Student Financial Aid for public institutions reporting on a fall cohort (academic reporters)

Part A

Part A - Establish Your Groups.

Due to requirements included in the Higher Education Opportunity Act (HEOA), there are now multiple groups of students on which you must report financial aid data. Use Part A to establish these groups below.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

Report the number of students in each of the following groups:

<table>
<thead>
<tr>
<th>Group</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>All undergraduate students enrolled in Fall 2008.</td>
</tr>
<tr>
<td>02</td>
<td>Of those in Group 1, those who are full-time, first-time degree/certificate-seeking undergraduates.</td>
</tr>
<tr>
<td>02a</td>
<td>Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution.</td>
</tr>
<tr>
<td>03</td>
<td>Of those in Group 2, those paying the in-state or in-district tuition rate who received grant or scholarship aid from federal, state or local governments, or the institution. Exclude other sources of grants. (Data on Group 3 will be used to calculate net price as required by HEOA.)</td>
</tr>
<tr>
<td>04</td>
<td>Of those in Group 2, those paying the in-state or in-district tuition rate who received Title IV federal student aid. (Data on Group 4 will be used to calculate net price by income as required by HEOA.)</td>
</tr>
</tbody>
</table>
Part B

Part B - Financial Aid About Group 1
For reporting on Group 1 below, please include:

- all undergraduates enrolled in Fall 2008.
- aid from all sources: federal, state, local governments; your institution; and other sources known to the institution.
- aid received anytime during the full aid year (academic year 2008-09).

Total number of undergraduate students (Group 1). (Carried forward from A01.)
For Group 1, report the number of students and the total amount of aid received by those students at any time during the full aid year 2008-09, for each type of aid listed below. The percentages will be calculated for you as will the average amount of aid they received.

<table>
<thead>
<tr>
<th>Aid Type</th>
<th>Number of students in Group 1 receiving aid in 2008-09</th>
<th>Percentage of students receiving aid</th>
<th>Total amount of aid received by Group 1 in 2008-09</th>
<th>Average amount of aid received by students in Group 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Grant or scholarship aid received, from the federal government, a state or local government, the institution, and other sources known by the institution</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 Pell grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>03 Federal student loans</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.
For reporting on Group 2 below, please include:

- full-time, first-time degree-seeking students enrolled in Fall 2008.

### Information from Part A:

<table>
<thead>
<tr>
<th>Fall 2008 Number of Students</th>
<th>Percentage of total number of undergraduate students</th>
<th>Prior Year Percentage of total number of undergraduate students</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Total number of undergraduate students (Group 1). (Carried forward from A01.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 Number of full-time, first-time degree/certificate-seeking undergraduates (Group 2). (Carried forward from A02.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>02a Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution. (Carried forward from A02a.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please provide student counts information as requested below. Enter the requested information; percentages will be calculated for you.

<table>
<thead>
<tr>
<th>Number of full-time, first-time degree/certificate-seeking undergraduates (Group 2)</th>
<th>Fall 2008 Number of Students in Group 2</th>
<th>Percentage of Fall 2008 students in Group 2</th>
<th>Prior Year Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>04 Of these -</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04a paying in-district tuition rates</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04b paying in-state tuition rates</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04c paying out-of-state tuition rates</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04d Unknown(calculated value)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CV=[02-(04a+04b+04c)]</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You may use the space below to provide context for the data you've reported above.
Part C, Page 2

**Part C - Financial Aid About Group 2, Page 2**

For reporting on Group 2 below, please include:

- full-time, first-time degree-seeking students enrolled in Fall 2008.
- grants and scholarships from federal, state, local governments and from your institution; **do not include aid from other sources**.
- loans to students from the federal government and from other sources (including private lenders).
- aid received anytime during the full aid year (academic year 2008-09).

**Information from Part A:**

All full-time, first-time degree/certificate-seeking undergraduates. (Group 2) (Carried forward from A02.)

Full-time, first-time degree/certificate-seeking undergraduates who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution (Carried forward from A02a.)

**Column 1:** For each type of aid, report the **number of students receiving aid** anytime during the full 2008-09 aid year. The percentage (column 2) and average amount of aid received (column 4) will be calculated for you. Because students may receive more than one type of aid, the sum of the detail will not necessarily equal the total number of students for the category. However, the total number of students reported for the aid category cannot exceed the sum of detail numbers (e.g., number receiving Federal grants cannot exceed Number of students receiving Pell Grants + number receiving Other Federal grants).

**Column 3:** For each type of aid, report the **total amount of aid** received by these students anytime during the entire aid year. Total amounts for each category will be calculated from detail amounts you report as follows (CV indicates calculated dollar value):

- CV \(01 = 02 + 03 + 04\)
- CV \(02 = 02a + 02b\)
- CV \(05 = 05a + 05b\)

<table>
<thead>
<tr>
<th>Types of aid</th>
<th>Number of students in Group 2 receiving aid in 2008-09</th>
<th>Percentage of students in Group 2 receiving aid</th>
<th>Total dollar amount of aid received by Group 2 in 2008-09</th>
<th>Average amount of aid they received</th>
<th>PY Average amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Grants or scholarships from Federal, State, or Local Governments, or the Institution</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 Federal grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02a Pell grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02b Other Federal grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>03 State/local government grants or scholarships (grants/scholarships/waivers)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04 Institutional grants or scholarships (scholarships/fellowships)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05 Loans to students</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05a Federal loans</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05b Other loans</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You may use the space below to provide context for the data you’ve reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents. For example, institutions may report here other sources of private aid not included in the categories above.
Part D

Part D - Financial Aid About Group 3

For reporting on Group 3 below, please include:

- of the full-time, first-time degree-seeking students enrolled in the Fall (Group 2) those who received grant or scholarship aid from federal, state, or local governments, or from your institution and who paid in-state or in-district tuition rates.
- grants and scholarships from federal, state, local governments or from your institution; do not include aid from other sources.
- aid received anytime during the full aid year (academic year 2008-09).

These data will be used in Part F to calculate net price.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of full-time, first-time degree/certificate-seeking undergraduates. (Group 2) (Carried forward from A02.)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

01 Number of full-time, first-time degree/certificate-seeking undergraduates paying the in-state or in-district tuition rate who received grant or scholarship aid from federal, state or local governments, or the institution. Exclude other sources of grants. (Group 3) (Carried forward from A03.)

Provide counts of living arrangements, and total grant aid, for these students.

02 Of these, what were their living arrangements?

02a On-campus

02b Off-campus (with family)

02c Off-campus (not with family)

02d Unknown (calculated)

\[ CV = \frac{D01 - (D02a + D02b + D02c)}{D01} \]

03 Total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students. Exclude other sources of aid.

04 Average total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students. Exclude other sources of aid.

\[ CV = \frac{D03}{D01} \]

You may use the space below to provide context for the data you've reported above.
Part E - Financial Aid About Group 4

For reporting on Group 4 below, please include:

- of the full-time, first-time degree-seeking students enrolled in Fall 2008 (Group 2) those who received Title IV federal student aid, including federal grants or federal student loans and who paid in-state or in-district tuition rates.
- dollar amounts for grants and scholarships from federal, state, local governments or from your institution; do not include grants or scholarships from other sources and do not include loan dollar amounts.
- aid received anytime during the full aid year (academic year 2008-09).

These data will be used in Part G to calculate net price.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$0-30,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$30,001-48,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$48,001-75,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$75,001-110,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$110,001 and more</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total all income levels</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You may use the space below to provide context for the data you've reported above.
Part F

Part F - Net Price Calculation for Group 3

Group 3. Of those in Group 2, those paying the in-state or in-district tuition rate who received grant or scholarship aid from federal, state or local governments, or the institution. Exclude other sources of grants.

This is based on information the institution reported in the Institutional Characteristics component and the Student Financial Aid component. This information will appear on College Navigator.

<table>
<thead>
<tr>
<th>01 and 02 Components of Cost of Attendance (Carried forward from the Institutional Characteristics component)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Published tuition and required fees (lower of in-district or in-state)</td>
</tr>
<tr>
<td>02 Books and supplies</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>03 Room and board and other expenses by living arrangement</th>
</tr>
</thead>
<tbody>
<tr>
<td>03a On campus</td>
</tr>
<tr>
<td>03b Off campus (with family)</td>
</tr>
<tr>
<td>03c Off campus (not with family)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>04 Number of students (Group 3) by living arrangement (from Part D)</th>
</tr>
</thead>
<tbody>
<tr>
<td>04a On campus</td>
</tr>
<tr>
<td>04b Off campus (with family)</td>
</tr>
<tr>
<td>04c Off campus (not with family)</td>
</tr>
<tr>
<td>04d Unknown</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>05 Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses (see instructions for calculation formula).</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>06 Total Cost of Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>CV = (F01+F02+F05)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>07 Average</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>08 Average Net Price for Group 3 students.</th>
</tr>
</thead>
<tbody>
<tr>
<td>These amounts will be posted on College Navigator.</td>
</tr>
</tbody>
</table>

|-----------|-----------|-----------|

<table>
<thead>
<tr>
<th>Full-time, first-time degree/certificate-seeking paying the in-state or in-district tuition rate who received grant or scholarship aid from federal, state or local governments, or the institution.</th>
</tr>
</thead>
<tbody>
<tr>
<td>CV = (F06-F07)</td>
</tr>
</tbody>
</table>

Do you wish to provide additional context notes?  Yes  No

You may use the space below to provide context for these data. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.
Part G

Part G - Net Price Calculation for Group 4

Group 4. Of those in Group 2, those paying the in-state or in-district tuition rate who received Title IV aid.

This is based on information the institution reported in the Institutional Characteristics component and the Student Financial Aid component. This information will appear on College Navigator.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>01 and 02 Components of Cost of Attendance (Carried forward from the Institutional Characteristics component)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>01 Published tuition and required fees (lower of in-district or in-state)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 Books and supplies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03 Room and board and other expenses by living arrangement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03a On campus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03b Off campus (with family)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03c Off campus (not with family)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04 Number of students (Group 4) by living arrangement (from Part E)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04a On campus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04b Off campus (with family)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04c Off campus (not with family)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04d Unknown</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05 Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses (see instructions for calculation formula).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06 Total Cost of Attendance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CV = (G01+G02+G05)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

$0 - 30,000
$30,001 - 48,000
$48,001 - 75,000
$75,001 - 110,000
$110,001 and more

08 Average Net Price for Group 4 students.

These amounts will be posted on College Navigator.

Full-time, first-time degree/certificate-seeking paying the in-state or in-district tuition rate who received Title IV aid.

CV = (G06-G07) for a given income

$0 - 30,000
$30,001 - 48,000
$48,001 - 75,000
$75,001 - 110,000
$110,001 and more

Do you wish to provide additional context notes?

Yes  No

You may use the space below to provide context for these data. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.
Purpose of Component

The purpose of the IPEDS Student Financial Aid component is to collect information about financial aid provided to various groups of undergraduate students in order to meet requirements of the Higher Education Opportunity Act (HEOA). Item areas include:

- Financial aid about all undergraduate students
- Financial aid about all full-time, first-time degree/certificate-seeking students
- Financial aid and living arrangement information about all full-time, first-time degree/certificate-seeking students who received grant aid
- Financial aid and living arrangement information about all full-time, first-time degree/certificate-seeking students who received Title IV aid by income
- Net Price Calculation for full-time, first-time degree/certificate-seeking students who received grant aid
- Net Price Calculation for full-time, first-time degree/certificate-seeking students who received Title IV aid by income

Changes in Reporting

During the 2008-09 collection year some changes were made in anticipation of the Higher Education Opportunity Act (HEOA). For the 2009-10 collection there are several changes in the Student Financial Aid component because of the HEOA and for clarification. These changes include:
A new screen to establish various groups of students for reporting SFA data
• Reporting total dollar aid amounts instead of averages
• Reporting additional financial aid data for use in estimating institutional net price information
• Calculating institutional net price information for display on College Navigator

**New screen**
A new screen has been added to the SFA component that asks institutions to establish various groups of students for which they will report student financial aid data, by reporting the number of students who meet certain characteristics. On subsequent SFA screens, institutions will be asked to report financial aid information about the students in these groups. The student groups listed on the first page are:

**Group 1.** All undergraduate students  
**Group 2.** All full-time, first-time degree/certificate-seeking undergraduates (number of students in the cohort). Of the students in Group 2, the number who received any financial aid during the financial aid reporting period.  
**Group 3.** Of the students in Group 2, those who received grant aid from federal, state or local governments, or the institution. Exclude other sources of grants.  
**Group 4.** Of the students in Group 2, those who received Title IV aid.

