

Graduation Rates Supplemental

**Graduation Rates Supplemental form for 4-year institutions**

Screening Question

**Does this institution have additional data to report on completers or transfers out of long programs for the 2001 cohort?**

*If you answer **Yes** to this question, you will be required to finish the survey*

- No
- Yes

Total number of students in long programs from 2007-08

From Bachelor's sub-cohort

From other sub-cohort

Section II - GRS supplemental - Completers within 150%

**Subcohort of full-time, first-time students seeking a bachelor's or equivalent degree**

Cohort year 2001

	Subcohort students who completed their program within 150% of <u>normal time to completion</u>			Total <u>completers</u> <u>within 150%</u>	
	<u>Bachelor's or</u> <u>equivalent degree-</u> <u>seeking subcohort</u>	Completers of programs of <2-yrs	Completers of programs of 2<4-yrs		Completers of bachelor's or equivalent degrees
	(10)	(11A)	(12A)	(18A)	(29A)
<b>Men</b>					
<u>Nonresident alien</u>					<input type="text"/>
<u>Black, non-</u> <u>Hispanic</u>					<input type="text"/>
<u>American</u> <u>Indian/Alaska</u> <u>Native</u>					<input type="text"/>
<u>Asian/Pacific</u> <u>Islander</u>					<input type="text"/>
<u>Hispanic</u>					<input type="text"/>
<u>White, non-</u> <u>Hispanic</u>					<input type="text"/>
<u>Race and ethnicity</u> <u>unknown</u>					<input type="text"/>
<b>Total men</b>					
<b>Women</b>					
<u>Nonresident alien</u>					<input type="text"/>
<u>Black, non-</u> <u>Hispanic</u>					<input type="text"/>
<u>American</u> <u>Indian/Alaska</u> <u>Native</u>					<input type="text"/>
<u>Asian/Pacific</u> <u>Islander</u>					<input type="text"/>
<u>Hispanic</u>					<input type="text"/>
<u>White, non-</u> <u>Hispanic</u>					<input type="text"/>
<u>Race and ethnicity</u> <u>unknown</u>					<input type="text"/>
<b>Total women</b>					

Section II - GRS supplemental - Transfers/exclusions

**Subcohort of full-time, first-time students seeking a bachelor's or equivalent degree**

Cohort year 2001

	<u>Bachelor's or equivalent degree-seeking subcohort</u>	<u>Total completers within 150%</u>	<u>Total transfer-out students (non-completers)</u>	<u>Total exclusions</u>	<u>Non-completers still enrolled and non-completers not enrolled</u>
	(10)	(29A)	(30)	(45)	(49)
<b>Men</b>					
<u>Nonresident alien</u>			<input type="text"/>	<input type="text"/>	
<u>Black, non-Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>American Indian/Alaska Native</u>			<input type="text"/>	<input type="text"/>	
<u>Asian/Pacific Islander</u>			<input type="text"/>	<input type="text"/>	
<u>Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>White, non-Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>Race and ethnicity unknown</u>			<input type="text"/>	<input type="text"/>	
<b>Total men</b>					
<b>Women</b>					
<u>Nonresident alien</u>			<input type="text"/>	<input type="text"/>	
<u>Black, non-Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>American Indian/Alaska Native</u>			<input type="text"/>	<input type="text"/>	
<u>Asian/Pacific Islander</u>			<input type="text"/>	<input type="text"/>	
<u>Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>White, non-Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>Race and ethnicity unknown</u>			<input type="text"/>	<input type="text"/>	
<b>Total women</b>					

Section III - GRS supplemental - Completers within 150%

**Subcohort of full-time, first-time students seeking other than a bachelor's degree**

Cohort year 2001

Subcohort students who completed their program within  
150% of normal time to completion

