

Table of Contents

	Page
Welcome Message	iii
Elementary-Secondary Education Cooperative (EL-SEC) Forum Steering Committee	v
Forum Agenda At-a-Glance	1
Forum Agenda	
Monday, July 27, 2009	3
Tuesday, July 28, 2009	4
Wednesday, July 29, 2009	6
NESAC Standing Committee Agenda	
Tuesday, July 28, 2009	9
Wednesday, July 29, 2009	11
PPI Standing Committee Agenda	
Tuesday, July 28, 2009	13
Wednesday, July 29, 2009	15
TECH Standing Committee Agenda	
Tuesday, July 28, 2009	17
Wednesday, July 29, 2009	19
New Forum Members, July 2009	21
Forum Annual Report 2008-09	27
NCES Listserv	33
Forum Member Handbook	35
Forum Membership	
State Education Agency Liaisons (SEAs) Membership Roster	57
Local Education Agency Liaisons (LEAs) Membership Roster	67
Associates Membership Roster	73
Federal Membership Roster	75

(Welcome Message Tab)

***Welcome to the
National Forum on Education Statistics
Summer 2009 Meeting***

Dear Forum Members,

On behalf of the National Forum on Education Statistics, we are pleased to welcome you to the Washington, DC metropolitan area for the Summer 2009 meeting of the National Forum on Education Statistics.

The Forum's commitment, and our mission as a group, is to improve the quality, comparability, and usefulness of elementary and secondary education data, while remaining sensitive to data burden concerns. Forum meetings are a venue in which representatives from state and local education agencies, the federal government, and other organizations interested in education data gather to plan, recommend, and implement strategies for building an education data system that will support local, state, and national efforts to improve public and private education throughout the United States.

This week, Forum members can expect to consider a wide range of issues, including federal stimulus funds for education, the Forum's role in supporting national data standards efforts, federal contracts, new FERPA regulations, graphic presentation of data, accessibility, elementary and middle school course code classification, crisis data management, data ethics, longitudinal data systems, and NCES activities.

Clearly, Forum members will have many opportunities this week to share knowledge and ideas about high profile data issues and cutting edge technology use in schools, school districts, state departments of education, and the U.S. Department of Education. We urge you take this opportunity to attend standing committee meetings, joint sessions, and the professional development session. Critical to our mission are communication, innovation, and examination of our practices and the assumptions under which we operate. Therefore, we encourage you to engage your peers from schools, districts, state education agencies, federal offices, and national organizations—your most valuable resource at this meeting—and offer ideas, ask questions, and help the Forum continue to make a difference in the collection and use of education data across the nation.

We hope that you enjoy your week inside the beltway, develop and renew relationships with colleagues, and take a new idea, concept, or perspective home to your organization following our time together here at the Forum.

Most sincerely,

Bruce Dacey

Bruce Dacey
Delaware Department of Education

Ghedam Bairu

Ghedam Bairu
National Center for Education Statistics

(Forum Steering Committee Tab)

Elementary-Secondary Education Cooperative (EL-SEC) Forum Steering Committee

Forum Chair

Bruce Dacey

Education Associate, Pupil Accounting and Data
Manager
Technology Management and Design Office
Delaware Department of Education
John G. Townsend Building
401 Federal Street, Suite 2
Dover, DE 19901-3639
Phone: 302-735-4140
Fax: 302-739-4221
BDACEY@DOE.K12.DE.US

Helene Bettencourt

Manager of Data Collections
Information Services and Technology
Massachusetts Department of Elementary and
Secondary Education
350 Main Street
Malden, MA 02148
Phone: 781-338-3639
Fax: 781-338-6850
HBETTENCOURT@DOE.MASS.EDU

James Haessly

Area Administrator and Executive Director of Student
Services
Student Services
School District of Waukesha
222 Maple Avenue
Waukesha, WI 53186
Phone: 262-970-1102
Fax: 262-970-1023
JHAESSLY@WAUKESHA.K12.WI.US

Thomas Purwin

Director of Educational Technology/Information Systems
Jersey City Public Schools
346 Claremont Avenue
Jersey City, NJ 07305
Phone: 201-413-6958
Fax: 201-915-6118
TPURWIN@JCBOE.ORG

David Weinberger

Executive Director
Student Information Assessment and Reporting
Yonkers Public Schools
One Larkin Center, 2nd Floor
Yonkers, NY 10701
Phone: 914-376-8232
Fax: 914-376-9144
DWEINBERGER@YONKERSPUBLICSCHOOLS.ORG

NCES Contact:

Ghedam Bairu

Phone: 202-502-7304

E-mail: GHEDAM.BAIRU@ED.GOV

Forum Website: <http://nces.ed.gov/forum>

Forum Vice Chair

Linda Rocks

Systems Analyst
Information Technology
Bossier Parish Schools
2719 Airline Drive
Bossier City, LA 71111
Phone: 318-549-6195
Fax: 318-549-6204
LINDA.ROCKS@BOSSIERSCHOOLS.ORG

Patricia Eiland

Programming Manager
Information Systems
Alabama Department of Education
50 North Ripley Street, Room 5327
PO Box 302101
Montgomery, AL 36130-2101
Phone: 334-242-9895
Fax: 334-242-2818
PEILAND@ALSDE.EDU

Vince Meyer

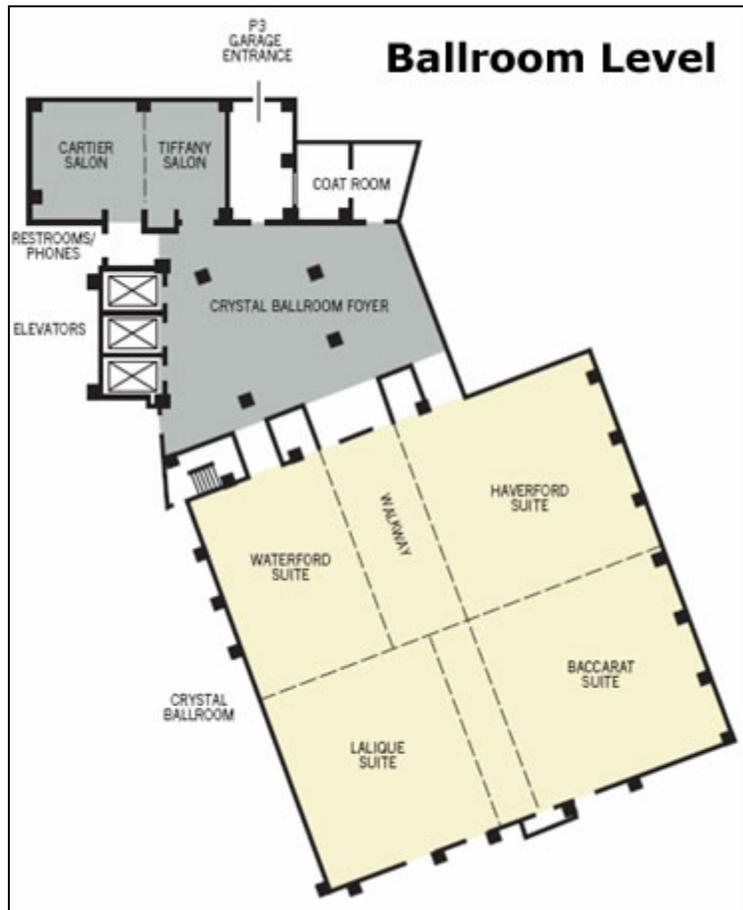
Data Services Supervisor
Wyoming Department of Education
Hathaway Building, 2nd Floor
2300 Capitol Avenue
Cheyenne, WY 82002
Phone: 307-777-6232
Fax: 307-777-6234
VMEYER@EDUC.STATE.WY.US

Susan VanGorden

District Education Management Information Systems
Coordinator
Technology Department
Lakota Local School District
5572 Princeton Road
Liberty Township, OH 45011-9726
Phone: 513-644-1205
Fax: 513-644-1201
SUSAN.VANGORDEN@LAKOTAONLINE.COM

(Forum Agenda At-a-Glance Tab)

Summer Forum Meeting — July 27-29, 2009 — Agenda At-a-Glance			
Room Name	Cabinet/Judiciary	Diplomat/Ambassador	Old Georgetown
Monday, July 27, 2009			
7:45 a.m. - 9:00 a.m.	New Member Orientation Session — Waterford		
9:00 a.m. - 12:00 p.m.	Professional Development Workshop — Lalique/Baccarat		
12:00 p.m. - 1:15 p.m.	Lunch on Your Own		
1:15 p.m. - 4:45 p.m.	Professional Development Workshop (continued) — Lalique/Baccarat		
5:30 p.m. - 7:00 p.m.	Reception — Cabinet/Judiciary		
Tuesday, July 28, 2009			
8:30 a.m. - 10:00 a.m.	Opening Session — Lalique/Baccarat		
10:15 a.m. - 12:00 p.m.	NESAC Standing Committee	PPI Standing Committee	TECH Standing Committee
12:00 p.m. - 1:15 p.m.	Lunch on Your Own		
12:30 p.m. - 1:15 p.m.	Brownbag Lunch with Contracts Office for SEAs (Bring Lunch) — Lalique/Baccarat		
1:15 p.m. - 3:15 p.m.	NESAC Standing Committee	PPI Standing Committee	TECH Standing Committee
3:30 p.m. - 4:30 p.m.	Joint Session — Lalique/Baccarat		
4:30 p.m. - 5:30 p.m.	Steering Committee Meeting — Embassy		
Wednesday, July 29, 2009			
8:30 a.m. - 10:00 a.m.	NESAC Standing Committee	PPI Standing Committee	TECH Standing Committee
10:15 a.m. - 11:30 a.m.	Closing Session — Lalique/Baccarat		
11:45 a.m. - 12:15 p.m.	Steering Committee Meeting — Embassy		



(Agenda: Forum Tab)



Summer Forum Meeting

AGENDA

MONDAY, JULY 27, 2009

Registration 7:30 a.m. – 5:00 p.m. **Crystal Ballroom Foyer**
Cyber Café 7:30 a.m. – 5:00 p.m. **Cartier/Tiffany**
Morning Break 7:30 a.m. – 8:30 a.m. **Haverford**

New Member Orientation Session

7:45 a.m. – 9:00 a.m. **Waterford**

**Professional Development Workshop:
Table and Graph Design for Effective Communication**
Stephen Few, Perceptual Edge

9:00 a.m. – 12:00 p.m. **Lalique/Baccarat**

Lunch on Your Own

12:00 p.m. – 1:15 p.m.

Professional Development Workshop (continued)

1:15 p.m. – 4:45 p.m.

Reception

5:30 p.m. – 7:00 p.m. **Cabinet/Judiciary**



Summer Forum Meeting

AGENDA

TUESDAY, JULY 28, 2009

Registration 7:30 a.m. – 5:00 p.m. Crystal Ballroom Foyer

Cyber Café 7:30 a.m. – 5:00 p.m. Cartier/Tiffany

Morning Break 7:30 a.m. – 8:30 a.m. Haverford

Forum Opening Session
8:30 a.m. – 10:00 a.m. Lalique/Baccarat

Forum Agenda Review

Bruce Dacey, Forum Chair, Delaware Department of Education

Stimulus Funds for Education

Carmel Martin, Assistant Secretary, Office of Planning, Evaluation, and Policy Development, U.S. Department of Education

Forum’s Role in Supporting National Data Standards Efforts

Lee Hoffman, National Center for Education Statistics
Kathy Gosa, Kansas State Department of Education

Break
10:00 a.m. – 10:15 a.m.

Standing Committee Meetings
10:15 a.m. – 12:00 p.m.

National Education Statistics Agenda Committee

(NESAC) Cabinet/Judiciary

Helene Bettencourt, Massachusetts Dept. of El/Sec Education

Policies, Programs, and Implementation Committee

(PPI) Diplomat/Ambassador

James Haessly, School District of Waukesha (WI)

Technology Committee (TECH) Old Georgetown

Tom Purwin, Jersey City Public Schools (NJ)



Summer Forum Meeting

AGENDA

TUESDAY, JULY 28, 2009

(Continued)

Lunch on Your Own
12:00 p.m. – 1:15 p.m.

Brownbag Lunch with Contracts Office for SEAs (Bring Lunch)
Basic Participation Task Orders
William Spitzgo and Sharon Masciana
Contracts Office, U.S. Department of Education
12:30 p.m. – 1:15 p.m. **Lalique/Baccarat**

Standing Committees Reconvene
1:15 p.m. – 3:15 p.m.

Break
3:15 p.m. – 3:30 p.m.

Joint Session: FERPA Update
Paul Gammill, Family Policy Compliance Office, U.S. Department of Education
3:30 p.m. – 4:30 p.m. **Lalique/Baccarat**

Steering Committee Meeting
4:30 p.m. – 5:30 p.m. **Embassy**



Summer Forum Meeting

AGENDA

WEDNESDAY, JULY 29, 2009

Registration 7:30 a.m. – 5:00 p.m. **Crystal Ballroom Foyer**

Cyber Café 7:30 a.m. – 5:00 p.m. **Cartier/Tiffany**

Morning Break 7:30 a.m. – 8:30 a.m. **Haverford**

Standing Committee Meetings

8:30 a.m. – 10:00 a.m.

National Education Statistics Agenda Committee

(NESAC) **Cabinet/Judiciary**
Helene Bettencourt, Massachusetts Dept. of El/Sec Education

Policies, Programs, and Implementation Committee

(PPI) **Diplomat/Ambassador**
James Haessly, School District of Waukesha (WI)

Technology Committee (TECH) **Old Georgetown**

Tom Purwin, Jersey City Public Schools (NJ)

Break

10:00 a.m. – 10:15 a.m.



Summer Forum Meeting

AGENDA

WEDNESDAY, JULY 29, 2009

(Continued)

Forum Closing Session

10:15 a.m. – 11:30 a.m. **Lalique/Baccarat**

NCES Update

Stuart Kerachsky, Acting Commissioner
National Center for Education Statistics, U.S. Department of Education

Standing Committee Progress Reports

Helene Bettencourt, NESAC Chair
James Haessly, PPI Chair
Tom Purwin, TECH Chair

Task Force/Working Group Progress Reports

Crisis Data Management Task ForceLinda Rocks, Chair
Data Ethics Task ForceTom Purwin, Chair
Longitudinal Data Systems Task ForceBruce Dacey, Chair
Section 508 Accessibility Working Group Lee Rabbitt, Chair
Student Privacy Working Group..... Levette Williams
Course Code Classification Working Group Vince Meyer

Recognition of Completed Projects

Bruce Dacey, Forum Chair, Delaware Department of Education

Recognition of Forum Officers

Bruce Dacey, Forum Chair, Delaware Department of Education

Forum Election

Bruce Dacey, Forum Chair, Delaware Department of Education

Meeting Evaluations

Steering Committee Meeting

11:45 a.m. – 12:15 p.m. **Embassy**

(Agenda: NESAC Tab)



Summer Forum Meeting
NESAC Standing Committee
AGENDA – TUESDAY, JULY 28, 2009

Standing Committee Meetings

10:15 a.m. – 12:00 p.m. Cabinet/Judiciary

Welcome, Introductions, and Agenda Review

Helene Bettencourt, Chair, Massachusetts Dept. of EI/Sec Education
David Weinberger, Vice Chair, Yonkers Public Schools (NY)

Winter 2009 NESAC Meeting Review

Helene Bettencourt, Chair, Massachusetts Dept. of EI/Sec Education

Discipline Task Force Proposal

Ghedam Bairu, National Center for Education Statistics
Barbara Timm, U.S. Department of Education

Forum's Role in Supporting National Data Standards Efforts

Helene Bettencourt, Chair, Massachusetts Dept. of EI/Sec Education

Professional Development Discussion: Table and Graph Design

Helene Bettencourt, Chair, Massachusetts Dept. of EI/Sec Education

IES SLDS Grant Program Update

Tate Gould, National Center for Education Statistics

Lessons Learned in Building and Using Longitudinal Data Systems

Al Larson, Meriden Board of Education (CT)
Susan Williams, Virginia Department of Education
David Uhlig, Charlottesville City Public Schools (VA)

Lunch on Your Own

12:00 p.m. – 1:15 p.m.



