

**Documentation for the State Nonfiscal Survey of Public
Elementary and Secondary Education:
School Year 1991-92 (Revised)**

Table of Contents

- I. Introduction to Documentation for the State Nonfiscal Survey of Public Elementary and Secondary Education: School Year 1991-92 (Revised)
- II. User's Guide
 - A. Comments for Users of the Data File
 - B. State Codes and Abbreviations Used in the Data File

Appendices

Appendix A-1 -- Crosswalk Between Old and New Variable Names

Appendix A-2 -- Record Layout and Data Element Descriptions

Appendix B -- Glossary

Appendix C -- State Nonfiscal Survey Form

Appendix D -- Data Tables

US Department of Education
Office of Educational Research and Improvement
NATIONAL CENTER FOR EDUCATION STATISTICS
1990 K Street, NW
Washington, DC 20006

I. Introduction to Documentation for the State Nonfiscal Survey of Public Elementary and Secondary Education: School Year 1991-92 (Revised)

The State Nonfiscal Survey of Public Elementary and Secondary Education provides information about students and staff for public elementary and secondary education for the 1990-91 school year, and numbers of high school graduates for the prior year. The statistics are based on data collected through one of the surveys of the Common Core of Data (CCD), which is conducted annually by the U.S. Department of Education's National Center for Education Statistics (NCES).

Data were provided by state education agencies (SEAs) from their administrative records. NCES and the SEAs work cooperatively to ensure comparability between the data elements requested and those reported. Each state's CCD Coordinator was sent a copy of the previous year's nonfiscal data for his or her state with the request to update the data with currently available information and return it to NCES. The data were collected through a self-contained program on diskette, which edits data for internal consistency and warns if a value has changed by more than 10 percent from the previous year. The data were processed and edited by NCES and verified by each state education agency. The data tables are included in **Appendix D. Data Tables**.

A copy of the State Nonfiscal Survey of Public Elementary and Secondary Education is included in Appendix C. Responses to the survey were due from the 50 states, the District of Columbia, and the five outlying areas of American Samoa, Guam, the Northern Mariana Islands, Puerto Rico, and the Virgin Islands to NCES on March 15, 1992. Revisions were accepted through October 1993. (The Department of Defense Dependents schools were added in 1996-97 and the Bureau of Indian Affairs schools were added in 1998-99 and do not appear in files for earlier years.) NCES edits state submissions, returning for confirmation or correction any items that appear to be out of range in light of previous reports.

In compiling these data from administrative record systems, each SEA obtains data from the local education agencies (LEAs) that operate public schools. Each SEA may edit or examine the individual LEA reports before computing state totals. While SEAs are requested to provide counts as of the school day closest to October 1, the "as of" dates for membership counts may vary slightly from state to state.

Documentation Layout. This documentation is intended to answer questions users may have about the contents of the Common Core of Data (CCD) State Nonfiscal Survey file. You may access each appendix independently.

Revised File Changes This file presents revised nonfiscal information on public elementary and secondary education by state for the 1991-92 school year. The revised documentation file replaces the original documentation.

Section I. Introduction. This provides a brief description of the CCD survey system.

Section II. User's Guide. There are two subsections. The subsection on *A. Comments for users of the data file* identifies any cases in which a state varied from the CCD standards in reporting a data item. *B. State codes and abbreviations used in the data set* identifies the two-letter postal abbreviation and the federal information processing standard number for each state or other group reporting on the CCD.

Appendix A-1- Crosswalk between old and new variable names indicates how the new variable names, which have been assigned to more closely correspond with the variable names used in other CCD surveys, match up with the variable names previously used for the State Nonfiscal data files.

Appendix A-2- Record layout and data element descriptions gives the variable names and labels of the data elements discussed throughout the documentation, as well as their location on the data file.

Appendix B- Glossary defines all of the CCD data items on the State Nonfiscal Survey.

Appendix C- State Nonfiscal survey form consists of a copy of the survey instrument as it appears to respondents using the diskette.

Appendix D- Data tables includes published statistics derived from the file.

II. User's Guide

A. Comments for Users of the Data File

Item nonresponse. Values for items where the states did not report anything or reported an entry of less than one have been coded as 0, M or N according to the following criteria:

- 0 where a numerical value was measured and no quantity was found.
- M when the data are missing and where a value is expected, but no value was measured.
- N when the data are not applicable and where a value is neither expected nor measured.

NOTE: Missing data were not imputed or otherwise adjusted for this file. Imputation and adjustment procedures were adopted by the State Nonfiscal Survey beginning with the 1992-93 school year.

Prekindergarten teachers (PKTCH)

Alabama, Arkansas, California, Hawaii, Maine, Massachusetts, Montana, Nevada, Pennsylvania, Tennessee, Washington, Wyoming, and the Virgin Islands did not report prekindergarten teachers. Maine, Montana, and Washington indicated that their prekindergarten teacher counts were included in their elementary teacher counts. Massachusetts indicated that their prekindergarten teacher counts were included in their kindergarten teacher counts.

Kindergarten teachers (KGTCH)

Hawaii, Maine, Montana, Pennsylvania, Tennessee, and Washington did not report kindergarten teachers. Maine, Montana, and Washington indicated that their kindergarten teacher counts were included in their elementary teacher counts.

Ungraded Teachers (UGTCH)

Alabama, Alaska, Arizona, Colorado, Delaware, Georgia, Kentucky, Maine, Maryland, Minnesota, Missouri, Montana, Nebraska, New Hampshire, North Dakota, Ohio, South Carolina, Tennessee, Texas, and the Northern Marianas did not report ungraded teachers.

Instructional aides (AIDES)

Nevada did not report instructional aides.

Elementary guidance counselors (ELMGUI)

Georgia, Hawaii, Illinois, Massachusetts, Michigan, North Carolina, Oregon, Texas, West Virginia, Wisconsin, Wyoming, and Puerto Rico did not report elementary guidance counselors but were able to report total guidance counselors.

Secondary guidance counselors (SECGUI)

Georgia, Hawaii, Illinois, Massachusetts, Michigan, North Carolina, Oregon, Texas, West Virginia, Wisconsin, and Puerto Rico did not report secondary guidance counselors, but were able to report total guidance counselors.

Library support staff (LIBSUP)

Alabama, Arkansas, California, District of Columbia, Florida, Georgia, Missouri, Montana, Nebraska, Nevada, North Carolina, Oklahoma, Oregon, South Dakota, Tennessee, Texas, Virginia, and Wyoming did not report library support staff counts.

Administrative support staff (LEASUP)

Florida, Illinois, Maine, Missouri, Montana, Nevada, North Carolina, Oregon, Tennessee, Vermont, Guam, and Puerto Rico did not report administrative support staff. Maine indicated these counts were included in other support staff.

School administrative support staff (SCHSUP)

Florida, Illinois, Maine, Missouri, Montana, Nebraska, Nevada, North Carolina, and Vermont did not report school administrative support staff. Maine indicated that their counts were included in other support staff.

Student support services (STUSUP)

Nevada did not report student support services.

Prekindergarten student membership (PK)

Alabama, Arkansas, California, Hawaii, Missouri, Ohio, South Carolina, Tennessee, Wyoming, and the Virgin Islands did not report prekindergarten students.

Ungraded student membership (UG)

Alabama, Alaska, Delaware, Florida, Georgia, Minnesota, Nebraska, North Dakota, Ohio, South Carolina, Texas, Washington, and the Northern Marianas did not report ungraded students.

Other diploma recipients (OTHDIP)

Alabama, Alaska, Arizona, Colorado, Connecticut, District of Columbia, Georgia, Hawaii, Illinois, Kansas, Louisiana, Maryland, Massachusetts, Minnesota, Missouri, Montana, Nebraska, New Hampshire, New Jersey, North Dakota, Ohio, Oklahoma, Pennsylvania, South Dakota, Tennessee, Texas, Washington, West Virginia, Wisconsin, Wyoming, Vermont, American Samoa, Guam, and the Northern Marianas did not report other diploma recipients.

High school equivalency recipients (EQUIV)

Georgia, Hawaii, Illinois, Kansas, Kentucky, Massachusetts, Rhode Island, Texas, and the Northern Marianas, and did not report high school equivalency recipients.

Other high school completers (OTHCOM)

Arizona, Connecticut, Georgia, Illinois, Kansas, Kentucky, Maryland, Massachusetts, Minnesota, Missouri, Montana, Nebraska, New Hampshire, New Jersey, North Dakota, Ohio, Oklahoma, Pennsylvania, South Dakota, Texas, Washington, West Virginia, Wisconsin, Wyoming, Vermont, Guam, the Northern Marianas, and the Virgin Islands did not report other high school completers. Iowa and Puerto Rico reported zero for other high school completers.