<u>Other degree- seeking subcohort</u>	Completers of programs of <2-yrs (11A)	Completers of programs of 2<4-yrs (12A)	Completers of bachelor's or equivalent degrees (18A)	<u>Total completers within 150%</u> (29A)
<b>Men</b>				
<u>Nonresident alien</u>			<input type="text"/>	
<u>Black, non- Hispanic</u>			<input type="text"/>	
<u>American Indian/Alaska Native</u>			<input type="text"/>	
<u>Asian/Pacific Islander</u>			<input type="text"/>	
<u>Hispanic</u>			<input type="text"/>	
<u>White, non- Hispanic</u>			<input type="text"/>	
<u>Race and ethnicity unknown</u>			<input type="text"/>	
<b>Total men</b>				
<b>Women</b>				
<u>Nonresident alien</u>			<input type="text"/>	
<u>Black, non- Hispanic</u>			<input type="text"/>	
<u>American Indian/Alaska Native</u>			<input type="text"/>	
<u>Asian/Pacific Islander</u>			<input type="text"/>	
<u>Hispanic</u>			<input type="text"/>	
<u>White, non- Hispanic</u>			<input type="text"/>	
<u>Race and ethnicity unknown</u>			<input type="text"/>	
<b>Total women</b>				

Section III - GRS supplemental - Transfers/exclusions

**Subcohort of full-time, first-time students seeking other than a bachelor's degree**

Cohort year 2001

	<u>Other degree seeking subcohort</u>	<u>Total completers within 150%</u>	<u>Total transfer-out students (non-completers)</u>	<u>Total exclusions</u>	<u>Non-completers still enrolled and non-completers not enrolled</u>
	(10)	(29A)	(30)	(45)	(49)
<b>Men</b>					
<u>Nonresident alien</u>			<input type="text"/>	<input type="text"/>	
<u>Black, non-Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>American Indian/Alaska Native</u>			<input type="text"/>	<input type="text"/>	
<u>Asian/Pacific Islander</u>			<input type="text"/>	<input type="text"/>	
<u>Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>White, non-Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>Race and ethnicity unknown</u>			<input type="text"/>	<input type="text"/>	
<b>Total men</b>					
<b>Women</b>					
<u>Nonresident alien</u>			<input type="text"/>	<input type="text"/>	
<u>Black, non-Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>American Indian/Alaska Native</u>			<input type="text"/>	<input type="text"/>	
<u>Asian/Pacific Islander</u>			<input type="text"/>	<input type="text"/>	
<u>Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>White, non-Hispanic</u>			<input type="text"/>	<input type="text"/>	
<u>Race and ethnicity unknown</u>			<input type="text"/>	<input type="text"/>	
<b>Total women</b>					

GRS Supplemental - 4yr - Full instructions

**Purpose of Survey**

**Changes in Reporting**

**Reporting Period Covered**

**Where to get help**

**Where data appears**

**Screening Question**

**Data Reporting Instructions**

**Purpose of Survey**

The purpose of the Graduation Rate Supplemental Survey is to allow institutions to update the status of those students in 5-year bachelor programs. By going back and reporting their status after eight years, these students will have been given the full complement of 150% of normal time of completion as described in the Student-Right-to-Know Act.

## **Changes in Reporting**

There have been no changes implemented for the 2009-10 Graduation Rates Supplemental Survey.

## **Reporting period covered**

This report requests additional data on the 2001 cohort of full-time, first-time degree/certificate-seeking undergraduate students who were reported on your Graduation Rate Survey report in 2007.

## **Where to Get Help**

### **IPEDS Data Collection Help Desk**

Phone: 1-877-225-2568  
Email: [ipedshelp@rti.org](mailto:ipedshelp@rti.org)

### **AIR Website**

You can also consult the [AIR website](#) that contains several tutorials on IPEDS data collection, a self-paced overview of IPEDS tools and other valuable resources.

### **IPEDS Resources Page**

In addition, the [IPEDS Resources Page](#) contains frequently asked questions, a link to the glossary, data tip sheets, an archive of survey instruments, information on the new race/ethnicity categories and other relevant information.

## Where the Data Will Appear

Data collected through IPEDS will be accessible at the institution- and aggregate-levels.