For public institutions, the number of students to report for Groups 3 and 4 will be only those students paying the in-state or in-district tuition rate.

**Reporting total dollar aid amounts instead of averages**
Institutions will be asked to report total dollar amounts when reporting student financial aid information. This is done to reduce rounding-related problems when the system performs various edit checks to ensure sub-categories of aid sum to total amounts. In prior years, institutions reported average amounts. Because of rounding issues, total dollar amounts are requested, but average amounts will be displayed as calculated values.

**Reporting additional financial aid data for use in estimating institutional net price information**
Institutions will be asked to report additional financial aid data in order to estimate net price information for different groups of students as required by HEOA (Groups 3 and 4 described above). The additional financial aid data will include the numbers of students in these groups, their living arrangements, and the grant aid they received.

**Calculating institutional net price information for display on College Navigator**
Institutions will be shown their net prices to students in various groups based on the data the institution reported on the SFA and Institutional Characteristics components. This is done because the HEOA requires that institutional net price be calculated and displayed on College Navigator. For students in **Group 3** (full-time, first-time degree/certificate-seeking undergraduates who received grant aid from federal, state or local governments, or the institution) and **Group 4** (full-time, first-time degree/certificate-seeking...
undergraduates who received Title IV aid), the screens will show the components of the cost of attendance, the average total grant aid, and the average net price for these students. For the **Group 4** students, the net price will be disaggregated by income level.

**General Instructions**

**Reporting Period Covered**

The data reported for this component should be for the **2008-09 full financial aid year**. The full financial aid year is the academic year 2008-09.

**About the Data**

Data providers for this component should be familiar with college and university practices associated with student financial aid.

Four different types of data appear in this component. There are data:

- Institutions provide from their own financial aid records.
- That are prior year data, shown in red, which can be used as a comparison with the current year's data being reported.
- That are carried forward from one part of the component to another part to insure that the data are internally consistent.
- Calculated from the other data elements.

In the latter two cases, the data provider is requested to check that the carried forward data and the calculated data are consistent with the data found in the institution's underlying financial aid records. If the data carried forward or calculated are not consistent with the institution's records, then an error in data entry may have occurred.

There are two types of financial aid data that will be requested in this component. These types are:

- Numbers of students that meet certain conditions
- Total aid dollars received by these students

Throughout these instructions the word “received” refers to financial aid that was awarded to, and accepted by, a student. This amount may differ from the aid amount that is disbursed to a student. For example, a student may accept aid...
that was awarded by the institution but then leave the institution prior to the aid being disbursed. In this case, because the student accepted the aid, please include this aid to the student in your report, even though the amount of aid was NOT actually disbursed to the student.

Context Boxes

Context boxes (previously known as caveat boxes) are provided to allow institutions to provide more information regarding survey component items. Note that some context boxes are posted on the College Navigator Website, which is the college search tool offered by NCES. NCES will review entries in these context boxes for applicability and appropriateness before posting them on the College Navigator Website; institutions should check grammar and spelling of their entries.

Coverage

What to Include

Institutions that had undergraduate students enrolled for the reporting period must report.

The reporting entity's financial aid system should be the beginning basis for reporting to this IPEDS survey component.

For student counts note that an unduplicated count should be given within a given aid category (e.g., Pell grants). However, a student can appear in more than one aid category.

For total aid amounts report to the nearest whole dollar, omit cents.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

What NOT to Include
Do not report any amounts for students who were only graduate students at the institution during the reporting period.

Do not report Federal Work Study into any total aid amounts.

Do not report Federal Loans that are made to someone other than the student into any total aid amounts (e.g., PLUS loans made to the parent of a student).

**Where to Get Help**

**IPEDS Data Collection Help Desk**

Phone: 1-877-225-2568  
Email: ipedshelp@rti.org

**AIR Website**

You can also consult the AIR website that contains several tutorials on IPEDS data collection, a self-paced overview of IPEDS tools and other valuable resources.

**IPEDS Resources Page**

In addition, the IPEDS Resources Page contains frequently asked questions, a link to the glossary, data tip sheets, an archive of survey instruments, information on the new race/ethnicity categories and other relevant information.

**Where the Data Will Appear**

Data collected through IPEDS will be accessible at the institution- and aggregate-levels.

At the institution-level, data will appear in the:
Part A - Establish your groups

This part is intended to enumerate how many students are in various groups so these numbers can be used consistently throughout the Student Financial Aid component. These values will be carried forward to other parts of the Student Financial Aid component.

01 - Group 1 - All undergraduate students enrolled in Fall 2008. Report the number of undergraduate students (full-time plus part-time; degree/certificate-seeking plus all others) who were enrolled as of October 15, 2008. This number will be preloaded from your institution's prior Fall Enrollment IPEDS reporting, but may be modified.

02 - Group 2 - Of those in Group 1, those who are full-time, first-time degree/certificate-seeking undergraduates. Report the number of students who are full-time, first-time degree/certificate-seeking undergraduates.

02a - Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution. Report the number of students who received any Federal Work Study, loans to students (government and/or Private), or grant or scholarship aid from federal, state or local governments, the institution or other sources known to the institution. Also, include students in this count.
who only received private grant aid (e.g., Rotary Scholarship). Note that the students reported in line 02a are not defined as a particular group because no additional financial aid information will be collected about these students.

03 - Group 3. Of those in Group 2, those paying the in-state or in-district tuition rate who received grant or scholarship aid from federal, state or local governments, or the institution. Exclude other sources of grants. This group is defined by HEOA as a group for which net price must be calculated. This calculation will be shown in Part F.

04 - Group 4. Of those in Group 2, those paying the in-state or in-district tuition rate who received Title IV federal student aid. Report students who received any type of Title IV aid such as Pell grants, Other federal grants, or Federal loans. Note that students in this group may also receive non-Title IV aid. This group is defined by HEOA as a group for which net price must be calculated. This calculation will be shown in Part G.

Part B - Financial Aid About Group 1

This part is intended to collect information about the number of, and total amounts of aid received by, Group 1 students (Total number of undergraduates) by different aid types.

For reporting on Group 1, include:

- all undergraduates enrolled in Fall 2008.
- aid received anytime during the full aid year by these students.

In column 1, for each type of aid, report the number of students receiving aid anytime during the full 2008-09 aid year. The percentage (column 2) and average amount of aid received (column 4) will be calculated for you.

In column 3, for each type of aid, report the total dollar amount of aid received by these students anytime during the entire aid year.

01 - Grant or scholarship aid received, from the federal government, a state or local government, the institution, and other sources known by the institution - Report the number of students and their total dollar amount of all grant and scholarship aid, including private sources of aid known by the institution (e.g., Rotary Club Scholarship).

02 - Pell grants - Report the number of students and their total dollar amount of all Pell grants. Do not include any other type of federal grant aid (e.g., Academic Competitiveness Grants).
03 - Federal student loans - Report the number of students and their total dollar amount of all federal loans that have been made to students. Do not include any other types of federal loans (e.g., PLUS loans that are made to the parent of a student).

Part C - Financial Aid About Group 2, Page 1

This part is intended to collect information about the number of Group 2 students (Number of full-time, first-time degree/certificate-seeking undergraduates) who may be paying different tuition rates. This part also calculates percentages.

For reporting on Group 2, include:

- full-time, first-time degree-seeking students enrolled in Fall 2008.

01 - Total number of undergraduate students (Group 1) - This amount is carried forward from Part A, line 01.

02 - Number of full-time, first-time degree/certificate-seeking undergraduates (Group 2) - This amount is carried forward from Part A, line 02.

02a - Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution - This amount is carried forward from Part A, line 02a.

In column 1, for each type of tuition payment rate, report the number of students in that category. The percentage (column 2) will be calculated for you.

04a - paying in-district tuition rates - Report the number of students paying the in-district tuition rate.

04b - paying in-state tuition rates - Report the number of students paying the in-state tuition rate.

04c - paying out-of-state tuition rates - Report the number of students paying the out-of-state tuition rate.

04d - Unknown (calculated value) - This amount is generated by taking the amount from line 02 and subtracting the total of lines 04a through 04c.
Part C - Financial Aid About Group 2, Page 2

This part is intended to collect information about the number of, and total amounts of aid received by, Group 2 students (Number of full-time, first-time degree/certificate-seeking undergraduates) by different aid types.

For reporting on Group 2, include:

- full-time, first-time degree-seeking students enrolled in Fall 2008.
- grants and scholarships from federal, state, local governments and from your institution; **do not include aid from other sources**.
- loans to students from the federal government and from other sources (including private lenders).
- aid received anytime during the full aid year.

In **column 1**, for each type of aid, report the **number of students receiving aid** anytime during the full 2008-09 aid year. The percentage (column 2) and average amount of aid received (column 4) will be calculated for you.

Because students may receive more than one type of aid, the sum of the detail will not necessarily equal the total number of students for the category. However, the total number of students reported for the aid category cannot exceed the sum of detail numbers (e.g., number receiving Federal grants cannot exceed Number of students receiving Pell Grants + number receiving Other Federal grants). Also, the total number of students reported for the aid category must be at least as large as the largest of the details numbers.

In **column 3**, for each type of aid, if requested report the **total dollar amount of aid** received by these students anytime during the entire aid year. Some values are calculated based on their detail.

**01 - Grants or scholarships from Federal, State, or Local Governments, or the Institution** - Report the number of students that received one or more grants or scholarships from Federal, State, or Local Governments, or the Institution. If a student appears in more than one type of aid category in lines 02 through 04, that student should only be counted once for line 01. Do not include students who **only** received grants or scholarships from private sources (e.g., Rotary Scholarship).

The total dollar amount for line 01 will be calculated by summing the amounts on lines 02, 03 and 04.

**02 - Federal grants** - Report the number of students that received one or more grants or scholarships from Pell grants or Other Federal grants. If a student appears in more than one type of aid category in lines 02a or 02b, that student should only be counted once for line 02.
The total dollar amount for line 02 will be calculated by summing the amounts on lines 02a and 02b.

02a - Pell grants - Report the number of students and their total dollar amount of all Pell grants. Do not include any other type of federal grant or loan aid.

02b - Other Federal grants - Report the number of students and their total dollar amount of all Other Federal grants (e.g., Academic Competitiveness Grants).

03 - State/local government grants or scholarships - Report the number of students and their total dollar amount of all state or local government grants or scholarships. Do not include any other types of grants.

04 - Institutional grants or scholarships - Report the number of students and their total dollar amount of all institutional grants or scholarships. Do not include any other types of grants.

05 - Loans to students - If a student appears in more than one type of loan category in lines 05a or 05b, that student should only be counted once for line 05.

The total dollar amount for line 05 will be calculated by summing the amounts on lines 05a and 05b.

05a - Federal loans - Report the number of students and their total dollar amount of all Federal loans. Do not include any other type of grant or loan aid. Do not include loans to others (e.g., PLUS loans to parents).

05b - Other loans - Report the number of students and their total dollar amount of all Other loans (including private loans). Do not include loans to others (e.g., PLUS loans to parents).

You may use the context box to provide context for the data reported. For example, institutions may report here other sources of private aid not included in the categories above (e.g., Rotary Club Scholarship).

Part D - Financial Aid About Group 3

This part is intended to collect information used to estimate the average net price in Part F for Group 3 students (Full-time, first-time degree/certificate-seeking undergraduates paying the in-state or in-district rate who received grant or scholarship aid from federal, state or local governments, or the institution). Data are needed about the number of students receiving grant aid, their living arrangements, and the total grant and scholarship aid they received.
For reporting on Group 3 below, include:

- of the full-time, first-time degree-seeking students enrolled in the Fall (Group 2), those who received grant or scholarship aid from federal, state, or local governments, or from your institution, and who paid in-state or in-district tuition rates.
- grants and scholarships from federal, state or local governments, or from your institution; do not include aid from other sources.
- aid received anytime during the full aid year.

In order to meet requirements of the HEOA, data are requested for three financial aid years.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

01 - Number of full-time, first-time degree/certificate-seeking undergraduates paying the in-state or in-district tuition rate who received grant or scholarship aid from federal, state or local governments, or the institution (Group 3) – This number is carried forward from Part A, line 04 for the 2008-09 financial aid year. Enter the number of students for the 2007-08 and 2006-07 financial aid years that would have been identified as students in Group 3 for that year.

