

7.2 **Report 1: Summary Tallies**

Report 1 (see next page) summarizes the participation status of all originally sampled schools by grade as well as the status of activated substitute schools. Also included are the number and percent of schools with enrollment information and student lists received.

REPORT 1

[Back to SCS Reports Page](#)

Run Date: 06/08/2007
Run Time: 2:40 PM
[Save in Excel](#)

NAEP 2008 Report 1 - Summary Tallies
Territory = 11, State = CA, Region = 1
School Type = Public Schools
Project = NAEP-2008/LTT

	Age 9		Age 13		Age 17	
	Number	Percent	Number	Percent	Number	Percent
1. Original Schools Pending	5	31.25	16	94.12	22	95.65
Initial contact, pending	0	0.00	0	0.00	0	0.00
Inactive sub	0	0.00	0	0.00	0	0.00
Interim refusal	0	0.00	0	0.00	0	0.00
Interim, closed due to natural disaster	0	0.00	0	0.00	0	0.00
Cooperating	11	68.75	1	5.88	1	4.35
State Refusal for entire grade	0	0.00	0	0.00	0	0.00
State refusal for this particular school	0	0.00	0	0.00	0	0.00
District refusal – all schools	0	0.00	0	0.00	0	0.00
School Refusal	0	0.00	0	0.00	0	0.00
Overlap with other NCES study	0	0.00	0	0.00	0	0.00
Assessment not conducted	0	0.00	0	0.00	0	0.00
District refusal for this particular school	0	0.00	0	0.00	0	0.00
Weather related refusal	0	0.00	0	0.00	0	0.00
Has sampled grade, but no eligible students	0	0.00	0	0.00	0	0.00
Does not have sampled grade	0	0.00	0	0.00	0	0.00
Closed	0	0.00	0	0.00	0	0.00
Not a regular school	0	0.00	0	0.00	0	0.00
Other ineligible	0	0.00	0	0.00	0	0.00
No age eligible students	0	0.00	0	0.00	0	0.00
Duplicate on Sampling Frame	0	0.00	0	0.00	0	0.00
Total	16	100.00	17	100.00	23	100.00

[Back to SCS Reports Page](#)

2. Activated Substitute Schools

No Activated Substitute Schools were found

[Back to SCS Reports Page](#)

3. Status of activities (Cooperating schools only)	Age 9		Age 13		Age 17	
	Number	Percent	Number	Percent	Number	Percent
A. Total cooperating schools (% of originals)	11	68.75	1	5.88	1	4.35
B. Enrollment data entered (% of cooperating)	11	100	1	100	1	100
C. Scheduled date entered (% of cooperating)	11	100	1	100	1	100
D. Student listing form returned (% of cooperating)	2	18.18	0	0	0	0

[Back to SCS Reports Page](#)

4. School Summary	Age 9	Age 13	Age 17
A. Total pending schools	5	16	22
B. Total cooperating schools	11	1	1
C. Unweighted response rate before substitution	68.75	5.88	4.35
D. Original refusals without substitutes	0	0	0

[Back to SCS Reports Page](#)

When Report 1 is printed, each section starts on a new page. Thus, this four-section report prints on four pages.

7.2.1 **Interpreting the Report**

Report 1 is divided into four sections briefly explained below:

- Status of Original Schools
- Status of Activated Substitute Schools
- Status of Activities (Cooperating Schools Only)
- School Summary

Status of Original Schools

This section gives the distribution of participation status codes assigned to all schools in the original sample for all three grades. Activated substitutes are not included.

The percentage is calculated as the total number of sampled schools for a grade with that code divided by the total number of original schools for that code including those that are determined to be ineligible or refusals. Initially, the status for all schools is set to Pending.

Status of Activated Substitute Schools

If any substitutes have been activated, a distribution of their status codes appears here.

Status of Activities (Cooperating Schools Only)

This portion of the report focuses on the progress made with cooperating schools.

- A. Total Cooperating Schools. This number is the same as reported in 1C.
- B. Enrollment Data Entered shows the number and percentage of cooperating schools for which enrollment information has been entered.
- C. Scheduled Date Entered shows the number and percentage of cooperating schools for which an assessment date is present for all sessions.
- D. Student Listing Form Received.

Note: If the region has schools sampled for multiple grades, these schools will be tallied separately in the three columns (Grades 4, 8, and 12) of this report. Accordingly, summing the

corresponding entries across grades will yield totals higher than the number of sampled schools in the region.