At the institution-level, data will appear in the:

- [College Navigator Website](#)
- [IPEDS Data Center](#)
- [IPEDS Data Feedback Reports](#)

At the aggregate-level, data will appear in:

- [IPEDS First Looks](#)
- [IPEDS Table Library](#)
- [IPEDS Data Feedback Reports](#)
- [The Digest of Education Statistics](#)
- [The Condition of Education](#)

## Data Reporting Instructions

### Screening Question

In order to make it easier for some institutions to report on the supplemental form, there is the following screening question:

**Does this institution have additional data to report on completers or transfers out of long programs for the 2001 cohort?**

If the institution answers "Yes", they will need to complete the rest of the survey. However, if they answer "No", they are not required to fill out anything else on this survey.

### **Data Reporting Instructions**

#### **Preloaded Information**

This report includes each of the Sections that you will need to update. Sections II and III include edited data from your 2007 GRS submission.

#### **General Instructions**

Since this report collects supplemental information for the 2001 cohort of students you included on your 2007 Graduation Rate survey (GRS) form, all instructions for reporting additional information remain the same.

Please report additional completers by race/ethnicity and gender in the columns provided, so that a graduation rate can be calculated based on 150% of normal time for your institution's longest program.

### **Section II – Full-Time, First-Time Students Seeking a Bachelor’s or Equivalent Degree, Completers within 150% of Normal Time**

#### **Report each student only once.**

Report the status of the 2001 subcohort of bachelor’s or equivalent degree-seeking students **as of August 31, 2009**. Report all students by race/ethnicity and gender.

**Report only for full-time, first-time students seeking a bachelor’s or equivalent degree. DO NOT** include students who transferred into your institution.

**Count completers only once and indicate the highest degree level attained.**

**Completed Bachelor's degree within 150% (18)** - In order to calculate a graduation rate to comply with Student Right-to-Know regulations, institutions can count as

completers only those students who received their degree/certificate (or completed a transfer-preparatory program) within 150% of normal program time. See Glossary for definition of normal time to completion. Do not count as completers students who get their degree from another institution.

Enter the number of students who completed a bachelor's degree or equivalent program within 150% of normal time. Include completers of 5-year bachelor's degree programs only if they completed within 7-1/2 years.

**Total transfer-out students (30)** - Report the total number of students who transferred out of your institution (without a degree/award) within 150% of normal time to completion. Include students who transferred out of your institution and subsequently re-enrolled.

**Total exclusions (45)** - Indicate the total number of students who left your institution (and have neither graduated nor transferred to another institution) because of one of the following documented reasons:

- The student is deceased or is totally and permanently disabled and thus unable to return to school.
- The student left school to serve in the armed forces or was called up to active duty. (DO NOT include students already in the military who transfer to another duty station.)
- The student left school to serve with a foreign aid service of the Federal Government, such as the Peace Corps.
- The student left school to serve on an official church mission.

**NOTE:** Students who leave the institution for one of the reasons noted in b, c, or d above, but return prior to the status date of August 31, 2009, may be subtracted from the cohort during the calculation of graduation rates.

### **Section III – Full-Time, First-Time Students Seeking Other than a Bachelor's Degree, Completers within 150% of Normal Time**

**Report each student only once.**

Report the status of the 2001 subcohort of students seeking other than a bachelor's degree **as of August 31, 2009**. Report all students by race/ethnicity and gender.

**Report only for full-time, first-time students seeking undergraduate degrees or certificates other than a bachelor's degree. DO NOT** include

students who transferred into your institution.

**Count completers only once and indicate the highest degree level attained.**

**Completed Bachelor's degree within 150% (18A)** - In order to calculate a graduation rate to comply with Student Right-to-Know regulations, institutions can count as completers only those students who received their degree/certificate (or completed a transfer-preparatory program) within 150% of normal program time. See Glossary for definition of normal time to completion. Do not count as completers students who get their degree from another institution.

Enter the number of students who completed a bachelor's degree or equivalent program within 150% of normal time. Include completers of 5-year bachelor's degree programs only if they completed within 7-1/2 years.

**Total transfer-out students (30)** - Report the total number of students who transferred out of your institution (without a degree/award) within 150% of normal time to completion. Include students who transferred out of your institution and subsequently re-enrolled.