Summer Forum Meeting
NESAC Standing Committee
AGENDA – TUESDAY, JULY 28, 2009

(Continued)

Standing Committee Meetings

1:15 p.m. – 3:15 p.m. Cabinet/Judiciary

Discussion: Stimulus Funds for Education

Helene Bettencourt, Chair, Massachusetts Dept. of EI/Sec Education

SEA/LEA Breakout

Doing More with Less: Operating in Tough Financial Times

Helene Bettencourt, Chair, Massachusetts Dept. of EI/Sec Education
David Weinberger, Vice Chair, Yonkers Public Schools (NY)

Learning Exchange and Resource Network (LEARN)

Maureen Matthews, Council of Chief State School Officers
Chris Lohse, Council of Chief state School Officers

NESAC Election

Helene Bettencourt, Chair, Massachusetts Dept. of EI/Sec Education



Summer Forum Meeting

NESAC Standing Committee

AGENDA – WEDNESDAY, JULY 29, 2009

Standing Committee Meetings

8:30 a.m. – 10:00 a.m. Cabinet/Judiciary

FERPA Follow-up

Helene Bettencourt, Chair, Massachusetts Dept. of El/Sec Education

NESAC Discussion: Mobility Rate

Helene Bettencourt, Chair, Massachusetts Dept. of El/Sec Education

Topics from the Floor

Helene Bettencourt, Chair, Massachusetts Dept. of El/Sec Education

Steering Committee Business/Report

Helene Bettencourt, Chair, Massachusetts Dept. of El/Sec Education

Meeting Review/Winter 2010 Planning

David Weinberger, Vice Chair, Yonkers Public Schools (NY)

(Agenda: PPI Tab)



Summer Forum Meeting
PPI Standing Committee
AGENDA – TUESDAY, JULY 28, 2009

Standing Committee Meetings
10:15 a.m. – 12:00 p.m. Diplomat/Ambassador

Welcome and Introductions

James Haessly, Chair, Waukesha School District (WI)
Vince Meyer, Vice Chair, Wyoming Department of Education

Agenda Review

James Haessly, Chair, Waukesha School District (WI)

Winter 2009 PPI Meeting Review

James Haessly, Chair, Waukesha School District (WI)

Professional Development Discussion: Table and Graph Design

James Haessly, Chair, Waukesha School District (WI)

Forum’s Role in Supporting National Data Standards Efforts

James Haessly, Chair, Waukesha School District (WI)

Task Force and Working Group Updates

Crisis Data Management Task Force..... Linda Rocks
Bossier Parish School System (LA)

Elementary/Middle School Course Code Classification
Working Group Working Group Chair

EIMAC Civil Rights Data Collection (CRDC) Workgroup Update

Linda Rocks, Bossier Parish School System (LA)

Lunch on Your Own
12:00 p.m. – 1:15 p.m.



Summer Forum Meeting
PPI Standing Committee
AGENDA – TUESDAY, JULY 28, 2009

(Continued)

Standing Committee Meetings

1:15 p.m. – 3:15 p.m. Diplomat/Ambassador

PPI Discussion: State Higher Education Executive Officers (SHEEO) and the P-20 Connections

Hans L'Orange, SHEEO
James Haessly, Chair, Waukesha School District (WI)
Tate Gould, National Center for Education Statistics

IES Statewide Longitudinal Data System Grant Update

Tate Gould, National Center for Education Statistics

PPI Election

James Haessly, Chair, Waukesha School District (WI)

PPI Task Force Approvals

James Haessly, Chair, Waukesha School District (WI)

PPI Open Discussion

James Haessly, Chair, Waukesha School District (WI)



Summer Forum Meeting
PPI Standing Committee
AGENDA – WEDNESDAY, JULY 29, 2009

Standing Committee Meetings

8:30 a.m. – 10:00 a.m..... Diplomat/Ambassador

PPI Discussion: FERPA Follow-up

Paul Gammill, Family Policy Compliance Office, U.S. Department of Education

FERPA Working Group Discussion

Levette Williams, Georgia Department of Education

Steering Committee Business/Report

James Haessly, Chair, Waukesha School District (WI)

Meeting Review/Winter 2010 Planning

James Haessly, Chair, Waukesha School District (WI)

(Agenda: TECH Tab)



Summer Forum Meeting
TECH Standing Committee
AGENDA – TUESDAY, JULY 28, 2009

Standing Committee Meetings
 10:15 a.m. — 12:00 p.m. Old Georgetown

Welcome and Introductions

Tom Purwin, Chair, Jersey City Public Schools (NJ)
 Patsy Eiland, Vice Chair, Alabama Department of Education

Agenda Review

Tom Purwin, Chair, Jersey City Public Schools (NJ)

Winter 2009 TECH Meeting Review

Tom Purwin, Chair, Jersey City Public Schools (NJ)

Professional Development Discussion: Table and Graph Design

Tom Purwin, Chair, Jersey City Public Schools (NJ)

Forum’s Role in Supporting National Data Standards Efforts

Tom Purwin, Chair, Jersey City Public Schools (NJ)
 Patsy Eiland, Vice Chair, Alabama Department of Education

National Education Data Model (NEDM) Update

Hugh Walkup, U.S. Department of Education

Decision Support Architecture Consortium Update

Tom Ogle, Missouri Department of Elementary and Secondary Education

Task Force and Working Group Update

- Data Ethics Task Force..... Tom Purwin
Jersey City Public Schools (NJ)
- Metadata Task Force Tom Ogle
Missouri Department of Elementary
and Secondary Education
- Longitudinal Data Systems Task Force Bruce Dacey
Delaware Department of Education
- Section 508 Accessibility Working Group Lee Rabbitt
Newport Public Schools (RI)

TECH Election

Tom Purwin, Chair, Jersey City Public Schools (NJ)



Summer Forum Meeting
TECH Standing Committee
AGENDA – TUESDAY, JULY 28, 2009

(Continued)

Lunch on Your Own 12:00 p.m. – 1:15 p.m.
--

Standing Committee Meetings 1:15 p.m. – 3:15 p.m.Old Georgetown
--

EIMAC Update and Its Implications

Patsy Eiland, Vice Chair, Alabama Department of Education

TECH Professional Development: Data Release Policies and Procedures

Kathy Gosa, Kansas State Department of Education

Bethann Canada, Virginia Department of Education

Discussion: How Can SEAs Help LEAs Collect and Report High Quality Data?

Tom Purwin, Chair, Jersey City Public Schools (NJ)

Patsy Eiland, Vice Chair, Alabama Department of Education



Summer Forum Meeting

TECH Standing Committee

AGENDA – WEDNESDAY, JULY 29, 2009

Standing Committee Meetings

8:30 a.m. – 10:00 a.m.....Old Georgetown

SIF Implementation at the Message Level

Larry Fruth, Schools Interoperability Framework Association

IES Statewide Longitudinal Data System Grant Update

Tate Gould, National Center for Education Statistics

Eleanor Wang, Kforce Government Solutions

TECH Data Tool Exchange

Patsy Eiland, Vice Chair, Alabama Department of Education

Steering Committee Business/Report

Tom Purwin, Chair, Jersey City Public Schools (NJ)

Meeting Review/Winter 2010 Planning

Patsy Eiland, Vice Chair, Alabama Department of Education

(New Forum Members Tab)

New Member

Sharon Betts, LEA—ME

Educational Technology Coordinator
Maine School Administrative District #52
726 West Mills Road
Industry, ME 04938
Phone: 207-225-4565
Fax: 207-225-2102
SBETTS@MSAD52.ORG

Steve Canavero, SEA—NV

Evaluation Consultant
Nevada Department of Education
700 East Fifth Street
Carson City, NV 89701
Phone: 775-687-9187
Fax: 775-687-9118
SCANAVERO@DOE.NV.US

Sheila Corey, SEA Alt.—AK

Division Operations Manager
Education Support Services
Alaska Department of Education and Early
Development
801 West 10th Avenue, Suite 200
PO Box 110500
Juneau, AK 99801
Phone: 907-465-8668
Fax: 907-465-8676
SHEILA.COREY@ALASKA.GOV

Edward Eiler, LEA—IN

Superintendent
Lafayette School Corporation
2300 Cason Street
Lafayette, IN 47907
Phone: 765-771-6002
Fax: 765-771-6049
EEILER@LSC.K12.IN.US

Mentor

Linda Rocks

Systems Analyst
Information Technology
Bossier Parish Schools
2719 Airline Drive
Bossier City, LA 71111
Phone: 318-549-6195
Fax: 318-549-6204
LINDA.ROCKS@BOSSIERSCHOOLS.ORG

Bruce Dacey

Education Associate, Pupil Accounting and Data
Manager
Technology Management and Design Office
Delaware Department of Education
John G. Townsend Building
401 Federal Street, Suite 2
Dover, DE 19901-3639
Phone: 302-735-4140
Fax: 302-739-4221
BDACEY@DOE.K12.DE.US

Bruce Dacey

Education Associate, Pupil Accounting and Data
Manager
Technology Management and Design Office
Delaware Department of Education
John G. Townsend Building
401 Federal Street, Suite 2
Dover, DE 19901-3639
Phone: 302-735-4140
Fax: 302-739-4221
BDACEY@DOE.K12.DE.US

Linda Rocks

Systems Analyst
Information Technology
Bossier Parish Schools
2719 Airline Drive
Bossier City, LA 71111
Phone: 318-549-6195
Fax: 318-549-6204
LINDA.ROCKS@BOSSIERSCHOOLS.ORG

New Member

David Feliciano, LEA—GA

Chief Information Officer
Savannah-Chatham County Public Schools
208 Bull Street
Savannah, GA 31401
Phone: 912-201-5588
Fax: 912-201-5828
DAVID.FELICIANO@SCCPSS.COM

Lisa Gauvin, SEA Alt.—VT

Director of Information Technology
Vermont Department of Education
120 State Street, 5th Floor
Montpelier, VT 05620-2501
Phone: 802-828-3719
Fax: 802-828-1444
LISA.GAUVIN@STATE.VT.US

Jim Harrington, LEA—OR

Chief Technology Officer
Hillsboro School District
Administration Center
3083 NE 49th Place #122
Hillsboro, OR 97124-6009
Phone: 503-844-1514
Fax: 503-844-1555
HTON@HSD.K12.OR.US

Tom Howell, SEA—MI

Acting Director
Michigan Center for Educational Performance
and Information
John A. Hannah Building
608 West Allegan Street, 2nd Floor
Lansing, MI 48913
Phone: 517-241-4376
Fax: 517-335-0488
HOWELLT@MICHIGAN.GOV

Mentor

David Weinberger

Executive Director
Student Information Assessment and Reporting
Yonkers Public Schools
One Larkin Center, 2nd Floor
Yonkers, NY 10701
Phone: 914-376-8232
Fax: 914-376-9144
DWEINBERGER@YONKERSPUBLICSCHOOLS.ORG

Ghedam Bairu

COR, Administrative Data Improvement
EI/Sec Cooperative System and Institutional
Studies-ESLSD
National Center for Education Statistics
1990 K Street NW, Room 9095
Washington, DC 20006-5651
Phone: 202-502-7304
Fax: 202-502-7490
GHEDAM.BAIRU@ED.GOV

David Weinberger

Executive Director
Student Information Assessment and Reporting
Yonkers Public Schools
One Larkin Center, 2nd Floor
Yonkers, NY 10701
Phone: 914-376-8232
Fax: 914-376-9144
DWEINBERGER@YONKERSPUBLICSCHOOLS.ORG

Vince Meyer

Data Services Supervisor
Wyoming Department of Education
Hathaway Building, 2nd Floor
2300 Capitol Avenue
Cheyenne, WY 82002
Phone: 307-777-6232
Fax: 307-777-6234
VMEYER@EDUC.STATE.WY.US

New Member

Craig Hoyle, Associate Member

Senior Research Associate
Regional Educational Laboratory-Northeast &
Islands (REL-NEI)
Education Development Center, Inc.
55 Chapel Street
Newton, MA 02458-1060
Phone: 617-618-2765
Fax: 617-969-1580
CHOYLE@EDC.ORG

Gayle Johnson, SEA Alt.—IL

Division Administrator
Data Analysis and Progress Reporting
Illinois State Board of Education
100 North First Street
Springfield, IL 62777
Phone: 217-782-3950
Fax: 217-524-7784
GJOHNSON@ISBE.NET

Whit Johnstone, LEA—TX

Director of Planning, Evaluation and Research
Irving Independent School District
2621 West Airport Freeway, Suite 1400
Irving, TX 75062-6020
Phone: 972-215-5085
Fax: 972-215-5084
WJOHNSTONE@IRVINGISD.NET

Irma Jones, SEA—TN

Chief Accounting Officer
Tennessee Department of Education
710 James Robertson Parkway
Andrew Jonson Tower, 5th Floor
Nashville, TN 37243
Phone: 615-632-0505
Fax: 615-532-6279
IRMA.JONES@STATE.TN.US

Mentor

Raymond Yeagley

Vice President for Business, Product and Test
Services
Northwest Evaluation Association
5885 SW Meadows Road, Suite 200
Lake Oswego, OR 97035-3256
Phone: 971-221-7524
Fax: 503-639-7873
RAYMOND.YEAGLEY@NWEA.ORG

Vince Meyer

Data Services Supervisor
Wyoming Department of Education
Hathaway Building, 2nd Floor
2300 Capitol Avenue
Cheyenne, WY 82002
Phone: 307-777-6232
Fax: 307-777-6234
VMEYER@EDUC.STATE.WY.US

Thomas Purwin

Director of Educational Technology/Information
Systems
Jersey City Public Schools
346 Claremont Avenue
Jersey City, NJ 07305
Phone: 201-413-6958
Fax: 201-915-6118
TPURWIN@JCBOE.ORG

Helene Bettencourt

Manager of Data Collections
Information Services and Technology
Massachusetts Department of Elementary and
Secondary Education
350 Main Street
Malden, MA 02148
Phone: 781-338-3639
Fax: 781-338-6850
HBETTENCOURT@DOE.MASS.EDU

New Member

Brent Kay, LEA—VT

Superintendent of Schools
Orange Southwest Supervisory Union
24 Central Street
Randolph, VT 05060
Phone: 802-728-5052
BKAY@ORANGESW.K12.VT.US

Hans P. L'Orange, Associate Member

Vice President for Research and Information
Resources, and Director of the SHEEO/NCES
Network
State Higher Education Executive Officers
(SHEEO)
3035 Center Green Drive, Suite 100
Boulder, CO 80301-2251
Phone: 303-541-1606
Fax: 303-541-1639
HLORANGE@SHEEO.ORG

Frank "Steve" Snow, SEA—ND

Director of Management Information Systems
North Dakota Department of Public
Instruction
600 East Boulevard Avenue
Department 201
Bismarck, ND 58505
Phone: 701-328-2189
Fax: 701-328-2255
FSNOW@ND.GOV

Julius Tufa, SEA—AS

Database Administrator
Student Information and Services Division
American Samoa Department of Education
3236 Nu'uuli Vil
PO Box 3236
Pago Pago, AS 96799
Phone: 684-252-2990
Fax: 684-699-2052
JULIUST@DOE.AS

Mentor

Ghedam Bairu

COR, Administrative Data Improvement
EI/Sec Cooperative System and Institutional
Studies-ESLSD
National Center for Education Statistics
1990 K Street NW, Room 9095
Washington, DC 20006-5651
Phone: 202-502-7304
Fax: 202-502-7490
GHEDAM.BAIRU@ED.GOV