B. State Codes and Abbreviations Used in the Data File

STATE NAME	FIPS ¹	STABR ²
ALABAMA	01	AL
ALASKA	02	AK
ARIZONA	04	AZ
ARKANSAS	05	AR
CALIFORNIA	06	CA
COLORADO	08	CO
CONNECTICUT	09	CT
DELAWARE	10	DE
DISTRICT OF COLUMBIA	11	DC
FLORIDA	12	FL
GEORGIA	13	GA
HAWAII	15	HI
IDAHO	16	ID
ILLINOIS	17	IL
INDIANA	18	IN
IOWA	19	IA
KANSAS	20	KS
KENTUCKY	21	KY
LOUISIANA	22	LA
MAINE	23	ME
MARYLAND	24	MD
MASSACHUSETTS	25	MA
MICHIGAN	26	MI
MINNESOTA	27	MN
MISSISSIPPI	28	MS
MISSOURI	29	MO
MONTANA	30	MT
NEBRASKA	31	NE
NEVADA	32	NV
NEW HAMPSHIRE	33	NH
NEW JERSEY	34	NJ
NEW MEXICO	35	NM
NEW YORK	36	NY
NORTH CAROLINA	37	NC
NORTH DAKOTA	38	ND
OHIO	39	OH
OKLAHOMA	40	OK
OREGON	41	OR
PENNSYLVANIA	42	PA
RHODE ISLAND	44	RI
SOUTH CAROLINA	45	SC
SOUTH DAKOTA	46	SD
TENNESSEE	47	TN
TEXAS	48	TX
UTAH	49	UT
VERMONT	50	VT
VIRGINIA	51	VA

STATE NAME	FIPS¹	STABR²
WASHINGTON	53	WA
WEST VIRGINIA	54	WV
WISCONSIN	55	WI
WYOMING	56	WY
OUTLYING AREAS		
AMERICAN SAMOA	60	AS
GUAM	66	GU
NORTHERN MARIANAS	69	CM
PUERTO RICO	72	PR
VIRGIN ISLANDS	78	VI

¹FEDERAL INFORMATION PROCESSING STD CODES (01-78).

²POSTAL STATE ABBREVIATION CODES.

Appendix A-1: Crosswalk Between Old and New Variable Names

Common Core of Data State Nonfiscal Survey of Public Elementary and Secondary Education:
School Year 1991-1992

Old Variable Name	New Variable Name	Description
STNAME	STATE	NAME OF THE STATE OR TERRITORY
B01	PKTCH	PREKINDERGARTEN TEACHERS
B02	KGTCH	KINDERGARTEN TEACHERS
B03	ELMTCH	ELEMENTARY TEACHERS
B04	SECTCH	SECONDARY TEACHERS
B05	UGTCH	TEACHERS OF UNGRADED CLASSES
B06	TOTTCH	TOTAL FTE OF TEACHERS
B07	AIDES	INSTRUCTIONAL AIDES
C01	ELMGUI	ELEMENTARY GUIDANCE COUNSELORS/DIRECTORS
C02	SECGUI	SECONDARY GUIDANCE COUNSELORS/DIRECTORS
C03	TOTGUI	TOTAL GUIDANCE COUNSELORS/DIRECTORS
C04	LIBSPE	LIBRARIANS
C05	LIBSUP	LIBRARY SUPPORT STAFF
C06	LEAADM	LEA ADMINISTRATORS
C07	LEASUP	(LEA) ADMINISTRATIVE SUPPORT STAFF
C08	SCHADM	SCHOOL ADMINISTRATORS
C09	SCHSUP	SCHOOL ADMINISTRATIVE SUPPORT STAFF
C10	OTHSUP	ALL OTHER SUPPORT SERVICES STAFF
D01	PK	PREKINDERGARTEN STUDENTS
D02	KG	KINDERGARTEN STUDENTS
D03	G01	GRADE 1 STUDENTS
D04	G02	GRADE 2 STUDENTS
D05	G03	GRADE 3 STUDENTS
D06	G04	GRADE 4 STUDENTS
D07	G05	GRADE 5 STUDENTS
D08	G06	GRADE 6 STUDENTS
D09	G07	GRADE 7 STUDENTS
D10	G08	GRADE 8 STUDENTS
D11	G09	GRADE 9 STUDENTS
D12	G10	GRADE 10 STUDENTS
D13	G11	GRADE 11 STUDENTS
D14	G12	GRADE 12 STUDENTS
D15	UG	UNGRADED STUDENTS
D16	MEMBER	TOTAL STUDENTS
E01	REGDIP	REGULAR DIPLOMA H.S. COMPLETERS
E02	OTHDIP	OTHER DIPLOMA RECIPIENTS
E03	EQUIV	EQUIVALENCY RECIPIENTS
E04	OTHCOM	OTHER H.S. COMPLETERS

Appendix A-2: Record Layout and Data Element Descriptions

Common Core of Data State Nonfiscal Survey of Public Elementary and Secondary
Education: School Year 1991-1992
LRECL=579

Variable Name	Field Length	Record Position	Data Type	Description
SURVYEAR	4	001-004	N	STARTING YEAR OF SURVEY (1991)
FIPS	2	005-006	N	FIPS STATE CODE
STABR	2	007-008	AN	POSTAL STATE ABBREVIATION CODES
SEANAME	35	009-043	AN	NAME OF STATE EDUCATION AGENCY
STREET	25	044-068	AN	MAILING ADDRESS
CITY	18	069-086	AN	CITY
STATE	25	087-111	AN	NAME OF THE STATE
ZIP	5	112-116	AN	FIRST FIVE DIGITS OF THE ZIP CODE
ZIP4	5	117-121	AN	FOUR-DIGIT ZIP+4, IF ASSIGNED
PHONE	14	122-135	AN	AREA CODE AND LOCAL PHONE NUMBER
PKTCH	12	136-147	N	PREKINDERGARTEN TEACHERS
KGTCH	12	148-159	N	KINDERGARTEN TEACHERS
ELMTCH	12	160-171	N	ELEMENTARY TEACHERS
SECTCH	12	172-183	N	SECONDARY TEACHERS
UGTCH	12	184-195	N	TEACHERS OF UNGRADED CLASSES
TOTTCH	12	196-207	N	TOTAL FTE OF TEACHERS
AIDES	12	208-219	N	INSTRUCTIONAL AIDES
ELMGUI	12	220-231	N	ELEMENTARY GUIDANCE COUNSELORS/DIRECTORS
SECGUI	12	232-243	N	SECONDARY GUIDANCE COUNSELORS/DIRECTORS
TOTGUI	12	244-255	N	TOTAL GUIDANCE COUNSELORS/DIRECTORS
LIBSPE	12	256-267	N	LIBRARIANS
LIBSUP	12	268-279	N	LIBRARY SUPPORT STAFF
LEAADM	12	280-291	N	LEA ADMINISTRATORS
LEASUP	12	292-303	N	ADMINISTRATIVE SUPPORT STAFF
SCHADM	12	304-315	N	SCHOOL ADMINISTRATORS
SCHSUP	12	316-327	N	SCHOOL ADMINISTRATIVE SUPPORT STAFF
OTHSUP	12	328-339	N	ALL OTHER SUPPORT SERVICES STAFF
PK	12	340-351	N	PREKINDERGARTEN STUDENTS
KG	12	352-363	N	KINDERGARTEN STUDENTS
G01	12	364-375	N	GRADE 1 STUDENTS
G02	12	376-387	N	GRADE 2 STUDENTS
G03	12	388-399	N	GRADE 3 STUDENTS
G04	12	400-411	N	GRADE 4 STUDENTS
G05	12	412-423	N	GRADE 5 STUDENTS
G06	12	424-435	N	GRADE 6 STUDENTS
G07	12	436-447	N	GRADE 7 STUDENTS
G08	12	448-459	N	GRADE 8 STUDENTS

Variable Name	Field Length	Record Position	Data Type	Description
G09	12	460-471	N	GRADE 9 STUDENTS
G10	12	472-483	N	GRADE 10 STUDENTS
G11	12	484-495	N	GRADE 11 STUDENTS
G12	12	496-507	N	GRADE 12 STUDENTS
UG	12	508-519	N	UNGRADED STUDENTS
MEMBER	12	520-531	N	TOTAL STUDENTS
REGDIP	12	532-543	N	REGULAR DIPLOMA H.S. COMPLETERS
OTHDIP	12	544-555	N	OTHER DIPLOMA RECIPIENTS
EQUIV	12	556-567	N	HIGH SCHOOL EQUIVALENCY RECIPIENTS
OTHCOM	12	568-579	N	OTHER H.S. COMPLETERS

APPENDIX B - Glossary

Common Core of Data, 1991-1992

For CCD to have comparable data across states, all states must abide by the same standard definitions when reporting on schools, students, and staff. To ensure a common understanding, definitions for critical terms are presented below. The glossary contains definitions for all variables and terms found on the CCD school, agency, or state files.

Alternative Education School

A public elementary/secondary school that addresses needs of students which typically cannot be met in a regular school; provides nontraditional education; serves as an adjunct to a regular school; and falls outside of the categories of regular, special education, or vocational education.

American Indian/Alaskan Native

A person having origins in any of the original peoples of North America, and who maintains cultural identification through tribal affiliation or community recognition.

Asian/Pacific Islander

A person having origins in any of the original peoples of the Far east, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

Black

A person having origins in any of the black racial groups of Africa.

Boundary Change

See "Operational Status, Agency" for definition. Name of term was changed to "Operational Status, Agency," after 1997-98.

Central City

The largest city of a Metropolitan Statistical Area or a Consolidated Metropolitan Statistical Area, plus additional cities that meet specified statistical criteria. (See also "Locale Code".)