**Total exclusions (45)** - Indicate the total number of students who left your institution (and have neither graduated nor transferred to another institution) because of one of the following documented reasons:

- The student is deceased or is totally and permanently disabled and thus unable to return to school.
- The student left school to serve in the armed forces or was called up to active duty. (DO NOT include students already in the military who transfer to another duty station.)
- The student left school to serve with a foreign aid service of the Federal Government, such as the Peace Corps.
- The student left school to serve on an official church mission.

**NOTE:** Students who leave the institution for one of the reasons noted in b, c, or d above, but return prior to the status date of August 31, 2009, may be subtracted from the cohort during the calculation of graduation rates.

**Calculation of Graduation and Transfer-out Rates**

**Worksheets**

A worksheet recalculating the Student Right-To-Know completion/graduation and transfer-out rates of full-time, first-time degree/certificate-seeking undergraduates for the 2001 student cohort are provided as a convenience to the institution.

**Privacy Issues With Disclosure**

Before using the worksheets for disclosure, please consider the following:

The Family Educational Rights and Privacy Act of 1974 as amended (1998) (FERPA) requires that institutions not disclose information where students could be identified.

Graduation Rates Supplemental

**Graduation Rates Supplemental form for 2-year institutions**

Screening Question

**Does this institution have additional data to report on completers or transfers out of long programs for the 2003 cohort?**

*If you answer **Yes** to this question, you will be required to finish the survey*

- No
- Yes

Total number of students in long programs from 2006-07

Number of students in long programs

Section III - Graduation Rate - Completers within 150%

**Cohort of full-time, first-time degree/certificate-seeking students**

Cohort year 2003

Cohort students who completed their program within  
150% of normal time to completion

<u>Revised cohort</u>	Completers of programs of <2-yrs	Completers of programs of 2<4-yrs	<u>Total completers within 150%</u>
(10)	(11A)	(12A)	(29A)

**Men**

Nonresident alien

Black, non-Hispanic

American Indian/Alaska Native

Asian/Pacific Islander

Hispanic

White, non-Hispanic

Race and ethnicity unknown

**Total men**

**Women**

Nonresident alien

Black, non-Hispanic

American Indian/Alaska Native

Asian/Pacific Islander

Hispanic

White, non-Hispanic

Race and ethnicity unknown

**Total women**

Section III - Graduation Rate - Transfers/exclusions

**Cohort of full-time, first-time degree/certificate-seeking students**

	Cohort year 2003			
	<u>Revised cohort</u>	<u>Total completers within 150%</u>	<u>Total transfer-out students (non-completers)</u>	<u>Total exclusions</u>
	(10)	(29A)	(30)	(45)
<b>Men</b>				
<u>Nonresident alien</u>			<input type="text"/>	<input type="text"/>
<u>Black, non-Hispanic</u>			<input type="text"/>	<input type="text"/>
<u>American Indian/Alaska Native</u>			<input type="text"/>	<input type="text"/>
<u>Asian/Pacific Islander</u>			<input type="text"/>	<input type="text"/>
<u>Hispanic</u>			<input type="text"/>	<input type="text"/>
<u>White, non-Hispanic</u>			<input type="text"/>	<input type="text"/>
<u>Race and ethnicity unknown</u>			<input type="text"/>	<input type="text"/>
<b>Total men</b>				
<b>Women</b>				
<u>Nonresident alien</u>			<input type="text"/>	<input type="text"/>
<u>Black, non-Hispanic</u>			<input type="text"/>	<input type="text"/>
<u>American Indian/Alaska Native</u>			<input type="text"/>	<input type="text"/>
<u>Asian/Pacific Islander</u>			<input type="text"/>	<input type="text"/>
<u>Hispanic</u>			<input type="text"/>	<input type="text"/>
<u>White, non-Hispanic</u>			<input type="text"/>	<input type="text"/>
<u>Race and ethnicity unknown</u>			<input type="text"/>	<input type="text"/>
<b>Total women</b>				

Non-completers still enrolled and non-completers not enrolled

(49)

GRS Supplemental - 2yr - Full instructions

**Purpose of Survey**

**Changes in Reporting**

**Reporting Period Covered**

**Where to get help**

**Where data appears**

**Screening Question**

**Data Reporting Instructions**

**Purpose of Survey**

The purpose of the Graduation Rate Supplemental Survey is to allow institutions to update the status of those students in programs of 3 years or longer. By going back and reporting their status after six years, these students will have been given the full complement of 150% of normal time of completion as described in the Student-Right-to-Know Act.