Raymond Yeagley

Vice President for Business, Product and Test
Services
Northwest Evaluation Association
5885 SW Meadows Road, Suite 200
Lake Oswego, OR 97035-3256
Phone: 971-221-7524
Fax: 503-639-7873
RAYMOND.YEAGLEY@NWEA.ORG

Helene Bettencourt

Manager of Data Collections
Information Services and Technology
Massachusetts Department of Elementary and
Secondary Education
350 Main Street
Malden, MA 02148
Phone: 781-338-3639
Fax: 781-338-6850
HBETTENCOURT@DOE.MASS.EDU

Kathleen Gosa

Director of Information Technology
Kansas State Department of Education
120 SE 10th Avenue
Topeka, KS 66612-1182
Phone: 785-296-7931
Fax: 785-296-1413
KGOSA@KSDE.ORG

New Member

Ken Wagner, SEA—NY

Data Director
New York State Education Department
89 Washington Avenue, Room 863 EBA
Albany, NY 12234
Phone: 518-474-7965
Fax: 518-474-4351
KWAGNER@MAIL.NYSED.GOV

Gary West, SEA—SC

Director
Office of Data Management and Analysis
South Carolina Department of Education
1429 Senate Street, Room 401-A
Columbia, SC 29201
Phone: 803-734-8395
Fax: 803-734-8661
GWEST@ED.SC.GOV

Troy Wheeler, SEA Alt.—ID

Chief Information Officer
Idaho State Department of Education
650 West State Street
PO Box 83720
Boise, ID 83720
Phone: 208-332-6982
Fax: 208-334-2228
TWHEELER@SDE.IDAHO.GOV

Mentor

Kathleen Gosa

Director of Information Technology
Kansas State Department of Education
120 SE 10th Avenue
Topeka, KS 66612-1182
Phone: 785-296-7931
Fax: 785-296-1413
KGOSA@KSDE.ORG

Kathleen Gosa

Director of Information Technology
Kansas State Department of Education
120 SE 10th Avenue
Topeka, KS 66612-1182
Phone: 785-296-7931
Fax: 785-296-1413
KGOSA@KSDE.ORG

Bruce Dacey

Education Associate, Pupil Accounting and Data
Manager
Technology Management and Design Office
Delaware Department of Education
John G. Townsend Building
401 Federal Street, Suite 2
Dover, DE 19901-3639
Phone: 302-735-4140
Fax: 302-739-4221
BDACEY@DOE.K12.DE.US

(Forum Annual Report 2008-09 Tab)

Forum Annual Report 2008-09

National Cooperative Education Statistics System National Forum on Education Statistics

Summary 2008-09

Officers

Chairperson: Bruce Dacey, Delaware Department of Education
Vice-Chair: Linda Rocks, Bossier Parish Schools (LA)
Past Chair: Susan VanGorden, Lakota Local School District (OH)

Standing Committees

National Education Statistics Agenda Committee (NESAC)

Chair: Helene Bettencourt, Massachusetts Dept. of EI/Sec Education
Vice-Chair: David Weinberger, Yonkers Public Schools (NY)

Policies, Programs and Implementation (PPI)

Chair: James Haessly, School District of Waukesha (WI)
Vice-Chair: Vince Meyer, Wyoming Department of Education

Technology (TECH)

Chair: Tom Purwin, Jersey City Public Schools (NJ)
Vice-Chair: Patsy Eiland, Alabama Department of Education

Completed Task Forces & Publications

Forum Guide to Metadata: The Meaning Behind Education Data

Purpose: The purpose of this guide is to empower people to more effectively use data as information. To accomplish this, the publication explains what metadata are; why metadata are critical to the development of sound education data systems; what components comprise a metadata system; what value metadata bring to data management and use; and how to implement and use a metadata system.

Tom Ogle (Chair), Missouri Department of Elementary and Secondary Education
Sonya Edwards, California Department of Education
Kathy Gosa, Kansas State Department of Education
Tom Saka, Hawaii Department of Education
Steve Smith, Cambridge Public Schools (MA)
Mike Strozski, Richardson Independent School District (TX)
Consultant: Tom Szuba, Quality Information Partners
Project Officer: Ghedam Bairu, National Center for Education Statistics

Education Data Model Version 1 (PK-12)

Purpose: This resource is a catalogue of the data used in PK-12 education, which focuses on teaching, learning, and the business of schools districts. The Data Model takes into account data elements, categories of data elements, the education process, definitions and semantics, as well as relationships among data elements. The Data Model website includes supporting documents, usage vignettes, a web-based tool for browsing the Data Model, and links to open source tools that can be used for viewing, exploring, and applying the model.

E. Glenn McClain (Co-Chair), Platte Valley School District, Weld Re-7 (CO)
Jeff Stowe (Co-Chair), Arizona Department of Education
Jill Abbott, Schools Interoperability Framework Association
Shawn Bay, eScholar
Pam Birkeland, Helena Public Schools (MT)
Bethann Canada, Virginia Department of Education
Laurie Collins, Schools Interoperability Framework Association
Cory Curl, Tennessee Department of Education
Alicia Diaz, Southern Regional Education Board
Bertha Doar, Rockwood School District (MO)
Sonya Edwards, California Department of Education
Patricia Eiland, Alabama Department of Education
Larry Fruth, Schools Interoperability Framework Association
M. Francie Gilmore-Dunn, Mississippi Department of Education
Kathy Gosa, Kansas State Department of Education
Stephen Hockett, U.S. Department of Education
Lee Hoffman, National Center for Education Statistics
Alexander Jackl, ESP Solutions Group
Steve King, ESP Solutions Group
Don Knezek, International Society for Technology in Education
Derrick Lindsay, Mississippi Department of Education
Katherine Long, Alaska Department of Education and Early Development
Blair Loudat, North Clackamas Schools (OR)
Tim Magner, U.S. Department of Education
Stephen Metcalf, Orange-Windsor Supervisory Union (VT)
Michael Patterson, Chicago Public Schools (IL)
Lee Rabbitt, North Kingston School Department (RI)
Mark Reichert, Schools Interoperability Framework Association
Linda Rocks, Bossier Parish Schools (LA)
Robert Rodosky, Jefferson County Public Schools (KY)
Sarah Schallar Ruano, Kforce Government Solutions
Ross Santy, U.S. Department of Education
Michael Strozkeski, Richardson Independent School District (TX)
Charlene Swanson, New York State Education Department
Dave Uhlig, Charlottesville City Public Schools (VA)
Peter Waldschmidt, Tetra Data Corporation
David Weinberger, Yonkers Public Schools (NY)
Bonnie Wilkerson, Northbrook School District 27 (IL)
Raymond Yeagley, Northwest Evaluation Association
Consultant: Vicente Paredes, Schools Interoperability Framework Association
Project Officer: Kashka Kubzdela, National Center for Education Statistics

[Every School Day Counts: The Forum Guide to Collecting and Using Attendance Data](#)

Purpose: This document includes an exhaustive and mutually-exclusive list of attendance codes to provide the basis for accurate comparisons between districts and states. The product also presents real-life examples of how attendance information has been used by school districts.

William Smith (Chair), Sioux Falls School District (SD)
Janet Emerick, Lake Central School Corporation (IN)
M. Francie Gilmore-Dunn, Mississippi Department of Education
Patricia High, Oklahoma State Department of Education
Brad James, Vermont Department of Education
Alvin Larson, Meriden Board of Education (CT)
Nancy Blair Loudat, North Clackamas Schools (OR)
Kristina Martin, Macomb Intermediate School District (MI)
Janice Petro, Colorado Department of Education
Linda Rocks, Bossier Parish Schools (LA)
Consultant: Alyssa Alston, Council of Chief State School Officers
Project Officer: Lee Hoffman, National Center for Education Statistics

[Managing and Identity Crisis: Forum Guide to Implementing New Federal Race and Ethnicity Categories](#)

Purpose: This best-practice guide was developed to assist state and local education agencies in their implementation of the new federal race and ethnicity categories—thereby reducing redundant efforts within and across states, improving data comparability, and minimizing reporting burden. It serves as a toolkit from which users may select and adopt strategies that will help them quickly begin the process of implementation in their agencies.

Bethann Canada (Chair), Virginia Department of Education
Helene Bettencourt, Massachusetts Dept. of EI/Sec Education
Lavan Dukes, Florida Department of Education
Carol Jones, Michigan Center for Educational Performance and Information
Carmen Jordan, Arkansas Department of Education
Blair Loudat, North Clackamas Schools (OR)
Eric McCormick, Alaska Department of Education and Early Development
John Metcalfe, Fremont County School District #1 (WY)
David Patton, Omaha Public Schools (NE)
Madalyn Quinlan, Montana Office of Public Instruction
Thomas Stella, Everett Public Schools (MA)
Consultants: Oona Cheung and Anthony Garofano, Quality Information Partners
Project Officer: Lee Hoffman, National Center for Education Statistics

2008-09 Task Forces

Crisis Data Management Task Force

Purpose: This task force is developing guidelines that can be used by elementary and secondary education agencies to establish policies and procedures for collecting and managing education data before, during, and after a crisis. This includes scenarios in which the agency is directly or indirectly (e.g., only receiving displaced students) impacted by a disaster.

Linda Rocks (Chair), Bossier Parish Schools (LA)
Challis Breithaupt, Maryland State Department of Education
Derrick Lindsay, Mississippi Department of Education
Steve Shiever, Crescent Public Schools (OK)
Allen Schulenberg, Louisiana Department of Education
Pat Sullivan, Texas Education Agency
Earl Watkins, formerly of Jackson Public School District (MS)
Consultant: Beth Young, Quality Information Partners
Project Officer: Ghedam Bairu, National Center for Education Statistics

Data Ethics Task Force

Purpose: This task force is developing a Code of Ethics for a broad range of stakeholders in the education data community. The Code will address ethical issues focused on the management and use of education data, with particular emphasis on individually identifiable student and staff data. Supporting text will be specific enough to make ethical principles understandable and actionable for staff in an education organization.

Tom Purwin (Chair), Jersey City Public Schools (NJ)
Cheryl McMurtrey, Mountain Home School District 193 (ID)
Stephen Metcalf, Montpelier School District (VT)
Janice Petro, Colorado Department of Education
Lee Rabbit, North Kingstown School Department (RI)
David Uhlig, Charlottesville City Public Schools (VA)
Consultant: Tom Szuba, Quality Information Partners
Project Officer: Stephen Cornman, National Center for Education Statistics

Longitudinal Data Systems Task Force

Purpose: This task force is developing a document with lessons learned and effective approaches to designing, implementing, maintaining, and using longitudinal data systems – including various aspects of the project, such as stakeholder involvement, needs assessment, procurement and RFP writing, governance, and data use. This resource is intended to tie together the many existing resources available on LDSs and to help decisionmakers, education experts, and system developers to effectively assemble the many pieces of the LDS puzzle.

Bruce Dacey (Chair), Delaware Department of Education
Nancy Burke, Century Elementary Grafton Public School District (ND)
Corey Chatis, Bill & Melinda Gates Foundation (formerly of the Tennessee Department of Education)
Laurie Collins, Schools Interoperability Framework Association
Thomas Cosgrove, Office of the State Superintendent of Education (DC)
Khaled Falah, formerly of the Office of the State Superintendent of Education (DC)
Maureen Matthews, Council of Chief State School Officers
Pat Sherrill, U.S. Department of Education
Nancy Smith, InfoSynthesis & Organization (formerly of the Data Quality Campaign)
Steve Smith, Cambridge Public Schools (MA)
Susan VanGorden, Lakota Local School District (OH)
Raymond Yeagley, Northwest Evaluation Association
Consultant: Anthony Garofano, Quality Information Partners
Project Officer: Tate Gould, National Center for Education Statistics

Web Activities

Activity on the [Forum website](#) continued to increase during the 2008-2009 year. Between June 2008 and May 2009, the Forum webpage had 94,829 page views (7,902/month) and Forum publications were downloaded (as PDF files) or viewed (as publication web pages) 86,929 times (7,244/month).

Member Activities

- The Forum welcomed the [Data Quality Campaign](#) (DQC) as a new associate member. The DQC is a national, collaborative effort to encourage state policymakers to improve the collection, availability, and use of high-quality education data. Since its establishment in 2005, the campaign has been at the forefront of a national movement to promote the implementation of longitudinal data systems (LDSs). DQC seeks to increase understanding among policymakers and educators on how to use longitudinal student-level data to improve student outcomes. To this end, it provides useful tools and resources to help states create successful LDSs, improve data quality, and increase access to and the use of these valuable data. At the same time, the DQC seeks to facilitate greater coordination and agreement between organizations in order to reduce duplication of efforts.

- The Forum welcomed the [State Higher Education Executive Officers](#) (SHEEO) as a new associate member. SHEEO is a nonprofit, nationwide association of the chief executive officers from statewide coordinating boards and governing boards of postsecondary education. The association's mission is to help its members and the states develop and sustain excellent systems of higher education. To achieve this goal, SHEEO provides a united voice and leadership on public policy issues for higher education through activities such as organizing professional development meetings; maintaining regular systems of communication and providing ready access to relevant studies and publications; serving as a liaison between the states and the federal government; studying higher education policy issues and publishing reports to inform the field; and implementing projects to enhance higher education in the states.

Meetings

- Summer 2008 Meeting: July 28-29, 2008 in Bethesda, MD
- Winter 2009 Meeting: February 16-17, 2009 in Seattle, WA
- Summer 2009 Meeting: July 27-29, 2009 in Bethesda, MD

(Forum Listserv Tab)



Forum Listserv Groups

Group Name	Listsrv Address
Crisis Data Management Task Force	DISASTERRECOVERY@NCESlistserv.com
Data Ethics Task Force	DATAETHICS@NCESlistserv.com
EI/Sec Steering Committee	ELSEC-STEER@NCESlistserv.com
Elementary/Middle School Course Code Classification Working Group	EMSCOURSECLASS@NCESlistserv.com
Forum Members	FORUMMEMBERS@NCESlistserv.com
Local Education Agency Liaisons (LEAs)	LEA@NCESlistserv.com
Longitudinal Data Systems Task Force	LDS@NCESlistserv.com
National Education Statistics Agenda Committee (NESAC) Standing Committee	NESAC@NCESlistserv.com
Policies, Programs and Implementation (PPI) Standing Committee	PPI@NCESlistserv.com
State and Local Agency Members	SEA-LEA@NCESlistserv.com
State Education Agency Liaisons (SEAs)	SEA@NCESlistserv.com
Student Privacy Working Group	STUDENTPRIVACY@NCESlistserv.com
Technology (TECH) Standing Committee	TECH@NCESlistserv.com

Forum Listserv Instructions

The steps below use a fictitious "name of group" to explain the Forum listserv process.

How to send a message to your group:

1. Compose a new email to NAMEOFGROUP@nceslistserv.com and send the message as you normally would. You may also add attachments to your message.

Or

2. Visit <http://nceslistserv.com/archives/NAMEOFGROUP.html> and sign in with your email address and password, (see below for instructions for obtaining a password). Click the link "Post New Message" and complete the form.

How messages are received:

Messages sent to the group will be delivered as would any ordinary email message. As a member of the listserv, you will receive a copy of any message you send.

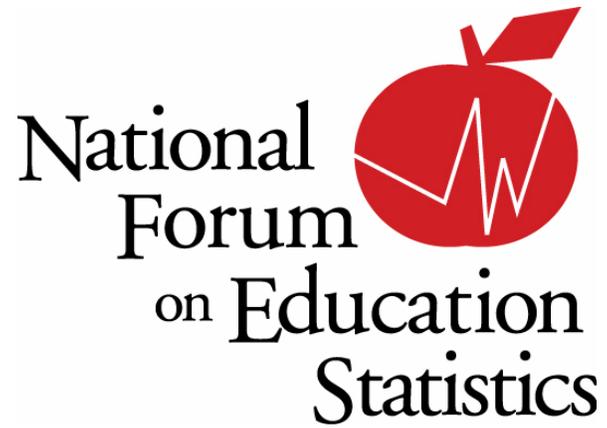
How to view the group archive:

Visit <http://nceslistserv.com/archives/NAMEOFGROUP.html> and sign in with your email address and password. At the bottom of the group home page, you will see links to the group archives listed by month and year. Click on the month you wish to access; you will see the archived messages from that time period.