Charter School

A school providing free public elementary and/or secondary education to eligible students under a specific charter granted by the state legislature or other appropriate authority, and designated by such authority to be a charter school. Item was first collected in 1998-99.

Classroom Teacher

See "Teacher".

Consolidated Metropolitan Statistical Area (CMSA)

If an area that qualifies as a metropolitan area (MA) has more than one million people, two or more primary metropolitan statistical areas (PMSAs) may be defined within it. Each PMSA consists of a large urbanized county or cluster of counties (cities and towns in New England) that demonstrate very strong internal economic and social links, in addition to close ties to other portions of the larger area. When PMSAs are established, the larger MA of which they are component parts is designated a consolidated metropolitan statistical area (CMSA). CMSAs and PMSAs are established only where local governments favor such designations for a large MA.

APPENDIX B - Glossary

Common Core of Data, 1991-1992

Diploma, High School

A formal document certifying the successful completion of a secondary school program prescribed by the state education agency or other appropriate body.

Diploma Recipient

A student who has received a diploma during the previous school year or subsequent summer school. This category includes regular diploma recipients and other diploma recipients.

Dropout

A student who was enrolled in school at some time during the previous school year; was not enrolled at the beginning of the current school year; has not graduated from high school or completed a state or district-approved educational program; and does not meet any of the following exclusionary conditions: has transferred to another public school district, private school, or state- or district-approved educational program; is temporarily absent due to suspension or school-approved illness; or has died. Item was first collected in 1992-93.

Education Agency

A government agency administratively responsible for providing public elementary and/or secondary instruction or educational support services.

Elementary

A general level of instruction classified by state and local practice as elementary, composed of any span of grades not above grade 8; preschool or kindergarten included only if it is an integral part of an elementary school or a regularly established school system.

Federally-Operated Education Agency

A federally-operated agency that is charged, at least in part, with providing elementary and/or secondary instruction or support services.

Free Lunch Program

A program under the National School Lunch Act that provides cash subsidies for free lunches to students based on family size and income criteria.

Full-time Equivalency (FTE)

The amount of time required to perform an assignment stated as a proportion of a full-time position, and computed by dividing the amount of time employed by the time normally required for a full-time position.

General Education Development (GED) Test

A comprehensive test used primarily to appraise the educational development of students who have not completed their formal high school education, and who may earn a high school equivalency certificate through achievement of satisfactory scores.

Grade Span Offered

The span of grades intended to be served by this school or agency, whether or not there are students currently enrolled in all grades. If a high school also has a prekindergarten program, the grade span of the high school is

APPENDIX B - Glossary

Common Core of Data, 1991-1992

reported as a high school, not as a PK-12 school. For example, if a school has PK, 09, 10, 11, and 12 grades, the grade span will be reported as Grades 9 through 12 (0912). Also, the ungraded designation (UG) cannot be used in a grade span unless the whole school is ungraded students, and in this case the grade span is reported as UGUG. "Grade span" was calculated from school membership through 1997-98, and first collected as a separate item in 1998-99.

Graduate, High School

A high school graduate is defined as an individual who received a diploma recognizing the completion of secondary school requirements during the previous school year and subsequent summer school. It excludes high school equivalency and other high school completers (e.g., those granted a certificate of attendance).

Guidance Counselor/Director

Professional staff assigned specific duties and school time for any of the following activities in an elementary or secondary setting: counseling with students and parents; consulting with other staff members on learning problems; evaluating student abilities; assisting students in making educational and career choices; assisting students in personal and social development; providing referral assistance; and/or working with other staff members in planning and conducting guidance programs for students. The state applies its own standards in apportioning the aggregate of guidance counselors/ directors into the elementary and secondary level components.

Head Start Program

A federally funded program that provides comprehensive educational, social, health, and nutritional services to low-income preschool children and their families, and children from ages 3 to school entry age (i.e., the age of compulsory school attendance). Head Start students and teachers are reported on the CCD only when the program is administered by a local education agency.

High School Completion Count

A count of graduates and other high school completers including regular diploma recipients, other diploma recipients, and other high school completers. (The State Nonfiscal Survey also includes high school equivalency recipients in high school completion counts.)

High School Equivalency Certificate

A formal document certifying that an individual met the state requirements for high school graduation equivalency by obtaining satisfactory scores on an approved examination, and meeting other performance requirements (if any) set by a state education agency or other appropriate body.

High School Equivalency Recipient

Individual age 19 years or younger who received a high school equivalency certificate during the previous school year or subsequent summer. Item was last reported on the Local Education Agency Survey in 1990-91, but continues to be collected by the State Nonfiscal Survey.

High School Graduate, Regular Day School

A student who received a high school diploma during the previous school year or subsequent summer school; the diploma is based upon completion of high school requirements through traditional means. Term was last used in 1986-87. See, "Regular Diploma Recipient."

APPENDIX B - Glossary

Common Core of Data, 1991-1992

High School Graduate, Other Programs

A student who received a high school diploma, equivalency diploma, or other completion credential during the previous school year or subsequent summer school; the credential is based upon completion of other than the standard high school requirements or is achieved through nontraditional means. Term was last used in 1986-87. See, "Other Diploma Recipient," "High School Equivalency Recipient," and "Other High School Completer."

Hispanic

A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Individualized Educational Program (IEP)

A written instructional plan for students with disabilities designated as special education students under IDEA-Part B. The written instructional plan includes a statement of present levels of educational performance of a child; statement of annual goals, including short-term instructional objectives; statement of specific educational services to be provided and the extent to which the child will be able to participate in regular educational programs; the projected date for initiation and anticipated duration of services; the appropriate objectives, criteria and evaluation procedures; and the schedules for determining, on at least an annual basis, whether instructional objectives are being achieved.

Instructional Aide

Staff member assigned to assist a teacher with routine activities associated with teaching, i.e., activities requiring minor decisions regarding students, such as monitoring, conducting rote exercises, operating equipment and clerking. *Includes only paid staff, and excludes volunteer aides.*

Instructional Coordinators and Supervisors

Persons who supervise instructional programs at the school district or sub-district level; category includes educational television staff; coordinators and supervisors of audio-visual services; curriculum coordinators and in-service training staff; Title I coordinators and home economics supervisors; and staff engaged in the development of computer-assisted instruction. School-based department chairpersons are excluded.

Kindergarten

A group or class that is part of a public school program, and is taught during the year preceding first grade.

Large City

A central city of a CMSA or MSA, with the city having a population greater than or equal to 250,000. (See also "Locale Code".) Prior to 1994-95, "Large City" was defined as a central city of a metropolitan area with a population of 400,000 or more, or a population density of at least 6,000 people per square mile.

Large Town

An incorporated place or Census Designated Place (CDP) with a population greater than or equal to 25,000 and located outside a CMSA or MSA.

Local Education Agency (LEA) Administrative Support Staff

All staff members who provide direct support to LEA administrators, business office support, and data processing.

APPENDIX B - Glossary

Common Core of Data, 1991-1992

LEA Administrator

Chief executive officer of the education agencies, including superintendents, deputies, and assistant superintendents; other persons with district-wide responsibilities: e.g., business managers, administrative assistants, and professional instructional support staff. *Exclude supervisors of instructional or student support staff.*

Librarian

As professional staff member or supervisor assigned specific duties and school time for professional library services activities. This includes selecting, acquiring, preparing, cataloguing, and circulating books and other printed materials; planning the use of the library by students, teachers, and instructional staff; and guiding individuals in use of library books and material maintained separately or as a part of an instructional materials center.

Library and Media Support Staff

Staff member who renders other professional library and media services; also includes library aides and those involved in library/media support. Duties include selecting, preparing, caring for, and making available to instructional staff, equipment, films, filmstrips, transparencies, tapes, TV programs, and similar materials maintained separately or as part of an instructional materials center. Also included are activities in the audio-visual center, TV studio, related-work-study areas, and services provided by audio-visual personnel.

Limited-English Proficient (LEP)

Students being served in appropriate programs of language assistance (e.g., English as a Second Language, High Intensity Language Training, bilingual education). Does not include pupils enrolled in a class to learn a language other than English. Also Limited-English-Proficient students are individuals who were not born in the United States or whose native language is a language other than English; or individuals who come from environments where a language other than English is dominant; or individuals who are American Indians and Alaskan Natives and who come from environments where a language other than English has had a significant impact on their level of English language proficiency; and who, by reason thereof, have sufficient difficulty speaking, reading, writing, or understanding the English language, to deny such individuals the opportunity to learn successfully in classrooms where the language of instruction is English or to participate fully in our society. Item was first collected in 1998-99.

Locale Code

Locale code is defined based on how the school is situated in a particular location relative to populous areas, based on the school's address. (See also, "Large City", "Mid-size City", "Urban Fringe of Large City", "Urban Fringe of Mid-Size City", "Large Town", "Small Town", "Rural, outside MSA", and "Rural, inside MSA".)

Magnet School or Program

A special school or program designed to attract students of different racial/ethnic backgrounds for the purpose of reducing, preventing or eliminating racial isolation (50 percent or more minority enrollment); and/or to provide an academic or social focus on a particular theme (e.g., science/math, performing arts, gifted/talented, or foreign language). Item was first collected in 1998-99.

