

**Import/Export File Layout Specification for Fall Data Collection, 2003
Institutional Characteristics Academic Year Charges 2003-2004
Fixed Length/Positional File (*.TXT)**

Field ID(Key)	Column	Length	Data type	Description	Valid Entries
Part A - Charges to full-time undergraduate and graduate students					
UNITID	1	6	N	UNITID	Valid UnitID
SURVSECT	7	3	AN	TYPE	"ICA"
PART	10	1	AN	SUBTYPE	"A" = Undergraduate and graduate record
D01	11	2	N	What is the predominant calender system at this institution?	1=semester 2=quarter 3=trimester 4=4-1-4 plan 5=otheracademic year If your calendar system differs by program or operates on a continuous basis then you must
D02	13	2	N	Is an application fee for admission required by your institution?	01 = Yes, 02 = No
D03	15	6	N	Undergraduate application fee for admission	If D02=01 (Yes), then 1 to 999999. If D02=2 (No), or no full-time undergraduates, or no undergraduate award levels offered, then -2 or blank (not applicable).
D04	21	6	N	Graduate application fee for admission	If D02=01 (Yes), then 1 to 999999. If D02=2 (No), or no full-time graduates, or no graduate award levels offered, then -2 or blank (not applicable).
D05	27	6	N	First-professional application fee for admission	If D02=01 (Yes), then 1 to 999999. If D02=2 (No), or no full-time first-professionals, or no first-professional award levels offered, then -2 or blank (not applicable).
D06	33	2	N	Undergraduate (academic or occupational) Full-time	01 = Yes, 02 = No
D07	35	2	N	Undergraduate (academic or occupational) Part-time	01 = Yes, 02 = No

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Field ID(Key)	Column	Length	Data type	Description	Valid Entries
Part A - Charges to full-time undergraduate and graduate students--continued					
D08	37	2	N	First-time, degree/certificate-seeking students - Full-time	01 = Yes, 02 = No
D09	39	2	N	First-time, degree/certificate-seeking students - Part-time	01 = Yes, 02 = No
D10	41	2	N	Graduates - Full-time	01 = Yes, 02 = No
D11	43	2	N	Graduates - Part-time	01 = Yes, 02 = No
D12	45	2	N	First professionals - Full-time	01 = Yes, 02 = No
D13	47	2	N	Does your institution charge different tuition for out-of-state students?	01 = Yes, 02 = No
D14	49	2	N	Does your institution provide on-campus housing?	01 = Yes, 02 = No
D15	51	6	N	Dormitory capacity	If D14=01 (Yes), then 1 to 999999. If D14=02 (No), then -2 or blank (not applicable).
D16	57	2	N	Does your institution provide board or meal plans for students	01 = Yes, Number of meals per week in the maximum meal plan offered. 02 = Yes, Number of meals per week can vary 03 = No
D17	59	2	N	Number of meals per week	If D16=01 (Yes), then 2 to 25. If D16=02 (meals vary) or 03 (No), then -2 or blank (not applicable).

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Institutional Characteristics Academic Year Charges 2003-2004
Fixed Length/Positional File (*.TXT)**

Field ID(Key)	Column	Length	Data type	Description	Valid Entries
Part A - Charges to full-time undergraduate and graduate students--continued					
Charges to full-time undergraduate students for the full academic year 2001-2002:					
Instructions:					
If institution does not offer undergraduate level awards, DA11-DA43 are not applicable and should be filled with blanks or -2. If institution offers undergraduate level awards, but has only part-time students, then only DA31, DA32, and DA33 are applicable; all other variables should be blank or -2.					
Out-of-state amounts DA13, DA23, DA33, and DA43 should be consistent with D13 above. If institution does not charge different tuition for out-of-state students, then out-of-state amounts should be -2 or blank (not applicable)					
If institution does not charge different tuition for in-district students (locality), then in-district amounts should -2 or blank (not applicable). If the institution has a single lump sum charge for tuition, required fees, and room and board, enter values in DA41, DA42, and DA43, and enter blank or -2 (not applicable) for DA11 through DA33.					
DA11	61	6	N	Average tuition In-district amount	0 to 999999, -2 or blank = not-applicable
DA12	67	6	N	Average tuition In-state amount	0 to 999999, -2 or blank = not-applicable
DA13	73	6	N	Average tuition Out-of-state amount	0 to 999999, -2 or blank = not-applicable
DA21	79	6	N	Required fees In-district amount	0 to 999999, -2 or blank = not-applicable
DA22	85	6	N	Required fees In-state amount	0 to 999999, -2 or blank = not-applicable
DA23	91	6	N	Required fees Out-of-state amount	0 to 999999, -2 or blank = not-applicable
DA31	97	6	N	Per credit hour charge In-district amount	0 to 999999, -2 or blank = not-applicable
DA32	103	6	N	Per credit hour charge In-state amount	0 to 999999, -2 or blank = not-applicable
DA33	109	6	N	Per credit hour charge Out-of-state amount	0 to 999999, -2 or blank = not-applicable
DA41	115	6	N	Comprehensive fee In-district amount	0 to 999999, -2 or blank = not-applicable
DA42	121	6	N	Comprehensive fee In-state amount	0 to 999999, -2 or blank = not-applicable
DA43	127	6	N	Comprehensive fee Out-of-state amount	0 to 999999, -2 or blank = not-applicable