How to get a password:

Visit <http://nceslistserv.com/archives/NAMEOFGROUP.html> and click on the link "Get Password." Fill in your **email address** and create a **password** for yourself. An email will be sent to your inbox with a link to complete the registration. After you confirm your email address, you can sign in at the web site to create a new post and view the archives.

(Forum Member Handbook Tab)



Forum Member Handbook

National Cooperative Education Statistics System

The National Center for Education Statistics (NCES) established the National Cooperative Education Statistics System (Cooperative System) to assist in producing and maintaining comparable and uniform information and data on early childhood education and on elementary and secondary education. These data are intended to be useful for policymaking at the federal, state, and local levels.

The National Forum on Education Statistics (the Forum) is an entity of the Cooperative System, and among its other activities, proposes principles of good practice to assist state and local education agencies in meeting this purpose. The Cooperative System and the Forum are supported in these endeavors by resources from NCES.

Publications of the Forum do not undergo the same formal review required for products of NCES. The information and opinions published here are those of the National Forum on Education Statistics and do not necessarily represent the policy or views of the U.S. Department of Education or the National Center for Education Statistics.

July 2007 (revised June 2009)

This publication and other publications of the National Forum on Education Statistics may be found at the websites listed below.

The NCES World Wide Web Home Page is <http://nces.ed.gov>

The NCES World Wide Web Electronic Catalog is <http://nces.ed.gov/pubsearch>

The Forum World Wide Web Home Page is <http://nces.ed.gov/forum>

Suggested Citation

National Forum on Education Statistics (NFES 2007-809). National Forum on Education Statistics: Forum Member Handbook. National Center for Education Statistics, Institute of Education Sciences, U.S. Department of Education. Washington, DC.

For ordering information on this report, write:

U.S. Department of Education
ED Pubs
P.O. Box 1398
Jessup, MD 20794-1398

Or call toll free at 1-877-4ED-PUBS or order online at <http://www.edpubs.org>.

Technical Contact:

Ghedam Bairu
(202) 502-7304
ghedam.bairu@ed.gov

Foreword

The National Forum on Education Statistics is supported by the National Center for Education Statistics of the U.S. Department of Education. Its mission is to develop and recommend strategies for building an education data system that will support local, state, and national efforts to improve public and private education throughout the United States. Forum members include representatives of state and local education agencies, offices of the U.S. Department of Education, other federal agencies, and national associations with an interest in education data.

This document was written for Forum members, and interested nonmembers, to improve their understanding of the Forum's goals and objectives, the processes and mechanisms the Forum uses to accomplish those goals and objectives, and the resources it develops for the education community.

Visit <http://nces.ed.gov/forum> for more information about the National Forum on Education Statistics, and to find the most up-to-date version of this resource.

Acknowledgments

The development of this document was overseen by the 2007 Steering Committee of the National Forum on Education Statistics. Members include:

National Forum on Education Statistics

Chair: Derrick Lindsay, Mississippi Department of Education
Vice-Chair: Susan VanGorden, Lakota Local School District (OH)
Immediate Past Chair: Bill Smith, Sioux Falls School District (SD)

National Education Statistics Agenda Committee (NESAC)

Chair: Sonya Edwards, California Department of Education
Vice-Chair: Linda Rocks, Bossier Parish Schools (LA)

Policies, Programs and Implementation Committee (PPI)

Chair: Robert Beecham, Nebraska Department of Education
Vice-Chair: Levette Williams, Georgia Department of Education

Technology Committee (TECH)

Chair: Jeff Stowe, Arizona Department of Education
Vice-Chair: Kathy Gosa, Kansas State Department of Education

Forum members reviewed the document in its draft form and provided valuable comments and suggestions for improving its quality and utility. Lee Hoffman and Ghedam Bairu (NCES) and Tom Szuba (Quality Information Partners) provided useful recommendations to improve the handbook. Joyce Stern (Synergy Enterprises, Inc.) provided editorial and design services.

Part One: About the Forum

About the Member Handbook

This Member Handbook of the National Forum on Education Statistics is designed to serve as a single, comprehensive resource about the purpose and operations of the National Forum on Education Statistics (the Forum). It is written for members of the Forum, and for interested nonmembers, to improve their understanding of the Forum's goals and objectives, the processes and mechanisms the Forum uses to accomplish those goals and objectives, and the resources it develops for the education community.

New members may find it helpful as they prepare for their roles in the Forum, whether as a state education agency liaison, a local education agency liaison, a federal agency member, or an associate member. Typically, it takes some time for a new member to become familiar with the Forum's culture, processes, and opportunities, and having a Member Handbook to consult should help expedite and simplify that process.

Seasoned members may find the Member Handbook useful as they engage in new activities, serve on committees and task forces, and accept leadership roles in the organization. It may also be a useful tool when mentoring new members and making presentations about the Forum and its resources to outside audiences.

The Handbook has two parts: "About the Forum" and "Forum Resources." The first part reviews the mission of the Forum, its membership, organizational structure, and operating processes. The second part describes Forum resources, including free publications and presentation materials, the outreach toolkit, web resources, and links to related organizations.

What is the National Forum on Education Statistics?

Background of the Forum

The National Forum on Education Statistics provides an arena for local, state, and national leaders in the education data community to discuss issues, address problems, develop resources, and consider new approaches to improving data collection and utility. It is a voluntary, democratic, and participatory federal-state-local body that identifies and addresses education data needs at the national, state, and local levels. The Forum was established by the National Center for Education Statistics (NCES) of the U.S. Department of Education in 1989.

The Hawkins-Stafford Elementary and Secondary Education Improvement Amendments of 1988 (P.L. 100–297) gave NCES the authority to establish a National Cooperative Education Statistics System. NCES established the Cooperative System to “produce and maintain, with the cooperation of the States, comparable and uniform educational information and data that are useful for policymaking at the federal, state, and local level.” The legislation identified seven broad topics as examples of areas that could be addressed by the data collection and reporting system. They are

1. schools and school districts;
2. students and enrollments, including special populations;
3. availability of school libraries and their resources;
4. teachers, librarians, and school administrators;
5. financing of elementary and secondary education;
6. student outcomes, including scores on standardized tests and other measures of education achievement; and
7. progress of educational reform in the states and in the nation.

NCES established the Forum to assist the National Cooperative Education Statistics System in achieving its congressional mandate. The Forum held its first meeting in March 1989, and the Forum formalized its goals, objectives, functions, organizational structure, and operations in January 1990 with the adoption of a *Policies and Procedures Manual* by the Forum membership. The *Policies and Procedures Manual* has since been revised several times. The latest version, revised in October 2003, is available at <http://nces.ed.gov/forum/polmanual.asp>. In 1996, Forum membership was extended to incorporate local education agency representatives.

The Forum's Mission

The major purposes of the Forum are to

- develop and propose, cooperatively, a national education data agenda and model(s) for a national data system that will meet the needs of education policymakers and program planners in the coming decade and beyond;
- inform federal, state, and local decision makers on the goals and progress of this cooperative education statistics system; and
- provide an arena in which federal, state, and local education interests can identify, debate, mediate, and where appropriate, recommend action on issues, emerging needs, and technological innovation salient to the improvement of education data comparability, uniformity, timeliness, and accuracy at the national level.

Forum's Mission Statement

The mission of the Forum is to develop and recommend strategies for building an education data system that will support local, state, and national efforts to improve public and private education throughout the United States. It is committed to improving the quality, comparability, and usefulness of elementary and secondary education data, while remaining sensitive to data burden concerns.

Who are the Forum Members?

Forum members include representatives from local and state education agencies, and federal agencies that have an interest in elementary/secondary education data. Federal, state, and local agency representatives are eligible to be full members of the Forum. Representatives of other organizations participate as associate members.

Education Agencies and Their Representatives Who are Members of the Forum

- The education agencies of the 50 states, the District of Columbia, and Puerto Rico (hereafter referred to as the states)
- One local education agency within a state selected by each Chief State School Officer
- The NCES Commissioner (ex officio), the Associate Commissioners of major NCES divisions, and the office of the NCES Chief Statistician
- The other principal offices of the U.S. Department of Education or programs within these principal offices that collect or use elementary/secondary education data, including but not limited to
 - Office of Elementary and Secondary Education
 - Office for Civil Rights
 - Office of Special Education and Rehabilitative Services
 - Office of Vocational and Adult Education
 - Office of English Language Acquisition
 - Office of Migrant Education
 - Office of Non-Public Education
 - Office of the Chief Information Officer
- U.S. Department of Commerce, Bureau of the Census
- U.S. Department of Labor, Bureau of Labor Statistics
- U.S. Department of Defense Education Activity

State Education Agency (SEA) Liaisons

An SEA representative to the Forum is formally appointed by the Chief State School Officer of each state and is expected to speak on his or her behalf regarding education data issues. The SEA representatives contribute valuable perspective and experience concerning state education data needs. The state representative may designate a permanent alternate who will attend meetings and manage other Forum responsibilities in the representative's place. In the absence of the state representative, the permanent alternate has the same voting and participation rights as a full member. A state representative's responsibilities include

- acting as a representative in the coordination of federal data collections at the state level and in other matters concerning the Cooperative System to promote the efficiency, quality, and usefulness of data;
- attending two annual meetings of the National Forum on Education Statistics and voting on any issues that may come before the full Forum for approval;
- participating in the annual NCES Data Conference and in the Management Information Systems (MIS) Conference;
- serving as the principal contact for all Cooperative System Contracts awarded to states;
- serving as a member of a standing committee;
- volunteering to work with one or more task forces;
- reviewing Forum/NCES publications as a preliminary step to Forum approval; and
- managing work relating to contracts for basic participation and for special task awards. (The basic participation contracts cover the costs of travel to meetings of the Forum while the special task awards cover specific state data improvement projects.)

Local Education Agency (LEA) Liaisons

An LEA representative is formally appointed by the Chief State School Officer of each state and is expected to participate in all Forum meetings as a full member. LEA representatives are authorized to vote on issues that come before the Forum and to hold office in the Forum. They are expected to contribute valuable perspective and experiences regarding local education agency data needs. Other responsibilities include

- attending two annual meetings of the National Forum on Education Statistics and voting on any issues that may come before the full Forum for approval;
- participating in the annual NCES Data Conference and in the Management Information Systems Conference (MIS);
- serving as a member of one standing committee of the Forum;
- volunteering to work with one or more task forces; and
- reviewing Forum/NCES publications as a preliminary step to Forum approval.

Associate Members

- Associate members participate in Forum standing committee meetings and take an active role in committee, subcommittee, and task force activities. They participate in the discussion of issues, but they do not participate in formal decisionmaking of the full Forum, and do not vote for Forum officers or on policies and procedures. They may not hold office. In addition, the responsibilities of associate members include promoting the work of the Forum among the membership of their respective organizations and providing the Forum with valuable input from the perspective of their organizations.

Forum Organization

The Forum meets semiannually (each winter and summer) to discuss and work on data issues and specific topics related to education data in schools, districts, state education agencies, and the U.S. Department of Education. The Forum achieves its mission and objectives primarily through the deliberations and work of a Steering Committee and three standing committees designed to address major interests of the National Cooperative Education Statistics System. The committees may propose and support task forces, which are appointed for a specified time period to develop products about a specific topic (e.g., education indicators and virtual education data elements).

Forum Committees

Forum Steering Committee

The Forum Steering Committee oversees and coordinates all Forum activities. Members of the Steering Committee include the Forum chair, vice-chair, and immediate past chair, and the chairs and vice-chairs of the three standing committees. The Commissioner of the NCES is a member ex officio. The chairperson of the Forum leads the Steering Committee.

Committee Meeting Notes

The meeting notes of the committees may be accessed on the Forum's website at: http://nces.ed.gov/forum/meeting_notes.asp.

Standing Committees

Forum standing committees are designed to address the major mandates of the Cooperative System, promote long-range planning, and foster continuity in Forum activities. Membership in standing committees is limited to members and associates of the Forum. There are three standing committees: the National Education Statistics Agenda Committee (NESAC), the Policies, Programs, and Implementation Committee (PPI), and the Technology Committee (TECH).

1. *National Education Statistics Agenda Committee.* NESAC's mission is to develop a national education statistics agenda. The agenda identifies issues and policy concerns bearing on the development of comparable and effective nationwide elementary and secondary education data collection, reporting, and use. The agenda focuses on the major areas of student, staff, fiscal, institutional, and other information that yields valuable perspectives on education in the United States.
2. *Policies, Programs, and Implementation Committee.* PPI addresses ways to help SEAs and LEAs improve their efforts to collect and report comparable, accurate, and timely data. It also works to improve coordination among federal agencies and between federal and state agencies. In addition, PPI develops ways to reduce paperwork burdens at all levels of government, and explores ongoing and emerging issues such as data sharing and confidentiality of education records. PPI is also responsible for recommending amendments to the Forum Policy and Procedures Manual and for reviewing and recommending the formation of new task forces.
3. *Technology Committee.* TECH is concerned with new and proven technology strategies to improve the management and exchange of student and staff information and the technical infrastructure that supports these technologies. TECH's role and responsibilities include promoting the development and adoption of standards for electronic data exchange; sponsoring pilot and developmental projects in the exchange of data about students and education staff; examining the impact of new technologies on information exchange; and producing "best practices" guides to help schools, school districts, and state education agencies make good decisions about selecting hardware, software, and networking services for information management.

Subcommittees, Working Groups, and Task Forces

Standing committees may appoint subcommittees and working groups (which may become task forces upon additional approval).

Subcommittees

Standing committees may establish subcommittees to address ongoing issues beyond the scope of regular committee work (e.g., the Forum Communications Subcommittee). Subcommittees consist of members of the standing committee with a chairperson determined by the standing committee. Subcommittees do not require substantial resources to complete their assignments, although the chair of the standing committee may request that a listserv be created or that conference telephone calls be convened to conduct subcommittee work.

Working Groups

Working groups are convened by standing committees to determine whether there is merit in establishing a Forum task force to produce a specific product. If it is the consensus of the standing committee to establish a working group to investigate whether such a project should be pursued, the chair appoints an individual or group to complete the Request to Form a Working Group. Upon Steering Committee approval, the working group is authorized to meet once outside of regularly scheduled full Forum meetings to research a specific issue and determine whether there is a need for the Forum to formally establish a task force to produce a publication or other product.

Working groups may consist of Forum members, members of partnering organizations who bring expertise on the topic of interest, an NCES liaison, and a consultant who is contracted to perform support work. The working group may decide that additional research about the topic is not necessary (i.e., resources are already available) or not feasible (i.e., the topic cannot be addressed in a timely or cost-effective manner). Should the working group determine that additional work is desirable, it proposes a product development and dissemination plan for a proposed task force (see the Forum Product Development and Dissemination Guide at http://nces.ed.gov/forum/pdf/guide_04.pdf for more information about the publication development process).

Should the parent standing committee agree with a working group recommendation to form a task force, the product development and dissemination plan is submitted to the Policies, Procedures, and Implementation Committee and the Steering Committee for consideration.

Task Forces

Once a written product development and dissemination plan is reviewed by the Policies, Programs, and Implementation Committee to ensure that the objectives relate to the Forum strategic plan and there is no overlap with other Forum committees or task forces, PPI may recommend to the Steering Committee that a working group be made into a Forum task force. The Steering Committee either approves or disapproves the establishment of task forces. Membership on task forces is not limited to members and associates of the Forum. The task force will develop a work plan that includes objectives, deliverables, outcomes, and a timeline for the completion of the work.