## **Changes in Reporting**

There have been no changes implemented for the 2009-10 Graduation Rates Supplemental Survey.

## **Reporting period covered**

This report requests additional data on the 2003 cohort of full-time, first-time degree/certificate-seeking students who were reported on your Graduation Rate Survey report in 2006.

## **Where to Get Help**

### **IPEDS Data Collection Help Desk**

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## Data Reporting Instructions

### Screening Question

In order to make it easier for some institutions to report on the supplemental form, there is the following screening question:

**Does this institution have additional data to report on completers or transfers out of long programs for the 2003 cohort?**

If the institution answers "Yes", they will need to complete the rest of the survey. However, if they answer "No", they are not required to fill out anything else on this survey.

### **Data Reporting Instructions**

#### **Preloaded Information**

This report includes each of the Sections that you will need to update. Section III includes edited data from your 2006 GRS submission.

#### **General Instructions**

Since this report collects supplemental information for the 2003 cohort of students you included on your 2006 Graduation Rate survey (GRS) form, all instructions for reporting additional information remain the same.

Please report additional completers by race/ethnicity and gender in the columns provided, so that a graduation rate can be calculated based on 150% of normal time for your institution's longest program.

### **Section III - Full-Time, First-Time Degree/Certificate-Seeking Students, Completers within 150% of Normal Time**

#### **Report each student only once.**

Report the status of the 2003 cohort of degree/certificate-seeking students **as of August 31, 2009**. Report all students by race/ethnicity and gender.

**Report only for full-time, first-time students seeking degrees or certificates. DO NOT** include students who transferred into your institution.

#### **Count completers only once and indicate the highest degree level attained.**

**Completed 2<4-yr within 150% (12)** - In order to calculate a graduation rate to comply with Student Right-to-Know regulations, institutions can count as completers only those students who received their degree/certificate (or completed a transfer-preparatory

program) within 150% of normal program time. See Glossary for definition of normal time to completion. Do not count as completers students who get their degree from another institution.

Indicate the number of students who completed programs of at least 2 years but less than 4 years within 150% of normal time to completion of their program. Include completers of 3-year programs only if they completed within 4-1/2 years.

### **Section III - Full-Time, First-Time Degree/Certificate-Seeking Students, Transfers/Exclusions**

**Total transfer-out students (30)** - Report the total number of students who transferred (without a degree/award) out of your institution, within 150% of normal time to completion. Include students who transferred out of your institution and subsequently re-enrolled.

**Total exclusions (45)** - Indicate the total number of students who left your institution (and have neither graduated nor transferred to another institution) because of one of the following documented reasons:

- The student is deceased or is totally and permanently disabled and thus unable to return to school.
- The student left school to serve in the armed forces or was called up to active duty. (DO NOT include students already in the military who transfer to another duty station.)
- The student left school to serve with a foreign aid service of the Federal Government, such as the Peace Corps.
- The student left school to serve on an official church mission.

**NOTE:** Students who leave the institution for one of the reasons noted in b, c, or d above, but return prior to the status date of August 31, 2009, may be subtracted from the cohort during the calculation of graduation rates.

### **Calculation of Graduation and Transfer-out Rates**

#### **Worksheets**

A worksheet recalculating the Student Right-To-Know completion/graduation and transfer-out rates of full-time, first-time degree/certificate-seeking undergraduates for the 2003 student cohort are provided as a convenience to the institution.

#### **Privacy Issues with Disclosure**

Before using the worksheets for disclosure, please consider the following:

The Family Educational Rights and Privacy Act of 1974 as amended (1998) (FERPA)

requires that institutions not disclose information where students could be identified.