpose of the Student Financial Aid (SFA) component is to collect information about the financial aid provided to various groups of undergraduates in order to meet requirements of the *Higher Education Act of 1965*, as amended. Starting in the 2014-15 data collection year, SFA has expanded to collect information on the federal dollars supporting military servicemember and veteran undergraduate and graduate students.

As presented in the *Technical Review Panel Report #36* (March 2012), the increase in beneficiaries and federal dollars has led to an increased demand for information to help prospective students decide where to use their educational benefits, researchers to study the impact of the programs on college outcomes, and policymakers to assess the effectiveness of benefits programs and return on investment.

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## **Who Must Report**

All registered IPEDS institutions that educate military servicemembers, veterans, or eligible dependents receiving any Tuition Assistance Program or Post-9/11 GI Bill benefits. Report only those that **RECEIVED** the benefit(s).

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## **Changes in reporting**

There are no changes to this survey component.

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## **General Instructions**

### **What You Will Need**

If you are unfamiliar with these educational benefits, a general synopsis of each program is found below.

1. Post-9/11 GI Bill
  - Effective August 1, 2009, benefit provides payment of tuition and fees, monthly housing allowance, and books and supplies stipend.
  - Tuition and fees are paid directly to the institution on behalf the students; thus, institutions should know which students have Post-9/11 GI Bill benefits and the amount of benefits received at the institution.
  - Educational benefits can be transferred to a dependent.
  - Program expanded in 2011 to cover non-degree-granting programs, apprenticeships/on-the-job training programs, flight training programs, and training correspondence.
  - The Yellow Ribbon program through the Post-9/11 GI Bill is an institutional aid matching program only for tuition and fees for students attending participating institutions.
  - For more information, visit the Department of Veteran Affairs, Post-9/11 GI Bill Benefits website [http://www.benefits.va.gov/gibill/post911\\_gibill.asp](http://www.benefits.va.gov/gibill/post911_gibill.asp)
2. Department of Defense Tuition Assistance Program (DOD TAP)
  - For active duty servicemembers, reservists called to active duty, and their spouses.
  - Educational payments cover only tuition and fees and are made directly to the institution.

- GI Bill benefits can be used to supplement costs not covered by this program.
- For more information, visit the Department of Defense Tuition Assistance Program website <http://www.dodmou.com/> and see 38 USC § 36 (2020).

Consult and verify the data with your institutional representative who certifies these benefits. This individual or office may not be in the student financial aid office.

### About the Data

The Post-9/11 GI Bill and Tuition Assistance programs may only highlight two of many educational benefits provided to military servicemembers and veterans. However, from a national perspective, Post-9/11 GI Bill and Tuition Assistance programs are more likely to be found across over 7,500 IPEDS institutions.

For Yellow Ribbon participating institutions, the institutional aid provided through the Post-9/11 GI Bill Yellow Ribbon matching program should NOT be included in the Post-9/11 GI Bill's Total dollar amount of benefits/assistance awarded through the institution.

### Context Boxes

Optional context boxes throughout the component allow institutions to provide more information regarding reported data. Note that the information in these context boxes may be posted on the U.S. Department of Education's College Navigator website. NCES will review entries in these context boxes for applicability and appropriateness before posting them on College Navigator. However, institutions should ensure that entries in these context boxes are free from grammatical and spelling errors and are written so they can be understood by students and parents.

### Interactive Edits

This component contains interactive edits that will check for blank fields, invalid values, or values that fall outside expected ranges. Some error messages will require you to confirm or explain the values that you entered. Some error messages are fatal and will require you to contact the IPEDS Help Desk at (877) 225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org) for resolution.

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## Coverage

### Reporting Period

The data reported for the Post-9/11 GI Bill benefit questions should be for the prior academic year, from July 1 to June 30. For example, for the 2020-21 data collection year, the data reported will be July 1, 2019-June 30, 2020.

The data reported for the Department of Defense Tuition Assistance Program questions should be for the prior academic year, from October 1 to September 30. For example, for the 2020-21 data collection year, the data reported will be October 1, 2019-September 30, 2020.

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## Where to Get Help with Reporting

### IPEDS Help Desk

Phone: (877) 225-2568  
E-mail: [ipedshelp@rti.org](mailto:ipedshelp@rti.org)

### Web Tutorials

You can consult the [IPEDS Website's Trainings & Outreach](#) page which contains several tutorials on IPEDS data collection, a self-paced overview of IPEDS tools, and other valuable resources.

### IPEDS Resource Page

The [IPEDS Website's Reporting Tools](#) page contains frequently asked questions, a link to data tip sheets, tutorials, taxonomies, information centers (e.g., academic libraries, average net price, human resources, race/ethnicity, etc.), and other valuable information.

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## Where the Reported Data Will Appear

Data collected through IPEDS will be accessible at the institution and aggregate levels.