Leadership Roles and Responsibilities

At each summer Forum meeting, the Steering Committee nominates a slate of officers to be voted on by the full membership in a Forum election. The slate includes the Forum/Steering Committee chair, the Forum/Steering Committee vice-chair, and the chairs and vice-chairs of the three standing committees. Nominations for Forum officers may also be made from the floor. A quorum (at least half of the members of the Forum) must be present for an election to be held; officers are elected by a majority vote of those present.

Committee Members

Rosters of current committee members may be accessed through the Forum's website at: http://nces.ed.gov/forum/member_state.asp.

Forum and committee officers are elected for a period of one year and take office immediately following the summer Forum meeting at which they are elected. There is no limit to the number of terms an officer may serve.

The Forum Chair

The Forum chair is elected by Forum members for a one-year term and works with the Steering Committee and NCES staff to oversee and coordinate all Forum activities. Responsibilities of the chair include

- serving for one year as the Forum chair and representing the Forum as necessary;
- chairing each Forum meeting;
- chairing Steering Committee meetings;
- developing agendas for the Forum and Steering Committee meetings with NCES staff;
- leading special projects at the request of Forum members; and
- serving on the Steering Committee as the "immediate past chair" in the ensuing year.

The Forum Vice-Chair

The Forum vice-chair is elected by Forum members for a one-year term and works with the Steering Committee and NCES staff to oversee and coordinate all Forum activities. The Forum vice-chair is often nominated and elected to become Forum Chair in the year following the term of office. Responsibilities of the Forum vice-chair include

- assisting the Forum chair in meetings and in representing the Forum;
- assisting the Forum chair in developing agendas for the Forum and Steering Committee meetings;
- leading the editorial board for the *Forum Voice*;
- serving as chair in the absence of the chair;
- leading special projects at the request of the chair; and
- reviewing the Forum Strategic Plan and recommending updates, as necessary.

The Standing Committee Chairs

Standing committee chairs are nominated by their committees and elected by the full Forum. The standing committee chairs work with the Steering Committee and NCES staff to oversee and coordinate the work of their specific standing committee. Responsibilities of standing committee chairs include

- serving for one year as standing committee chair and representing the Forum as necessary;
- chairing standing committee meetings;

- reviewing reports or products of the standing committee’s task forces and working groups;
- forwarding requests for creating working groups and task forces to the Steering Committee;
- participating in Steering Committee meetings and representing their committees;
- developing agendas for the standing committee meetings in collaboration with the NCES staff; and
- leading special projects at the request of their standing committees and Forum members.

Standing Committee Vice-Chairs

Standing committee vice-chairs are nominated by their standing committees and elected by the full Forum. The vice-chairs work with standing committee chairs and NCES staff to oversee and coordinate the work of their specific standing committees. Responsibilities of standing committee vice-chairs include

- assisting the standing committee chairs in meetings and in representing the Forum;
- assisting the standing committee chairs in developing agendas for the committee meetings;
- serving on the editorial board for the *Forum Voice*;
- chairing committee meetings in the absence of the chair;
- leading special projects at the request of the chair; and
- reviewing reports or products of the standing committee’s task forces and working groups.

Subcommittee and Working Group Chairs

Subcommittee and working group chairs are appointed by their committee chairs. Committee chairs may appoint co-chairs or vice-chairs of subcommittees or working groups if they deem it necessary.

Task Force Chairs

A task force chairperson is designated by the standing committee that requests the task force. The chair oversees and coordinates the work of specific topics of interest to Forum members. Responsibilities of standing task force chairs include

- leading task force work at the request of the Steering Committee, standing committees, and Forum members;
- chairing each task force meeting;
- selecting task force members with expertise in specific topics relating to task force work;
- identifying resource needs and establishing project timelines;
- scheduling and facilitating necessary meetings, phone conferences, and other events required for timely progress toward completion of task(s);
- developing agendas for the task force meetings in collaboration with NCES and support staff;
- developing products and promotional materials in collaboration with NCES and support staff;
- developing a product development and dissemination plan in collaboration with NCES and support staff;
- selecting outside reviewers for draft products in collaboration with NCES and support staff; and
- presenting the final products to the full Forum.

Forum Meetings

The Forum holds two meetings each year: one in the winter in conjunction with the NCES Management Information Systems (MIS) Conference, and one in the summer in conjunction with the NCES Summer Data Conference. The Steering Committee, standing committees, and active task forces/working groups all meet during this time. Task forces and working groups may also meet at other times as deemed necessary by their chairs and the NCES Project Officer.

Forum meetings include

- a new member orientation session held on the first day of all Forum meetings;
- opening and closing general sessions, usually with speakers from the federal government or national associations who update members on current and changing issues related to education data;
- standing committee meetings, in which the ongoing business of the Forum is conducted, major Forum initiatives are planned, and continuity in Forum activities is fostered; and
- professional development sessions, including seminars on important and current education data and technology issues, held on a periodic basis as determined by the Forum Steering Committee.

Consensus Process

The Forum endeavors to work by consensus decisionmaking in which all individuals party to a decision agree to the outcome before it is considered to be approved. To the extent possible, reports from committees, subcommittees, working groups, and task forces reflect the views of all their members.

When consensus cannot be achieved for decisions of the full Forum, majority rule as determined by a vote is used. Resolutions, reports for distribution to external audiences, and other actions representing the Forum as a whole must be approved by a two-thirds majority vote of members present (a quorum—at least half of all members—must be present at a Forum meeting in order to hold an election or to vote on an amendment to the policies and procedures). Forum voting may also be conducted online via the Forum Voting Tool.

Getting Involved in Forum Activities

Standing committees plan initiatives, task forces develop resources, and Forum members participate in professional development programs—to mention just a few of the many activities that take place at Forum meetings. The best way for members to get immersed in Forum work is to attend both the winter and summer annual meetings where decisions and assignments are made. By attending Forum meetings, members learn who is doing what (and how and when) in the Forum.

The next stage of involvement occurs when the member joins a task force. Because task forces usually meet twice a year for 1-2 days in addition to sessions at Forum meetings, they are excellent opportunities for getting to know the Forum and its members. New members are especially encouraged to get involved in task force work.

Another way to participate in Forum activities is to disseminate the publications produced by the Forum. Meetings and conferences within member states or districts provide excellent opportunities to discuss the work of the Forum with colleagues and to bring ideas back to the Forum standing committees for discussion and possible action. Forum members are encouraged to use the items in the Outreach Toolkit (at <http://nces.ed.gov/forum/outreach.asp>) to assist in this effort.

Member Communications

Forum members communicate in person at the annual winter meeting, the annual summer meeting, and task force meetings. Information is shared with Forum members and the general public via the Forum website (<http://nces.ed.gov/forum>). The Forum website contains a wealth of information including access to Forum publications and meeting notes. The organization's newsletter, the *Forum Voice* (<http://nces.ed.gov/forum/voice.asp>), is published in an electronic format each spring and fall. Email addresses and telephone numbers for current Forum members can be accessed via the membership rosters listed on the website (<http://nces.ed.gov/forum/membership.asp>).

NCES, the Steering Committee, standing committees, and task forces also communicate through teleconferences scheduled on an as-needed basis throughout the year and via email listservs restricted to member use. Using the group's listserv address, members of a task force, committee, or other Forum group can send a message by email, which will be distributed to all members of the group. Only registered members of a listserv (i.e., only members of the group) can send messages via the listserv addresses below.

Group Name	Listserv Address
Crisis Data Management Task Force	DisasterRecovery@nceslistserv.com
Data Ethics Task Force	DataEthics@nceslistserv.com
El/Sec Steering Committee	ELSEC-Steer@nceslistserv.com
Elementary/Middle School Course Code Classification Working Group	EMSCOURSECLASS@NCESlistserv.com
Forum Members	ForumMembers@nceslistserv.com
Local Education Agency Liaisons (LEAs)	LEA@nceslistserv.com
Longitudinal Data Systems Task Force	LDS@nceslistserv.com
National Education Statistics Agenda Committee (NESAC) Standing Committee	NESAC@nceslistserv.com
Policies, Programs and Implementation (PPI) Standing Committee	PPI@nceslistserv.com
State and Local Agency Members	SEA-LEA@nceslistserv.com
State Education Agency Liaisons (SEAs)	SEA@nceslistserv.com
Student Privacy Working Group	STUDENTPRIVACY@NCESlistserv.com
Technology (TECH) Standing Committee	TECH@nceslistservs.com

Objectives and Strategies for Meeting the Forum's Goals

Goal I: Develop a comprehensive system of comparable local, state, and federal basic data elements useful for education decisionmaking at all levels of government.

Goal I Objective:

A comprehensive, dynamic set of basic data elements will be developed that adhere to a set of common definitions, are comparable within and across reporting levels, are timely and available on a schedule appropriate for decision making, and provide an accurate and reliable picture of what they measure.

To meet this objective, the Forum endorses the following strategies:

- A. Identify the basic data elements relating to students, staff, finance, facilities, and technology at school, district, state, and national levels.
- B. Disseminate and promote the use of basic data elements.
- C. Review the content and completeness of the system of basic data elements and the procedure for identifying elements on a continuing basis.
- D. Assist with the adoption and use of standards for data collection and reporting.
- E. Support efforts to plan the development and implementation of automated and integrated education data systems.
- F. Identify and seek to remove organizational and technical barriers, problems, and unresolved questions impeding the development, adoption and use of shared data items.

Goal II: Improve coordination, integration, and consolidation of the collection and dissemination of quality education data.

Goal II Objectives:

1. The reporting burden on state and local data providers will be minimized.
2. Communication and coordination among the various data providers and requesters will be improved.
3. Data collectors will employ the most efficient and secure data collection procedures that are technically feasible.
4. Products of the Forum's work (i.e., reports, programs, etc.) will be designed, disseminated and promoted to maximize usefulness.
5. States will implement and share projects that demonstrate the use of technology to improve data collection, access, analysis and reporting.

To meet these objectives, the Forum endorses the following strategies:

- A. Promote ongoing coordinated reviews of education data collection activities.
- B. Support the use of standard definitions in education data collections.
- C. Promote efficiency in data collection and access through the use of new and emerging technologies.
- D. Promote the better integration of education data collections.
- E. Work to improve the dissemination and usefulness of education data and promote its use through Forum products.
- F. Establish linkages with postsecondary education to promote coordination and efficiency in data collection and use.
- G. Promote procedures and practices that ensure data quality at all levels of education.

Goal III: Promote the Forum as a widely recognized cooperative body addressing issues of education data policy and as a leader in setting data standards.

Goal III Objectives:

- 1. Local, state, federal, and other stakeholders will be actively engaged in the development and implementation of education data standards.
- 2. Education data standards will be developed, adopted, and widely disseminated.
- 3. Collaborative partnerships among and between states and the federal government will further the development of education policy.

To meet these objectives, the Forum endorses the following strategies:

- A. Disseminate widely and promote the use of Forum products.
- B. Strengthen coordination by expanding membership as appropriate.
- C. Actively seek collaborative relationships with agencies and groups to work toward common education data issues and goals.
- D. Promote consultation and information sharing with the private research, development, and service sectors.
- E. Establish, review, and disseminate guidelines for policies affecting the production, use, confidentiality, release, and dissemination of education statistics.
- F. Periodically review and update all Forum products as appropriate.

Report every other year on progress toward strategic plan goals.

Part Two: Forum Resources

The Forum web page, located on the NCES website (<http://nces.ed.gov/forum/>), is a rich resource for both Forum members and the larger education community. It provides information about current Forum activities, the *Forum Voice* newsletter, meeting notes, and policies and procedures for conducting Forum meetings and activities, as well as the Forum's strategic plan.

The Forum's many resources can also be accessed at the website, including publications about education data, best practices, and materials for promoting the Forum.

A "Related Resources" page (<http://nces.ed.gov/forum/resources.asp>) provides links to online materials about the *Federal Register*, FERPA resources (Family Educational Rights and Privacy Act), and NCLB resources (the No Child Left Behind Act of 2001) among other information that Forum members and others in the education community may find useful.

Outreach Toolkit

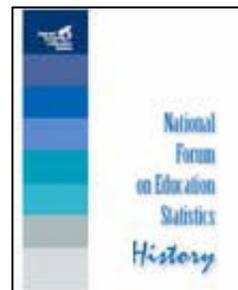
For members who wish to promote the Forum and its resources, the Outreach Toolkit website (<http://nces.ed.gov/forum/outreach.asp>) offers several downloadable promotional tools, including a Forum Overview PowerPoint™ presentation, publication summaries, publication PowerPoint™ presentations, and sample articles and letters. Several of these are described below.

Materials About the Forum

National Forum on Education Statistics History

http://nces.ed.gov/forum/pub_history.asp

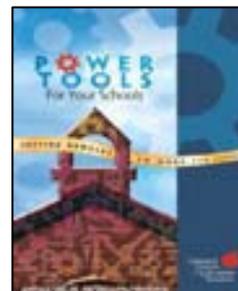
This publication presents an overview of the Forum's history since the legislation was passed in 1988 authorizing a Cooperative System for the collection and sharing of education data. It presents a brief history of the activities and special projects of the Forum from 1989-2004. Members may find it a useful source of information for explaining to others what the Forum is and does.



Power Tools for Your Schools (2003)

http://nces.ed.gov/forum/pub_2003365.asp

This brochure lists various Forum resources available for free to individuals, schools, and agencies, and provides information on how to order them.



Putting Numbers to Work for Schools (2003)

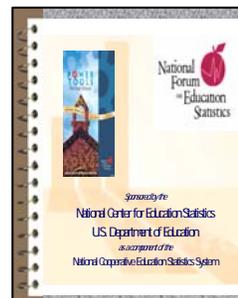
http://nces.ed.gov/forum/pub_2003366.asp

This brochure presents the purpose of the Forum and explains why the data collected and disseminated are important to users.



2008-09 Forum Overview PowerPoint Presentation

<http://nces.ed.gov/forum/outreach.asp>



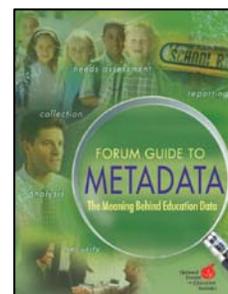
Recent Publications

The publications described below can be accessed at <http://nces.ed.gov/forum/publications.asp>.

Forum Guide to Metadata: The Meaning Behind Education Data (2009)

http://nces.ed.gov/forum/pub_2009805.asp

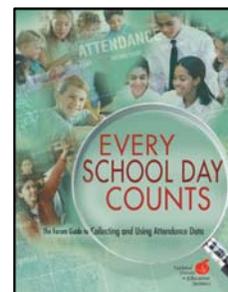
The purpose of this guide is to empower people to more effectively use data as information. To accomplish this, the publication explains what metadata are; why metadata are critical to the development of sound education data systems; what components comprise a metadata system; what value metadata bring to data management and use; and how to implement and use a metadata system.



Every School Day Counts: The Forum Guide to Collecting and Using Attendance Data (2008)

http://nces.ed.gov/forum/pub_2009804.asp

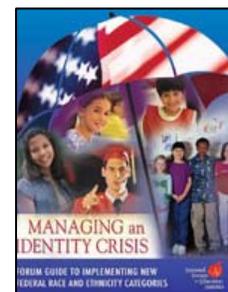
This document includes an exhaustive and mutually-exclusive list of attendance codes to provide the basis for accurate comparisons between districts and states. The product also presents real-life examples of how attendance information has been used by school districts.



Managing an Identity Crisis: Forum Guide to Implementing New Federal Race and Ethnicity Categories (2008)

http://nces.ed.gov/forum/pub_2008802.asp

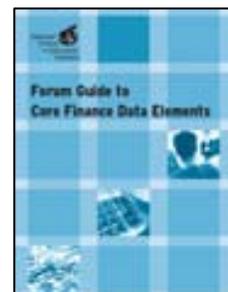
This best-practice guide is developed to assist state and local education agencies in their implementation of the new federal race and ethnicity categories—thereby reducing redundant efforts within and across states, improving data comparability, and minimizing reporting burden. It serves as a toolkit from which users may select and adopt strategies that will help them quickly begin the process of implementation in their agencies.