School Summary

This section of the report brings together information about original and substitute schools:

- A. Total Pending Schools equals the sum of original and substitute pending (1A + 2A).
- B. Total Cooperating Schools equals the sum of original and substitute cooperating (1C + 2C).
- C. Unweighted Response Rate Before Substitution is a measure of school cooperation similar to that calculated in the final reports provided by NAEP. The response rate before substitution is calculated as follows **using only schools in the original sample**.

$$\frac{\# \text{ COOPERATING SCHOOLS}}{\# \text{ PENDING} + \# \text{ COOPERATING} + \# \text{ REFUSING SCHOOLS}}$$

- D. Original Refusals Without Substitutes. This item tallies the number of original sample refusals for which a substitute grade is not available.

7.3 Report 2: School Status Listing

[Back to SCS Reports Page](#)

Run Date: 06/08/2007
Run Time: 2:36 PM
[Save](#) in Excel

NAEP 2008 Report 2 - School Status Listings
Territory = 11, State = CA, Region = 1
School Type = All
Filter = Active Schools
Sort = Status, Project = NAEP-2008/LTT

Status	School Name	NAEP ID	Scheduled Date	Actual Enrollment
Cooperating	Bryant Elementary	0610350	02/12/2008	167
Cooperating	Chester Elementary	0610030	01/17/2008	34
Cooperating	Delta View Elementary	0610330	02/20/2008	0
Cooperating	Diablo Vista Elementary	0610320	02/21/2008	0
Cooperating	Maidu Elementary	0610090	02/27/2008	0
Cooperating	Mckinley Elementary	0610070	01/15/2008	0
Cooperating	Modoc Middle	0620050	11/28/2007	0
Cooperating	Nustrom	0610340	02/19/2008	0

Report 2

This report is useful as a general reference for reviewing information about sampled schools. A variety of filters and sorting options are available.

The filter and sort options for Report 2 are:

<u>Filters</u>	<u>Sorts</u>
Active Schools (default)	Status (default)
Original Schools	District
Substitute schools	County
Pending Schools	School
Cooperating Schools	NAEP ID
Cooperating/ Pending Schools	State School ID
Refusal Schools	School Type

To access the filter and sort options, click on the down arrow next to the appropriate box.

For each school, the report lists:

- The current participation status;
- The school name;
- NAEP ID;
- Sampled grade;
- The scheduled assessment date; and
- The enrollment for the sampled grade (based on your entry).

NOTE: Report 2 is a grade-level report. Schools sampled for both fourth and eighth grades, for example, will be listed twice on this report.

7.4 Report 3: Assessment Schedule

[Back to SCS Reports Page](#)

Run Date: 06/08/2007
Run Time: 2:44 PM
[Save](#) in Excel

NAEP 2008 Report 3 - Assessment Schedule
Territory = 11, State = CA, Region = 1
School Type = All
Filter = Cooperating Schools
Sort = District, Project = NAEP-2008/LTT

District	School Name	NAEP ID	Scheduled Date	Session ID	Session Date	Makeup Date	Total In Sample
Antioch Unified	Diablo Vista Elementary	0610320	02/21/2008	RM0401	10/04/2007		28
Antioch Unified	Diablo Vista Elementary	0610320	02/21/2008	RM0402	10/04/2007		3
Antioch Unified	Diablo Vista Elementary	0610320	02/21/2008	RM0403	10/04/2007		28
Antioch Unified	Diablo Vista Elementary	0610320	02/21/2008	RM0404	10/04/2007		3
Antioch Unified	Diablo Vista Elementary	0610320	02/21/2008	RM0405	10/04/2007		9
Eureka Union	Maidu Elementary	0610090	02/27/2008	RM0401	10/04/2007	03/02/2007	28
Eureka Union	Maidu Elementary	0610090	02/27/2008	RM0402	10/04/2007	03/02/2007	1

Report 3

This report is useful for reviewing the assessment schedule.

The filters and sorts available for this report are:

Filters

Cooperating (default)
Cooperating/Pending

Sorts

District (default) Actual Date
County NAEP ID
School State School ID
Status School Type

For each cooperating or pending school, the report lists:

- The District
- The school name and NAEP ID;
- The session ID for each session;
- The actual assessment date;
- The makeup date (if needed); and

- The number sampled.

7.5 Report 4: School Sampling Listing

This report lists cooperating schools and the procedure that will be followed to sample the students – electronic file or sampling in the field (with the SDS).

Below is an example of how Report 4.