02 - Of these, what were their living arrangements? Report the number of students in Group 3 for each living arrangement. Institutions should use their most recently available information. For example, a student may have indicated on her or his FAFSA or an institutional financial aid application that she or he planned to live at home with family, but when the student enrolled she or he decided to live on campus. Although the student may not have modified the FAFSA, the institution may have more recent information in its financial aid system indicating that the student lived on campus according to the most recent aid package for that student during the financial aid year. In this case, the institution should classify this student as On-campus. A student should be counted in only one category—the one that the institution used most recently to develop or modify that student’s financial aid package. If a student in this group did not complete the FAFSA, that student may appear in line 02d, or if the institution knows the living arrangement for the student, then the student should be reported in the appropriate category.

These categories are the same as used to describe living arrangements for Federal Student Aid.

02a – On-campus – Report the number of students that lived on-campus.

02b – Off-campus (with family) – Report the number of students that lived off-campus with family.
02c – Off-campus (not with family) – Report the number of students that lived off-campus not with family.

02d – Unknown (calculated) – This amount is generated by taking the amount from line 01 and subtracting the total of lines 02a through 02c. Note that this number should be a small percentage of the total in a given year because institutions should have this information available for all students that completed the FAFSA as well as other information they have in their financial aid data systems.

03 - Total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students – Report the total dollar amount of grants and scholarship aid from federal, state or local governments, or institutional sources received by these students. Exclude grant or scholarship aid from private sources (e.g., Rotary Scholarship). Exclude all loan aid.

04 - Average total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students - This amount is generated by taking the amount from line 03 and dividing by line 01. This amount will be used in Part F to calculate net price.

Part E - Financial Aid About Group 4

This part is intended to collect information used to estimate the average net price in Part G for Group 4 students (Full-time, first-time degree/certificate-seeking undergraduates paying the in-state or in-district rate who received Title IV federal student aid). Data are needed about the number of students receiving Title IV federal student aid by income, their living arrangements, and the total grant and scholarship aid they received by income.

For reporting on Group 4 below, include:

- of the full-time, first-time degree-seeking students enrolled in Fall 2008 (Group 2) those who received Title IV federal student aid, including federal grants or federal student loans and who paid in-state or in-district tuition rates.
- dollar amounts for grants and scholarships from federal, state, local governments or from your institution; do not include grants or scholarships from other sources and do not include loan dollar amounts.
- aid received anytime during the full aid year.

In order to meet requirements of the HEOA, data are requested for only the 2008-09 financial aid year. Three years of data will be phased in beginning with the current collection.
Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

01 - Number of full-time, first-time degree/certificate-seeking undergraduates paying the in-state or in-district tuition rate who received Title IV federal student aid (Group 4) – This number is carried forward from Part A, line 05 for the 2008-09 financial aid year. Unlike the data reported in Part D for Group 3 students, only one year of data is requested this collection year.

02 - Of these, what were their living arrangements? Report the number of students in Group 4 for each living arrangement. Institutions should use their most recently available information. For example, a student may have indicated on her or his FAFSA or an institutional financial aid application that she or he planned to live at home with family, but when the student enrolled she or he decided to live on campus. Although the student may not have modified the FAFSA, the institution may have more recent information in its financial aid system indicating that the student lived on campus according to the most recent aid package for that student during the financial aid year. In this case, the institution should classify this student as On-campus. A student should be counted in only one category—the one that the institution used most recently to develop or modify that student’s financial aid package.

These categories are the same as used to describe living arrangements for Federal Student Aid.

02a – On-campus – Report the number of students that lived on-campus.

02b – Off-campus (with family) – Report the number of students that lived off-campus with family.

02c – Off-campus (not with family) – Report the number of students that lived off-campus not with family.

02d – Unknown (calculated) – This amount is generated by taking the amount from line 01 and subtracting the total of lines 02a through 02c. Note that this number should be a small percentage of the total in a given year because institutions should have this information available for all students that completed the FAFSA as well as other information they have in their financial aid data systems.

For line 03 data about the number of students, and the grant aid they received, is requested by income level.

To determine the income level of the student, use the income that was used by the institution’s financial aid office to determine the student’s Expected Family Contribution (EFC). For dependent students this will include the parents’ income and the student’s income. For independent students this will include the student’s income.
03 - **Total grant and scholarship aid from federal, state or local governments, or institutional sources received by students receiving Title IV federal student aid**

Report the total dollar amount of grants and scholarship aid from federal, state or local governments, or institutional sources received by these students. Exclude grant or scholarship aid from private sources (e.g., Rotary Scholarship). **Exclude all loan aid.**

In **column 1**, for each income level, report the **number of students receiving aid** anytime during the full 2008-09 aid year.

In **column 2**, for each income level, report the **total dollar amounts for grants and scholarships** from federal, state, local governments or from your institution; received by these students anytime during the entire aid year. Do not include grants or scholarships from other sources and do not include loan dollar amounts. Note that the total dollar amount of grants and scholarships is **NOT limited to Title IV aid**.

In **column 3**, the average amount of aid received will be calculated by dividing the amount in column 2 by the amount in column 1 for a given income level. This amount will be used in Part G to calculate net price.

**Part F - Net Price Calculation for Group 3**

This part is intended to summarize information used to estimate the average net price for **Group 3 students (Full-time, first-time degree/certificate-seeking undergraduates paying the in-state or in-district rate who received grant or scholarship aid from federal, state or local governments, or the institution)**.

As required by HEOA, this information will be posted on College Navigator.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

The components used to estimate the average net price include the average total cost of attendance and the average total grant or scholarship aid. The total cost of attendance is the sum of Published tuition and required fees (01), Books and supplies (02) and the Weighted average by living arrangement for Room and board and other expenses (05).

The source or calculation for each line is described here.
01 - Published tuition and required fees (lower of in-district or in-state) – These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

02 - Books and supplies – These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

03 - Room and board and other expenses by living arrangement - These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

04 - Number of students (Group 3) by living arrangement - These numbers are carried forward from Part D, lines 02a through 02d.

05 - Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses – This amount is generated by determining the average Room and board and other expenses (lines 03a through 03c) weighted by student living arrangement (excluding students in the Unknown category). This calculated value is generated using this formula:

\[ 05 = (03a\left(\frac{04a}{04a+04b+04c}\right) + 03b\left(\frac{04b}{04a+04b+04c}\right) + 03c\left(\frac{04c}{04a+04b+04c}\right) ) \]

06 - Total Cost of Attendance - This calculated value is generated by totaling lines 01, 02 and 05.

07 - Average total grant or scholarship aid from federal, state or local governments, or institutional sources received by these students - These numbers are carried forward from Part D, lines 04.

08 - Average Net Price for Group 3 students. Full-time, first-time degree/certificate-seeking undergraduates paying the in-state or in-district rate who received grant or scholarship aid from federal, state or local governments, or the institution - This calculated value is generated by subtracting line 07 (Average total grant or scholarship aid) from line 06 (Total Cost of Attendance).

Part G - Net Price Calculation for Group 4

This part is intended to summarize information used to estimate the average net price for Group 4 students (Full-time, first-time degree/certificate-seeking undergraduates paying the in-state or in-district rate who received Title IV aid).

As required by HEOA, this information will be posted on College Navigator.
Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

The components used to estimate the average net price include the average total cost of attendance and the average total grant or scholarship aid. The total cost of attendance is the sum of Published tuition and required fees (01), Books and supplies (02) and the Weighted average by living arrangement for Room and board and other expenses (05).

The source or calculation for each line is described here.

01 - Published tuition and required fees (lower of in-district or in-state) – These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

02 - Books and supplies – These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

03 - Room and board and other expenses by living arrangement - These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

04 - Number of students (Group 4) by living arrangement - These numbers are carried forward from Part D, lines 02a through 02d.

05 - Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses – This amount is generated by determining the average Room and board and other expenses (lines 03a through 03c) weighted by student living arrangement (excluding students in the Unknown category). This calculated value is generated using this formula:

\[
05 = (03a*(04a/(04a+04b+04c)) + 03b*(04b/(04a+04b+04c)) + 03c*(04c/(04a+04b+04c)))
\]

06 - Total Cost of Attendance - This calculated value is generated by totaling lines 01, 02 and 05.

07 - Average total grant or scholarship aid from federal, state or local governments, or institutional sources received by these students - These numbers are carried forward from Part E, lines 03, column 3 (for each income level).

08 - Average Net Price for Group 4 students. Full-time, first-time degree/certificate-seeking undergraduates paying the in-state or in-district rate who received Title IV aid - This calculated value is generated, for each income level, by subtracting line 07 (Average total grant or scholarship aid) from line 06 (Total Cost of Attendance).
Part A - Establish Your Groups.

Due to requirements included in the Higher Education Opportunity Act (HEOA), there are now multiple groups of students on which you must report financial aid data. Use Part A to establish these groups below.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

Report the number of students in each of the following groups:

<table>
<thead>
<tr>
<th>Group</th>
<th>Description</th>
<th>Fall 2008</th>
<th>Fall 2008 counts reported on Fall Enrollment</th>
<th>Fall 2007 counts reported on PY SFA</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Group 1. All undergraduate students enrolled in Fall 2008.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>Group 2. Of those in Group 1, those who are full-time, first-time degree/certificate-seeking undergraduates.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02a</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>Group 3. Of those in Group 2, those who received grant or scholarship aid from federal, state or local governments, or the institution. <strong>Exclude other sources of grants.</strong> (Data on Group 3 will be used to calculate net price as required by HEOA.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>Group 4. Of those in Group 2, those who received Title IV federal student aid. (Data on Group 4 will be used to calculate net price by income as required by HEOA.)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Part B**

**Part B - Financial Aid About Group 1**

For reporting on Group 1 below, please include:

- all undergraduates enrolled in Fall 2008.
- aid from all sources: federal, state, local governments; your institution; and other sources known to the institution.
- aid received anytime during the full aid year (academic year 2008-09).

Total number of undergraduate students (**Group 1**). (Carried forward from A01.)

For **Group 1**, report the number of students and the total amount of aid received by those students at any time during the full aid year 2008-09, for each type of aid listed below. The percentages will be calculated for you as will the average amount of aid they received.

<table>
<thead>
<tr>
<th>Aid Type</th>
<th>Number of students in <strong>Group 1</strong> receiving aid in 2008-09</th>
<th>Percentage of students receiving aid</th>
<th>Total amount of aid received by <strong>Group 1</strong> in 2008-09</th>
<th>Average amount of aid received by students in <strong>Group 1</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Grant or scholarship aid received, from the federal government, a state or local government, the institution, and other sources known by the institution</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 Pell grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>03 Federal student loans</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.
For reporting on Group 2 below, please include:

- full-time, first-time degree-seeking students enrolled in Fall 2008.

### Information from Part A:

<table>
<thead>
<tr>
<th></th>
<th>Fall 2008 Number of Students</th>
<th>Percentage of total number of undergraduate students</th>
<th>Prior Year Percentage of total number of undergraduate students</th>
</tr>
</thead>
<tbody>
<tr>
<td>A01</td>
<td>Total number of undergraduate students (Group 1). (Carried forward from A01.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A02</td>
<td>Number of full-time, first-time degree/certificate-seeking undergraduates (Group 2). (Carried forward from A02.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A02a</td>
<td>Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution. (Carried forward from A02a.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Do you wish to provide additional context notes?

Yes [ ] No [ ]

You may use the space below to provide context for the data calculated above.
Part C - Financial Aid About Group 2, Page 2
For reporting on Group 2 below, please include:

- full-time, first-time degree-seeking students enrolled in Fall 2008.
- grants and scholarships from federal, state, local governments and from your institution; **do not include aid from other sources.**
- loans to students from the federal government and from other sources (including private lenders).
- aid received anytime during the full aid year (academic year 2008-09).

Information from Part A:
All full-time, first-time degree/certificate-seeking undergraduates. **(Group 2)** (Carried forward from A02.)
Full-time, first-time degree/certificate-seeking undergraduates who **received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution** (Carried forward from A02a.)

Column 1: For each type of aid, report the **number of students receiving aid** anytime during the full 2008-09 aid year. The percentage (column 2) and average amount of aid received (column 4) will be calculated for you. Because students may receive more than one type of aid, the sum of the detail will not necessarily equal the total number of students for the category. However, the total number of students reported for the aid category cannot exceed the sum of detail numbers (e.g., number receiving Federal grants cannot exceed Number of students receiving Pell Grants + number receiving Other Federal grants).