Forum Guide to Core Finance Data Elements (2007)

http://nces.ed.gov/forum/pub_20078001.asp

This publication establishes current and consistent terms and definitions for maintaining, collecting, reporting, and exchanging comparable information related to education finances. It is designed to accompany *Financial Accounting for Local and State School Systems: 2003 Edition* by identifying common reporting requirements and defining frequently used indicators and calculations that use data elements from accounting and other data systems.



Forum Curriculum for Improving Education Data: A Resource for Local Education Agencies (2007)

http://nces.ed.gov/forum/pub_2007808.asp

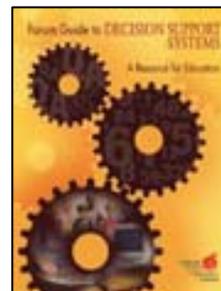
This resource supports efforts to improve the quality of education data by serving as training materials for K-12 school and district staff. It provides lesson plans, instructional handouts, and related resources, and presents concepts necessary to help schools develop a culture for improving data quality.



Forum Guide to Decision Support Systems: A Resource for Educators (2006)

http://nces.ed.gov/forum/pub_2006807.asp

This NCES/Forum guide was developed to help the education community better understand what decision support systems are, how they are configured, how they operate, and how they might be developed and implemented in an education setting.



Forum Guide to Virtual Education (2006)

http://nces.ed.gov/forum/pub_2006803.asp

This publication offers recommendations for collecting accurate, comparable, and useful data about virtual education in the elementary/secondary education setting. It highlights policy questions and data elements that are critical to meeting the information needs of policymakers, administrators, instructors, and parents involved in virtual education.



Forum Guide to the Privacy of Student Information: A Resource for Schools (2006)

http://nces.ed.gov/forum/pub_2006805.asp

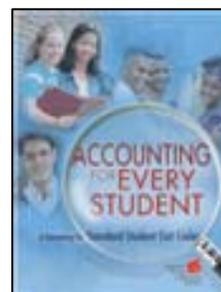
This publication was written to help school and local education agency staff better understand and apply the Family Educational Rights and Privacy Act, a federal law that protects the privacy interests of parents and students with respect to information maintained in student education records. It defines terms such as “education records” and “directory information,” and offers guidance for developing appropriate privacy policies and information disclosure procedures related to military recruiting, parental rights and annual notification, videotaping, online information, media releases, surveillance cameras, and health-related information.



Accounting for Every Student: A Taxonomy for Standard Student Exit Codes (2006)

http://nces.ed.gov/forum/pub_2006804.asp

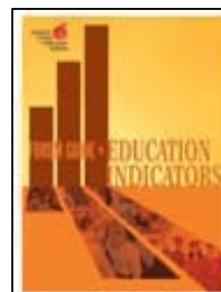
This publication was developed to help education agencies develop effective information systems for tracking the enrollment status of students. It presents a student-level exit code taxonomy for states and districts that accounts for 100 percent (and not 90 percent or 110 percent) of all students. It also offers “best practice” advice regarding effective practices for tracking students, collecting exit codes data, and distinguishing among high school completion credentials.



Forum Guide to Education Indicators (2005)

http://nces.ed.gov/forum/pub_2005802.asp

This publication provides encyclopedia-type entries for 44 commonly used education indicators. Each indicator entry includes a definition, recommended uses, usage caveats and cautions, related policy questions, data element components, a formula, commonly reported subgroups, and display suggestions. The document will help readers better understand how to appropriately develop, apply, and interpret commonly used education indicators.



Forum Guide to Building a Culture of Quality Data (2005)

http://nces.ed.gov/forum/pub_2005801.asp

This publication focuses on data entry—getting things right at the source. As such, it recommends a practical process for developing a “Culture of Quality Data” based around individual “Tip Sheets” for the many people involved in providing quality data, including principals, teachers, office staff, school board members, superintendents, data stewards, and technology staff.



Forum Unified Education Technology Suite (2005)

http://nces.ed.gov/forum/pub_tech_suite.asp

This publication presents a practical, comprehensive, and tested approach to assessing, acquiring, instituting, managing, securing, and using technology in education settings. It is written for individuals who lack extensive experience with technology, but are tasked with leading technology initiatives in a school or district setting.



Forum Guide to Protecting the Privacy of Student Information: State and Local Education Agencies (2004)

http://nces.ed.gov/forum/pub_2004330.asp

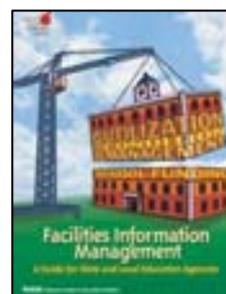
This publication presents a general overview of privacy laws and professional practices that apply to information collected for, and maintained in, student records. The document provides an overview of key principles and concepts governing student privacy, summarizes federal privacy laws, identifies issues concerning the release of information to both parents and external organizations, and suggests good data management practices for schools, districts, and state education agencies.



Facilities Information Management: A Guide for State and Local Education Agencies (2003)

http://nces.ed.gov/forum/pub_2003400.asp

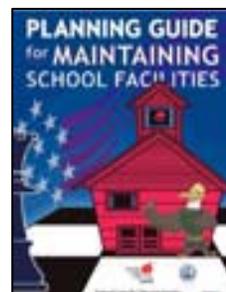
This publication provides a framework for identifying a basic set of school facilities data elements and definitions that will meet the information needs of school and community decision makers, school facility managers, and the general public. It presents recommendations for designing and maintaining an information system that addresses the condition, design, use, management, and financing of elementary/secondary education facilities. It also includes commonly used measures, data elements, and a list of additional resources for the practitioner.



Planning Guide for Maintaining School Facilities (2003)

http://nces.ed.gov/forum/pub_2003347.asp

This publication is intended to help school facilities managers plan for efficient and effective operations. It provides practical advice on a range of topics, including how to conduct a facilities audit, planning for maintenance to ensure smooth operations and avoid costly surprises, managing staff and contractors, and evaluating maintenance efforts.



Appendix A. Useful Acronyms

ED	U.S. Department of Education
EDFacts	EDFacts is a collaborative effort among ED, state educational agencies, and industry partners to establish a process for states to directly submit elementary and secondary education data from the state, district, and school levels to ED by electronic means.
FERPA	Family Educational Rights and Privacy Act FERPA is a federal law that protects the privacy of student education records.
Handbooks	The Student Data Handbook, Staff Data Handbook, etc. This body of data handbooks is collectively referred to as the “Handbooks” or the “NCES Handbooks.” They define standard education terms for students, staff, schools, local education agencies, intermediate education agencies, and state education agencies.
LEA	Local Education Agency (i.e., a school district)
MIS Conference	The NCES Management Information Systems (MIS) Conference The MIS Conference is an annual meeting held in late February (in conjunction with the winter Forum meeting) and is co-hosted by NCES and a different state each year.
NCES	National Center for Education Statistics (U.S. Department of Education) NCES sponsors the National Forum on Education Statistics to foster federal-state-local cooperative efforts to improve the accuracy, timeliness, and utility of education data.
NCLB	No Child Left Behind Act of 2001 The NCLB Act, which reauthorizes the ESEA, incorporates principles and strategies such as increased accountability for states, school districts, and schools; greater choice for parents and students, particularly those attending low-performing schools; more flexibility for states and local educational agencies in the use of federal education dollars; and a stronger emphasis on reading, especially for the youngest children.
NESAC	National Education Statistics Agenda Committee A Forum standing committee that supports the development of a comparable and effective national elementary and secondary education data system.
PPI	Policies, Programs, and Implementation Committee A Forum standing committee that addresses the policy implications of the Forum's work on national education data issues.
SEA	State Education Agency (i.e., a state department of education)
TECH	Technology Committee TECH is a Forum standing committee that considers methods, especially technology-related strategies, for improving data collection and communication within states and between states and the federal government.

(Forum Membership Tab)

**Elementary Secondary Education Cooperative (EL-SEC)
State Education Agency Liaisons (SEAs)
Membership Roster**

Jim Addy

Administrator
Division of School Support and Information
Iowa Department of Education
Grimes State Office Building
400 East 14th Street
Des Moines, IA 50319-0416
Phone: 515-281-5293
Fax: 703-920-0686
JIM.ADDY@IOWA.GOV

Linda Baker

DP Staff Specialist Supervisor
Division of Accountability and Assessment
Maryland State Department of Education
200 West Baltimore Street
Baltimore, MD 21201-2595
Phone: 410-767-0033
Fax: 410-333-2017
LBAKER@MSDE.STATE.MD.US

Robert Beecham

Administrator
Data Services and Federal Programs
Nebraska Department of Education
301 Centennial Mall South, 6th Floor
PO Box 94987
Lincoln, NE 68509-4987
Phone: 402-471-4740
Fax: 402-471-0774
BOB.BEECHAM@NEBRASKA.GOV

Helene Bettencourt

Director of Data Collections
Information Services and Technology
Massachusetts Department of Elementary
and Secondary Education
350 Main Street
Malden, MA 02148
Phone: 781-338-3639
Fax: 781-338-6850
HBETTENCOURT@DOE.MASS.EDU

Challis Breithaupt

Program Manager
Division of Accountability and Assessment
Maryland State Department of Education
200 West Baltimore Street
Baltimore, MD 21201
Phone: 410-767-0027
Fax: 410-333-2017
CBREITH@MSDE.STATE.MD.US

Bethann Canada

Director of Educational Information
Management
Virginia Department of Education
101 North 14th Street
James Monroe Building, 22nd Floor
Richmond, VA 23219
Phone: 804-225-2951
Fax: 804-786-0101
BETHANN.CANADA@DOE.VIRGINIA.GOV

Steve Canavero

Evaluation Consultant
Nevada Department of Education
700 East Fifth Street
Carson City, NV 89701
Phone: 775-687-9187
Fax: 775-687-9118
SCANAVERO@DOE.NV.US

Matthew Cohen

Executive Director
Policy and Accountability
Ohio Department of Education
25 South Front Street, Mail Stop 708
Columbus, OH 43215-4183
Phone: 614-387-7570
Fax: 614-728-2627
MATT.COHEN@ODE.STATE.OH.US

**Elementary Secondary Education Cooperative (EL-SEC)
State Education Agency Liaisons (SEAs)
Membership Roster**

Sheila Corey

Division Operations Manager
Education Support Services
Alaska Department of Education and Early
Development
801 West 10th Street, Suite 200
PO Box 110500
Juneau, AK 99801
Phone: 907-465-8668
Fax: 907-465-8676
SHEILA.COREY@ALASKA.GOV

Bruce Dacey

Education Associate, Pupil Accounting and
Data Manager
Technology Management and Design Office
Delaware Department of Education
John G. Townsend Building
401 Federal Street, Suite 2
Dover, DE 19901-3639
Phone: 302-735-4140
Fax: 302-739-4221
BDACEY@DOE.K12.DE.US

Frances Danieli

Comptroller
Business Office
Guam Public School System
PO Box DE
Hagatna, GU 96932
Phone: 671-475-0423
Fax: 671-472-5009
FTDANIELI@GDOE.NET

Garnet Lavan Dukes

Education Policy Development Director
Education Information and Accountability
Services
Florida Department of Education
325 West Gaines Street, Room 852
Tallahassee, FL 32399-0400
Phone: 850-245-9072
Fax: 850-245-9097
LAVAN.DUKES@FLDOE.ORG

Sonya Edwards

Education Administrator
Division of Data Management
California Department of Education
1430 N Street, Room 6416
Sacramento, CA 95814
Phone: 916-327-2014
Fax: 916-319-0971
SEDWARDS@CDE.CA.GOV

Patricia Eiland

Programming Manager
Information Systems
Alabama Department of Education
50 North Ripley Street, Room 5327
PO Box 302101
Montgomery, AL 36130-2101
Phone: 334-242-9895
Fax: 334-242-2818
PEILAND@ALSDE.EDU

Sallie Fellows

Chief Knowledge Officer
Commissioner's Office
New Hampshire Department of Education
101 Pleasant Street
Concord, NH 03301
Phone: 603-271-0073
Fax: 603-271-3875
SFELLOWS@ED.STATE.NH.US

Judith Fillion

Division Director
Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, NH 03301
Phone: 603-271-3855
Fax: 603-271-8709
JFILLION@ED.STATE.NH.US

**Elementary Secondary Education Cooperative (EL-SEC)
State Education Agency Liaisons (SEAs)
Membership Roster**

Shawn Franklin

Assistant Director of Information Technology
Nevada Department of Education
700 East 5th Street
Carson City, NV 89701
Phone: 775-687-9126
Fax: 775-687-9111
SFRANKLIN@DOE.NV.GOV

Lisa Gauvin

Director of Information Technology
Vermont Department of Education
120 State Street, 5th Floor
Montpelier, VT 05620-2501
Phone: 802-828-3719
Fax: 802-828-1444
LISA.GAUVIN@STATE.VT.US

M. Francie Gilmore-Dunn

Director of Statistics
Office of Management Information Systems
Mississippi Department of Education
359 North West Street
PO Box 771
Jackson, MS 39202
Phone: 601-359-3863
Fax: 601-359-2027
MGILMOREDUNN@MDE.K12.MS.US

Edward Giroux

Director
Office of Network and Information Systems
Rhode Island Department of Elementary and
Secondary Education
255 Westminster Street
Providence, RI 02903
Phone: 401-222-6500
Fax: 401-222-4044
EDWARD.GIROUX@RIDE.RI.GOV

Kathleen Gosa

Director of Information Technology
Kansas State Department of Education
120 SE 10th Avenue
Topeka, KS 66612-1182
Phone: 785-296-7931
Fax: 785-296-1413
KGOSA@KSDE.ORG

Kenneth Gu

Senior Data Administrator
Network and Information Systems
Rhode Island Department of Elementary and
Secondary Education
255 Westminster Street
Providence, RI 02903
Phone: 401-222-8957
Fax: 401-222-4044
KENNETH.GU@RIDE.RI.GOV

Patricia High

Chief Information Officer
Oklahoma State Department of Education
2500 North Lincoln Boulevard, Suite B-17
Oklahoma City, OK 73105-4599
Phone: 405-521-3013
Fax: 405-522-4264
PATTI_HIGH@SDE.STATE.OK.US

Ron Hoerner

Acting Chief
Division of Data Services
Pennsylvania Department of Education
333 Market Street, 14th Floor
Harrisburg, PA 17126-0333
Phone: 717-783-6751
Fax: 717-787-3148
RHOERNER@STATE.PA.US

**Elementary Secondary Education Cooperative (EL-SEC)
State Education Agency Liaisons (SEAs)
Membership Roster**

Myrna Holgate

Financial Coordinator
Public School Finance
Idaho State Department of Education
650 West State Street
PO Box 83720
Boise, ID 83720-0027
Phone: 208-332-3845
Fax: 208-334-2228
MLHOLGATE@SDE.IDAHO.GOV

Derek Howard

Information Technology Manager
Computer Services
Utah State Office of Education
250 East 500 South
PO Box 144200
Salt Lake City, UT 84114-4200
Phone: 801-538-7614
Fax: 801-538-7938
DEREK.HOWARD@SCHOOLS.UTAH.GOV

Thomas Howell

Interim Director
Michigan Center for Educational Performance
and Information
John A. Hannah Building
608 West Allegan Street, 2nd Floor
Lansing, MI 48913
Phone: 517-241-2374
Fax: 517-335-0488
HOWELLT@MICHIGAN.GOV

Ernest Huff

Program Manager
Data Administration and Reporting
Arkansas Department of Education
101 East Capitol Avenue, Suite 104
Little Rock, AR 72201
Phone: 501-683-4228
Fax: 501-682-2514
ERNIE.HUFF@ARKANSAS.GOV