Media Specialist

Directors, coordinators, and supervisors of media centers. See "Library and Media Support Staff".

Membership

The count of students on the current roll taken on the school day closest to October 1, by using either: the sum of original entries and re-entries minus total withdrawals; or the sum of the total present and the total absent.

APPENDIX B - Glossary

Common Core of Data, 1991-1992

Metropolitan Status (Metro Status)

Metro status is defined as the classification of an education agency's service area relative to an MSA. (See also Metropolitan Statistical Area.)

Metropolitan Areas (MA)

Term refers collectively to MSAs, CMSAs, PMSAs, and New England County Metropolitan Areas. The Office of Management and Budget (OMB) defines new MAs and revises definitions of existing MAs by applying published standards to decennial census data.

Metropolitan Statistical Area (MSA)

An area consisting of one or more contiguous counties (cities and towns in New England) that contain a core area with a large population nucleus, as well as adjacent communities having a high degree of economic and social integration with that core. An area is defined as an MSA if: it is the only MSA in the immediate area and it has a city of at least 50,000 population; or it is an urbanized area of at least 50,000 with a total metropolitan population of at least 100,000 (75,000 in New England).

Mid-size City

A central city of a CMSA or MSA, with the city having a population less than 250,000.. (See also "Locale Code".) Prior to 1994-95, term was defined as a central city of a metropolitan area with a population less than 400,000 and a population density less than 6,000 people per square mile.

Migrant Student

Defined under 34 CFR 200.40: 1) (a) Is younger than 22 (and has not graduated from high school or does not hold a high school equivalency certificate), but (b), if the child is too young to attend school-sponsored educational programs, is old enough to benefit from an organized instructional program; and 2) A migrant agricultural worker or a migrant fisher or has a parent, spouse, or guardian who is a migrant agricultural worker or a migrant fisher; and 3) Performs, or has a parent, spouse, or guardian who performs qualifying agricultural or fishing employment as a principal means of livelihood; and 4) Has moved within the preceding 36 months to obtain or to accompany or join a parent, spouse, or guardian to obtain, temporary or seasonal employment in agricultural or fishing work; and 5) Has moved from one school district to another; or in a state that is comprised of a single school district, has moved from one administrative area to another within such district; or resides in a school district of more than 15,000 square miles, and migrates a distance of 20 miles or more to a temporary residence to engage in a fishing activity. (Provision 5 currently applies only to Alaska.) Item was first collected in 1998-99.

Officials and Administrators

Chief executive officers of the education agencies, including superintendents, deputies, and assistant superintendents; and other persons with district-wide responsibilities, such as business managers, administrative assistants, etc.

Operational Status, Agency

Classification of changes in an education agency's boundaries or jurisdiction. Classifications include no change; closed with no effect on another agency's boundaries; new agency with no effect on another agency's boundaries; added; and significant change in geographical boundaries or instructional responsibility. Prior to 1998-99 the term "Boundary Change" was used.

APPENDIX B - Glossary

Common Core of Data, 1991-1992

Operational Status, School

Classification of the operational condition of a school. Classifications include currently operational, closed, new, added, and changed agency.

Other Diploma Recipient

A student who received a diploma through other than a regular school program during the previous school year or subsequent summer. Last reported in 1997-98; combined with "Regular Diploma Recipient" in 1998-99 with both categories reported as "Diploma Recipient".

Other High School Completer

Student who has received a certificate of attendance or other certificate of completion in lieu of a diploma during the previous school year and subsequent summer school.

Other Support Staff

Staff who serve in a support capacity and who are not included in the categories of central office administrative support, library support, student support, or school administrative support; e.g., data processing staff, bus drivers, and health, building and equipment maintenance, security, and cafeteria workers.

Prekindergarten Student

Students who is enrolled in a group or class that is part of a public school program taught during the year or years preceding kindergarten, excluding Head Start students unless part of an authorized public education program of a local education agency.

Prekindergarten Teacher

Teacher of a group or class that is part of a public school program, and which is taught during the year or years preceding kindergarten; includes teachers of Head Start students if part of authorized public education program of an LEA.

Primary Metropolitan Statistical Area (PMSA)

If an area meets the requirements to qualify as a MSA and has a population of 1,000,000 or more, one or more PMSAs may be defined within it if statistical criteria are met and local opinion also is in favor. A PMSA consists of a large urbanized county, or a cluster of such counties (cities and towns in New England) that have substantial commuting interchange. When one or more PMSAs have been recognized, the larger area of which they are component parts then is designated a CMSA.

Public School

An institution that provides educational services and has one or more grade groups (PK-12), or which is ungraded; has one or more teachers to give instruction; is located in one or more buildings; has an assigned administrator; receives public funds as primary support; and is operated by an education agency.

Reduced-Price Lunch Student

A student who is eligible to participate in the Reduced-Price Lunch Program under the National School Lunch Act. (See also, "Free Lunch Eligible.")

APPENDIX B - Glossary

Common Core of Data, 1991-1992

Regional Education Service Agency

Agency providing services to a variety of local education agencies, or a county superintendent serving the same purposes.

Regular Diploma Recipient

See "High School Graduate, Regular Day School". Last reported in 1997-98; combined with "Other Diploma Recipient" in 1998-99 with both categories reported as "Diploma Recipient".

Regular School

A public elementary/secondary school that does not focus primarily on vocational, special, or alternative education.

Rural

Any incorporated place, Census designated place, or non-place territory not defined by the Census Bureau as an urbanized area or urban cluster. From 1998-99 onward, the category was separated into "Rural, Inside MSA" and "Rural, Outside MSA."

Rural, inside MSA

Any incorporated place, Census designated place, or non-place territory within a CMSA or MSA and defined as rural by the Census Bureau. Category represents a subset of "Rural," and was introduced in 1998-99. (See also "Locale Code".)

Rural, outside MSA

Any incorporated place, Census designated place, or non-place territory not within a CMSA or MSA and defined as rural by the Census Bureau. Category represents a subset of "Rural," and was introduced in 1998-99. (See also "Locale Code".)

School Administrative Support Staff

Staff whose activities are concerned with support of the teaching and administrative duties of the office of the principal or department chairpersons; this includes clerical staff and secretaries.

School Administrator

Staff member whose activities are concerned with directing and managing the operation of a particular school, including principals, assistant principals, other assistants; and those who supervise school operations, assign duties to staff members, supervise and maintain the records of the school, coordinate school instructional activities with those of the education agency, including department chairpersons.

School District

An educational agency or administrative unit that operates under a public board of education.

Secondary

The general level of instruction classified by state and local practice as secondary and composed of any span of grades beginning with the next grade following the elementary grades and ending with or below grade 12.

APPENDIX B - Glossary

Common Core of Data, 1991-1992

Small Town

An incorporated place or Census Designated Place (CDP) with population less than 25,000 and greater than or equal to 2,500 and located outside a CMSA or MSA. (See also "Locale Code".)

Special Education School

A public elementary/secondary school that focuses primarily on special education; including instruction for any of the following: autism, deaf-blindness, developmental delay, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visually impairment, and other health impairments; and which adapts curriculum, materials or instruction for students served.

State Education Agency (SEA)

An agency of the state charged with primary responsibility for coordinating and supervising public instruction including setting of standards for elementary and secondary instructional programs.

State-Operated Agency

Agency that is charged, at least in part, with providing elementary and/or secondary instruction or support services. Examples include elementary/secondary programs operated by the state for the deaf or blind; and programs operated by state correctional facilities.

Student

An individual for whom instruction is provided in an elementary or secondary education program that is not an adult education program and is under the jurisdiction of a school, school system, or other education institution.

Student Support Services Staff

Staff member whose activities are concerned with the direct support of students; and who nurture, but do not instruct, students. Includes attendance officers; staff providing health, psychology, speech pathology, audiology, or social services; and supervisors of the preceding staff and of health, transportation, and food service workers.

Supervisory Union

An educational agency where administrative services are performed for more than one school district by a common superintendent.

Teacher

An individual who provides instruction to prekindergarten, kindergarten, grades 1 through 12, or ungraded classes; or individuals who teach in an environment other than a classroom setting; and who maintain daily student attendance records.

Title I Eligible School

A school designated under appropriate state and federal regulations as being eligible for participation in programs authorized by Title I of Public Law 103-382. Item was first collected in 1998-99.

APPENDIX B - Glossary

Common Core of Data, 1991-1992

Title I School-wide Program

A school in which all the pupils in a school are designated under appropriate state and federal regulations as being eligible for participation in programs authorized by Title I of Public Law 103-382. Item was first collected in 1998-99.

Ungraded Student

Individual assigned to class or program that does not have standard grade designations.

Urban Fringe

A closely settled area, contiguous to a central city, outside a central city; with a minimum population of 2,500 inhabitants; with a population density of at least 1,000 per square mile; and has a Census Urbanized Area Code. (See also "Locale Code".)

Urban Fringe of a Large City

Any incorporated place, Census designated place, or non-place territory within a CMSA or MSA of a "Large City" and defined as urban by the Census Bureau. Prior to 1994-95, defined as any incorporated place, Census designated place, or non-place territory within a CMSA or MSA and defined as urban by the Census Bureau, with a central city with a population of 4000,000 or more or a population density of at least 6,000 people per square mile. (See also "Locale Code".)