Column 3: For each type of aid, report the **total amount of aid** received by these students anytime during the entire aid year. Total amounts for each category will be calculated from detail amounts you report as follows (CV indicates calculated dollar value):
- CV 01=02+03+04
- CV 02=02a+02b
- CV 05=05a+05b

<table>
<thead>
<tr>
<th>Types of aid</th>
<th>Number of students in Group 2 receiving aid in 2008-09</th>
<th>Percentage of students in Group 2 receiving aid</th>
<th>Total dollar amount of aid received by Group 2 in 2008-09</th>
<th>Average amount of aid they received</th>
<th>PY Average amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Grants or scholarships from Federal, State, or Local Governments, or the Institution</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 Federal grants</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02a Pell grants</td>
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<td></td>
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<tr>
<td>02b Other Federal grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>03 State/local government grants or scholarships (grants/scholarships/waivers)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04 Institutional grants or scholarships (scholarships/fellowships)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05 Loans to students</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05a Federal loans</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>05b Other loans</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents. For example, institutions may report here other sources of private aid not included in the categories above.
**Part D**

**Part D - Financial Aid About Group 3**

For reporting on Group 3 below, please include:

- of the full-time, first-time degree-seeking students in Group 2, those who received grant or scholarship aid from federal, state, or local governments, or from your institution.
- grants and scholarships from federal, state, local governments or from your institution; do not include aid from other sources.
- aid received anytime during the full aid year.

These data will be used in Part F to calculate net price.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of full-time, first-time degree/certificate-seeking undergraduates. (Group 2). (Carried forward from A02.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01 Number of full-time, first-time degree/certificate-seeking undergraduates who received grant or scholarship aid from federal, state or local governments, or the institution. Exclude other sources of grants. (Group 3). (Carried forward from A03.)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Provide counts of living arrangements, and total grant aid, for these students.

02 Of these, what were their living arrangements?

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>02a On-campus</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02b Off-campus (with family)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02c Off-campus (not with family)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02d Unknown (calculated)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CV = [D01-(D02a+D02b+D02c)]

03 Total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students. **Exclude other sources of aid.**

|-----------|-----------|-----------|

04 Average total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students. **Exclude other sources of aid.**

CV = D03/D01

You may use the space below to provide context for the data you’ve reported above.
Part E

Part E - Financial Aid About Group 4

For reporting on Group 4 below, please include:

- of the full-time, first-time degree-seeking students in Group 2, those who received Title IV federal student aid, including federal grants or federal student loans.
- dollar amounts for grants and scholarships from federal, state, local governments or from your institution; do not include grants or scholarships from other sources and do not include loan dollar amounts.
- aid received anytime during the full aid year.

These data will be used in Part G to calculate net price.

<table>
<thead>
<tr>
<th></th>
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<th></th>
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</thead>
<tbody>
<tr>
<td>Number of full-time, first-time degree/certificate-seeking undergraduates who received Title IV federal student aid (Group 4) (Carried forward from A04.)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Provide counts of living arrangements for these students.

<table>
<thead>
<tr>
<th>02</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Of these, what were their living arrangements?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02a On-campus</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>02b Off-campus (with family)</td>
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<tr>
<td>02c Off-campus (not with family)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02d Unknown (calculated)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CV=[E01-(E02a+E02b+E02c)]</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>03</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>For each income level, provide the number and the total amount of grant or scholarship aid from federal, state or local governments, or institutional sources received by these students. Exclude other sources of aid.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Income level</th>
<th>2008-2009</th>
<th>Available in future years, preloaded</th>
<th>Available in future years, preloaded</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 - $30,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$30,001 - $48,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$48,001 - $75,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$75,001 - $110,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$110,001 and more</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You may use the space below to provide context for the data you’ve reported above.
Part F

Part F - Net Price Calculation for Group 3

Group 3. Of those in Group 2, those who received grant or scholarship aid from federal, state or local governments, or the institution. Exclude other sources of grants.

This is based on information the institution reported in the Institutional Characteristics component and the Student Financial Aid component. This information will appear on College Navigator.

|-----------|-----------|-----------|

01 and 02 Components of Cost of Attendance (Carried forward from the Institutional Characteristics component)

- 01 Published tuition and required fees (lower of in-district or in-state)
- 02 Books and supplies

03 Room and board and other expenses by living arrangement

- 03a On campus
- 03b Off campus (with family)
- 03c Off campus (not with family)

04 Number of students (Group 3) by living arrangement (from Part D)

- 04a On campus
- 04b Off campus (with family)
- 04c Off campus (not with family)
- 04d Unknown

05 Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses (see instructions for calculation formula).

06 Total Cost of Attendance

\[ CV = (F01+F02+F05) \]

07 Average

08 Average Net Price for Group 3 students.

These amounts will be posted on College Navigator.

|-----------|-----------|-----------|

Full-time, first-time degree/certificate-seeking who received grant or scholarship aid from federal, state or local governments, or the institution.

\[ CV = (F06-F07) \]

Do you wish to provide additional context notes?

Yes [ ] No [ ]

You may use the space below to provide context for these data. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.
Part G

Part G - Net Price Calculation for Group 4

Group 4: Of those in Group 2, those who received Title IV aid.

This is based on information the institution reported in the Institutional Characteristics component and the Student Financial Aid component. This information will appear on College Navigator.

01 and 02 Components of Cost of Attendance (Carried forward from the Institutional Characteristics component)

01 Published tuition and required fees (lower of in-district or in-state)
02 Books and supplies

03 Room and board and other expenses by living arrangement

03a On campus
03b Off campus (with family)
03c Off campus (not with family)

04 Number of students (Group 4) by living arrangement (from Part E)

04a On campus
04b Off campus (with family)
04c Off campus (not with family)
04d Unknown

05 Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses (see instructions for calculation formula).

06 Total Cost of Attendance

\[ CV = (G01+G02+G05) \]

$0 - 30,000
$30,001 - 48,000
$48,001 - 75,000
$75,001 - 110,000
$110,001 and more

08 Average Net Price for Group 4 students.

These amounts will be posted on College Navigator.

Full-time, first-time degree/certificate-seeking who received Title IV aid.

\[ CV = (G06-G07) \] for a given income

$0 - 30,000
$30,001 - 48,000
$48,001 - 75,000
$75,001 - 110,000
$110,001 and more

Do you wish to provide additional context notes?

Yes  No

You may use the space below to provide context for these data. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.
Purpose of Component

The purpose of the IPEDS Student Financial Aid component is to collect information about financial aid provided to various groups of undergraduate students in order to meet requirements of the Higher Education Opportunity Act (HEOA). Item areas include:

- Financial aid about all undergraduate students
- Financial aid about all full-time, first-time degree/certificate-seeking students
- Financial aid and living arrangement information about all full-time, first-time degree/certificate-seeking students who received grant aid
- Financial aid and living arrangement information about all full-time, first-time degree/certificate-seeking students who received Title IV aid by income
- Net Price Calculation for full-time, first-time degree/certificate-seeking students who received grant aid
- Net Price Calculation for full-time, first-time degree/certificate-seeking students who received Title IV aid by income

Changes in Reporting

During the 2008-09 collection year some changes were made in anticipation of the Higher Education Opportunity Act (HEOA). For the 2009-10 collection there are several changes in the Student Financial Aid component because of the HEOA and for clarification. These changes include:
A new screen to establish various groups of students for reporting SFA data
Reporting total dollar aid amounts instead of averages
Reporting additional financial aid data for use in estimating institutional net price information
Calculating institutional net price information for display on College Navigator

New screen
A new screen has been added to the SFA component that asks institutions to establish various groups of students for which they will report student financial aid data, by reporting the number of students who meet certain characteristics. On subsequent SFA screens, institutions will be asked to report financial aid information about the students in these groups. The student groups listed on the first page are:

**Group 1.** All undergraduate students
**Group 2.** All full-time, first-time degree/certificate-seeking undergraduates (number of students in the cohort). Of the students in Group 2, the number who received any financial aid during the financial aid reporting period.
**Group 3.** Of the students in Group 2, those who received grant aid from federal, state or local governments, or the institution. Exclude other sources of grants.
**Group 4.** Of the students in Group 2, those who received Title IV aid.

For public institutions, the number of students to report for Groups 3 and 4 will be only those students paying the in-state or in-district tuition rate.

Reporting total dollar aid amounts instead of averages
Institutions will be asked to report total dollar amounts when reporting student financial aid information. This is done to reduce rounding-related problems when the system performs various edit checks to ensure sub-categories of aid sum to total amounts. In prior years, institutions reported average amounts. Because of rounding issues, total dollar amounts are requested, but average amounts will be displayed as calculated values.

Reporting additional financial aid data for use in estimating institutional net price information
Institutions will be asked to report additional financial aid data in order to estimate net price information for different groups of students as required by HEOA (Groups 3 and 4 described above). The additional financial aid data will include the numbers of students in these groups, their living arrangements, and the grant aid they received.

Calculating institutional net price information for display on College Navigator
Institutions will be shown their net prices to students in various groups based on the data the institution reported on the SFA and Institutional Characteristics components. This is done because the HEOA requires that institutional net price be calculated and displayed on College Navigator. For students in Group 3 (full-time, first-time degree/certificate-seeking undergraduates who received grant aid from federal, state or local governments, or the institution) and Group 4 (full-time, first-time degree/certificate-seeking...
undergraduates who received Title IV aid), the screens will show the components of the cost of attendance, the average total grant aid, and the average net price for these students. For the Group 4 students, the net price will be disaggregated by income level.

General Instructions

Reporting Period Covered

The data reported for this component should be for the 2008-09 full financial aid year. The full financial aid year is the academic year 2008-09.

About the Data

Data providers for this component should be familiar with college and university practices associated with student financial aid.

Four different types of data appear in this component. There are data:

- Institutions provide from their own financial aid records.
- That are prior year data, shown in red, which can be used as a comparison with the current year's data being reported.
- That are carried forward from one part of the component to another part to insure that the data are internally consistent.
- Calculated from the other data elements.

In the latter two cases, the data provider is requested to check that the carried forward data and the calculated data are consistent with the data found in the institution's underlying financial aid records. If the data carried forward or calculated are not consistent with the institution's records, then an error in data entry may have occurred.

There are two types of financial aid data that will be requested in this component. These types are:

- Numbers of students that meet certain conditions
- Total aid dollars received by these students

Throughout these instructions the word “received” refers to financial aid that was awarded to, and accepted by, a student. This amount may differ from the aid amount that is disbursed to a student. For example, a student may accept aid
that was awarded by the institution but then leave the institution prior to the aid being disbursed. In this case, because the student accepted the aid, please include this aid to the student in your report, even though the amount of aid was NOT actually disbursed to the student.

**Context Boxes**

Context boxes (previously known as caveat boxes) are provided to allow institutions to provide more information regarding survey component items. Note that some context boxes are posted on the College Navigator Website, which is the college search tool offered by NCES. NCES will review entries in these context boxes for applicability and appropriateness before posting them on the College Navigator Website; institutions should check grammar and spelling of their entries.

**Coverage**

**What to Include**

Institutions that had undergraduate students enrolled for the reporting period must report.

The reporting entity’s financial aid system should be the beginning basis for reporting to this IPEDS survey component.

For student counts note that an unduplicated count should be given within a given aid category (e.g., Pell grants). However, a student can appear in more than one aid category.

For total aid amounts report to the nearest whole dollar, omit cents.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

**What NOT to Include**
Do not report any amounts for students who were only graduate students at the institution during the reporting period.

Do not report Federal Work Study into any total aid amounts.

Do not report Federal Loans that are made to someone other than the student into any total aid amounts (e.g., PLUS loans made to the parent of a student).

**Where to Get Help**

**IPEDS Data Collection Help Desk**

Phone: 1-877-225-2568  
Email: ipedshelp@rti.org

**AIR Website**

You can also consult the AIR website that contains several tutorials on IPEDS data collection, a self-paced overview of IPEDS tools and other valuable resources.

**IPEDS Resources Page**

In addition, the IPEDS Resources Page contains frequently asked questions, a link to the glossary, data tip sheets, an archive of survey instruments, information on the new race/ethnicity categories and other relevant information.

**Where the Data Will Appear**

Data collected through IPEDS will be accessible at the institution- and aggregate-levels.

At the institution-level, data will appear in the:
Detailed Instructions

This section provides line-by-line instructions for each part of the Student Financial Aid component.

Part A - Establish Your Groups

This part is intended to enumerate how many students are in various groups so these numbers can be used consistently throughout the Student Financial Aid component. These values will be carried forward to other parts of the Student Financial Aid component.