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Institutional Characteristics Academic Year Charges 2003-2004
Fixed Length/Positional File (*.TXT)**

Field ID(Key)	Column	Length	Data type	Description	Valid Entries
Part A - Charges to full-time undergraduate and graduate students--continued					
Charges to full-time graduate students for the full academic year 2002-2003:					
Instructions:					
If institution does not offer graduate level awards, DA51-DA73 are not applicable and should be filled with blanks or -2. If institution offers graduate level awards, but has only part-time students, then only DA71, DA72, and DA73 are applicable; all other variables should be -2 or blank. Out-of-state amounts DA53, DA63, and DA73 should be consistent with D13 above. If institution does not charge different tuition for out-of-state students, then out-of-state amounts should be -2 or blank (not applicable). If institution does not charge different tuition for in-district students (locality) then in-district amounts should be -2 or blank (not applicable).					
DA51	133	6	N	Average tuition In-district amount	0 to 999999, -2 or blank = not-applicable
DA52	139	6	N	Average tuition In-state amount	0 to 999999, -2 or blank = not-applicable
DA53	145	6	N	Average tuition Out-of-state amount	0 to 999999, -2 or blank = not-applicable
DA61	151	6	N	Required fees In-district amount	0 to 999999, -2 or blank = not-applicable
DA62	157	6	N	Required fees In-state amount	0 to 999999, -2 or blank = not-applicable
DA63	163	6	N	Required fees Out-of-state amount	0 to 999999, -2 or blank = not-applicable
DA71	169	6	N	Per credit hour charge In-district amount	0 to 999999, -2 or blank = not-applicable
DA72	175	6	N	Per credit hour charge In-state amount	0 to 999999, -2 or blank = not-applicable
DA73	181	6	N	Per credit hour charge Out-of-state amount	0 to 999999, -2 or blank = not-applicable
Typical room and board charges for the full academic year 2002-2003					
Instructions:					
Room and board charges should be consistent with D14 and D16 above. If institution does not provide on-campus housing, DA81 should be -2 or blank (not applicable). If institution does not provide board or meal plans, then DA91 should be -2 or blank (not applicable). If institution does provide room and board, but does not separate room and board charges, provide combined charge in DA101, and leave DA81 and DA91 as -2 or blank (not applicable).					
DA81	187	6	N	Room charge	0 to 999999, -2 or blank = not-applicable
DA91	193	6	N	Board charge	0 to 999999, -2 or blank = not-applicable
DA101	199	6	N	Combined room and board charge	0 to 999999, -2 or blank = not-applicable

**Import/Export File Layout Specification for Fall Data Collection, 2003
Institutional Characteristics Academic Year Charges 2003-2004
Fixed Length/Positional File (*.TXT)**

Field ID(Key)	Column	Length	Data type	Description	Valid Entries
Part A - Charges to full-time undergraduate and graduate students--continued					
Price of attendance of full-time, first-time degree/certificate seeking undergraduate students for academic year 2003-2003. Instructions: These are the data that will be available to the public on the IPEDS COOL (College Opportunities ON-Line) website. If institution does not offer undergraduate level awards or does not have any first-time full-time students, DA111 through DA191 should be -2 or blank (not applicable). Out-of-state amount D131 should be consistent with D13 above. If institution does not charge different tuition for out-of-state students, then out-of-state amounts should be -2 or blank (not applicable). If institution does not charge different tuition for in-district students (locality), then in-district amounts should be -2 or blank (not applicable). If institution does not provide on-campus housing and board or meal plans, then DA151 should be -2 or blank (not applicable). If you want to change data reported for academic year 2000-2001 or 2001-2002, you must do it on-line. If you would like to enter a caveat for these data , you must also enter the caveat on-line.					
DA111	205	6	N	Published tuition and fees In-district	0 to 999999, -2 or blank = not-applicable
DA121	211	6	N	Published tuition and fees In-state	0 to 999999, -2 or blank = not-applicable
DA131	217	6	N	Published tuition and fees Out-of-state	0 to 999999, -2 or blank = not-applicable
DA141	223	6	N	Books and supplies	0 to 999999, -2 or blank = not-applicable
DA151	229	6	N	On campus Room and board	0 to 999999, -2 or blank = not-applicable
DA161	235	6	N	On campus Other expenses	0 to 999999, -2 or blank = not-applicable
DA171	241	6	N	Off campus (not with family) Room and board	0 to 999999, -2 or blank = not-applicable
DA181	247	6	N	Off campus (not with family) Other expenses	0 to 999999, -2 or blank = not-applicable
DA191	253	6	N	Off campus (with family) Other expenses	0 to 999999, -2 or blank = not-applicable