Urban Fringe of a Mid-size City

Any incorporated place, Census Designated Place (CDP), or non-place territory within a CMSA or MSA of a Mid-size City and defined as urban by the Census Bureau. Prior to 1994-95, defined as any incorporated place, Census designated place, or non-place territory within a CMSA or MSA and defined as urban by the Census Bureau, with a central city with a population less than 4000,000 or a population density less than 6,000 people per square mile. (See also "Locale Code".)

Urbanized Area

An area with a population concentration of at least 50,000; generally consisting of a central city and the surrounding, closely settled, contiguous territory and with a population density of at least 1,000 inhabitants per square mile.

Vocational Education School

A public elementary/secondary school that focuses primarily on providing formal preparation for semi-skilled, skilled, technical, or professional occupations for high school-aged students who have opted to develop or expand their employment opportunities, often in lieu of preparing for college entry.

White

A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Appendix C: Survey Instrument

U.S. DEPARTMENT OF EDUCATION OFFICE OF THE ASSISTANT SECRETARY FOR EDUCATION RESEARCH AND IMPROVEMENT NATIONAL CENTER FOR EDUCATION STATISTICS WASHINGTON, D.C. 20208-5651 COMMON CORE OF DATA STATE NONFISCAL SURVEY OF PUBLIC ELEMENTARY AND SECONDARY EDUCATION SCHOOL YEAR 1991-92	FORM APPROVED O.M.B. No. 1850-0067 EXP. DATE: 12/31/92 DUE DATE: MARCH 15, 1992	
This report is authorized by law(20 U.S.C. 1221e-1). While you are not required to respond, your cooperation is needed to make the results of this survey comprehensive, accurate, and timely.		
PLEASE complete each cell with a number, 0, N, or M		
A01 NAME OF STATE EDUCATION AGENCY		
A02 MAILING ADDRESS		
A03 CITY		
A04 STATE		
A05 ZIP CODE		
A06 TELEPHONE NUMBER		
B: INSTRUCTIONAL STAFF	1990-91 FTE	1991-92 FTE
B01 PREKINDERGARTEN TEACHERS		
B02 KINDERGARTEN TEACHERS		
B03 ELEMENTARY TEACHERS		
B04 SECONDARY TEACHERS		
B05 TEACHERS OF UNGRADED CLASSES		
B06 TOTAL FTE TEACHERS		
B07 INSTRUCTIONAL AIDES		
B08 INSTRUCTIONAL COORDINATORS AND SUPERVISORS		
C: SUPPORT SERVICES STAFF	1990-91 FTE	1991-92 FTE
C01 ELEMENTARY GUIDANCE COUNSELORS		
C02 SECONDARY GUIDANCE COUNSELORS		
C03 TOTAL GUIDANCE COUNSELORS		
C04 LIBRARIANS/MEDIA SPECIALISTS		
C05 LIBRARY/MEDIA SUPPORT STAFF		
C06 LEA ADMINISTRATORS		
C07 ADMIN. SUPPORT STAFF		
C08 SCHOOL ADMINISTRATORS		
C09 SCHOOL ADMIN. SUPPORT STAFF		
C10 STUDENT SUPPORT SERVICES STAFF		
C11 ALL OTHER SUPPORT STAFF		

D: STUDENTS BY GRADE LEVEL	1990-91 MEMBERSHIP	1991-92 MEMBERSHIP
D01 PREKINDERGARTEN		
D02 KINDERGARTEN		
D03 GRADE 1		
D04 GRADE 2		
D05 GRADE 3		
D06 GRADE 4		
D07 GRADE 5		
D08 GRADE 6		
D09 GRADE 7		
D10 GRADE 8		
D11 GRADE 9		
D12 GRADE 10		
D13 GRADE 11		
D14 GRADE 12		
D15 UNGRADED		
D16 TOTAL (Sum of lines D1-D15)		
E: HIGH SCHOOL COMPLETERS	1989-90 UNDUPLICATED COUNT	1990-91 UNDUPLICATED COUNT
E01 REGULAR DIPLOMA		
E02 OTHER DIPLOMA		
E03 HIGH SCHOOL EQUIV. RECIPIENTS		
E04 OTHER HIGH SCHOOL COMPLETERS		

NOTE: Please review this survey form and be sure that each item is complete.

Person completing survey form

Date

CCD Coordinator

Telephone Number

Return Completed Forms to:
 Bureau of the Census
 Government Division, CJS Branch
 Washington Plaza, Bldg. 2, Room 509
 Washington, DC 20233-6800

If you have questions about this questionnaire, contact Census staff on
 1-800-352-7229. Refer to Common Core of Data, State Nonfiscal Survey.

Appendix D. Data tables

Table 1.-- Public school student membership, by grade and state: School year 1991-92

State	Total student membership	Pre-kindergarten	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5
United States	42,046,878	375,458	3,310,934	3,556,280	3,360,170	3,333,962	3,314,926	3,268,431
Alabama	722,004	--	54,125	58,744	57,130	60,086	58,520	59,255
Alaska	118,680	1,914	10,405	11,047	10,256	9,677	9,883	9,407
Arizona	656,980	2,411	54,410	59,071	55,486	55,616	54,684	52,953
Arkansas	438,518	--	33,799	35,567	33,978	34,394	34,496	34,704
California	5,107,145	--	428,392	444,101	427,612	420,018	412,613	401,538
Colorado	593,030	5,358	47,875	50,551	49,441	49,787	49,387	47,962
Connecticut	481,050	5,486	40,822	43,092	39,905	38,420	37,381	36,476
Delaware	102,196	435	8,137	8,931	8,450	8,334	8,185	8,269
District of Columbia	80,618	4,538	6,578	7,280	6,651	6,269	5,961	5,596
Florida	1,932,131	26,784	161,688	170,096	164,759	162,741	159,330	153,373
Georgia	1,177,569	1,315	97,590	100,215	97,385	98,224	98,491	97,102
Hawaii	174,747	498	14,353	14,322	14,342	14,089	13,677	13,271
Idaho	225,680	1,097	15,133	17,123	17,653	18,066	18,437	18,225
Illinois	1,848,166	37,039	139,544	149,246	140,697	133,154	134,185	136,007
Indiana	956,988	2,431	66,881	77,519	72,718	73,678	75,214	75,009
Iowa	491,363	5,128	37,841	37,702	36,419	37,414	37,134	37,897
Kansas	445,390	2,072	35,866	37,265	35,571	36,016	35,623	35,589
Kentucky	646,024	11,926	46,695	50,422	48,853	49,006	49,495	50,245
Louisiana	794,128	8,916	64,474	68,376	61,600	61,729	62,152	60,225
Maine	216,400	1,503	18,625	18,273	17,609	17,263	16,860	16,595
Maryland	736,238	15,567	57,658	62,664	61,405	60,608	59,493	57,493
Massachusetts	846,155	9,491	72,974	74,646	69,876	66,903	65,960	64,107
Michigan	1,593,561	11,157	137,370	133,544	123,332	120,342	119,315	117,561
Minnesota	773,571	5,549	63,500	63,958	61,871	61,875	62,111	61,520
Mississippi	504,127	732	36,569	42,435	39,574	39,662	40,953	41,172
Missouri	842,965	15,561	66,072	69,005	65,789	66,616	64,324	64,467
Montana	155,779	1,437	11,995	13,199	12,548	12,428	12,533	12,572
Nebraska	279,552	2,797	22,218	22,526	22,236	22,170	22,460	22,678
Nevada	211,810	795	17,479	19,044	18,356	18,101	17,886	17,420
New Hampshire	177,138	850	7,793	18,580	15,490	15,404	15,117	14,724
New Jersey	1,109,796	8,261	85,469	92,344	85,483	83,101	82,100	80,584
New Mexico	308,667	1,231	23,276	25,868	24,546	24,482	23,829	23,481
New York	2,643,993	30,025	197,128	217,128	202,847	198,973	194,841	190,126
North Carolina	1,097,598	3,925	88,324	90,920	86,560	85,738	85,288	84,132
North Dakota	118,376	657	9,273	9,682	9,286	9,628	9,575	9,580
Ohio	1,783,767	12,393	142,085	149,298	137,639	138,115	140,401	141,271
Oklahoma	588,263	3,403	45,509	55,572	48,386	48,745	48,260	47,091
Oregon	498,614	1,034	37,547	40,981	40,295	40,936	40,717	39,438
Pennsylvania	1,692,797	3,108	130,364	143,470	130,300	129,814	128,877	126,614
Rhode Island	142,144	369	10,680	13,319	11,827	11,235	11,122	10,872
South Carolina	627,470	--	43,587	55,470	50,654	50,951	52,206	52,094
South Dakota	131,576	531	10,451	10,768	10,477	10,465	10,793	10,727
Tennessee	833,651	--	64,183	71,789	64,974	64,362	65,776	65,237
Texas	3,464,371	102,371	258,597	303,173	282,566	279,476	278,636	276,444
Utah	456,430	2,212	33,193	34,189	34,818	35,487	37,215	36,749
Vermont	97,137	1,577	8,033	8,638	8,476	8,327	7,996	7,776
Virginia	1,016,204	1,825	84,565	85,148	79,677	79,331	78,694	77,490
Washington	869,327	3,674	68,532	73,118	71,888	72,876	72,586	70,854
West Virginia	320,249	1,779	22,192	23,131	22,418	23,453	24,110	24,335
Wisconsin	814,671	13,791	63,479	65,293	62,043	62,311	61,775	61,989
Wyoming	102,074	1,505	7,606	8,437	8,018	8,066	8,269	8,135

Outlying Areas								
American Samoa	13,365	1,446	1,063	1,083	1,031	961	960	866
Guam	28,334	471	2,459	2,481	2,415	2,323	2,305	2,250
Northern Marianas	7,096	449	548	642	584	639	587	561
Puerto Rico	642,392	651	36,250	55,145	51,020	51,997	54,855	55,167
Virgin Islands	22,346	2--	1,601	1,820	1,772	1,841	1,849	1,775

See footnotes continued on next page.

