

Entities List and Definition

Entity

Definition

Accountability Report

A report that provides information about the performance of the education institution.

Activity

The co-curricular or extra-curricular activity or activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities) in which the student participates.

Affiliated Institution

An institution that has an ongoing, functional relationship with the education institution in order to provide improved educational experiences to an individual and/or the school.

Assessment

A tool, instrument, process, or exhibition composed of a systematic sampling of behavior for measuring a student's competence, knowledge, skills or behavior. An assessment can be used to measure differences in individuals or groups and changes in performance from one occasion to the next.

Assignment

A specific group of activities for which a staff member has been given responsibility.

Beneficiary

An individual or organization identified to receive the income or inheritance from an insurance policy, trust or will.

Class

A setting in which organized instruction of course content is provided to one or more students (including cross-age groupings) for a given period of time. (A course may be offered to more than one class.) Instruction, provided by one or more teachers or other staff members, may be delivered in person or via a different medium. Classes that share space should be considered as separate classes if they function as separate units for more than 50 percent of the time.

Course

The organization of subject matter and related learning experiences provided for the instruction of students on a regular or systematic basis, usually for a predetermined period of time (e.g., a semester or two-week workshop) to an individual or group of students (e.g., a class).

Credential

An active certificate, license, permit, or other documentation held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), post-secondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Credentialing Organization

An institution, organization, federation, or other such group that is responsible for accrediting or endorsing an individual's preparation, skills, or performance.

Education Institution

A public or private institution, organization, or agency that provides instructional or support services to students or staff at any level.

Educational Program

A program that is provided by a public or private institution, organization, or agency to provide instructional or support services to students or staff at any level.

Emergency Contact

An individual who is to be notified in the event of an emergency involving another individual.

Employee Benefit

Any type of compensation: 1) provided in a form other than direct wages; and 2) established by or paid for in part, in kind, or completely by the employer or a third party (e.g., the government, a labor union, an insurance company, or a health maintenance organization). Benefits may or may not be required by law. These include employer contributions to Social Security, Medicare, unemployment insurance, worker's compensation insurance, health insurance, and retirement funds.

Employee Benefit Carrier

An organization or institution that administers benefit plans or services to a staff member.

Employee Benefit Contributor

An individual or organization that contributes monetary, in kind, or other types of contributions to an employee's benefit plan.

Employer

A business, firm, institution, or other organization for whom an individual works (including self-employment) in return for financial or other compensation.

Evaluation

The process of ascertaining or judging the quality, value, or amount of an activity or an outcome by systematic appraisal of performance data in light of the particular circumstance and established goals and objectives.

Evaluator

An individual responsible for performing a systematic evaluation of specified aspects, conditions, or progress of an individual including his or her professional, credential, physical, emotional, psychological, and economic status. Results may include recommendations for providing or not providing specific treatment or support to the individual.

Governing Board

An institution that is responsible for the policy decisions of an educational entity.

Health Evaluation

A diagnostic examination performed on an individual for identification or evaluation of a health-related process or condition.

Immediate Supervisor

An individual who occupies the first level of responsible supervision over a position, and who ordinarily assigns tasks, gives instructions, and reviews finished work of the position.

Instructional Calendar

The days and time made available to instruct students.

Intermediate Educational Unit (IEU)

A regional, multi-services public agency authorized by State law to develop, manage, and provide services, programs, or other options support (e.g., construction, food services, technology services) to LEAs.

Local Education Agency (LEA)

An administrative unit at the local level which exists primarily to operate schools or to contract for educational services. These units may or may not be co-extensive with county, city, or town boundaries.

Mentor (Professional)

An individual possessing expert knowledge, skill, or experience who is assigned to provide practical support and advice to an individual seeking to develop his or her own abilities in a field or profession.

Organization Membership

An honorary, cultural, professional, civic or other institution, organization, or group in which an individual holds membership or participates.

Other Adult Living in Student's Household

An adult, other than the student's Parent/Guardian or the Responsible Adult of Student's Household, living at the household or domicile in which the student resides.

Parent/Guardian

An individual having parental or legal guardianship responsibility for a student.

Postsecondary Institution

An organization that provides educational programs for individuals who have completed or otherwise left educational programs in secondary school(s).

Primary Contact

The individual who serves as the main point of contact for an organization or program.

Program

A program is a set (plan) of activities and procedures designed to accomplish a predetermined objective or set of objectives.

Program Application

The initial information required for submission in order to participate in a special assistance program.

Program/Service

A program or service that supplements the regular school program or serves as early childhood education and care for children prior to reaching school-attendance age. These programs and services are often, but not solely, available through federal, state, or local agencies, non-profit organizations and/or other community-based organizations (or assistance provided by these entities). Services may be instructional or non-instructional in nature and may be provided within or outside of a school building.

Public Service

A service performed for the benefit of the public, especially within a governmental system, either as a member of the civil service or as an elected official.

Recruiter

An individual or organization responsible for identifying and/or selecting prospective employees to fill vacant positions in an organization.

Regulation

Information regarding the requirements that are issued by a governmental body.

Responsible Adult Living in Student's Household

An adult, not necessarily the student's Parent/Guardian, responsible for the student at the household or other domicile in which he or she resides.

School

An institution that provides preschool, elementary and/or secondary instruction and may provide other education-related services to students; has one or more teachers; is located in one or more buildings; has an assigned administrator.

Service Provider

An individual or organization responsible for administering services to an individual or an organization participating in a program or receiving services.

Sibling(s) or Other School-Age Children in the Same Household

Any brothers, sisters (including half brothers and sisters, stepbrothers and sisters, and foster brothers and sisters) or other school age children living in the same household in which the student resides.

Sponsor

A person or agency undertaking responsibility (e.g., a proponent, an endorser, or an adviser) for a student. For example, a member of the U.S. Department of Defense (military or civilian) having parental, guardianship, or legal responsibility for a student while in the overseas dependents' school.

Staff Development Activity

A planned, structured process through which an individual improves his or her job-related knowledge, skills, or attitudes. Such a process is designed to enable a staff member to grow within a profession or organization or to attain an initial or additional credential.

Staff Development Provider

An individual or organization who provides a planned, structured process through which an individual improves his or her job-related knowledge, skills, or attitudes. Such a process is designed to enable a staff member to grow within a profession or organization or to attain an initial or additional credential

Staff Member

An individual who performs specified activities for any public or private education institution or agency that provides instructional and/or support services to students or staff at the early childhood level through high school completion. For example, this includes: 1) an "employee" who performs services under the direction of the employing institution or agency, is compensated for such services by the employer, and is eligible for employee benefits and wage or salary tax withholdings; 2) a "contractor" or "consultant" who performs services for an agreed upon fee, or an employee of a management service contracted to work on site; 3) a "volunteer" who performs services on a voluntary and uncompensated basis; 4) an in kind service provider; or 5) an independent contractor or businessperson working at a school site.

State Education Agency (SEA)

The agency of the state charged with primary responsibility for coordinating and supervising public instruction, including the setting of standards for elementary and secondary instruction programs.

Student

An individual for whom instruction, services and/or care are provided in an early childhood, elementary or secondary educational program under the jurisdiction of a school, education agency, or other institution or program.

Subtest

Information regarding the component of an assessment including reading comprehension, vocabulary, mathematics, verbal, humanities, quantitative, and geography.

Waiver

Information concerning the accommodations that an individual or organization receives due to special circumstances that will not allow an individual or organization to fulfill the requirements of a regulation.