**Import/Export File Layout Specification for Fall Data Collection, 2003
Institutional Characteristics Academic Year Charges 2003-2004
Fixed Length/Positional File (*.TXT)**

Field ID(Key)	Column	Length	Data type	Description	Valid Entries
Part B - Charges to full-time first-time first-professional students					
Instructions:					
Out-of-state amounts DB31 and DB32 should be consistent with D13 above. If institution does not charge different tuition for out-of-state students, then valid amounts for DB31 and DB32 are -2 or blank (not applicable).					
UNITID	1	6	N	UNITID	Valid UnitID
SURVSECT	7	3	AN	TYPE	"ICA"
PART	10	1	An	SUBTYPE	"B" = First-professional record
DB11	11	4	N	First-professional program code	Valid first-professional codes, refer to first-professional table
DB21	15	6	N	Average tuition, In-state amount	0 to 999999
DB22	21	6	N	Required fees, In-state amount	0 to 999999
DB31	27	6	N	Average tuition, Out-of-state amount	0 to 999999, -2 or blank = not-applicable
DB32	33	6	N	Required fees, Out-of-state amount	0 to 999999, -2 or blank = not-applicable

Note: Numeric fields should be right-justified in their fields. Both leading zeros and spaces are permissible.
Character data should be left justified.

First-professional table

- 1 -Chiropractic (D.C. or D.C.M.):
- 2 -Dentistry (D.D.S. or D.M.D.):
- 3 -Medicine (M.D.):
- 4 -Optometry (O.D.):
- 5 -Osteopathic Medicine (D.O.):
- 6 -Pharmacy (Pharm. D.):
- 7 -Podiatry (Pod.D., D.P., or D.P.M.):
- 8 -Veterinary Medicine (D.V.M.):
- 9 -Law (LL.B. or J.D.):
- 10 -Theology (M.Div., M.H.L., B.D. or Ordination):
- 11-Other

**Import/Export File Layout Specification for Fall Data Collection, 2003
Institutional Characteristics Academic Year Charges 2003-2004
Key Value Pair file (*.TXT)**

Field ID(Key)	Data type	Description	Valid Entries
Part A - Charges to full-time undergraduate and graduate students			
UNITID	N	UNITID	Valid UnitID
SURVSECT	AN	TYPE	"ICA"
PART	AN	SUBTYPE	"A" = Undergraduate and graduate record
D01	N	What is the predominant calendar system at this institution?	1=semester 2=quarter 3=trimester 4=4-1-4 plan 5=other academic year If your calendar system differs by program or operates on a continuous basis then you must submit your data on-line.
D02	N	Is an application fee for admission required by your institution?	01 = Yes, 02 = No
D03	N	Undergraduate application fee for admission	If D02=01 (Yes), then 1 to 999999. If D02=2 (No) or no full-time undergraduates, or no undergraduate award levels offered, then not applicable (do not include in import file).
D04	N	Graduate application fee for admission	If D02=01 (Yes), then 1 to 999999. If D02=2 (No) or no full-time graduates, or no graduate award levels offered, then not applicable (do not include in import file).
D05	N	First-professional application fee for admission	If D02=01 (Yes), then 1 to 999999. If D02=2 (No) or no full-time first-professional, or no first-professional award levels offered, then not applicable. (do not include in import file).
D06	N	Undergraduate (academic or occupational) Full-time	01 = Yes, 02 = No
D07	N	Undergraduate (academic or occupational) Part-time	01 = Yes, 02 = No
D08	N	First-time, degree/certificate-seeking students - Full-time	01 = Yes, 02 = No
D09	N	First-time, degree/certificate-seeking students - Part-time	01 = Yes, 02 = No
D10	N	Graduate - Full-time	01 = Yes, 02 = No
D11	N	Graduate - Part-time	01 = Yes, 02 = No
D12	N	First Professional - Full-time	01 = Yes, 02 = No