Back to SCS Reports Page						Run Date: 06/08/2007 Run Time: 2:45 PM Save in Excel
NAEP 2008 Report 4 - Student Sampling Listing Territory = 11, State = CA, Region = 1 School Type = All Filter = Active Schools Sort = Method, Project = NAEP-2008/LTT						
Sampling Method	School Name	NAEP ID	Scheduled Date	Students on SLF	Students Sampled	
Not Designated	All Hallows Elementary School	0620115	11/05/2007	0	0	
Not Designated	Alturas Mennonite Church	0610025	01/14/2008	0	0	
Not Designated	Alturas Mennonite Church	0620025	12/04/2007	0	0	
Not Designated	Archbishop Mitty High School	0631285	04/28/2008	0	0	
Not Designated	Bella Vista High	0630160	03/25/2008	374	71	
Not Designated	D...	0630205	05/12/2008	0	0	

Report 4

The report shows the sampling “Method” to be followed in each cooperating school. This information will usually be updated by the home office. Additionally, the report shows the number of eligible students and number sampled.

The filters and sorts that may be that may be used in this report are:

<u>Filters</u>	<u>Sorts</u>
Active (default)	Sampling Method (default)
Not Designated	District
E-File by State	County
E-File by District (TUDA)	School
E-File by School	Status

SDS in State Office Scheduled Date
 SDS in Home/Hotel NAEP ID
 SDS at School State School ID

7.6 Report 5: Summary School Recruiting Report

This report provides individual school information that is to be obtained during school recruiting. This report will help the school recruiter and his/her field manager keep track of the progress of keeping this information up to date in the SCS.

Back to SCS Reports Page										Run Date: 06/08/2007 Run Time: 2:47 PM Save in Excel
NAEP 2008 Report 5 - Summary School Recruiting Report Territory = 11, State = CA, Region = 1 School Type = All Filter = All Sort = School, Project = NAEP-2008/LTT										
School Name	Area	NAEP ID	Region	Principal Name	Coordinator Name	School Type	Survey	Actual Enrollment	Status	Percent On Break
All Hallows Elementary School	1	0620115	CA1			Non-Public	N/A	0	Pending	N/A
Alturas Mennonite Church	1	0610025	CA1			Non-Public	N/A	0	Pending	N/A
Alturas Mennonite Church	1	0620025	CA1			Non-Public	N/A	0	Pending	N/A
Archbishop Mitty High School	1	0631285	CA1			Non-Public	N/A	0	Pending	N/A
Bella Vista High	1	0630160	CA1			Public	N/A	0	Pending	N/A
...

Among fields displayed is “Survey” which refers to the Non-Public School Survey for schools in which “School Type” is “Unknown.” The default value to be displayed will be “N/A.” For those schools for which School Type is Unknown, if the survey has been completed, the value displayed will be “Yes,” otherwise it will be “Not Completed.”

In the “Status” column, the school’s participation status will be displayed. In addition, if the school is an interim or final refusal, the status of the refusal form will be displayed as “Refusal Form (done/not done).” Likewise, if the school’s status is one of the ineligible codes, the status of the Ineligible School Form will be displayed.

The filters and sorts that may be that may be used in this report are:

Filters

Sorts

All schools (default)
Pending
Cooperating
Refusals
Ineligible

School (default)
Region
District
School Type

7.7 Report 6: Sampling Report

This report shows the fields in the SCS that will be updated as the student sampling is completed for cooperating schools. This report will help the supervisor and his/her field manager keep track of this information in the SCS. For schools sampled in the field, the supervisors will be entering much of this information.

[Back to SCS Reports Page](#)

Run Date: 06/08/2007
Run Time: 2:49 PM
[Save](#) in Excel

NAEP 2008 Report 6 - Sampling Report
Territory = 11, State = CA, Region = 1
School Type = All
Filter = Not Designated
Sort = Region, Project = NAEP-2008/LTT

Region	Area	School Name	NAEP ID	Scheduled Assm't Date	Sampling Method	SLF Receipt Date	Take All	Sampling Date	Completed E-Sample	Number on List (NSLF)	Number in Sample	Session ID	Total in Sample	#SD	ELL
CA.1	1	All Hallows Elementary School	0620115	11/05/2007	Not Designated		N/A		N/A				0	0	
CA.1	1	Alturas Mennonite Church	0610025	01/14/2008	Not Designated		N/A		N/A				0	0	
CA.1	1	Alturas Mennonite Church	0620025	12/04/2007	Not Designated		N/A		N/A				0	0	
CA.1	1	Archbishop Mitty High School	0631285	04/28/2008	Not Designated		N/A		N/A				0	0	
CA.1	1	Bella Vista High	0630160	03/25/2008	Not Designated		No	11/07/2006	Yes	374	71	RW1201	32	0	0
CA.1	1	Bella Vista	0630160	03/25/2008	Not Designated		No	11/07/2006	Yes	374	71	RW1202	32	0	0

Report 6

If the number of sampled students in the school equals the number of students on the list from the school, “Yes” will be displayed in the Take All column. Otherwise, “N/A” will be displayed.