Appendix D. Data tables

Table 1.-- Public school student membership, by grade and state: School year 1991-92--continued

State	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Ungraded
United States	3,239,374	3,181,024	3,020,070	3,313,235	2,915,420	2,645,100	2,392,456	820,038
Alabama	61,091	60,915	56,607	60,210	48,417	45,179	41,725	--
Alaska	9,213	8,892	8,430	8,449	7,670	6,816	6,621	--
Arizona	51,882	50,528	47,200	49,038	43,323	37,828	36,122	6,428
Arkansas	34,999	35,797	34,527	33,693	31,583	29,389	27,544	4,048
California	386,807	370,964	355,168	398,734	370,635	324,395	260,693	105,475
Colorado	46,531	44,823	42,334	44,345	40,656	38,164	33,108	2,708
Connecticut	35,273	34,524	32,968	35,258	31,895	30,083	28,339	11,128
Delaware	8,136	8,175	7,503	8,085	7,365	6,238	5,953	--
District of Columbia	5,026	5,404	4,976	4,947	5,452	4,108	3,415	4,417
Florida	148,760	144,717	135,365	152,073	135,114	117,121	100,210	--
Georgia	97,588	92,686	87,534	100,108	77,648	68,761	62,922	--
Hawaii	12,822	11,808	11,270	12,550	11,260	10,395	9,290	10,800
Idaho	18,412	18,550	17,803	17,855	16,617	15,084	14,097	1,528
Illinois	139,838	135,954	127,656	139,324	127,636	115,193	104,837	87,856
Indiana	76,514	76,002	73,839	79,913	69,240	65,013	60,657	12,360
Iowa	37,818	36,755	35,449	36,745	34,019	33,332	31,648	16,062
Kansas	34,859	33,390	31,943	33,772	30,294	27,996	25,889	9,245
Kentucky	51,210	50,568	49,136	53,502	45,549	41,277	36,131	12,009
Louisiana	60,946	61,619	54,491	62,111	50,537	43,417	37,995	35,540
Maine	16,016	16,086	15,679	15,916	14,828	14,293	13,861	2,993
Maryland	56,466	54,300	50,447	55,972	46,806	42,794	40,512	14,053
Massachusetts	62,480	61,354	59,263	62,699	58,451	55,551	53,464	8,936
Michigan	117,364	116,706	111,906	122,740	105,302	98,301	90,311	68,310
Minnesota	60,329	59,216	56,806	56,892	54,571	53,208	52,165	--
Mississippi	40,059	40,920	37,514	39,664	33,125	29,202	25,713	16,833
Missouri	65,811	65,388	62,351	67,214	58,356	54,138	49,503	8,370
Montana	12,289	11,977	11,815	11,842	11,057	10,181	9,597	1,309
Nebraska	22,271	21,394	20,617	21,310	19,540	19,229	18,106	--
Nevada	16,665	15,974	15,205	15,412	14,311	13,070	11,283	809
New Hampshire	13,951	13,567	12,881	13,541	11,773	11,516	10,483	1,468
New Jersey	79,653	79,196	75,556	80,717	73,572	70,104	67,395	66,261
New Mexico	22,919	22,007	21,197	23,314	20,858	18,271	15,923	17,465
New York	187,853	188,586	180,718	214,204	192,056	166,438	141,546	141,524
North Carolina	84,845	84,743	81,895	90,900	77,775	70,089	64,061	18,403
North Dakota	9,203	9,128	8,929	9,006	8,434	8,174	7,821	--
Ohio	140,710	140,577	131,604	146,702	126,485	119,757	113,420	3,310
Oklahoma	46,283	44,792	43,176	44,238	40,096	35,492	35,684	1,536
Oregon	38,876	39,230	37,872	38,787	36,113	33,305	30,226	3,257
Pennsylvania	127,185	127,014	121,836	134,714	120,084	113,642	107,758	48,017
Rhode Island	10,600	10,531	10,053	10,774	9,868	8,742	8,277	3,875
South Carolina	52,301	51,424	47,352	55,650	43,947	37,196	34,638	--
South Dakota	10,713	10,433	9,762	9,651	9,045	8,339	7,692	1,729
Tennessee	63,714	65,961	61,623	68,300	58,652	53,117	49,011	16,952
Texas	275,909	266,704	251,107	285,063	227,350	199,643	177,332	--
Utah	37,367	36,667	33,114	34,977	33,174	29,852	27,575	9,841
Vermont	7,537	7,313	7,029	6,568	6,032	5,715	5,529	591
Virginia	78,269	76,712	74,406	80,993	69,298	63,243	61,566	24,987
Washington	69,199	66,904	63,150	67,184	60,170	56,154	53,038	--
West Virginia	24,927	25,574	25,740	26,694	24,204	22,948	21,611	7,133
Wisconsin	61,661	60,456	57,757	63,354	57,870	56,774	53,734	12,384
Wyoming	8,224	8,119	7,511	7,531	7,307	6,833	6,425	88
Outlying Areas								
American Samoa	901	869	870	912	898	791	658	56
Guam	2,219	2,004	1,872	2,584	2,131	1,626	1,169	25
Northern Marianas	544	582	482	388	378	392	310	10
Puerto Rico	53,592	56,879	50,677	47,433	45,413	38,276	32,557	12,480
Virgin Islands	1,672	2,078	1,684	1,761	1,335	1,231	957	970

--Data missing or not applicable.

¹Montana reports some prekindergarten students as kindergarten students.

²The Virgin Islands do not have a prekindergarten program.

NOTE: National totals include the fifty states and the District of Columbia.

Source: U.S. Department of Education, National Center for Education Statistics, Common Core of Data, "State Nonfiscal Survey."

Appendix D. Data tables

Table 2.--Public school student/teacher ratio, student membership, and teachers, by level of instruction and state: School year 1991-92