01 - Group 1 - All undergraduate students enrolled in Fall 2008. Report the number of undergraduate students (full-time plus part-time; degree/certificate-seeking plus all others) who were enrolled as of October 15, 2008. This number will be preloaded from your institution's prior Fall Enrollment IPEDS reporting, but may be modified.

02 - Group 2 - Of those in Group 1, those who were full-time, first-time degree/certificate-seeking undergraduates. Report the number of students who were full-time, first-time degree/certificate-seeking undergraduates. This number will be preloaded from your institution's prior Fall Enrollment IPEDS reporting, but may be modified.

02a - Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution. Report the number of students who received any Federal Work Study, loans to students (government and/or
Private), or grant or scholarship aid from federal, state or local governments, the
institution, or other sources known to the institution. Also, include students in this count
who only received private grant aid (e.g., Rotary Scholarship). Note that the students
reported in line 02a are not defined as a particular group because no additional financial
aid information will be collected about these students.

03 - Group 3. Of those in Group 2, those who received grant or scholarship aid
from federal, state or local governments, or the institution. Exclude other
sources of grants. This group is defined by HEOA as a group for which net price must be
calculated. This calculation will be shown in Part F.

04 - Group 4. Of those in Group 2, those rate who received Title IV federal
student aid. Report students who received any type of Title IV aid such as Pell grants,
Other federal grants, or Federal loans. Note that students in this group may also receive
non-Title IV aid. This group is defined by HEOA as a group for which net price must be
calculated. This calculation will be shown in Part G.

Part B - Financial Aid About Group 1

This part is intended to collect information about the number of, and total amounts of aid
received by, Group 1 students (Total number of undergraduates) by different aid
types.

For reporting on Group 1, include:

- all undergraduates enrolled in Fall 2008.
- aid received anytime during the full aid year by these students.

In column 1, for each type of aid, report the number of students receiving aid
anytime during the full 2008-09 aid year. The percentage (column 2) and average amount
of aid received (column 4) will be calculated for you.

In column 3, for each type of aid, report the total dollar amount of aid received by
these students anytime during the entire aid year.

01 - Grant or scholarship aid received, from the federal government, a state or
local government, the institution, and other sources known by the institution -
Report the number of students and their total dollar amount of all grant and scholarship
aid, including private sources of aid known by the institution (e.g., Rotary Club
Scholarship).
02 - Pell grants - Report the number of students and their total dollar amount of all Pell grants. Do not include any other type of federal grant aid (e.g., Academic Competitiveness Grants).

03 - Federal student loans - Report the number of students and their total dollar amount of all federal loans that have been made to students. Do not include any other types of federal loans (e.g., PLUS loans that are made to the parent of a student).

Part C - Financial Aid About Group 2, Page 1

This part is intended to calculate percentages. No data need to be entered on this screen.

For reporting on Group 2, include:

- full-time, first-time degree-seeking students enrolled in Fall 2008.

01 - Total number of undergraduate students (Group 1) - This amount is carried forward from Part A, line 01.

02 - Number of full-time, first-time degree/certificate-seeking undergraduates (Group 2) - This amount is carried forward from Part A, line 02.

02a - Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution - This amount is carried forward from Part A, line 02a.

Part C - Financial Aid About Group 2, Page 2

This part is intended to collect information about the number of, and total amounts of aid received by, Group 2 students (Number of full-time, first-time degree/certificate-seeking undergraduates) by different aid types.

For reporting on Group 2, include:

- full-time, first-time degree-seeking students enrolled in Fall 2008.
- grants and scholarships from federal, state, local governments and from your institution; do not include aid from other sources.
• loans to students from the federal government and from other sources (including private lenders).
• aid received anytime during the full aid year.

In column 1, for each type of aid, report the number of students receiving aid anytime during the full 2008-09 aid year. The percentage (column 2) and average amount of aid received (column 4) will be calculated for you.

Because students may receive more than one type of aid, the sum of the detail will not necessarily equal the total number of students for the category. However, the total number of students reported for the aid category cannot exceed the sum of detail numbers (e.g., number receiving Federal grants cannot exceed number receiving Pell Grants + number receiving Other Federal grants). Also, the total number of students reported for the aid category must be at least as large as the largest of the details numbers.

In column 3, for each type of aid, if requested report the total dollar amount of aid received by these students anytime during the entire aid year. Some values are calculated based on their detail.

01 - Grants or scholarships from Federal, State, or Local Governments, or the Institution - Report the number of students that received one or more grants or scholarships from Federal, State, or Local Governments, or the Institution. If a student appears in more than one type of aid category in lines 02 through 04, that student should only be counted once for line 01. Do not include students who only received grants or scholarships from private sources (e.g., Rotary Scholarship).

The total dollar amount for line 01 will be calculated by summing the amounts on lines 02, 03 and 04.

02 - Federal grants - Report the number of students that received one or more grants or scholarships from Pell grants or Other Federal grants. If a student appears in more than one type of aid category in lines 02a or 02b, that student should only be counted once for line 02.

The total dollar amount for line 02 will be calculated by summing the amounts on lines 02a and 02b.

02a - Pell grants - Report the number of students and their total dollar amount of all Pell grants. Do not include any other type of federal grant or loan aid.

02b - Other Federal grants - Report the number of students and their total dollar amount of all Other Federal grants (e.g., Academic Competitiveness Grants).

03 - State/local government grants or scholarships - Report the number of students and their total dollar amount of all state or local government grants or scholarships. Do not include any other types of grants.
04 - Institutional grants or scholarships - Report the number of students and their total dollar amount of all institutional grants or scholarships. Do not include any other types of grants.

05 - Loans to students - If a student appears in more than one type of loan category in lines 05a or 05b, that student should only be counted once for line 05.

The total dollar amount for line 05 will be calculated by summing the amounts on lines 05a and 05b.

05a - Federal loans - Report the number of students and their total dollar amount of all Federal loans. Do not include any other type of grant or loan aid. Do not include loans to others (e.g., PLUS loans to parents).

05b - Other loans - Report the number of students and their total dollar amount of all Other loans (including private loans). Do not include loans to others (e.g., PLUS loans to parents).

You may use the context box to provide context for the data reported. For example, institutions may report here other sources of private aid not included in the categories above (e.g., Rotary Club Scholarship).

Part D - Financial Aid About Group 3

This part is intended to collect information used to estimate the average net price in Part F for Group 3 students (Full-time, first-time degree/certificate-seeking undergraduates who received grant or scholarship aid from federal, state or local governments, or the institution). Data are needed about the number of students receiving grant aid, their living arrangements, and the total grant and scholarship aid they received.

For reporting on Group 3 below, include:

- of the full-time, first-time degree-seeking students in Group 2, those who received grant or scholarship aid from federal, state, or local governments, or from your institution.
- grants and scholarships from federal, state or local governments, or from your institution; **do not include aid from other sources**.
- aid received anytime during the full aid year.

In order to meet requirements of the HEOA, data are requested for three financial aid years.
Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

**01 - Number of full-time, first-time degree/certificate-seeking undergraduates who received grant or scholarship aid from federal, state or local governments, or the institution (Group 3)** – This number is carried forward from Part A, line 04 for the 2008-09 financial aid year. Enter the number of students for the 2007-08 and 2006-07 financial aid years that would have been identified as students in Group 3 for that year.

**02 - Of these, what were their living arrangements?** Report the number of students in Group 3 for each living arrangement. Institutions should use their most recently available information. For example, a student may have indicated on her or his FAFSA or an institutional financial aid application that she or he planned to live at home with family, but when the student enrolled she or he decided to live on campus. Although the student may not have modified the FAFSA, the institution may have more recent information in its financial aid system indicating that the student lived on campus according to the most recent aid package for that student during the financial aid year. In this case, the institution should classify this student as On-campus. A student should be counted in only one category—the one that the institution used most recently to develop or modify that student’s financial aid package. If a student in this group did not complete the FAFSA, that student may appear in line 02d, or if the institution knows the living arrangement for the student, then the student should be reported in the appropriate category.

These categories are the same as used to describe living arrangements for Federal Student Aid.

**02a – On-campus** – Report the number of students that lived on-campus.

**02b – Off-campus (with family)** – Report the number of students that lived off-campus with family.

**02c – Off-campus (not with family)** – Report the number of students that lived off-campus not with family.

**02d – Unknown (calculated)** – This amount is generated by taking the amount from line 01 and subtracting the total of lines 02a through 02c. Note that this number should be a small percentage of the total in a given year because institutions should have this information available for all students that completed the FAFSA as well as other information they have in their financial aid data systems.

**03 - Total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students** – Report the total dollar amount of grants and scholarship aid from federal, state or local governments, or institutional sources received by these students. Exclude grant or scholarship aid from private sources (e.g., Rotary Scholarship). Exclude all loan aid.
04 - Average total grant and scholarship aid from federal, state or local
governments, or institutional sources received by these students - This amount is
generated by taking the amount from line 03 and dividing by line 01. This amount will be
used in Part F to calculate net price.

Part E - Financial Aid About Group 4

This part is intended to collect information used to estimate the average net price in Part
G for Group 4 students (Full-time, first-time degree/certificate-seeking
undergraduates who received Title IV federal student aid). Data are needed about
the number of students receiving Title IV federal student aid by income, their living
arrangements, and the total grant and scholarship aid they received by income.

For reporting on Group 4 below, include:

- Of the full-time, first-time degree-seeking students in Group 2, those who received
  Title IV federal student aid, including federal grants or federal student loans.
- Dollar amounts for grants and scholarships from federal, state, local governments
  or from your institution; do not include grants or scholarships from other sources
  and do not include loan dollar amounts.
- Aid received anytime during the full aid year.

In order to meet requirements of the HEOA, data are requested for only the 2008
-09 financial aid year. Three years of data will be phased in beginning with the
current collection.

Institutions need to report aid on this component such that their net price calculations
shown on College Navigator and used for the College Affordability lists is a reflection of
what students actually pay.

01 - Number of full-time, first-time degree/certificate-seeking undergraduates
who received Title IV federal student aid (Group 4) – This number is carried forward
from Part A, line 05 for the 2008-09 financial aid year. Unlike the data reported in Part D
for Group 3 students, only one year of data is requested this collection year.

02 - Of these, what were their living arrangements? Report the number of students
in Group 4 for each living arrangement. Institutions should use their most recently
available information. For example, a student may have indicated on her or his FAFSA or
an institutional financial aid application that she or he planned to live at home with family,
but when the student enrolled she or he decided to live on campus. Although the student
may not have modified the FAFSA, the institution may have more recent information in its
financial aid system indicating that the student lived on campus according to the most
recent aid package for that student during the financial aid year. In this case, the
institution should classify this student as On-campus. A student should be counted in only
one category—the one that the institution used most recently to develop or modify that
student’s financial aid package.

These categories are the same as used to describe living arrangements for Federal
Student Aid.

02a – On-campus – Report the number of students that lived on-campus.

02b – Off-campus (with family) – Report the number of students that lived off-campus
with family.

02c – Off-campus (not with family) – Report the number of students that lived off-
campus not with family.

02d – Unknown (calculated) – This amount is generated by taking the amount from
line 01 and subtracting the total of lines 02a through 02c. Note that this number should
be a small percentage of the total in a given year because institutions should have this
information available for all students that completed the FAFSA as well as other
information they have in their financial aid data systems.

For line 03 data about the number of students, and the grant aid they received, is
requested by income level.

To determine the income level of the student, use the income that was used by the
institution's financial aid office to determine the student’s Expected Family Contribution
(EFC). For dependent students this will include the parents’ income and the student’s
income. For independent students this will include the student’s income.

03 - Total grant and scholarship aid from federal, state or local governments, or
institutional sources received by students receiving Title IV federal student aid –
Report the total dollar amount of grants and scholarship aid from federal, state or local
governments, or institutional sources received by these students. Exclude grant or
scholarship aid from private sources (e.g., Rotary Scholarship). Exclude all loan aid.

In column 1, for each income level, report the number of students receiving aid
anytime during the full 2008-09 aid year.

In column 2, for each income level, report the total dollar amounts for grants and
scholarships from federal, state, local governments or from your institution; received by
these students anytime during the entire aid year. Do not include grants or scholarships
from other sources and do not include loan dollar amounts. Note that the total dollar
amount of grants and scholarships is NOT limited to Title IV aid.

In column 3, the average amount of aid received will be calculated by dividing the
amount in column 2 by the amount in column 1 for a given income level. This amount will
be used in Part G to calculate net price.
Part F - Net Price Calculation for Group 3

This part is intended to summarize information used to estimate the average net price for Group 3 students (Full-time, first-time degree/certificate-seeking undergraduates who received grant or scholarship aid from federal, state or local governments, or the institution).