The filters and sorts that may be that may be used in this report are:

Filters

Sorts

Not Designated (default)	Region (default)
E-File by State/District	Area
E-File by School	District
In-Field Sampling	School
Active Schools	School Type

7.8 Report 7: Preassessment Visit Report

After each preassessment visit, information is to be recorded in the SCS. This report will help the supervisor and his/her field manager ensure that the information is being updated in the SCS in a timely manner.

Back to SCS Reports Page									
Run Date: 06/08/2007 Run Time: 2:51 PM Save in Excel									
NAEP 2008 Report 7 - Pre-Assessment Visit Report Territory = 11, State = CA, Region = 1 School Type = All Filter = Cooperating Schools Sort = Region, Project = NAEP-2008/LTT									
Region	Area	School Name	NAEP ID	Pre-Assm't Date	Scheduled Assm't Date	Parent Notification	NAEP Rep. Receipt of Parent Letter	New Enrollee Procedure	Student Sampling Summary Report
CA1	1	Bryant Elementary	0610350	01/07/2008	02/12/2008	Yes	01/31/2008	Yes	N/A
CA1	1	Chester Elementary	0610030	01/08/2008	01/17/2008	Yes	No date	Yes	N/A
CA1	1	Delta View Elementary	0610330		02/20/2008	No	No date	No	N/A
CA1	1	Diablo Vista Elementary	0610320		02/21/2008	No	No date	Yes	N/A
CA1	1	Maidu Elementary	0610090		02/27/2008	No	No date	No	N/A
CA1	1	Mckinley Elementary	0610070		01/15/2008	No	No date	Yes	N/A
CA1	1	Modoc Middle	0620050		11/28/2007	No	No date	No	N/A
CA1	1	Nustrom	0610340		02/19/2008	No	No date	No	N/A

Report 7

In the “Parent notification” column, if the school has notified parents, “Yes” will be displayed for this field. In the New enrollee procedure column, if the answer to “Did you obtain list of currently enrolled grade eligible students?” is “Yes” or “No” and “Number of students you identified as new enrollees” has an answer (zero or greater), then “Yes” will be displayed for this, otherwise, “No” will be displayed.

For the Student Sampling Summary Report, if there is a report and one box is checked, “Yes” will be displayed. If there is a message, but no box is checked, “Not answered” will be displayed. Otherwise, “N/A” will be displayed.

The only filter available for this report is cooperating schools. The sorts that may be that may be used in this report are:

Sorts

- Region (default)
- Area
- District
- School
- School Type
- Assessment Date

7.9 Report 8: Assessment Progress Report

After assessments have been completed in a school, information is to be recorded in the SCS. This report will help the supervisor and his/her field manager ensure that the information is being updated in the SCS in a timely manner.

[Back to SCS Reports Page](#)

Run Date: 06/08/2007
Run Time: 2:52 PM
[Save in Excel](#)

NAEP 2008 Report 8 - Assessment Progress Report
Territory = 11, State = CA, Region = 1
School Type = All
Filter = Cooperating Schools
Sort = Region, Project = NAEP-2008/LTT

Region	Area	School Name	NAEP ID	Scheduled Assn't Date	Session ID	Original Sample	New Enrollee Sample	Total In Sample	Withdrawn/ Ineligible	To Be Assessed	Absent	Excluded	Refused	Assessed In Original	Makeup Date	Makeup Code	Assessed in Makeup	Assessment Complete
CA1	1	Bryant Elementary	0610350	02/12/2008	RM0401	28	0	28	0	28	3	0	0	25		5	0	Yes
CA1	1	Bryant Elementary	0610350	02/12/2008	RM0402	27	1	28	0	28	0	0	0	28		5	0	Yes
CA1	1	Bryant Elementary	0610350	02/12/2008	RM0403	27	1	28	3	25	1	0	0	24		5	0	Yes
CA1	1	Chester Elementary	0610030	01/17/2008	RM0401	28	2	30	0	29	4	1	0	25		5	0	Yes
CA1	1	Chester Elementary	0610030	01/17/2008	RM0402	27	2	29	1	25	2	3	0	23		5	0	Yes
CA1	1	Chester Elementary	0610030	01/17/2008	RM0403	27	1	28	5	22	1	1	0	21		5	0	Yes

Report 8

7.9.1 Report Filters and Sorts

Since Report 8 will only be used with cooperating schools, this is the only filter available. The sorts that may be that may be used in this report are:

Sorts

Region (default)
 Area
 District
 School
 School Type
 Assessment Date

7.10 Report 9: Number Sampled SD & ELL

Report 9 has been developed so you can see and print out the number of sampled SD and ELL students per school as soon as the student samples have been selected.