Kay Ihlenfeldt

Information Systems Business Automation
Specialist
Data Management and Report Division
Wisconsin Department of Public Instruction
125 South Webster Street
PO Box 7841
Madison, WI 53703
Phone: 608-266-3108
Fax: 608-266-2529
KAY.IHLENFELDT@DPI.STATE.WI.US

Brad James

Education Finance Manager
Vermont Department of Education
120 State Street
Montpelier, VT 05620-2501
Phone: 802-828-0471
Fax: 802-828-3140
BRAD.JAMES@STATE.VT.US

Gayle Johnson

Division Administrator
Data Analysis and Progress Reporting
Illinois State Board of Education
100 North First Street, Room S-284
Springfield, IL 62777-0001
Phone: 217-782-3950
Fax: 217-524-7784
GJOHNSON@ISBE.NET

Carol Jones

School Data Specialist
Michigan Center for Educational Performance
and Information
John A. Hannah Building
608 West Allegan, 2nd Floor
Lansing, MI 48913
Phone: 517-335-6445
Fax: 517-335-0488
JONESC11@MICHIGAN.GOV

**Elementary Secondary Education Cooperative (EL-SEC)
State Education Agency Liaisons (SEAs)
Membership Roster**

Irma Jones

Chief Analytic Officer
Tennessee Department of Education
710 James Robertson Parkway
Andrew Johnson Tower, 6th Floor
Nashville, TN 37243
Phone: 615-532-0505
Fax: 615-741-6236
IRMA.JONES@TN.GOV

Carmen Jordan

Assistant Director for Student Applications
Arkansas Public Schools Computer Network
Arkansas Department of Education
101 East Capitol Avenue, Suite 101
Little Rock, AR 72211
Phone: 501-682-4887
Fax: 501-682-5035
CARMEN.JORDAN@ARKANSAS.GOV

Beth Juillerat

Chief Information Officer
Ohio Department of Education
25 South Front Street, Mail Stop G05
Columbus, OH 43215-4183
Phone: 614-752-8368
Fax: 614-466-0022
BETH.JUILLERAT@ODE.STATE.OH.US

Kay Kennedy

Director
Office of District Support Services
Kentucky Department of Education
Capital Plaza Tower, 15th Floor
500 Mero Street
Frankfort, KY 40601
Phone: 502-564-5279
Fax: 502-564-9166
KAY.KENNEDY@EDUCATION.KY.GOV

M. Engin Konanc

Special Assistant to the Chief Financial
Officer
Financial and Business Services
North Carolina Department of Public
Instruction
Education Building
301 North Wilmington Street
Raleigh, NC 27607-2825
Phone: 919-807-3754
Fax: 919-807-3604
EKONANC@DPI.STATE.NC.US

Doug Kosty

Assistant Superintendent
Office of Assessment and Information
Services
Oregon Department of Education
255 Capitol Street, 3rd Floor
Salem, OR 97310-0203
Phone: 503-947-5825 ext. 4415
Fax: 503-378-5156
DOUG.KOSTY@STATE.OR.US

Derrick Lindsay

Chief Information Officer
Management Information Systems
Mississippi Department of Education
Central High School Building
359 North West Street
Jackson, MS 39205
Phone: 601-359-2964
Fax: 601-359-2027
DLINDSAY@MDE.K12.MS.US

Raymond Martin

Education Consultant
Connecticut State Department of Education
165 Capitol Avenue
PO Box 2219
Hartford, CT 06145-2219
Phone: 860-713-6876
Fax: 860-713-7032
RAYMOND.MARTIN@CT.GOV

**Elementary Secondary Education Cooperative (EL-SEC)
State Education Agency Liaisons (SEAs)
Membership Roster**

Erik McCormick

Director of Assessment
Alaska Department of Education and Early
Development
801 West 10th Street, Suite 200
PO Box 110500
Juneau, AK 99811
Phone: 907-465-8686
Fax: 907-465-8400
ERIK.MCCORMICK@ALASKA.GOV

Vince Meyer

Data Services Supervisor
Data Services
Wyoming Department of Education
Hathaway Building, 2nd Floor
2300 Capitol Avenue
Cheyenne, WY 82002
Phone: 307-777-6232
Fax: 307-777-6234
VMEYER@EDUC.STATE.WY.US

John Moticha

IT Manager
Office of Information Technology
New Jersey Department of Education
100 Riverview Office Complex
PO Box 500
Trenton, NJ 08625-0500
Phone: 609-633-9773
Fax: 609-633-9685
JMOTICHA@DOE.STATE.NJ.US

Stacey Murdock

Data Administration Director
Vermont Department of Education
120 State Street
Montpelier, VT 05620-2501
Phone: 802-828-0473
Fax: 802-828-1444
STACEY.MURDOCK@STATE.VT.US

Carole Newman

Statistician
U.S. Department of Defense Education
Activity
4040 North Fairfax Drive
Arlington, VA 22203-1635
Phone: 703-588-3122
Fax: 703-588-3746
CNEWMAN@HQ.DODEA.EDU

Tom Ogle

Director of School Core Data
Missouri Department of Elementary and
Secondary Education
205 South Jefferson Street
PO Box 480
Jefferson City, MO 65102-0480
Phone: 573-751-9060
Fax: 573-751-9438
TOM.OGLE@DESE.MO.GOV

Jay Pennington

Chief
Bureau of Planning, Research, Development
and Evaluation
Iowa Department of Education
Grimes State Office Building
400 East Grand
Des Moines, IA 50319-0146
Phone: 515-281-4837
Fax: 515-281-8777
JAY.PENNINGTON@IOWA.GOV

Sam Pernici

Deputy Director
Strategic Research and Analysis
Louisiana Department of Education
1201 North 3rd Street, Suite 5-160
PO Box 94064
Baton Rouge, LA 70804-9064
Phone: 225-342-3764
Fax: 225-342-1524
SAM.PERNICI@LA.GOV

**Elementary Secondary Education Cooperative (EL-SEC)
State Education Agency Liaisons (SEAs)
Membership Roster**

Janice Petro

Director
Data Services Unit
Colorado Department of Education
201 East Colfax Avenue, Suite 508
Denver, CO 80203
Phone: 303-866-6838
Fax: 303-866-6888
PETRO_J@CDE.STATE.CO.US

Robert Piro

Chief Information Officer and Assistant
Secretary of Education
New Mexico Public Education Department
300 Don Gaspar Avenue
Santa Fe, NM 87501
Phone: 505-476-0545
Fax: 505-827-3986
ROBERT.PIRO@STATE.NM.US

Madalyn Quinlan

Chief of Staff
Office of the Superintendent
Montana Office of Public Instruction
1227 11th Avenue
Helena, MT 59601
Phone: 406-444-3168
Fax: 406-444-9299
MQUILAN@MT.GOV

Randy Raphael

Statistician
Utah State Office of Education
250 East 500 South
PO Box 144200
Salt Lake City, UT 84114-4200
Phone: 801-538-7802
Fax: 801-538-7729
RANDY.RAPHAEL@SCHOOLS.UTAH.GOV

Ester Regalado

Manager, AYP Unit
Division of Performance Reporting
Texas Education Agency
1701 North Congress Avenue
Austin, TX 78701
Phone: 512-463-9704
Fax: 512-475-3584
EREGALAD@TEA.STATE.TX.US

Louticia Sahagon

Computer Analyst
Guam Public School System
PO Box DE
Hagatna, GU 96931
Phone: 671-475-0479
Fax: 671-477-9666
TSAHAGON@GDOE.NET

Thomas Saka

Information Specialist
Information Management Architecture
Section
Hawaii Department of Education
601 Kamokila Boulevard, Suite 409
Kapolei, HI 96707
Phone: 808-692-7267
Fax: 808-692-7252
TOM_SAKA@NOTES.K12.HI.US

Kendra Shakir

Data Manager
Bureau of Data Collection, Research, and
Evaluation
Connecticut State Department of Education
165 Capitol Avenue
PO Box 2219
Hartford, CT 06145
Phone: 860-713-6896
Fax: 860-713-7032
KENDRA.SHAKIR@CT.GOV

**Elementary Secondary Education Cooperative (EL-SEC)
State Education Agency Liaisons (SEAs)
Membership Roster**

Brian Snow

Education Data Manager
Maine Department of Education
Cross Office Building, 5th Floor
23 State House Station
Augusta, ME 04210
Phone: 207-624-6840
Fax: 207-624-6791
BRIAN.SNOW@MAINE.GOV

Frank Snow

Director of Management Information
Systems
North Dakota Department of Public
Instruction
600 East Boulevard Avenue
Department 201
Bismarck, ND 58503
Phone: 701-258-3126
Fax: 701-328-2255
FSNOW@ND.GOV

William Stowe

Data Analyst
Arizona Department of Education
1535 West Jefferson Street
Phoenix, AZ 85007-3209
Phone: 602-542-4253
Fax: 602-542-5010
JEFF.STOWE@AZED.GOV

Patricia Sullivan

Deputy Associate Commissioner
Assessment, Accountability, and Data
Quality
Texas Education Agency
1701 North Congress Avenue
Austin, TX 78701
Phone: 512-475-3306
Fax: 512-463-0028
PATRICIA.SULLIVAN@TEA.STATE.TX.US

Charlene Swanson

Program Research Specialist
Information and Reporting Services
New York State Education Department
89 Washington Avenue, EBA 863
Albany, NY 12234
Phone: 518-474-7965
Fax: 518-474-4351
CSWANSON@MAIL.NYSED.GOV

Pamela Tagart

Information Systems Analyst
Division of Data Services
Nebraska Department of Education
301 Centennial Mall South
PO Box 94987
Lincoln, NE 68509-4987
Phone: 402-471-4735
Fax: 402-471-0774
PAM.TAGART@NDE.NE.GOV

Peter Tamayo

Chief Information Officer
Washington State Office of Superintendent
of Public Instruction
600 Washington Street SE
PO Box 47200
Olympia, WA 98504-7200
Phone: 360-725-6134
Fax: 360-586-7251
PETER.TAMAYO@K12.WA.US

Randolph Thomas

Director
Office of Planning, Research, and Evaluation
U.S. Virgin Islands Department of Education
1834 Kongens Gade
Charlotte Amalie
St. Thomas, VI 00802-6746
Phone: 340-774-0100 ext. 3081
Fax: 340-776-2847
RTHOMAS@DOE.VI

**Elementary Secondary Education Cooperative (EL-SEC)
State Education Agency Liaisons (SEAs)
Membership Roster**

Julius Tufa

Database Administrator
Student Information and Services Division
American Samoa Department of Education
3236 Nu'uuli Vil
PO Box 3236
Pago Pago, AS 96799
Phone: 684-252-2990
Fax: 684-699-2052
JULIUST@DOE.AS

Ken Wagner

Chief Data Director
New York State Education Department
89 Washington Avenue
Albany, NY 12234
Phone: 518-474-7965
Fax: 518-474-4351
KWAGNER@MAIL.NYSED.GOV

Cathy Wagner

Director of Information Technologies
Minnesota Department of Education
1500 West Highway 36
Roseville, MN 55113-4266
Phone: 651-582-8688
Fax: 651-582-8731
CATHY.WAGNER@STATE.MN.US

David Walddon

K-20 Program Supervisor
Educational Technology
Office of Superintendent of Public Instruction
Old Capitol Building
600 South Washington
PO Box 47200
Olympia, WA 98504-7200
Phone: 360-725-6392
Fax: 360-586-7251
DWALDDON@OSPI.WEDNET.EDU

Nancy Walker

Director
Office of Information Systems
West Virginia Department of Education
1900 Kanawha Boulevard
Building 6, Room 346
Charleston, WV 25305
Phone: 304-558-8869
Fax: 304-558-2584
NWALKER@ACCESS.K12.WV.US

Gary West

Director
Office of Data Management and Analysis
South Carolina Department of Education
1429 Senate Street, Room 401-A
Columbia, SC 29201
Phone: 803-734-8395
Fax: 803-734-8661
GWEST@ED.SC.GOV

Troy Wheeler

Chief Information Officer
Idaho State Department of Education
650 West State Street
PO Box 83720
Boise, ID 83720
Phone: 208-332-6982
Fax: 208-334-2228
TWHEELER@SDE.IDAHO.GOV

Susanne Whitt

Research and Evaluation Specialist
U.S. Department of Defense Schools
4040 North Fairfax Drive
Arlington, VA 22203
Phone: 703-588-3162
SUSANNE.WHITT@HQ.DODEA.EDU

**Elementary Secondary Education Cooperative (EL-SEC)
State Education Agency Liaisons (SEAs)
Membership Roster**

Levette Williams

Director of Technology Management
Georgia Department of Education
1966 Twin Towers East
205 Jess Hill Jr. Boulevard
Atlanta, GA 30334
Phone: 404-463-6504
Fax: 404-657-0501
LEWILLIA@DOE.K12.GA.US

Susan Williams

Manager of Data Management and
Accountability Systems
Virginia Department of Education
101 North 14th Street, 22nd Floor
Richmond, VA 23219
Phone: 804-225-4112
Fax: 804-786-0101
SUSAN.WILLIAMS@DOE.VIRGINIA.GOV

Connie Wise

Assistant Superintendent
Standards and Assessment
Illinois State Board of Education
100 North First Street
Springfield, IL 62777
Phone: 217-782-0354
Fax: 217-782-5333
CWISE@ISBE.NET

Jack Wise

Research Specialist
Alabama Department of Education
50 North Ripley Street
Montgomery, AL 36130
Phone: 334-353-5684
Fax: 334-242-0482
JWISE@ALSDE.EDU

Susan Woodmansey

Program Administrator
School Finance and Data Collection
South Dakota Department of Education
700 Governors Drive
Pierre, SD 57501-2291
Phone: 605-773-4748
Fax: 605-773-6139
SUSAN.WOODMANSEY@STATE.SD.US

**Elementary Secondary Education Cooperative (EL-SEC)
Local Education Agency Liaisons (LEAs)
Membership Roster**

Sharon Betts

Education Technology Director
Maine School Administrative District (MSAD)
#52
726 West Mills Road
Industry, ME 04938
Phone: 207-225-4565
Fax: 207-225-2102
SBETTS@MSAD52.ORG

Pam Birkeland

Administrator
E-Learning and Data Assessment
Helena Public Schools
55 South Rodney Street
Helena, MT 59601
Phone: 406-324-2028
Fax: 406-324-2022
PBIRKELAND@HELENA.K12.MT.US

Nancy Burke

Elementary Principal
Century Elementary
Grafton Public School District
4321 U.S. 2
Larimore, ND 58251
Phone: 701-352-1739
Fax: 701-352-0163
NANCY.BURKE.1@SENDIT.NODAK.EDU

Judy Lynn Clampit

Assistant Superintendent of Business Affairs
Jonesboro Public Schools
2506 Southwest Square
Jonesboro, AR 72401
Phone: 870-933-5800 ext. 2238
Fax: 870-933-5869
CLAMPITJ@MAIL.JPS.K12.AR.US

Jane Cobia

Superintendent
Sylacauga City Schools
605 West Fourth Street
Sylacauga, AL 35150
Phone: 256-245-5256
Fax: 256-245-6665
JCOBIA@SYLACAUGA.K12.AL.US

Lawrence Dutcher

Executive Director of Information Systems
Mesa United School District #4
549 North Stapley Drive
Mesa, AZ 85203
Phone: 480-472-0051
Fax: 480-472-0003
LDUTCHER@MPSAZ.ORG

Edward Eiler

Superintendent
Lafayette School Corporation
2300 Cason Street
Lafayette, IN 47904
Phone: 765-771-6001
Fax: 765-771-6049
EEILER@LSC.K12.IN.US