As required by HEOA, this information will be posted on College Navigator.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

The components used to estimate the average net price include the average total cost of attendance and the average total grant or scholarship aid. The total cost of attendance is the sum of Published tuition and required fees (01), Books and supplies (02) and the Weighted average by living arrangement for Room and board and other expenses (05).

The source or calculation for each line is described here.

01 - Published tuition and required fees (lower of in-district or in-state) – These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

02 - Books and supplies – These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

03 - Room and board and other expenses by living arrangement - These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

04 - Number of students (Group 3) by living arrangement - These numbers are carried forward from Part D, lines 02a through 02d.

05 - Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses – This amount is generated by determining the average Room and board and other expenses (lines 03a through 03c) weighted by student living arrangement (excluding students in the Unknown category). This calculated value is generated using this formula:
05 = (03a*(04a/(04a+04b+04c)) + 03b*(04b/(04a+04b+04c)) + 03c*(04c/(04a+04b+04c))

06 - Total Cost of Attendance - This calculated value is generated by totaling lines 01, 02 and 05.

07 - Average total grant or scholarship aid from federal, state or local governments, or institutional sources received by these students - These numbers are carried forward from Part D, lines 04.

08 - Average Net Price for Group 3 students. Full-time, first-time degree/certificate-seeking undergraduates who received grant or scholarship aid from federal, state or local governments, or the institution - This calculated value is generated by subtracting line 07 (Average total grant or scholarship aid) from line 06 (Total Cost of Attendance).

Part G - Net Price Calculation for Group 4

This part is intended to summarize information used to estimate the average net price for Group 4 students (Full-time, first-time degree/certificate-seeking undergraduates who received Title IV aid).

As required by HEOA, this information will be posted on College Navigator.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

The components used to estimate the average net price include the average total cost of attendance and the average total grant or scholarship aid. The total cost of attendance is the sum of Published tuition and required fees (01), Books and supplies (02) and the Weighted average by living arrangement for Room and board and other expenses (05).

The source or calculation for each line is described here.

01 - Published tuition and required fees (lower of in-district or in-state) – These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

02 - Books and supplies – These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.
03 - **Room and board and other expenses by living arrangement** - These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

04 - **Number of students (Group 4) by living arrangement** - These numbers are carried forward from Part D, lines 02a through 02d.

05 - **Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses** – This amount is generated by determining the average Room and board and other expenses (lines 03a through 03c) weighted by student living arrangement (excluding students in the Unknown category). This calculated value is generated using this formula:

\[
05 = (03a*(04a/(04a+04b+04c)) + 03b*(04b/(04a+04b+04c)) + 03c*(04c/(04a+04b+04c)))
\]

06 - **Total Cost of Attendance** - This calculated value is generated by totaling lines 01, 02 and 05.

07 - **Average total grant or scholarship aid from federal, state or local governments, or institutional sources received by these students** - These numbers are carried forward from Part E, lines 03, column 3 (for each income level).

08 - **Average Net Price for Group 4 students. Full-time, first-time degree/certificate-seeking undergraduates who received Title IV aid** - This calculated value is generated, for each income level, by subtracting line 07 (Average total grant or scholarship aid) from line 06 (Total Cost of Attendance).
## Student Financial Aid for institutions reporting on a full-year cohort (program reporters)

### Part A

**Part A - Establish Your Groups**

Due to requirements included in the Higher Education Opportunity Act (HEOA), there are now multiple groups of students on which you must report financial aid data. Use Part A to establish these groups below.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

Report the number of students in each of the following groups:

<table>
<thead>
<tr>
<th>Group</th>
<th>Description</th>
<th>2008-09</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>All undergraduate students enrolled anytime between September 1, 2008 and August 31, 2009.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>Of those in Group 1, those who are full-time, first-time degree/certificate-seeking undergraduates.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>02a</td>
<td>Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>Of those in Group 2, those who received grant or scholarship aid from federal, state or local governments, or the institution. Exclude other sources of grants. (Data on Group 3 will be used to calculate net price by income as required by HEOA.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>Of those in Group 2, those who received Title IV federal student aid. (Data on Group 4 will be used to calculate net price by income as required by HEOA.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Part B

Part B - Financial Aid About Group 1

For reporting on Group 1 below, please include:

- all undergraduates enrolled anytime between September 1, 2008 and August 31, 2009.
- aid from all sources: federal, state, local governments; your institution; and other sources known to the institution.
- aid received anytime during the full aid year (between September 1, 2008 and August 31, 2009).

Total number of undergraduate students (Group 1). (Casted forward from A01.)

For Group 1, report the number of students and the total amount of aid received by those students at any time during the full aid year 2008-09, for each type of aid listed below. The percentages will be calculated for you as will the average amount of aid they received.

<table>
<thead>
<tr>
<th>Aid Type</th>
<th>Number of students in Group 1 receiving aid in 2008-09</th>
<th>Percentage of students receiving aid</th>
<th>Total amount of aid received by Group 1 in 2008-09</th>
<th>Average amount of aid received by students in Group 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Grant or scholarship aid received, from the federal government, a state or local government, the institution, and other sources known by the institution</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 Pell grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>03 Federal loans</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.
For reporting on Group 2 below, please include:

- full-time, first-time degree-seeking students enrolled anytime between September 1, 2008 and August 31, 2009.

<table>
<thead>
<tr>
<th>Information from Part A:</th>
<th>2008-09 Number of Students</th>
<th>Percentage of total number of undergraduate students</th>
<th>Prior Year Percentage of total number of undergraduate students</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Total number of undergraduate students (Group 1). (Carried forward from A01.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 Number of full-time, first-time degree/certificate-seeking undergraduates (Group 2). (Carried forward from A02.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02a Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution. (Carried forward from A02a.)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Do you wish to provide additional context notes?  

Yes ☐  No ☐

You may use the space below to provide context for the data calculated above.
For reporting on Group 2 below, please include:

- full-time, first-time degree-seeking students enrolled anytime between September 1, 2008 and August 31, 2009.
- grants and scholarships from federal, state, local governments and from your institution; **do not include aid from other sources.**
- loans to students from the federal government and from other sources (including private lenders).
- aid received anytime during the full aid year (between September 1, 2008 and August 31, 2009).

Information from Part A:

All full-time, first-time degree/certificate-seeking undergraduates. **(Group 2)** (Carried forward from A02.)

Full-time, first-time degree/certificate-seeking undergraduates who **received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution.** (Carried forward from A02a.)

**Column 1:** For each type of aid, report the **number of students receiving aid** anytime during the full 2008-09 aid year. The percentage (column 2) and average amount of aid received (column 4) will be calculated for you. Because students may receive more than one type of aid, the sum of the detail will not necessarily equal the total number of students for the category. However, the total number of students reported for the aid category cannot exceed the sum of detail numbers (e.g., number receiving Federal grants cannot exceed Number of students receiving Pell Grants + number receiving Other Federal grants).

**Column 3:** For each type of aid, report the **total amount of aid** received by these students anytime during the entire aid year. Total amounts for each category will be calculated from detail amounts you report as follows (CV indicates calculated dollar value):

CV 01=02+03+04
CV 02=02a+02b
CV 05=05a+05b

<table>
<thead>
<tr>
<th>Types of aid</th>
<th>Number of students in Group 2 receiving aid in 2008-09</th>
<th>Percentage of students in Group 2 receiving aid</th>
<th>Total dollar amount of aid received by Group 2 in 2008-09</th>
<th>Average amount of aid they received</th>
<th>PY Average amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Grants or scholarships from Federal, State, or Local Governments, or the Institution</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 Federal grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02a Pell grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02b Other Federal grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>03 State/local government grants or scholarships (grants/scholarships/waivers)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04 Institutional grants or scholarships (scholarships/fellowships)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05 Loans to students</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05a Federal loans</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05b Other loans</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You may use the space below to provide context for the data you’ve reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents. For example, institutions may report here other sources of private aid not included in the categories above.
Part D

Part D - Financial Aid About Group 3

For reporting on Group 3 below, please include:

- of the full-time, first-time degree-seeking students in Group 2, those who received grant or scholarship aid from federal, state, or local governments, or from your institution.
- grants and scholarships from federal, state, local governments or from your institution; do not include aid from other sources.
- aid received anytime during the full aid year.

These data will be used in Part F to calculate net price.

Number of full-time, first-time degree/certificate-seeking undergraduates. (Group 2). (Carried forward from A02.)

01 Number of full-time, first-time degree/certificate-seeking undergraduates who received grant or scholarship aid from federal, state or local governments, or the institution. Exclude other sources of grants. (Group 3). (Carried forward from A03.)

Provide counts of living arrangements, and total grant aid, for these students.

02 Of these, what were their living arrangements?

02a On-campus

02b Off-campus (with family)

02c Off-campus (not with family)

02d Unknown (calculated)
\[ CV = D_{01} - (D_{02a} + D_{02b} + D_{02c}) \]

03 Total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students. Exclude other sources of aid.

04 Average total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students. Exclude other sources of aid.
\[ CV = D_{03} / D_{01} \]

You may use the space below to provide context for the data you've reported above.
Part E - Financial Aid About Group 4

For reporting on Group 4 below, please include:

- of the full-time, first-time degree-seeking students in Group 2, those who received Title IV federal student aid, including federal grants or federal student loans.
- dollar amounts for grants and scholarships from federal, state, local governments or from your institution; do not include grants or scholarships from other sources and do not include loan dollar amounts.
- aid received anytime during the full aid year.

These data will be used in Part G to calculate net price.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$0-30,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$30,001-48,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$48,001-75,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$75,001-110,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$110,001 and more</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You may use the space below to provide context for the data you’ve reported above.
Part F

Part F - Net Price Calculation for Group 3

Group 3. Of those in Group 2, those who received grant or scholarship aid from federal, state or local governments, or the institution. Exclude other sources of grants.

This is based on information the institution reported in the Institutional Characteristics component and the Student Financial Aid component. This information will appear on College Navigator.

|-----------|-----------|-----------|

01 and 02 Components of Cost of Attendance (Carried forward from the Institutional Characteristics component)

**Largest program:**

<table>
<thead>
<tr>
<th>CIP Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Published tuition and required fees</td>
</tr>
<tr>
<td>02</td>
<td>Books and supplies</td>
</tr>
<tr>
<td>03</td>
<td>Room and board and other expenses by living arrangement</td>
</tr>
<tr>
<td>03a</td>
<td>On campus</td>
</tr>
<tr>
<td>03b</td>
<td>Off campus (with family)</td>
</tr>
<tr>
<td>03c</td>
<td>Off campus (not with family)</td>
</tr>
<tr>
<td>04</td>
<td>Number of students (Group 3) by living arrangement (from Part D)</td>
</tr>
<tr>
<td>04a</td>
<td>On campus</td>
</tr>
<tr>
<td>04b</td>
<td>Off campus (with family)</td>
</tr>
<tr>
<td>04c</td>
<td>Off campus (not with family)</td>
</tr>
<tr>
<td>04d</td>
<td>Unknown</td>
</tr>
<tr>
<td>05</td>
<td>Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses (see instructions for calculation formula)</td>
</tr>
<tr>
<td>06</td>
<td>Monthly Cost of Attendance</td>
</tr>
<tr>
<td>CV = (F01+F02+F05)/program length in months</td>
<td></td>
</tr>
<tr>
<td>07</td>
<td>Average monthly grant or scholarship aid from federal, state or local governments, or institutional sources received by these students. <strong>Exclude other sources of aid.</strong> (from Part D).</td>
</tr>
<tr>
<td>CV=(D04/12)</td>
<td></td>
</tr>
</tbody>
</table>

08 Average Net Price for Group 3 students based on largest program.

These amounts will be posted on College Navigator.

|-----------|-----------|-----------|

Full-time, first-time degree/certificate-seeking students who received grant or scholarship aid from federal, state or local governments, or the institution.

CV =(F06-F07)*program length in months

Do you wish to provide additional context notes?

Yes ☐ No ☐

You may use the space below to provide context for these data. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.
Part G

Part G - Net Price for Group 4

Group 4. Of those in Group 2, those who received Title IV aid.