State	Total student/ teacher ratio	Total student membership	Total teachers	Pre- kindergarten teachers	Kindergarten teachers	Elementary teachers	Secondary teachers	Teachers of ungraded classes
United States	17.3	42,046,878	2,432,243	11,632	102,706	1,243,752	918,847	155,306
Alabama	17.8	722,004	40,480	--	3,413	19,525	17,542	--
Alaska	16.7	118,680	7,118	35	342	4,722	2,019	--
Arizona	19.3	656,980	33,978	94	1,367	23,821	8,696	--
Arkansas	17.0	438,518	25,785	--	1,802	11,693	12,207	83
California	22.8	5,107,145	224,000	--	14,600	147,300	58,900	3,200
Colorado	17.9	593,030	33,093	134	1,197	15,604	16,158	--
Connecticut	14.0	481,050	34,383	245	1,326	15,129	13,055	4,628
Delaware	16.8	102,196	6,095	22	189	2,919	2,965	--
District of Columbia	12.7	80,618	6,346	279	348	2,977	2,294	448
Florida	17.6	1,932,131	109,939	742	6,306	40,416	41,588	20,887
Georgia	18.5	1,177,569	63,816	70	4,583	38,775	20,388	--
Hawaii	18.5	174,747	9,451	--	--	5,051	3,315	1,085
Idaho	19.4	225,680	11,626	63	384	5,598	5,466	115
Illinois	16.8	1,848,166	110,153	900	4,052	59,173	28,989	17,039
Indiana	17.6	956,988	54,509	140	1,907	26,521	24,618	1,323
Iowa	15.7	491,363	31,395	343	1,589	16,015	12,364	1,084
Kansas	15.2	445,390	29,324	103	999	13,324	11,726	3,172
Kentucky	17.2	646,024	37,571	370	1,441	24,281	11,479	--
Louisiana	17.2	794,128	46,170	199	2,952	22,578	12,326	8,115
Maine	14.0	216,400	15,416	--	--	10,382	5,034	--
Maryland	16.9	736,238	43,616	303	1,416	21,568	20,329	--
Massachusetts	15.1	846,155	55,963	--	1,622	18,813	27,982	7,546
Michigan	19.2	1,593,561	82,967	547	3,270	29,244	39,810	10,096
Minnesota	17.2	773,571	44,903	29	1,462	23,024	20,388	--
Mississippi	17.9	504,127	28,111	17	1,328	15,371	10,569	826
Missouri	16.0	842,965	52,643	446	2,254	25,176	24,767	--
Montana	15.8	155,779	9,883	--	--	6,901	2,982	--
Nebraska	14.7	279,552	19,069	178	1,416	9,242	8,233	--
Nevada	18.6	211,810	11,409	74	467	5,607	3,983	1,278
New Hampshire	15.5	177,138	11,464	68	241	7,533	3,622	--
New Jersey	13.8	1,109,796	80,515	243	2,556	41,271	26,385	10,060
New Mexico	17.6	308,667	17,498	80	757	9,338	4,382	2,941
New York	15.4	2,643,993	171,914	1,777	6,862	75,449	62,317	25,509
North Carolina	16.8	1,097,598	65,326	272	5,080	33,049	23,729	3,196
North Dakota	15.3	118,376	7,733	72	273	4,847	2,541	--
Ohio	17.3	1,783,767	103,372	150	2,927	59,531	40,764	--
Oklahoma	15.6	588,263	37,650	82	1,231	16,851	15,535	3,951
Oregon	18.6	498,614	26,745	52	952	15,052	9,799	890
Pennsylvania	16.8	1,692,797	100,475	--	--	44,060	44,975	11,440
Rhode Island	14.6	142,144	9,709	29	292	4,119	3,960	1,309
South Carolina	16.9	627,470	37,115	419	1,161	23,636	11,899	--
South Dakota	14.8	131,576	8,868	14	291	4,535	2,950	1,078
Tennessee	19.4	833,651	43,062	--	--	30,539	12,523	--
Texas	15.8	3,464,371	219,192	2,483	10,837	103,310	102,562	--
Utah	24.9	456,430	18,305	59	691	8,795	6,564	2,196
Vermont	13.8	97,137	7,031	111	278	2,606	2,827	1,209
Virginia	15.7	1,016,204	64,537	93	3,145	34,848	25,852	599
Washington	20.2	869,327	42,931	--	--	23,271	16,357	3,303
West Virginia	15.3	320,249	20,997	39	829	9,199	7,448	3,482
Wisconsin	15.7	814,671	52,028	256	2,057	28,630	18,550	2,535
Wyoming	15.6	102,074	6,564	-- *	214	2,533	3,134	683
Outlying Areas								
American Samoa	19.9	13,365	671	48	34	345	188	56
Guam	18.9	28,334	1,499	19	125	696	651	8
Northern Marianas	16.5	7,096	430	25	24	188	193	--
Puerto Rico	17.2	642,392	37,291	75	1,068	19,914	13,839	2,395
Virgin Islands	14.1	22,346	1,581	-- *	74	686	690	131

-- Data missing or not applicable.

* Wyoming and the Virgin Islands do not have a prekindergarten program.

NOTE: National totals include the fifty states and the District of Columbia.

Source: U.S. Department of Education, National Center for Education Statistics, Common Core of Data, "State Nonfiscal Survey."

Appendix D. Data tables

Table 3.--Number of staff employed by public elementary and secondary school systems and percentage of total staff, by category and state:
School year 1991-92

State	Total staff	Teachers		Instructional aides		Guidance counselors		Librarians	
		Number	Percent	Number	Percent	Number	Percent	Number	Percent
United States	4,520,748	2,432,243	53.8	410,538	9.1	81,937	1.8	49,917	1.1
Alabama	81,950	40,480	49.4	3,543	4.3	1,530	1.9	1,206	1.5
Alaska	13,992	7,118	50.9	1,626	11.6	232	1.7	156	1.1
Arizona	65,505	33,978	51.9	5,489	8.4	874	1.3	671	1.0
Arkansas	51,652	25,785	49.9	4,511	8.7	1,185	2.3	949	1.8
California	429,387	224,000	52.2	55,290	12.9	5,800	1.4	1,200	0.3
Colorado	62,592	33,093	52.9	4,441	7.1	1,053	1.7	743	1.2
Connecticut	60,500	34,383	56.8	5,547	9.2	1,594	2.6	665	1.1
Delaware	10,987	6,095	55.5	732	6.7	179	1.6	113	1.0
District of Columbia	11,143	6,346	57.0	424	3.8	285	2.6	179	1.6
Florida	219,733	109,939	50.0	21,384	9.7	4,592	2.1	2,566	1.2
Georgia	132,921	63,816	48.0	17,534	13.2	1,723	1.3	1,935	1.5
Hawaii	15,559	9,451	60.7	1,049	6.7	503	3.2	264	1.7
Idaho	18,621	11,626	62.4	1,402	7.5	354	1.9	172	0.9
Illinois	196,930	110,153	55.9	15,607	7.9	2,849	1.4	2,055	1.0
Indiana	108,746	54,509	50.1	11,894	10.9	1,473	1.4	982	0.9
Iowa	60,305	31,395	52.1	4,536	7.5	1,254	2.1	671	1.1
Kansas	51,637	29,324	56.8	3,150	6.1	1,226	2.4	938	1.8
Kentucky	77,165	37,571	48.7	7,652	9.9	1,169	1.5	1,141	1.5
Louisiana	66,339	46,170	69.6	8,433	12.7	897	1.4	1,192	1.8
Maine	27,082	15,416	56.9	3,386	12.5	630	2.3	253	0.9
Maryland	79,925	43,616	54.6	6,231	7.8	1,641	2.1	1,070	1.3
Massachusetts	98,974	55,963	56.5	9,009	9.1	1,838	1.9	560	0.6
Michigan	178,111	82,967	46.6	12,969	7.3	3,025	1.7	1,573	0.9
Minnesota	78,273	44,903	57.4	7,606	9.7	896	1.1	989	1.3
Mississippi	59,200	28,111	47.5	9,788	16.5	778	1.3	652	1.1
Missouri	100,735	52,643	52.3	5,226	5.2	2,191	2.2	1,263	1.3
Montana	13,078	9,883	75.6	1,373	10.5	360	2.8	335	2.6
Nebraska	34,676	19,069	55.0	3,065	8.8	644	1.9	539	1.6
Nevada	13,145	11,409	86.8	--	--	395	3.0	217	1.7
New Hampshire	20,480	11,464	56.0	2,253	11.0	554	2.7	253	1.2
New Jersey	148,491	80,515	54.2	10,000	6.7	3,001	2.0	1,700	1.1
New Mexico	34,509	17,498	50.7	4,080	11.8	614	1.8	238	0.7
New York	338,335	171,914	50.8	24,110	7.1	5,490	1.6	3,186	0.9
North Carolina	126,332	65,326	51.7	19,407	15.4	2,493	2.0	2,134	1.7
North Dakota	13,594	7,733	56.9	1,135	8.3	199	1.5	177	1.3
Ohio	194,727	103,372	53.1	9,229	4.7	3,219	1.7	1,678	0.9
Oklahoma	69,725	37,650	54.0	5,746	8.2	1,203	1.7	806	1.2
Oregon	50,479	26,745	53.0	4,746	9.4	1,160	2.3	746	1.5
Pennsylvania	190,607	100,475	52.7	11,316	5.9	3,549	1.9	2,205	1.2
Rhode Island	15,452	9,709	62.8	1,217	7.9	294	1.9	102	0.7
South Carolina	66,597	37,115	55.7	6,597	9.9	1,425	2.1	1,082	1.6
South Dakota	14,753	8,868	60.1	1,205	8.2	285	1.9	191	1.3
Tennessee	84,518	43,062	51.0	7,963	9.4	1,034	1.2	1,284	1.5
Texas	337,473	219,192	65.0	33,976	10.1	8,648	2.6	3,984	1.2
Utah	33,297	18,305	55.0	3,819	11.5	405	1.2	249	0.7
Vermont	13,923	7,031	50.5	2,052	14.7	306	2.2	192	1.4
Virginia	130,621	64,537	49.4	10,283	7.9	3,044	2.3	1,740	1.3
Washington	78,039	42,931	55.0	6,797	8.7	1,506	1.9	1,209	1.5
West Virginia	38,550	20,997	54.5	2,748	7.1	544	1.4	377	1.0
Wisconsin	88,249	52,028	59.0	7,741	8.8	1,527	1.7	993	1.1
Wyoming	13,134	6,564	50.0	1,221	9.3	267	2.0	142	1.1
Outlying Areas									
American Samoa	1,277	671	52.5	12	0.9	25	2.0	6	0.5
Guam	2,965	1,499	50.6	101	3.4	68	2.3	31	1.0
Northern Marianas	906	430	47.5	106	11.7	24	2.6	10	1.1
Puerto Rico	67,948	37,291	54.9	10	0.0	808	1.2	818	1.2
Virgin Islands	3,290	1,581	48.1	330	10.0	79	2.4	40	1.2

See footnotes continued on next page.