David Feliciano

Chief Information Officer
Data and Information Division
Savannah-Chatham County Public Schools
208 Bull Street, Room 319
Savannah, GA 31419
Phone: 912-395-5588
Fax: 912-395-5828
DAVID.FELICIANO@SCCPSS.COM

**Elementary Secondary Education Cooperative (EL-SEC)
Local Education Agency Liaisons (LEAs)
Membership Roster**

David Fringer

Executive Director of Information Systems
Council Bluffs Community School District
12 Scott Street
Council Bluffs, IA 51503
Phone: 712-328-6446 ext. 337
Fax: 712-328-6449
DFRINGER@CBCSD.ORG

Edward Goddard

Program Evaluator
Grants Development and Administration
Clark County School District
5100 West Sahara Avenue
Las Vegas, NV 89146
Phone: 702-799-5426
Fax: 702-799-5239
ETGODDARD@AOL.COM

James Haessly

Assistant Superintendent for Student
Services
School District of Waukesha
222 Maple Avenue
Waukesha, WI 53186
Phone: 262-970-1102
Fax: 262-970-1023
JHAESSLY@WAUKESHA.K12.WI.US

Jim Harrington

Chief Technology Officer
Hillsboro School District
Administration Center
3083 NE 49th Place
Hillsboro, OR 97124-6009
Phone: 503-844-1514
Fax: 503-844-1555
HTON@HSD.K12.OR.US

Roy Herrold

Director of Technology Group
Central Susquehanna Intermediate Unit
PO Box 213
Lewisburg, PA 17837
Phone: 570-523-1155 ext. 2101
Fax: 570-524-7104
RHERROLD@CSIU.ORG

Mary K. Hervey DeGarmo

Superintendent
Brooke County Schools
1201 Pleasant Avenue
Wellsburg, WV 26070
Phone: 304-737-1682
Fax: 304-737-3480
MDEGARMO@ACCESS.K12.WV.US

Michael Hopkins

Superintendent of Schools
Rochester School Department
SAU 54
150 Wakefield Street, Suite 8
Rochester, NH 03867
Phone: 603-332-3678
Fax: 603-335-7367
HOPKINS.M@ROCHESTERSCHOOLS.COM

Whitcomb Johnstone

Director of Planning, Evaluation and
Research
Irving Independent School District
2621 West Airport Freeway, Suite 1400
Irving, TX 75062-6020
Phone: 972-215-5000
WJOHNSTONE@IRVINGISD.NET

**Elementary Secondary Education Cooperative (EL-SEC)
Local Education Agency Liaisons (LEAs)
Membership Roster**

Brent Kay

Superintendent of Schools
Orange Southwest Supervisory Union
24 Central Street
Randolph, VT 05060
Phone: 802-728-5052
BKAY@ORANGESW.K12.VT.US

Laurel Krsek

Chief Technology Officer
Napa Valley United School District
1610 Lincoln Avenue
Napa, CA 94574
Phone: 707-253-3829
Fax: 707-253-6253
LKRSEK@NVUSD.K12.CA.US

Alvin Larson

Research and Evaluation Specialist
Meriden Board of Education
22 Liberty Street
Meriden, CT 06450
Phone: 203-630-4122
Fax: 203-630-4044
AL.LARSON@MERIDEN.K12.CT.US

Kristina Martin

Director of Management Technology
Macomb Intermediate School District
44001 Garfield Road
Clinton Township, MI 48038
Phone: 586-228-3370
Fax: 586-286-8998
KMARTIN@MISD.NET

E. Glenn McClain

Superintendent
Platte Valley School District, Weld RE-7
501 Clark Street
PO Box 485
Kersey, CO 80644
Phone: 970-336-8500
Fax: 970-336-8511
GMCCLAIN@PVS.K12.CO.US

Erin McGoldrick

Chief
Data and Accountability
District of Columbia Public Schools
825 North Capitol Street, NE
Washington, DC 20002
Phone: 202-442-5156
Fax: 202-442-5019
ERIN.MCGOLDRICK@DC.GOV

Cheryl McMurtrey

Test Coordinator
Mountain Home School District 193
1790 North 4th East
Mountain Home, ID 83647
Phone: 208-587-2590
Fax: 208-587-2597
MCMURTREY_CK@MTNHOMESD.ORG

John Metcalfe

Assistant Superintendent
Fremont County School District #1
400 Baldwin Creek Road
Lander, WY 82520
Phone: 307-332-1657
Fax: 307-332-1659
JMETCALFE@FRE1.K12.WY.US

**Elementary Secondary Education Cooperative (EL-SEC)
Local Education Agency Liaisons (LEAs)
Membership Roster**

Allen Miedema

Information Systems Manager
Northshore School District
3330 Monte Villa Parkway
Bothell, WA 98021
Phone: 425-408-7752
Fax: 425-408-7777
AMIEDEMA@NSD.ORG

William Moffatt

Chief Business Officer
Albuquerque Public Schools
PO Box 25704
Albuquerque, NM 87125-0704
Phone: 505-880-2590
Fax: 505-830-1881
MOFFATT@APS.EDU

Craig Neuenswander

Superintendent
Unified School District 257
408 North Cottonwood
Iola, KS 66749
Phone: 620-365-4703
Fax: 620-365-4708
C9@USD257.ORG

Judy Newman

Deputy Superintendent for Instruction
Sumter County School District Two
1345 Wilson Hall Road
Sumter, SC 29150
Phone: 803-469-6900
Fax: 803-469-4006
JNEWMAN@SCSD2.K12.SC.US

Tracy Olsen

Business Administrator
Nebo School District
350 South Main
Spanish Fork, UT 84660
Phone: 801-361-5966
Fax: 801-798-4010
TRACY.OLSEN@NEBO.EDU

David Patton

Director of Student and Community Services
Omaha Public Schools
3215 Cuming Street
Omaha, NE 68131-2024
Phone: 402-557-2703
Fax: 402-557-2139
DAVID.PATTON@OPS.ORG

Thomas Purwin

Director of Educational Technology
Jersey City Public Schools
346 Claremont Avenue
Jersey City, NJ 07305
Phone: 201-413-6958
Fax: 201-915-6118
TPURWIN@JCBOE.ORG

Lee Rabbitt

Director of Technology
Newport Public Schools
837 Broadway
Newport, RI 02840
Phone: 401-847-2100 ext. 260
Fax: 401-848-7763
LEERABBITT@COX.NET

**Elementary Secondary Education Cooperative (EL-SEC)
Local Education Agency Liaisons (LEAs)
Membership Roster**

David Ring

Superintendent
Delmar School District
200 North 8th Street
Delmar, DE 19940
Phone: 302-846-9544
Fax: 302-846-2793
DRING@DELMAR.K12.DE.US

Linda Rocks

Systems Analyst
Information Technology
Bossier Parish Schools
2719 Airline Drive
Bossier City, LA 71111
Phone: 318-549-6195
Fax: 318-549-6204
LINDA.ROCKS@BOSSIERSCHOOLS.ORG

Robert Rodosky

Executive Director
Accountability, Research, and Planning
Jefferson County Public Schools
VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218
Phone: 502-485-3036
Fax: 502-485-6255
ROBERT.RODOSKY@JEFFERSON.KYSCHOOLS.US

Steve Shiever

Superintendent
Crescent Public Schools
PO Box 719
Crescent, OK 73028
Phone: 405-747-5275
Fax: 405-969-2003
SHIEVER@CRESCENTOK.COM

William Smith

Director of Instructional Support Services
Sioux Falls School District
201 East 38th Street
Sioux Falls, SD 57105
Phone: 605-367-7927
Fax: 605-367-4528
BILL.SMITH@K12.SD.US

Pollyann Sorcan

Eveleth-Gilbert Public Schools ISD 2154
1202 3rd Street West
Eveleth, MN 55734
Phone: 218-744-1799
Fax: 218-744-4381
PAS2@MCHSI.COM

Robert Thomas

Assistant Superintendent
Finance and Human Resources
Knox County Schools
912 South Gay Street
PO Box 2188
Knoxville, TN 37901-2188
Phone: 865-594-1697
Fax: 865-594-1674
BTHOMAS@USIT.NET

Arleen Thompson

Data Center Manager
Office of Instructional and Information
Technology
Boston Public Schools
26 Court Street, 2nd Floor
Boston, MA 02108
Phone: 617-635-9171
Fax: 617-635-9176
ATHOMPSON@BOSTON.K12.MA.US

**Elementary Secondary Education Cooperative (EL-SEC)
Local Education Agency Liaisons (LEAs)
Membership Roster**

David Uhlig

Supervisor of Management Information
Systems
Charlottesville City Public Schools
1562 Dairy Road
Charlottesville, VA 22903
Phone: 434-245-2955
Fax: 434-245-2603
DAVID.UHLIG@CCS.K12.VA.US

Susan VanGorden

District Education Management Information
Systems Coordinator
Technology Department
Lakota Local School District
5572 Princeton Road
Liberty Township, OH 45011-9726
Phone: 513-644-1205
Fax: 513-644-1201
SUSAN.VANGORDEN@LAKOTAONLINE.COM

Laurel Vorachek

Executive Director of Assessment and
Evaluation
Anchorage School District
5530 East Northern Lights Boulevard
Anchorage, AK 99504
Phone: 907-742-4427
Fax: 907-742-4430
VORACHEK_LAUREL@ASDK12.ORG

David Weinberger

Executive Director
Student Information, Assessment and Reporting
Yonkers Public Schools
One Larkin Center, 2nd Floor
Yonkers, NY 10701
Phone: 914-376-8232
Fax: 914-376-9144
DWEINBERGER@YONKERSPUBLICSCHOOLS.ORG

Carolyn Wood

Supervisor of Accountability
Harford County Public Schools
102 South Hickory Avenue
Bel Air, MD 21014
Phone: 410-588-5299
Fax: 410-588-5369
CAROLYN.WOOD@HCPS.ORG

**Elementary Secondary Education Cooperative (EL-SEC)
National Forum on Education Statistics Associates
Membership Roster**

Alicia Diaz

Assistant Director
Education Data Services
Southern Regional Education Board
592 10th Street NW
Atlanta, GA 30318-5776
Phone: 404-879-5545
Fax: 404-872-1477
ALICIA.DIAZ@SREB.ORG

Larry Fruth II

Executive Director and Chief Executive
Officer
Schools Interoperability Framework
Association
1090 Vermont Avenue NW, 6th Floor
Washington, DC 20005
Phone: 202-789-4460
Fax: 202-289-7097
LFRUTH@SIFASSOCIATION.ORG

Aimee Guidera

Director
Data Quality Campaign
National Center for Educational
Accountability
1085 Willow View Drive
Orono, MN 55356
Phone: 703-303-6912
AGUIDERA@JUST4KIDS.ORG

Craig Hoyle

Senior Research Associate
Regional Educational Laboratory - Northeast
and Islands
55 Chapel Street
Newton, MA 02458-1060
Phone: 617-618-2765
Fax: 617-969-1580
CHOYLE@EDC.ORG

Hans L'Orange

Vice President for Research and Information
Resources, and Director of the SHEEO/NCES
Network
State Higher Education Executive Officers
(SHEEO)
3035 Center Green Drive, Suite 100
Boulder, CO 80301
Phone: 303-541-1606
Fax: 303-541-1639
HLORANGE@SHEEO.ORG

Christopher Lohse

Director of Data Policy and Research
Council of Chief State School Officers
One Massachusetts Avenue NW, Suite 700
Washington, DC 20001
Phone: 202-336-7052
Fax: 202-408-8072
CHRISTOPHERL@CCSSO.ORG

Dale McDonald

Director of Public Policy and Education
Research
National Catholic Educational Association
1077 30th Street NW, Suite 100
Washington, DC 20007-3852
Phone: 202-337-6232 ext. 277
Fax: 202-333-6706
MCDONALD@NCEA.ORG

David Shreve

Committee Director for Education, Labor and
Job Training
National Conference of State Legislatures
444 North Capitol Street NW, Suite 515
Washington, DC 20001
Phone: 202-624-8187
Fax: 202-737-1069
DAVID.SHREVE@NCSL.ORG

**Elementary Secondary Education Cooperative (EL-SEC)
National Forum on Education Statistics Associates
Membership Roster**

Irene Spero

Vice President
Consortium for School Networking
1025 Vermont Avenue NW, Suite 1010
Washington, DC 20005
Phone: 202-861-2676 ext. 118
Fax: 202-393-2011
IRENE@COSN.ORG

Mary Ann Wolf

Executive Director
Leadership, Planning, and Policy
State Educational Technology Directors
Association
PO Box 10
Glen Burnie, MD 21060
Phone: 410-647-6965
Fax: 309-210-7073
MWOLF@SETDA.ORG

Raymond Yeagley

Vice President for Business, Product and
Test Services
Northwest Evaluation Association
5885 SW Meadows Road, Suite 200
Lake Oswego, OR 97035-3256
Phone: 971-221-7524
Fax: 503-639-7873
RAYMOND.YEAGLEY@NWEA.ORG

Roger Young

Principal
Association of School Business Officials
International
6 Patricia Circle
Andover, MA 01810
Phone: 919-609-1422
Fax: 978-475-0020
RYOUNG@RY-ASSOCIATES.COM

**Elementary Secondary Education Cooperative (EL-SEC)
National Forum on Education Statistics Federal
Membership Roster**

Peggy Carr

Associate Commissioner
Assessment Division
U.S. Department of Education
1990 K Street NW, Room 8095
Washington, DC 20006
Phone: 202-502-7321
PEGGY.CARR@ED.GOV

Timothy D'Emilio

Research Analyst
Office of English Language Acquisition
U.S. Department of Education
Potomac Center Plaza
550 12th Street SW, Room 10102
Washington, DC 20065
Phone: 202-245-7144
TIM.DEMILIO@ED.GOV

Jennifer Dozier

MSIX Project Manager
Office of Elementary and Secondary
Education/Office of Migrant Education
U.S. Department of Education
400 Maryland Avenue SW, FB6-3E227
Washington, DC 20202
Phone: 202-205-4421
Fax: 202-205-0089
JENNIFER.DOZIER@ED.GOV

Pamela Frugoli

Bureau of Labor Statistics
U.S. Department of Labor
2 Massachusetts Avenue
East Postal Square Building, Room 4840
Washington, DC 20212
Phone: 202-691-8505
Fax: 202-606-6645
FRUGOLI.PAM@DOL.GOV

John Haigh

Acting Director for State Administration and
Accountability Group
Office of Vocational and Adult Education
U.S. Department of Education
Potomac Center Plaza
550 12th Street SW, Room 11017
Washington, DC 20202-7241
Phone: 202-245-7735
Fax: 202-245-7839
JOHN.HAIGH@ED.GOV

Jay Hirschman

Food and Consumer Service
U.S. Department of Agriculture
3101 Park Center Drive, Room 208
Alexandria, VA 22302
Phone: 703-305-2117
Fax: 703-305-2576
JAY.HIRSCHMAN@USDA.GOV

Valena Plisko

Associate Commissioner
Early Childhood, Crosscutting and
International Studies Division
U.S. Department of Education
1990 K Street NW, Room 9040
Washington, DC 20006
Phone: 202-502-7434
Fax: 202-502-7475
VALENA.PLISKO@ED.GOV

Patrick Sherrill

Information Analyst
Performance Information Management
Service
Office of Planning, Evaluations, and Policy
Development, U.S. Department of Education
400 Maryland Avenue SW
Washington, DC 20202
Phone: 202-708-8196
Fax: 202-708-0000
PAT.SHERRILL@ED.GOV

**Elementary Secondary Education Cooperative (EL-SEC)
National Forum on Education Statistics Federal
Membership Roster**

Zollie Stevenson, Jr.

Director, Title I

Office of Elementary and Secondary Education

U.S. Department of Education

400 Maryland Avenue SW, Suite 3W226

Washington, DC 20202

Phone: 202-260-1824

Fax: 202-260-4579

ZOLLIE.STEVENSON@ED.GOV