This is based on information the institution reported in the Institutional Characteristics component and the Student Financial Aid component. This information will appear on College Navigator.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>01 and 02</td>
<td>Components of Cost of Attendance (Carried forward from the Institutional Characteristics component)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Largest program:

<table>
<thead>
<tr>
<th>CIP Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Published tuition and required fees</td>
</tr>
<tr>
<td>02</td>
<td>Books and supplies</td>
</tr>
</tbody>
</table>

03 Room and board and other expenses by living arrangement

| 03a       | On campus                                   |
| 03b       | Off campus (with family)                    |
| 03c       | Off campus (not with family)                |

04 Number of students (Group 4) by living arrangement (from Part E)

| 04a       | On campus                                   |
| 04b       | Off campus (with family)                    |
| 04c       | Off campus (not with family)                |
| 04d       | Unknown                                     |

05 Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses (see instructions for calculation formula)

06 Monthly Cost of Attendance

\[ CV = \frac{(G01+G02+G05)}{\text{program length in months}} \]

07 Average monthly grant or scholarship aid from federal, state or local governments, or institutional sources received by these students by income (from Part E).

\[ CV = (E03 \text{ average/12}) \]

<table>
<thead>
<tr>
<th>Income Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 - 30,000</td>
</tr>
<tr>
<td>$30,001 - 48,000</td>
</tr>
<tr>
<td>$48,001 - 75,000</td>
</tr>
<tr>
<td>$75,001 - 110,000</td>
</tr>
<tr>
<td>$110,001 and more</td>
</tr>
</tbody>
</table>

08 Average Net Price for Group 4 students based on largest program.

These amounts will be posted on College Navigator.

Full-time, first-time degree/certificate-seeking students who received Title IV aid.

\[ CV = (G06-G07)*\text{program length in month for a given income} \]

<table>
<thead>
<tr>
<th>Income Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 - 30,000</td>
</tr>
<tr>
<td>$30,001 - 48,000</td>
</tr>
<tr>
<td>$48,001 - 75,000</td>
</tr>
<tr>
<td>$75,001 - 110,000</td>
</tr>
<tr>
<td>$110,001 and more</td>
</tr>
</tbody>
</table>

Do you wish to provide additional context notes?

Yes  No

You may use the space below to provide context for these data. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.
Purpose of Component

The purpose of the IPEDS Student Financial Aid component is to collect information about financial aid provided to various groups of undergraduate students in order to meet requirements of the Higher Education Opportunity Act (HEOA). Item areas include:

- Financial aid about all undergraduate students
- Financial aid about all full-time, first-time degree/certificate-seeking students
- Financial aid and living arrangement information about all full-time, first-time degree/certificate-seeking students who received grant aid
- Financial aid and living arrangement information about all full-time, first-time degree/certificate-seeking students who received Title IV aid by income
- Net Price Calculation for full-time, first-time degree/certificate-seeking students who received grant aid
- Net Price Calculation for full-time, first-time degree/certificate-seeking students who received Title IV aid by income

Changes in Reporting

During the 2008-09 collection year some changes were made in anticipation of the Higher Education Opportunity Act (HEOA). For the 2009-10 collection there are several changes in the Student Financial Aid component because of the HEOA and for clarification. These changes include:
• A new screen to establish various groups of students for reporting SFA data
• Reporting total dollar aid amounts instead of averages
• Reporting additional financial aid data for use in estimating institutional net price information
• Calculating institutional net price information for display on College Navigator

New screen
A new screen has been added to the SFA component that asks institutions to establish various groups of students for which they will report student financial aid data, by reporting the number of students who meet certain characteristics. On subsequent SFA screens, institutions will be asked to report financial aid information about the students in these groups. The student groups listed on the first page are:

Group 1. All undergraduate students
Group 2. All full-time, first-time degree/certificate-seeking undergraduates (number of students in the cohort). Of the students in Group 2, the number who received any financial aid during the financial aid reporting period.
Group 3. Of the students in Group 2, those who received grant aid from federal, state or local governments, or the institution. Exclude other sources of grants.
Group 4. Of the students in Group 2, those who received Title IV aid.

For public institutions, the number of students to report for Groups 3 and 4 will be only those students paying the in-state or in-district tuition rate.

Reporting total dollar aid amounts instead of averages
Institutions will be asked to report total dollar amounts when reporting student financial aid information. This is done to reduce rounding-related problems when the system performs various edit checks to ensure sub-categories of aid sum to total amounts. In prior years, institutions reported average amounts. Because of rounding issues, total dollar amounts are requested, but average amounts will be displayed as calculated values.

Reporting additional financial aid data for use in estimating institutional net price information
Institutions will be asked to report additional financial aid data in order to estimate net price information for different groups of students as required by HEOA (Groups 3 and 4 described above). The additional financial aid data will include the numbers of students in these groups, their living arrangements, and the grant aid they received.

Calculating institutional net price information for display on College Navigator
Institutions will be shown their net prices to students in various groups based on the data the institution reported on the SFA and Institutional Characteristics components. This is done because the HEOA requires that institutional net price be calculated and displayed on College Navigator. For students in Group 3 (full-time, first-time degree/certificate-seeking undergraduates who received grant aid from federal, state or local governments, or the institution) and Group 4 (full-time, first-time degree/certificate-seeking...
undergraduates who received Title IV aid), the screens will show the components of the
cost of attendance, the average total grant aid, and the average net price for these
students. For the Group 4 students, the net price will be disaggregated by income level.

General Instructions

Reporting Period Covered

The data reported for this component should be for the 2008-09 full financial aid year.
The full financial aid year is the period between September 1, 2008 to August 31, 2009.

About the Data

Data providers for this component should be familiar with college and university
practices associated with student financial aid.

Four different types of data appear in this component. There are data:

- Institutions provide from their own financial aid records.
- That are prior year data, shown in red, which can be used as a comparison with the
current year's data being reported.
- That are carried forward from one part of the component to another part to insure
that the data are internally consistent.
- Calculated from the other data elements.

In the latter two cases, the data provider is requested to check that the carried
forward data and the calculated data are consistent with the data found in the
institution's underlying financial aid records. If the data carried forward or
calculated are not consistent with the institution's records, then an error in data
entry may have occurred.

There are two types of financial aid data that will be requested in this
component. These types are:

- Numbers of students that meet certain conditions
- Total aid dollars received by these students

Throughout these instructions the word "received" refers to financial aid that was
awarded to, and accepted by, a student. This amount may differ from the aid
amount that is disbursed to a student. For example, a student may accept aid
that was awarded by the institution but then leave the institution prior to the aid being disbursed. In this case, because the student accepted the aid, please include this aid to the student in your report, even though the amount of aid was NOT actually disbursed to the student.

**Context Boxes**

Context boxes (previously known as caveat boxes) are provided to allow institutions to provide more information regarding survey component items. Note that some context boxes are posted on the College Navigator Website, which is the college search tool offered by NCES. NCES will review entries in these context boxes for applicability and appropriateness before posting them on the College Navigator Website; institutions should check grammar and spelling of their entries.

**Coverage**

**What to Include**

Institutions that had undergraduate students enrolled for the reporting period must report.

The reporting entity's financial aid system should be the beginning basis for reporting to this IPEDS survey component.

For student counts note that an unduplicated count should be given within a given aid category (e.g., Pell grants). However, a student can appear in more than one aid category.

For total aid amounts report to the nearest whole dollar, omit cents.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

**What NOT to Include**
Do not report any amounts for students who were only graduate students at the institution during the reporting period.

Do not report Federal Work Study into any total aid amounts.

Do not report Federal Loans that are made to someone other than the student into any total aid amounts (e.g., PLUS loans made to the parent of a student).

Where to Get Help

IPEDS Data Collection Help Desk

Phone: 1-877-225-2568
Email: ipedshelp@rti.org

AIR Website

You can also consult the AIR website that contains several tutorials on IPEDS data collection, a self-paced overview of IPEDS tools and other valuable resources.

IPEDS Resources Page

In addition, the IPEDS Resources Page contains frequently asked questions, a link to the glossary, data tip sheets, an archive of survey instruments, information on the new race/ethnicity categories and other relevant information.

Where the Data Will Appear

Data collected through IPEDS will be accessible at the institution- and aggregate-levels.

At the institution-level, data will appear in the:
At the aggregate-level, data will appear in:

- IPEDS First Looks
- IPEDS Table Library
- IPEDS Data Feedback Reports
- The Digest of Education Statistics
- The Condition of Education

Detailed Instructions

This section provides line-by-line instructions for each part of the Student Financial Aid component.

Part A - Establish Your Groups

This part is intended to enumerate how many students are in various groups so these numbers can be used consistently throughout the Student Financial Aid component. These values will be carried forward to other parts of the Student Financial Aid component.

01 - Group 1 - All undergraduate students enrolled anytime between September 1, 2008 and August 31, 2009. Report the number of undergraduate students (full-time plus part-time; degree/certificate-seeking plus all others) who were enrolled anytime between September 1, 2008 and August 31, 2009. This number may be preloaded from your institution's 12-month Enrollment IPEDS reporting, but may be modified.

02 - Group 2 - Of those in Group 1, those who were full-time, first-time degree/certificate-seeking undergraduates. Report the number of students who were full-time, first-time degree/certificate-seeking undergraduates.

02a - Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution. Report the number of students who received any Federal Work Study, loans to students (government and/or Private), or grant or scholarship aid from federal, state or local governments, the
institution, or other sources known to the institution. Also, include students in this count
who only received private grant aid (e.g., Rotary Scholarship). Note that the students
reported in line 02a are not defined as a particular group because no additional financial
aid information will be collected about these students.

03 - Group 3. Of those in Group 2, those who received grant or scholarship aid
from federal, state or local governments, or the institution. Exclude other
sources of grants. This group is defined by HEOA as a group for which net price must be
calculated. This calculation will be shown in Part F.

04 - Group 4. Of those in Group 2, those rate who received Title IV federal
student aid. Report students who received any type of Title IV aid such as Pell grants,
Other federal grants, or Federal loans. Note that students in this group may also receive
non-Title IV aid. This group is defined by HEOA as a group for which net price must be
calculated. This calculation will be shown in Part G.

Part B - Financial Aid About Group 1

This part is intended to collect information about the number of, and total amounts of aid
received by, Group 1 students (Total number of undergraduates) by different aid
types.

For reporting on Group 1, include:

- all undergraduates enrolled anytime between September 1, 2008 and August 31, 2009.
- aid received anytime during the full aid year by these students.

In column 1, for each type of aid, report the number of students receiving aid
anytime during the full 2008-09 aid year. The percentage (column 2) and average amount
of aid received (column 4) will be calculated for you.

In column 3, for each type of aid, report the total dollar amount of aid received by
these students anytime during the entire aid year.

01 - Grant or scholarship aid received, from the federal government, a state or
local government, the institution, and other sources known by the institution -
Report the number of students and their total dollar amount of all grant and scholarship
aid, including private sources of aid known by the institution (e.g., Rotary Club
Scholarship).
02 - **Pell grants** - Report the number of students and their total dollar amount of all Pell grants. Do not include any other type of federal grant aid (e.g., Academic Competitiveness Grants).

03 - **Federal student loans** - Report the number of students and their total dollar amount of all federal loans that have been made to students. Do not include any other types of federal loans (e.g., PLUS loans that are made to the parent of a student).

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**Part C - Financial Aid About Group 2, Page 1**

This part is intended to calculate percentages. No data need to be entered on this screen.

For reporting on Group 2, include:

- full-time, first-time degree-seeking students enrolled anytime between September 1, 2008 and August 31, 2009.

01 - **Total number of undergraduate students (Group 1)** - This amount is carried forward from Part A, line 01.

02 - **Number of full-time, first-time degree/certificate-seeking undergraduates (Group 2)** - This amount is carried forward from Part A, line 02.

02a - **Of those in Group 2, those who received any Federal Work Study, loans to students, or grant or scholarship aid from federal, state or local governments, the institution, or other sources known to the institution** - This amount is carried forward from Part A, line 02a.

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**Part C - Financial Aid About Group 2, Page 2**

This part is intended to collect information about the number of, and total amounts of aid received by, **Group 2 students** (Number of full-time, first-time degree/certificate-seeking undergraduates) by different aid types.

For reporting on Group 2, include:

- full-time, first-time degree-seeking students enrolled anytime between September 1, 2008 and August 31, 2009.
• grants and scholarships from federal, state, local governments and from your institution; **do not include aid from other sources.**
• loans to students from the federal government and from other sources (including private lenders).
• aid received anytime during the full aid year (between September 1, 2008 and August 31, 2009).

In **column 1**, for each type of aid, report the **number of students receiving aid** anytime during the full 2008-09 aid year. The percentage (column 2) and average amount of aid received (column 4) will be calculated for you.

