



Paper Submission Instructions

PAPER FORMAT: To ensure all papers have a uniform appearance, please use these formatting instructions when preparing your paper. We will publish your paper exactly as you submit it to FCSM.

Please submit your final paper to fcsm.conf@gmail.com by **May 25, 2018** to have your paper posted in the conference proceedings on the FCSM Web site.

FILENAME: Please save your proceedings paper using this naming convention format:

Session#_AuthorLastName_2018FCSM.pdf

(For example: A-2_Smith_2018FCSM.pdf)

FORMAT: PDF

LANGUAGE: Papers must be written in English.

PAPER LENGTH: No restrictions.

TYPOGRAPHIC REQUIREMENTS: (Sample attached – see the next page)

Font type: Times New Roman

Font size: 16 pt. - paper title

12 pt - author's name(s)

10 pt. - author affiliation and organization address

10 pt. - headings, sub-headings, and text

Font style: Paper title and author name – Use bold font and center

Heading – use bold font

Text – use normal font

Case: Upper and lower-case letters for all headings and text

Margins: 1” margins

Line spacing: Single

Paragraph format: No initial indent and use a blank line between paragraphs