**Import/Export File Layout Specification for Fall Data Collection, 2003
 Institutional Characteristics Academic Year Charges 2003-2004
 Key Value Pair file (*.TXT)**

Field ID(Key)	Data type	Description	Valid Entries
Part A - Charges to full-time undergraduate and graduate students--continued			
D13	N	Does your institution charge different tuition for out-of-state students?	01 = Yes, 02 = No
D14	N	Does your institution provide on-campus housing?	01 = Yes, 02 = No
D15	N	Dormitory capacity	IF D14 = 01 (Yes), then 1 to 999999. If D14=02 (No), then not applicable (do not include in import file).
D16	N	Does your institution provide board or meal plans for students	01 = Yes, Number of meals per week in the maximum meal plan offered 02 = Yes, Number of meals per week can vary 03 = No
D17	N	Number of meals per week	IF D16=01 (Yes), then 2 to 25. If D16=02 (meals vary) or 03 (No), then -not applicable (do not include in import file).

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Institutional Characteristics Academic Year Charges 2003-2004
Key Value Pair file (*.TXT)**

Field ID(Key)	Data type	Description	Valid Entries
Part A - Charges to full-time undergraduate and graduate students--continued			
Charges to full-time undergraduate students for the full academic year 2003-2004:			
Instructions:			
If institution does not offer undergraduate level awards, DA11-DA43 are not applicable and should not be included in import file. If institution offers undergraduate level awards, but has only part-time students, then only DA31, DA32, and DA33 are applicable; all other variables should not be included in import file. Out-of-state amounts DA13, DA23, DA33, and DA43 should be consistent with D13 above. If institution does not charge different tuition for out-of-state students, DA13, DA23, DA33, AND DA43 should not be included in import file. If institution does not charge different tuition for in-district students (locality), then do not include DA11, DA21, DA31, and DA41 in import file. If the institution has a single lump sum charge for tuition, required fees, and room and board then include only DA41, DA42, and DA43 in import file.			
DA11	N	Average tuition In-district amount	0 to 999999
DA12	N	Average tuition In-state amount	0 to 999999
DA13	N	Average tuition Out-of-state amount	0 to 999999
DA21	N	Required fees In-district amount	0 to 999999
DA22	N	Required fees In-state amount	0 to 999999
DA23	N	Required fees Out-of-state amount	0 to 999999
DA31	N	Per credit hour charge In-district amount	0 to 999999
DA32	N	Per credit hour charge In-state amount	0 to 999999
DA33	N	Per credit hour charge Out-of-state amount	0 to 999999
DA41	N	Comprehensive fee In-district amount	0 to 999999
DA42	N	Comprehensive fee In-state amount	0 to 999999
DA43	N	Comprehensive fee Out-of-state amount	0 to 999999

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Institutional Characteristics Academic Year Charges 2003-2004
Key Value Pair file (*.TXT)**

Field ID(Key)	Data type	Description	Valid Entries
Part A - Charges to full-time undergraduate and graduate students--continued			
Charges to full-time graduate students for the full academic year 2003-2004:			
Instructions:			
If institution does not offer graduate level awards, DA51-DA73 are not applicable and should not be included in import file. If institution offers graduate level awards, but has only part-time students, then only DA71, DA72, and DA73 are applicable and DA51-DA63 should not be include in import file. Out-of-state amounts DA53, DA63, and DA73 should be consistent with D13 above. If institution does not charge different tuition for out-of-state students, then DA53, DA63, and DA73 should not be included in import file. If institution does not charge different tuition for in-district students (locality), then do not include DA51, DA61, and DA71 in import file.			
DA51	N	Average tuition In-district amount	0 to 999999
DA52	N	Average tuition In-state amount	0 to 999999
DA53	N	Average tuition Out-of-state amount	0 to 999999
DA61	N	Required fees In-district amount	0 to 999999
DA62	N	Required fees In-state amount	0 to 999999
DA63	N	Required fees Out-of-state amount	0 to 999999
DA71	N	Per credit hour charge In-district amount	0 to 999999
DA72	N	Per credit hour charge In-state amount	0 to 999999
DA73	N	Per credit hour charge Out-of-state amount	0 to 999999
Typical room and board charges for the full academic year 2003-2004:			
Instructions:			
Room and board charges should be consistent with D14 and D16 above. If institution does not provide on-campus housing, DA81 should not be included in import file. If institution does not provide board or meal plans then DA91 should not be included in import file. If institution does provide room and board, but does not separate room and board charges, provide combined charge in DA101, and do not include DA81 and DA91 in import file.			
DA81	N	Room charge	0 to 999999
DA91	N	Board charge	0 to 999999
DA101	N	Combined room and board charge	0 to 999999