Appendix D. Data tables

Table 3.--Number of staff employed by public elementary and secondary school systems and percentage of total staff, by category and state: School year 1991-92--continued

State	Other student support staff		School administrators		School district administrators		Administrative support staff	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
United States	1,009,403	22.3	129,304	2.9	76,084	1.7	331,322	7.3
Alabama	27,224	33.2	2,444	3.0	1,579	1.9	3,944	4.8
Alaska	1,906	13.6	408	2.9	1,236	8.8	1,310	9.4
Arizona	16,864	25.7	1,445	2.2	990	1.5	5,194	7.9
Arkansas	14,480	28.0	1,961	3.8	582	1.1	2,199	4.3
California	77,693	18.1	12,500	2.9	5,800	1.4	47,104	11.0
Colorado	14,553	23.3	2,508	4.0	820	1.3	5,381	8.6
Connecticut	11,339	18.7	1,472	2.4	1,102	1.8	4,398	7.3
Delaware	2,584	23.5	380	3.5	143	1.3	761	6.9
District of Columbia	1,960	17.6	387	3.5	421	3.8	1,141	10.2
Florida	51,908	23.6	6,063	2.8	3,024	1.4	20,257	9.2
Georgia	32,618	24.5	4,921	3.7	632	0.5	9,742	7.3
Hawaii	2,628	16.9	431	2.8	102	0.7	1,131	7.3
Idaho	3,327	17.9	582	3.1	291	1.6	867	4.7
Illinois	60,199	30.6	4,383	2.2	1,684	0.9	--	--
Indiana	29,153	26.8	2,649	2.4	1,735	1.6	6,351	5.8
Iowa	15,671	26.0	1,749	2.9	696	1.2	4,333	7.2
Kansas	10,914	21.1	1,575	3.1	475	0.9	4,035	7.8
Kentucky	18,923	24.5	1,767	2.3	1,571	2.0	7,371	9.6
Louisiana	1,194	1.8	2,310	3.5	1,503	2.3	4,640	7.0
Maine	5,723	21.1	871	3.2	803	3.0	--	--
Maryland	19,304	24.2	2,441	3.1	332	0.4	5,290	6.6
Massachusetts	19,673	19.9	2,072	2.1	2,049	2.1	7,810	7.9
Michigan	59,666	33.5	5,051	2.8	1,395	0.8	11,465	6.4
Minnesota	14,741	18.8	1,603	2.0	1,591	2.0	5,944	7.6
Mississippi	14,206	24.0	1,379	2.3	956	1.6	3,330	5.6
Missouri	36,277	36.0	2,309	2.3	826	0.8	--	--
Montana	306	2.3	484	3.7	337	2.6	--	--
Nebraska	7,886	22.7	1,099	3.2	663	1.9	1,711	4.9
Nevada	347	2.6	507	3.9	270	2.1	--	--
New Hampshire	3,616	17.7	597	2.9	356	1.7	1,387	6.8
New Jersey	8,960	6.0	6,769	4.6	1,347	0.9	36,199	24.4
New Mexico	7,878	22.8	1,172	3.4	882	2.6	2,147	6.2
New York	92,544	27.4	6,815	2.0	3,853	1.1	30,423	9.0
North Carolina	31,158	24.7	3,775	3.0	2,039	1.6	--	--
North Dakota	2,964	21.8	376	2.8	341	2.5	669	4.9
Ohio	46,357	23.8	4,792	2.5	5,534	2.8	20,546	10.6
Oklahoma	16,612	23.8	1,908	2.7	635	0.9	5,165	7.4
Oregon	10,194	20.2	1,449	2.9	981	1.9	4,458	8.8
Pennsylvania	42,670	22.4	4,046	2.1	13,213	6.9	13,133	6.9
Rhode Island	2,490	16.1	378	2.4	275	1.8	987	6.4
South Carolina	11,950	17.9	2,134	3.2	826	1.2	5,468	8.2
South Dakota	2,383	16.2	511	3.5	304	2.1	1,006	6.8
Tennessee	22,002	26.0	4,168	4.9	907	1.1	4,098	4.8
Texas	38,007	11.3	12,089	3.6	5,436	1.6	16,141	4.8
Utah	7,446	22.4	837	2.5	368	1.1	1,868	5.6
Vermont	2,654	19.1	489	3.5	459	3.3	740	5.3
Virginia	39,307	30.1	3,283	2.5	1,989	1.5	6,438	4.9
Washington	16,336	20.9	2,335	3.0	1,050	1.3	5,875	7.5
West Virginia	10,017	26.0	1,145	3.0	461	1.2	2,261	5.9
Wisconsin	17,082	19.4	2,154	2.4	958	1.1	5,766	6.5
Wyoming	3,509	26.7	331	2.5	262	2.0	838	6.4
Outlying Areas								
American Samoa	429	33.6	54	4.2	18	1.4	62	4.9
Guam	1,068	36.0	65	2.2	15	0.5	118	4.0
Northern Marianas	123	13.6	37	4.1	43	4.7	133	14.7
Puerto Rico	22,275	32.8	1,217	1.8	1,813	2.7	3,716	5.5
Virgin Islands	820	24.9	81	2.5	113	3.4	246	7.5

--Data missing or not applicable.

NOTES: National totals include the fifty states and the District of Columbia. All staff counts are full-time equivalency counts.

SOURCE: U.S. Department of Education, National Center for Education Statistics, Common Core of Data, "State Nonfiscal Survey."

Appendix D. Data tables

Table 4.--Number of public school graduates, 12th-grade student membership, and 9th-grade student membership 3 years earlier, by state:
School year 1990-91

State	Regular high school graduates 1990-91	Other diploma recipients 1990-91	12th-grade membership 1990-91	9th-grade membership 1987-88	High school equivalency recipients* 1990-91	Other high school completers 1990-91
United States	2,234,893	58,363	2,381,083	3,143,222	149,815	16,640
Alabama	39,042	--	42,031	59,480	--	1,539
Alaska	5,458	0	6,486	7,549	715	5
Arizona	31,282	--	34,645	43,183	3,165	149
Arkansas	25,668	1	27,734	33,489	2,596	2,124
California	234,164	39,226	244,142	345,654	3,281	90
Colorado	31,293	--	33,582	42,018	2,672	362
Connecticut	27,290	54	27,859	34,707	1,480	--
Delaware	5,223	142	5,897	7,684	343	63
District of Columbia	3,369	--	3,481	5,665	734	49
Florida	87,419	1,418	94,776	142,768	15,277	447
Georgia	60,088	--	62,379	93,881	--	--
Hawaii	8,974	275	9,234	11,791	--	210
Idaho	11,961	73	13,095	15,000	157	49
Illinois	103,329	--	105,541	133,306	--	--
Indiana	57,892	1,258	62,740	77,716	4,140	292
Iowa	28,593	175	30,928	33,296	1,679	144
Kansas	24,414	--	26,089	30,098	--	--
Kentucky	35,835	328	37,577	51,188	--	0
Louisiana	33,489	--	37,983	61,716	9,382	--
Maine	13,151	406	13,817	16,651	1,116	108
Maryland	39,014	0	40,529	53,370	1,957	864
Massachusetts	50,216	--	53,484	65,364	--	--
Michigan	88,234	3,184	91,769	126,510	4,238	350
Minnesota	46,474	0	51,324	51,900	2,708	0
Mississippi	23,665	156	26,411	38,370	2,662	1,657
Missouri	46,928	--	49,925	64,700	3,254	--
Montana	9,013	--	9,609	10,620	719	--
Nebraska	16,500	71	17,680	19,123	498	55
Nevada	9,370	791	11,197	12,112	708	42
New Hampshire	10,059	--	10,408	13,206	2,276	--
New Jersey	67,003	--	67,716	81,639	8,430	--
New Mexico	15,157	144	15,454	21,818	1,854	76
New York	133,562	3,197	142,514	207,361	13,717	164
North Carolina	62,792	58	65,720	91,845	4,283	1,557
North Dakota	7,573	0	7,960	8,735	256	0
Ohio	107,484	1,035	118,605	148,565	4,347	--
Oklahoma	33,007	--	35,671	43,738	6,293	--
Oregon	24,597	105	30,018	34,338	8,723	1,842
Pennsylvania	104,770	--	108,592	133,426	7,179	--
Rhode Island	7,744	5	8,167	10,524	570	0
South Carolina	32,999	1,027	35,393	54,003	2,380	2,287
South Dakota	7,127	--	7,758	8,461	1,134	--
Tennessee	44,847	--	49,050	66,160	10,763	1,348
Texas	174,306	3,010	178,390	264,328	--	--
Utah	22,219	1,269	26,263	28,117	326	227
Vermont	5,212	--	5,424	6,439	1,264	--
Virginia	58,441	955	61,328	79,449	3,694	540
Washington	42,514	--	51,856	58,149	3,388	--
West Virginia	21,064	--	22,045	27,171	1,172	--
Wisconsin	49,340	0	54,562	59,832	3,946	0
Wyoming	5,728	0	6,245	7,009	339	0
Outlying Areas						
American Samoa	597	0	599	715	37	0
Guam	1,014	--	1,120	2,567	81	--
Northern Marianas	273	3	326	377	--	--
Puerto Rico	29,329	10,946	31,496	45,838	5,148	0
Virgin Islands	981	71	1,128	1,975	20	--

--Data missing or not applicable.

* Includes recipients ages 19 or younger, except in Minnesota where they are ages 20 or younger.

NOTES: National totals include the fifty states and the District of Columbia. Some items may be undercounts due to missing data in some states.

Regular high school graduates may include students not included in 12th-grade membership.

SOURCE: U.S. Department of Education, National Center for Education Statistics, Common Core of Data, "State Nonfiscal Survey."