Because students may receive more than one type of aid, the sum of the detail will not necessarily equal the total number of students for the category. However, the total number of students reported for the aid category cannot exceed the sum of detail numbers (e.g., number receiving Federal grants cannot exceed Number of students receiving Pell Grants + number receiving Other Federal grants). Also, the total number of students reported for the aid category must be at least as large as the largest of the details numbers.

In **column 3**, for each type of aid, if requested report the **total dollar amount of aid** received by these students anytime during the entire aid year. Some values are calculated based on their detail.

**01 - Grants or scholarships from Federal, State, or Local Governments, or the Institution** - Report the number of students that received one or more grants or scholarships from Federal, State, or Local Governments, or the Institution. If a student appears in more than one type of aid category in lines 02 through 04, that student should only be counted once for line 01. Do not include students who **only** received grants or scholarships from private sources (e.g., Rotary Scholarship).

The total dollar amount for line 01 will be calculated by summing the amounts on lines 02, 03 and 04.

**02 - Federal grants** - Report the number of students that received one or more grants or scholarships from Pell grants or Other Federal grants. If a student appears in more than one type of aid category in lines 02a or 02b, that student should only be counted once for line 02.

The total dollar amount for line 02 will be calculated by summing the amounts on lines 02a and 02b.

**02a - Pell grants** - Report the number of students and their total dollar amount of all Pell grants. Do not include any other type of federal grant or loan aid.

**02b - Other Federal grants** - Report the number of students and their total dollar amount of all Other Federal grants (e.g., Academic Competitiveness Grants).
03 - State/local government grants or scholarships - Report the number of students and their total dollar amount of all state or local government grants or scholarships. Do not include any other types of grants.

04 - Institutional grants or scholarships - Report the number of students and their total dollar amount of all institutional grants or scholarships. Do not include any other types of grants.

05 - Loans to students - If a student appears in more than one type of loan category in lines 05a or 05b, that student should only be counted once for line 05.

The total dollar amount for line 05 will be calculated by summing the amounts on lines 05a and 05b.

05a - Federal loans - Report the number of students and their total dollar amount of all Federal loans. Do not include any other type of grant or loan aid. Do not include loans to others (e.g., PLUS loans to parents).

05b - Other loans - Report the number of students and their total dollar amount of all Other loans (including private loans). Do not include loans to others (e.g., PLUS loans to parents).

You may use the context box to provide context for the data reported. For example, institutions may report here other sources of private aid not included in the categories above (e.g., Rotary Club Scholarship).

Part D - Financial Aid About Group 3

This part is intended to collect information used to estimate the average net price in Part F for Group 3 students (Full-time, first-time degree/certificate-seeking undergraduates who received grant or scholarship aid from federal, state or local governments, or the institution). Data are needed about the number of students receiving grant aid, their living arrangements, and the total grant and scholarship aid they received.

For reporting on Group 3 below, include:

- of the full-time, first-time degree-seeking students in Group 2, those who received grant or scholarship aid from federal, state, or local governments, or from your institution.
- grants and scholarships from federal, state or local governments, or from your institution; do not include aid from other sources.
- aid received anytime during the full aid year.
In order to meet requirements of the HEOA, data are requested for three financial aid years.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

01 - Number of full-time, first-time degree/certificate-seeking undergraduates who received grant or scholarship aid from federal, state or local governments, or the institution (Group 3) – This number is carried forward from Part A, line 04 for the 2008-09 financial aid year. Enter the number of students for the 2007-08 and 2006-07 financial aid years that would have been identified as students in Group 3 for that year.

02 - Of these, what were their living arrangements? Report the number of students in Group 3 for each living arrangement. Institutions should use their most recently available information. For example, a student may have indicated on her or his FAFSA or an institutional financial aid application that she or he planned to live at home with family, but when the student enrolled she or he decided to live on campus. Although the student may not have modified the FAFSA, the institution may have more recent information in its financial aid system indicating that the student lived on campus according to the most recent aid package for that student during the financial aid year. In this case, the institution should classify this student as On-campus. A student should be counted in only one category—the one that the institution used most recently to develop or modify that student’s financial aid package. If a student in this group did not complete the FAFSA, that student may appear in line 02d, or if the institution knows the living arrangement for the student, then the student should be reported in the appropriate category.

These categories are the same as used to describe living arrangements for Federal Student Aid.

02a – On-campus – Report the number of students that lived on-campus.

02b – Off-campus (with family) – Report the number of students that lived off-campus with family.

02c – Off-campus (not with family) – Report the number of students that lived off-campus not with family.

02d – Unknown (calculated) – This amount is generated by taking the amount from line 01 and subtracting the total of lines 02a through 02c. Note that this number should be a small percentage of the total in a given year because institutions should have this information available for all students that completed the FAFSA as well as other information they have in their financial aid data systems.

03 - Total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students – Report the total dollar amount of
grants and scholarship aid from federal, state or local governments, or institutional sources received by these students. Exclude grant or scholarship aid from private sources (e.g., Rotary Scholarship). Exclude all loan aid.

**04 - Average total grant and scholarship aid from federal, state or local governments, or institutional sources received by these students** - This amount is generated by taking the amount from line 03 and dividing by line 01. This amount will be used in Part F to calculate net price.

### Part E - Financial Aid About Group 4

This part is intended to collect information used to estimate the average net price in Part G for Group 4 students (**Full-time, first-time degree/certificate-seeking undergraduates who received Title IV federal student aid**). Data are needed about the number of students receiving Title IV federal student aid by income, their living arrangements, and the total grant and scholarship aid they received by income.

For reporting on Group 4 below, include:

- of the full-time, first-time degree-seeking students in Group 2, those who received Title IV federal student aid, including federal grants or federal student loans.
- dollar amounts for grants and scholarships from federal, state, local governments or your institution; do not include grants or scholarships from other sources and do not include loan dollar amounts.
- aid received anytime during the full aid year.

In order to meet requirements of the HEOA, data are requested for only the 2008-09 financial aid year. Three years of data will be phased in beginning with the current collection.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

**01 - Number of full-time, first-time degree/certificate-seeking undergraduates who received Title IV federal student aid (Group 4)** – This number is carried forward from Part A, line 05 for the 2008-09 financial aid year. Unlike the data reported in Part D for Group 3 students, only one year of data is requested this collection year.

**02 - Of these, what were their living arrangements?** Report the number of students in Group 4 for each living arrangement. Institutions should use their most recently available information. For example, a student may have indicated on her or his FAFSA or an institutional financial aid application that she or he planned to live at home with family,
but when the student enrolled she or he decided to live on campus. Although the student may not have modified the FAFSA, the institution may have more recent information in its financial aid system indicating that the student lived on campus according to the most recent aid package for that student during the financial aid year. In this case, the institution should classify this student as On-campus. A student should be counted in only one category—the one that the institution used most recently to develop or modify that student's financial aid package.

These categories are the same as used to describe living arrangements for Federal Student Aid.

02a – On-campus – Report the number of students that lived on-campus.

02b – Off-campus (with family) – Report the number of students that lived off-campus with family.

02c – Off-campus (not with family) – Report the number of students that lived off-campus not with family.

02d – Unknown (calculated) – This amount is generated by taking the amount from line 01 and subtracting the total of lines 02a through 02c. Note that this number should be a small percentage of the total in a given year because institutions should have this information available for all students that completed the FAFSA as well as other information they have in their financial aid data systems.

For line 03 data about the number of students, and the grant aid they received, is requested by income level.

To determine the income level of the student, use the income that was used by the institution’s financial aid office to determine the student’s Expected Family Contribution (EFC). For dependent students this will include the parents’ income and the student’s income. For independent students this will include the student’s income.

03 - Total grant and scholarship aid from federal, state or local governments, or institutional sources received by students receiving Title IV federal student aid – Report the total dollar amount of grants and scholarship aid from federal, state or local governments, or institutional sources received by these students. Exclude grant or scholarship aid from private sources (e.g., Rotary Scholarship). Exclude all loan aid.

In column 1, for each income level, report the number of students receiving aid anytime during the full 2008-09 aid year.

In column 2, for each income level, report the total dollar amounts for grants and scholarships from federal, state, local governments or from your institution; received by these students anytime during the entire aid year. Do not include grants or scholarships from other sources and do not include loan dollar amounts. Note that the total dollar amount of grants and scholarships is NOT limited to Title IV aid.
In **column 3**, the average amount of aid received will be calculated by dividing the amount in column 2 by the amount in column 1 for a given income level. This amount will be used in Part G to calculate net price.

**Part F - Net Price Calculation for Group 3**

This part is intended to summarize information used to estimate the average net price for **Group 3 students (Full-time, first-time degree/certificate-seeking undergraduates who received grant or scholarship aid from federal, state or local governments, or the institution)**.

As required by HEOA, this information will be posted on College Navigator.

Institutions need to report aid on this component such that their net price calculations shown on College Navigator and used for the College Affordability lists is a reflection of what students actually pay.

The components used to estimate the average net price include the average total cost of attendance and the average total grant or scholarship aid. The total cost of attendance is the sum of Published tuition and required fees (01), Books and supplies (02) and the Weighted average by living arrangement for Room and board and other expenses (05).

The source or calculation for each line is described here.

**01 - Published tuition and required fees** – These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

**02 - Books and supplies** – These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

**03 - Room and board and other expenses by living arrangement** - These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

**04 - Number of students (Group 3) by living arrangement** - These numbers are carried forward from Part D, lines 02a through 02d.

**05 - Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses** – This amount is generated by determining the average Room and board and other expenses (lines 03a through 03c) weighted by student living...
arrangement (excluding students in the Unknown category). This calculated value is
generated using this formula:

\[ 05 = (03a \times \frac{04a}{04a+04b+04c}) + 03b \times \frac{04b}{04a+04b+04c}) + 03c \times \frac{04c}{(04a+04b+04c)}) \]

**06 - Total Cost of Attendance** - This calculated value is generated by totaling lines 01, 02 and 05.

**07 - Average total grant or scholarship aid from federal, state or local
governments, or institutional sources received by these students** - These numbers
are carried forward from Part D, lines 04.

**08 - Average Net Price for Group 3 students. Full-time, first-time
degree/certificate-seeking undergraduates who received grant or scholarship
aid from federal, state or local governments, or the institution** - This calculated
value is generated by subtracting line 07 (Average total grant or scholarship aid) from line
06 (Total Cost of Attendance).

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**Part G - Net Price Calculation for Group 4**

This part is intended to summarize information used to estimate the average net price
for **Group 4 students (Full-time, first-time degree/certificate-seeking undergraduates who received Title IV aid)**.

As required by HEOA, this information will be posted on College Navigator.

Institutions need to report aid on this component such that their net price calculations
shown on College Navigator and used for the College Affordability lists is a reflection of
what students actually pay.

The components used to estimate the average net price include the average total cost of
attendance and the average total grant or scholarship aid. The total cost of attendance is
the sum of Published tuition and required fees (01), Books and supplies (02) and the
Weighted average by living arrangement for Room and board and other expenses (05).

The source or calculation for each line is described here.

**01 - Published tuition and required fees** – These numbers are carried forward from
data reported on the Institutional Characteristics component in Fall 2009.

**02 - Books and supplies** – These numbers are carried forward from data reported on
the Institutional Characteristics component in Fall 2009.
03 - **Room and board and other expenses by living arrangement** - These numbers are carried forward from data reported on the Institutional Characteristics component in Fall 2009.

04 - **Number of students (Group 4) by living arrangement** - These numbers are carried forward from Part D, lines 02a through 02d.

05 - **Weighted average by living arrangement (excluding Unknown) for Room and board and other expenses** – This amount is generated by determining the average Room and board and other expenses (lines 03a through 03c) weighted by student living arrangement (excluding students in the Unknown category). This calculated value is generated using this formula:

   \[ 05 = (03a \times \frac{04a}{04a+04b+04c}) + 03b \times \frac{04b}{04a+04b+04c} + 03c \times \frac{04c}{04a+04b+04c}) \]

06 - **Total Cost of Attendance** - This calculated value is generated by totaling lines 01, 02 and 05.

07 - **Average total grant or scholarship aid from federal, state or local governments, or institutional sources received by these students** - These numbers are carried forward from Part E, lines 03, column 3 (for each income level).

08 - **Average Net Price for Group 4 students. Full-time, first-time degree/certificate-seeking undergraduates who received Title IV aid** - This calculated value is generated, for each income level, by subtracting line 07 (Average total grant or scholarship aid) from line 06 (Total Cost of Attendance).