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Institutional Characteristics Academic Year Charges 2003-2004
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Field ID(Key)	Data type	Description	Valid Entries
Part A - Charges to full-time undergraduate and graduate students--continued			
Price of attendance of full-time, first-time degree/certificate seeking undergraduate students for academic year 2003-2004. Instructions: These are the data that will be available to the public on the IPEDS COOL (College Opportunities ON-Line) website. If institution does not offer undergraduate level awards or does not have any first-time full-time students, DA111 through DA191 are not applicable and should not be included in import file. Out-of-state amount D131 should be consistent with D13 above. If institution does not charge different tuition for out-of-state students, do not include DA131 in import file. If institution does not charge different tuition for in-district students (locality), then do not include DA111 in import file. If institution does not provide on-campus housing and board or meal plans, then DA151 should not be included in import file. If you want to change data reported for academic year 2001-2002 or 2002-2003, you must do it on-line. If you would like to enter a caveat for these data , you must also enter the caveat on-line.			
DA111	N	Published tuition and fees In-district	0 to 999999
DA121	N	Published tuition and fees In-state	0 to 999999
DA131	N	Published tuition and fees Out-of-state	0 to 999999
DA141	N	Books and supplies	0 to 999999
DA151	N	On campus Room and board	0 to 999999
DA161	N	On campus Other expenses	0 to 999999
DA171	N	Off campus (not with family) Room and board	0 to 999999
DA181	N	Off campus (not with family) Other expenses	0 to 999999
DA191	N	Off campus (with family) Other expenses	0 to 999999

**Import/Export File Layout Specification for Fall Data Collection, 2003
Institutional Characteristics Academic Year Charges 2003-2004
Key Value Pair file (*.TXT)**

Field ID(Key)	Data type	Description	Valid Entries
Part B - Charges to full-time first-time first-professional students			
Instructions:			
If institution does not charge different tuition for out-of-state students, then do not include DB31 and DB32 in import file.			
UNITID	N	UNITID	Valid UnitID
SURVSECT	AN	TYPE	"ICA"
PART	An	SUBTYPE	"B" = First-professional record
DB11	N	First-professional program code	Valid first-professional codes, i= 1 to 11, refer to first-professional table
DB21	N	Average tuition, In-state amount	0 to 999999
DB22	N	Required fees, In-state amount	0 to 999999
DB31	N	Average tuition, Out-of-state amount	0 to 999999
DB32	N	Required fees, Out-of-state amount	0 to 999999
Note: Numeric fields should be right-justified.			
Sample file:			
UNITID=100663,SURVSECT=ICA,PART=A,D01=1,D02=1,D03=1,.....DA191=nnnn			
UNITID=100663,SURVSECT=ICA,PART=B,DB11=1,DB21=nnnnn,DB22=nnnnn,DB31=nnnnn,DB32=nnnn			
UNITID=100663,SURVSECT=ICA,PART=B,DB11=2,DB21=nnnnn,DB22=nnnnn,DB31=nnnnn,DB32=nnnn			
UNITID=100663,SURVSECT=ICA,PART=B,DB11=i,DB21=nnnnn,DB22=nnnnn,DB31=nnnnn,DB32=nnnn			
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UNITID=nnnnnn,SURVSECT=ICA,PART=A,D01=1,D02=1,D03=1,.....DA191=nnnn			
UNITID=nnnnnn,SURVSECT=ICA,PART=B,DB11=1,DB21=nnnnn,DB22=nnnnn,DB31=nnnnn,DB32=nnnn			
UNITID=nnnnnn,SURVSECT=ICA,PART=B,DB11=2,DB21=nnnnn,DB22=nnnnn,DB31=nnnnn,DB32=nnnn			
UNITID=nnnnnn,SURVSECT=ICA,PART=B,DB11=i,DB21=nnnnn,DB22=nnnnn,DB31=nnnnn,DB32=nnnn			
Note: If a variable is not applicable do not include in import file.			

First-professional table

- 1 -Chiropractic (D.C. or D.C.M.):
- 2 -Dentistry (D.D.S. or D.M.D.):
- 3 -Medicine (M.D.):
- 4 -Optometry (O.D.):
- 5 -Osteopathic Medicine (D.O.):
- 6 -Pharmacy (Pharm. D.):
- 7 -Podiatry (Pod.D., D.P., or D.P.M.):
- 8 -Veterinary Medicine (D.V.M.):
- 9 -Law (LL.B. or J.D.):
- 10 -Theology (M.Div., M.H.L., B.D. or Ordination):
- 11-Other