At the institution-level, data will appear in the:

- [College Navigator Website](#)
- [IPEDS Use the Data portal](#)
- [IPEDS Data Feedback Reports](#)
- [College Affordability and Transparency Center Website](#)

At the aggregate-level, data will appear in:

- [IPEDS Data Explorer](#)
- [IPEDS Data Feedback Reports](#)
- [The Digest of Education Statistics](#)
- [The Condition of Education](#)

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## Detailed Instructions

This section provides line-by-line instructions for the Military Servicemember and Veteran Benefits questions.

**Screening Question.** For graduate schools only, a screening question will ask if your school certified any military tuition assistance or veteran benefits in the prior academic year. If the answer is 'Yes,' you will be directed to the next question. If 'No,' you have completed this portion of SFA. A context box is also provided for further explanation of your response. Please see in the earlier part of these instructions on the use of Context Boxes.

**Benefits Question.** For the Post-9/11 GI Bill benefit, please provide in the first column the number of students receiving the benefit during the July 1-June 30 reporting period (see coverage above). In the second column, provide the total dollar amount for each benefit during the same reporting period.

For the Department of Defense Tuition Assistance Program benefit, please provide in the first column the number of students receiving the benefit during the October 1-September 30 reporting period (see coverage above). In the second column, provide the total dollar amount for each benefit during the same reporting period.

If your institution did not have any student beneficiaries for one of the benefit programs, enter a zero (0) in the cell. In other words, do NOT leave the cell blank for a program that did not have any beneficiaries.

For Yellow Ribbon participating institutions, the institutional aid provided through the Post-9/11 GI Bill Yellow Ribbon matching program should NOT be included in the Post-9/11 GI Bill's Total dollar amount of benefits/assistance awarded through the institution.

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## Glossary

Term	Definition
Cohort year	The year that a cohort of students begins attending college.
Cost of attendance	The amount of tuition and fees, room and board, books and supplies, and other expenses that a full-time, first-time degree/certificate-seeking student can expect to pay to go to college for an academic year. Costs reported by the institutions are those amounts used by the financial aid office to determine a student's financial need.
Integrated Postsecondary Education Data System (IPEDS)	The Integrated Postsecondary Education Data System (IPEDS), conducted by the <a href="#">NCES</a> , began in 1986 and involves annual institution-level data collections. All <a href="#">postsecondary institutions</a> that have a <a href="#">Program Participation Agreement</a> with the Office of Postsecondary Education (OPE), U.S. Department of Education (throughout IPEDS referred to as "Title IV") are required to report data using a web-based <a href="#">data collection system</a> . IPEDS currently consists of the following components: <a href="#">Institutional Characteristics (IC)</a> ; <a href="#">12-month Enrollment (E12)</a> ; <a href="#">Completions (C)</a> ; <a href="#">Admissions (ADM)</a> ; <a href="#">Student Financial Aid (SFA)</a> ; <a href="#">Human Resources (HR)</a> , composed of Employees by Assigned Position, Fall Staff, and Salaries; <a href="#">Fall Enrollment (EF)</a> ; <a href="#">Graduation Rates (GR)</a> ; <a href="#">Outcome Measures (OM)</a> ; <a href="#">Finance (F)</a> ; and <a href="#">Academic Libraries (AL)</a> .
Military Tuition Assistance Program (TAP)	A program that funds up to 100% of an eligible servicemember's college tuition and course-specific fees. Available only to eligible servicemembers who are currently in active service as long as criteria limits are not exceeded and students are enrolled off-duty in an U.S. Department of Education accredited post-secondary institution. This military benefit is paid directly to the postsecondary institution by the individual's Armed service.
Post 9/11 GI Bill	A federal education benefit program for veterans, who served on active duty after September 10, 2001. This Department of Veteran Affairs benefit provides up to 36 months of education benefits at an approved institution for the following college costs: tuition and fees, books and supplies, and housing. The tuition and fees payment, which is the cost for an in-state student attending a public institution, is made directly to the postsecondary institution whereas payments for books and supplies and housing are sent directly to the student.
Title IV institution	An institution that has a written agreement with the Secretary of Education that allows the institution to participate in any of the Title IV federal student financial assistance programs (other than the State Student Incentive Grant (SSIG) and the National Early Intervention Scholarship and Partnership (NEISP) programs).
Transfer of Entitlement Option	A program through which any unused Post 9/11 GI Bill may be transferred to a spouse or dependent(s) as long as servicemembers or veterans meet the additional Department of Veterans Affairs criteria. Only Department of Defense (DoD) can approve transfer of benefits requests.
Yellow Ribbon Program	A voluntary program through which participating public and private institutions can provide veterans and eligible beneficiaries additional institutional aid to cover the costs of tuition and fees at their institutions. The Yellow Ribbon Program is a supplementary program to the Post 9/11 GI Bill coverage of in-state tuition and fees. The Department of Veterans Affairs matches the institutional aid provided beyond the in-state tuition and fees, but up to a certain limit each year.