[Back to SCS Reports Page](#)

Run Date: 04/17/2007
 Run Time: 10:28 AM
[Save in Excel](#)

NAEP 2008 Report 9 - Number Sampled SD & ELL
Territory = 11, State = TN, Region = All
School Type = All
Filter = Cooperating Schools
Sort = Region, Project = LTT 08

Region	Area	School Name	NAEP ID	Sampling Date	Session Type	Number Sampled	#SD	#ELL
TN1	1	Collierville Middle School	4720050	11/13/2006	RS	279	22	2
TN1	1	Dunbar Elementary School	4710040	11/13/2006	RM	90	5	3
TN1	1	Germantown High School	4730050	11/13/2006	RW	575	21	0
TN1	1	Hamilton Middle School	4720020	11/13/2006	RS	279	8	4
TN1	1	Memphis University School	4720085			0	0	0
TN1	1	Oakhaven High School	4730020	11/07/2006	RW	213	3	2

Report 9 Example using 2007 school data

Exhibit 1. School-Level Status Codes

NAEP SCHOOL DISPOSITION CODES

<u>CODE</u>	<u>EXPLANATION</u>
Pending codes (0Xs):	
00 Pending	Neither the district nor the school has been contacted. (Default code for all schools in the SCS.)
02 Pending Cooperation	The school has been contacted, but no decision has been reached on participation.
05 Interim Refusal	The school has indicated that they do not wish to participate, but there is a possibility that they will agree. [Complete the Refusal Report in the SCS to explain the refusal.]
11 Cooperating	The school will definitely participate in the assessment.
Final refusal codes (20s): [Do not assign until you have discussed with your field manager. Complete the Refusal Report in the SCS to explain the refusal.]	
22 District Refusal	The district refuses to participate in the assessment. Record grade enrollment information on sampled schools in the SCS.
24 School Refusal	The school has said that they will definitely not participate in the assessment. Record grade enrollment information in the SCS.
28 District Refusal for this school only	The school district has refused for this one school to participate. Other sampled schools in the district will cooperate. Record grade enrollment information in the SCS.
Ineligible school codes (30s): [Complete the Ineligible School Form in the SCS to explain.]	
31 Has Sampled Grade, but No Eligible Students	This school has the sampled grade, but no eligible students this year. (FT/Arts/SICT)
32 Does Not have Sampled Grade	This school does not contain the sampled grade.
33 Closed	This school has officially closed.
34 Not a Regular School	This school does not offer a traditional academic or comprehensive educational program to the general student population. Examples would be special education schools in which all students would be excluded from assessment and vocational schools whose student are enrolled in a traditional high school. Do not assume the school meets this disposition without talking with someone at the school. Ask the principal if they are ungraded or if students are registered in another school. You should talk with your field manager before using this code.
35 Other Ineligible	You should talk with your field manager about using this code.
36 No age-eligible students	School does not have any students born in the year which would make them eligible for the Long Term Trend assessment.

Exhibit 2. Ineligible School Form from SCS for Refusing School

SCS: Grade Refusal Form - Microsoft Internet Explorer

Refusal Form

Save Reset Close Print

District: **TS Non-Public Non-Catholic Schools** School: **Alternative Choice Sch**
Superintendent: **Superintendent Not Found** Grade ID: **9910412**
State: **TS** Refusal Type: **School Refusal**

Form Completed by:
Name:

Who made the decision to decline?
Name: Phone:
Title:

Other contacts(if any).
Name: Title:
Name: Title:

Additional School Refusal Information.

Initial Dianne Walsh Letter Sent:

Initial Endorsement Letter Sent:

Number of successful phone calls (during which the study was discussed):

Refusal conversion letter sent:

Follow-up refusal conversion endorsement letter sent:

Number of successful refusal conversion phone calls (during which participation in the study was discussed):

Number of supervisors who worked on initial contacts and refusal conversion contacts:

Number of refusal conversion in-person visits to the school:

Describe the reasoning behind the refusal and efforts to recruit the school:

