

**Record layout for the 1997 Fall Staff Survey data file - Final**

Variable Name	Length	Record Position	Variable Type	Description
<b>File name: S97_IC.DAT - Institutional characteristics for fall staff file</b>				
UNITID	6	1 - 6	N	This is a unique identifier for each institution.
INSTNM	50	7 - 56	AN	Institution (entity) name
CITY	20	57 - 76	AN	
STABBR	2	77 - 78	AN	Post Office Code State abbreviations. (See appendix A. ICD list 1)
FIPS	2	79 - 80	N	FIPS State Code. (See appendix A. ICD list 1)
OBereg	2	81 - 82	N	OBE Region Code. (See Appendix A. ICD list 1 & 2)
FICE	6	83 - 88	N	Identifies schools accredited at the college level by an agency recognized by the Secretary of Education (formerly included in HEGIS) Blank for non-HEGIS schools.
RSTATUS	1	89 - 89	N	1 = Respondent 3 = Nonrespondent, not imputed 4 = Nonrespondent, imputed Blank=institution closed before fall 1997
IMPTYPE	1	90 - 90	N	Type of Imputation 1 = Record was imputed using "hot deck" method 2 = Record was imputed using institution's previous year's data 9 = Partial imputation (imputation was done for nonresponding data items only) blank = no imputation was done
PARCHILD	1	91 - 91	N	Parent/child indicator 1 = Parent record(Combined data respondent, carries data for more than one institution) 2 = Child record (Data reported with the parent institution) 3 = Child with data (record contains some data, but some data are reported with the parent institution - applicable to finance and fall staff). blank=not parent/child
UNITIDX	6	92 - 97	N	UNITID of institution where data is reported (parent/child institutions)
SECTOR	2	98 - 99	N	Generated Sector (based on response to IC survey) 00 - Central, System or Corporate Offices 01 - Public, 4 year or above 02 - Private, nonprofit, 4 year or above 03 - Private, for-profit, 4 year or above 04 - Public, 2 year 05 - Private, nonprofit, 2 year 06 - Private, for-profit, 2 year 07 - Public, less than 2 year 08 - Private, nonprofit, less than 2 year 09 - Private for-profit, less than 2 year
LEVEL	1	100 - 100	N	1 = 4 or more years (Baccalaureate or higher) 2 = At least 2 but less than 4 years (Below baccalaureate) 3 = Less than 2 years (Below associate)
CONTROL	1	101 - 101	N	1 = Public 2 = Private, nonprofit 3 = Private, for-profit

**Record layout for the 1997 Fall Staff Survey data file--continued**

Variable Name	Length	Record Position	Variable Type	Description
AFFIL	1	102 - 102	N	1 = Public 2 = Private, for-profit 3 = Private, nonprofit, no religious affiliation 4 = Private, nonprofit, Catholic 5 = Private, nonprofit, Jewish 6 = Private, nonprofit, Protestant 7 = Private, nonprofit, Other religious affiliation blank = no response
HLOFFER	2	103 - 104	N	Highest level of offering 01 = Postsecondary Award, Certificate or Diploma of less than one academic year 02 = Postsecondary Award, Certificate, Diploma of at least 1 but < 2 academic yrs 03 = Associate's Degree 04 = Postsecondary Award, Certificate, Diploma of at least 2 but < 4 academic yrs. 05 = Bachelor's Degree 06 = Postbaccalaureate Certificate 07 = Master's Degree 08 = Post-Master's Certificate 09 = Doctor's Degree 00 = Other blank = Not applicable or non-response
FPOFFER	1	105 - 105	N	First-Professional Offering 1 = First-Professional Degree or post-degree certificate, blank=no
LOCALE	1	106 - 106	N	Degree of urbanicity (See appendix A. ICD list 4)
PCTMIN1	2	107 - 108	N	Percent minority - (generated from 1996 fall enrollment (Appendix A. ICD list 5) %1996 fall enrollment Black, non-Hispanic
PCTMIN2	2	109 - 110	N	%1996 fall enrollment American Indian/Alaskan Native
PCTMIN3	2	111 - 112	N	%1996 fall enrollment Asian/Pacific Islander
PCTMIN4	2	113 - 114	N	%1996 Fall enrollment Hispanic
HBCU	1	115 - 115	N	Historically Black Colleges & Universities (1=yes, blank=no Appendix A. ICD list 6)
HOSPITAL	1	116 - 116	N	Institution has hospital (1 = yes, blank = none)
MEDICAL	1	117 - 117	N	Institution grants a medical degree (1 = yes, blank = none)
TRIBAL	1	118 - 118	N	Tribal college (1 =yes, blank = no)
CARNEGIE	2	119 - 120	N	1994 Carnegie classification code (see Appendix A. ICD list 7)
SOURCE	1	121 - 121	N	Data Source - Medium used to collect data (see Appendix A. ICD list 8)
OPEID	8	122 - 129	AN	Office of Postsecondary Education identification number for those institutions eligible to participate in Title IV (financial aid) programs
OPEIND	1	130 - 130	N	<u>OPE eligibility indicator code</u> 1=institution is eligible 2=not listed separately as being an eligible institution by OPE, but is a branch campus or system office of an eligible main campus; or a U.S. service school not listed by OPE as being eligible. IPEDS will consider these institutions as eligible institutions. 3=institution is not eligible in current year, but was eligible in the previous year (1996-97) blank=not eligible
HDEGOFFR	2	131 - 132	N	Highest degree offered (See appendix A, ICD list 9)
NCESEDIT	1	133 - 133	N	Edit flag 1 = Record was edited and no critical errors were found. 2 = Record was edited and errors were resolved. 3 =Record was edited and errors not resolved but record was accepted. 4 = Record was edited and errors are not resolved (early release only). blank = record has not been edited (Early release only)
FORMRT	3	134 - 136	AN	"S", or "CN" survey form
NONEWHIR	1	137 - 137	N	Part G no new hires 1=institution has no new hires
NOSERVIC	1	138 - 138	N	Part E services contracted or donated 1=institution has no major services contracted or donated

**Record layout for the 1997 Fall Staff Survey data file--continued**

Variable Name	Length	Record Position	Variable Type	Description
---------------	--------	-----------------	---------------	-------------

**File name: S97\_S.DAT - 1997 Fall staff "S" survey Parts A, B, C, D, F, and G, - Staff counts by race/ethnicity, sex, and primary occupational activity**

Men: SRACE15 = SRACE01+SRACE03+SRACE05+SRACE07+SRACE09+SRACE11+SRACE13+BALMEN;

Women: SRACE16 = SRACE02+SRACE04+SRACE06+SRACE08+SRACE10+SRACE12+SRACE14+BALWOMEN;

UNITID	6	1 - 6	N	This is a unique identifier for each institution.
PART	1	7 - 7	AN	A,B,C,D,F & G
LINE	3	8 - 10	N	See survey form or Appendix B)
STAFF01	6	13 - 18	N	Non-resident alien men - Column (1)
STAFF02	6	19 - 24	N	Non-resident alien women - Column (2)
STAFF03	6	25 - 30	N	Black non-Hispanic men - Column (3)
STAFF04	6	31 - 36	N	Black non-Hispanic women - Column (4)
STAFF05	6	37 - 42	N	American Indian or Alaskan Native men - Column (5)
STAFF06	6	43 - 48	N	American Indian or Alaskan Native women - Column (6)
STAFF07	6	49 - 54	N	Asian or Pacific Islander men - Column (7)
STAFF08	6	55 - 60	N	Asian or Pacific Islander women - Column (8)
STAFF09	6	61 - 66	N	Hispanic men - Column (9)
STAFF10	6	67 - 72	N	Hispanic women - Column (10)
STAFF11	6	73 - 78	N	White non-Hispanic men - Column (11)
STAFF12	6	79 - 84	N	White non-Hispanic women - Column (12)
STAFF13	6	85 - 90	N	Race-ethnicity unknown men - Column (13)
STAFF14	6	91 - 96	N	Race-ethnicity unknown women - Column (14)
STAFF15	6	97 - 102	N	Total men - Column (15)
STAFF16	6	103 - 108	N	Total women - Column (16)
XSTAFF01	1	109 - 109	AN	Item imputation Flags (see appendix A. ICD list 9)
XSTAFF02	1	110 - 110	AN	
XSTAFF03	1	111 - 111	AN	
XSTAFF04	1	112 - 112	AN	
XSTAFF05	1	113 - 113	AN	
XSTAFF06	1	114 - 114	AN	
XSTAFF07	1	115 - 115	AN	
XSTAFF08	1	116 - 116	AN	
XSTAFF09	1	117 - 117	AN	
XSTAFF10	1	118 - 118	AN	
XSTAFF11	1	119 - 119	AN	
XSTAFF12	1	120 - 120	AN	
XSTAFF13	1	121 - 121	AN	
XSTAFF14	1	122 - 122	AN	
XSTAFF15	1	123 - 123	AN	
XSTAFF16	1	124 - 124	AN	

**Record layout for the 1997 Fall Staff Survey data file--continued**

Variable Name	Length	Record Position	Variable Type	Description
---------------	--------	-----------------	---------------	-------------

**File name:S97\_E.DAT - 1997 Fall staff "S" survey Part E, - Services contracted or donated by attendance status and primary occupational activity**

UNITID	6	1 - 6	N	This is a unique identifier for each institution.
PART	1	7 - 7	AN	E
FILLER	5	8 - 12	AN	blank
SRVCFT1	6	13 - 18	N	Exec./admin. & managerial full-time
SRVCPT1	6	19 - 24	N	Exec./admin. & managerial part-time
SRVCFT2	6	25 - 30	N	Faculty(Instruct. Res. Pub. Srv.) full-time
SRVCPT2	6	31 - 36	N	Faculty(Instruct. Res. Pub. Srv.) part-time
SRVCFT3	6	37 - 42	N	Other professionals full-time
SRVCPT3	6	43 - 48	N	Other professionals part-time
SRVCFT4	6	49 - 54	N	Technical/paraprofessionals full-time
SRVCPT4	6	55 - 60	N	Technical/paraprofessionals part-time
SRVCFT5	6	61 - 66	N	Clerical & secretarial full-time
SRVCPT5	6	67 - 72	N	Clerical & secretarial part-time
SRVCFT6	6	73 - 78	N	Skilled crafts full-time
SRVCPT6	6	79 - 84	N	Skilled crafts part-time
SRVCFT7	6	85 - 90	N	Service/maintenance full-time
SRVCPT7	6	91 - 96	N	Service/maintenance part-time
SRVCFT8	6	97 - 102	N	Total contracted & donated serv. full-time
SRVCPT8	6	103 - 108	N	Total contracted & donated serv. part-time
XSRVCFT1	1	109 - 109	AN	Item imputation Flags (see appendix A. ICD list 9)
XSRVCPT1	1	110 - 110	AN	
XSRVCFT2	1	111 - 111	AN	
XSRVCPT2	1	112 - 112	AN	
XSRVCFT3	1	113 - 113	AN	
XSRVCPT3	1	114 - 114	AN	
XSRVCFT4	1	115 - 115	AN	
XSRVCPT4	1	116 - 116	AN	
XSRVCFT5	1	117 - 117	AN	
XSRVCPT5	1	118 - 118	AN	
XSRVCFT6	1	119 - 119	AN	
XSRVCPT6	1	120 - 120	AN	
XSRVCFT7	1	121 - 121	AN	
XSRVCPT7	1	122 - 122	AN	
XSRVCFT8	1	123 - 123	AN	
XSRVCPT8	1	124 - 124	AN	

**File name:S97\_CN.DAT - 1997 Fall staff consolidated "CN" survey - Staff counts by race/ethnicity, sex, attendance status and primary occupational activity**

UNITID	6	1 - 6	N	This is a unique identifier for each institution.
PART	1	7 - 7	AN	A,B, and C
LINE	3	8 - 10	N	See survey form or Appendix B
STAFF15	6	13 - 18	N	Total male
STAFF16	6	19 - 24	N	Total female
XSTAFF15	1	25 - 25	AN	Imputation flag total male
XSTAFF16	1	26 - 26	AN	Imputation flag total female

## Appendix A

### IPEDS CODE DESCRIPTORS (ICD)

These IPEDS Code Descriptors provide information on the IPEDS survey cycles, regional accreditation, and codes for States and BEA regions.

#### List 1 - State Codes

STATE NAME (PO)	STABBR CODE	FIPS	BEA REGION	REGIONAL ACCREDITATION
Alabama	AL	01	5 - Southeast	SACSCC
Alaska	AK	02	8 - Far West	NWASC
Arizona	AZ	04	6 - Southwest	NCACHE,NCACOS
Arkansas	AR	05	5 - Southeast	NCACHE,NCACOS
California	CA	06	8 - Far West	WASCJC,WASCCS,WASCSR
Colorado	CO	08	7 - Rocky Mountains	NCACHE,NCACOS
Connecticut	CT	09	1 - New England	NEASCHE,NEASCTC
Delaware	DE	10	2 - Mid East	MSACHE,MSACSS
District of Columbia	DC	11	2 - Mid East	MSACHE,MSACSS
Florida	FL	12	5 - Southeast	SACSCC
Georgia	GA	13	5 - Southeast	SACSCC
Hawaii	HI	15	8 - Far West	WASCJC,WASCCS,WASCSR
Idaho	ID	16	7 - Rocky Mountains	NWASC
Illinois	IL	17	3 - Great Lakes	NCACHE,NCACOS
Indiana	IN	18	3 - Great Lakes	NCACHE,NCACOS
Iowa	IA	19	4 - Plains	NCACHE,NCACOS
Kansas	KS	20	4 - Plains	NCACHE,NCACOS
Kentucky	KY	21	5 - Southeast	SACSCC
Louisiana	LA	22	5 - Southeast	SACSCC
Maine	ME	23	1 - New England	NEASCHE,NEASCTC
Maryland	MD	24	2 - Mid East	MSACHE,MSACSS
Massachusetts	MA	25	1 - New England	NEASCHE,NEASCTC
Michigan	MI	26	3 - Great Lakes	NCACHE,NCACOS
Minnesota	MN	27	4 - Plains	NCACHE,NCACOS
Mississippi	MS	28	5 - Southeast	SACSCC
Missouri	MO	29	4 - Plains	NCACHE,NCACOS
Montana	MT	30	7 - Rocky Mountains	NWASC
Nebraska	NE	31	4 - Plains	NCACHE,NCACOS
Nevada	NV	32	8 - Far West	NWASC
New Hampshire	NH	33	1 - New England	NEASCHE,NEASCTC
New Jersey	NJ	34	2 - Mid East	MSACHE,MSACSS
New Mexico	NM	35	6 - Southwest	NCACHE,NCACOS
New York	NY	36	2 - Mid East	MSACHE,MSACSS
North Carolina	NC	37	5 - Southeast	SACSCC
North Dakota	ND	38	4 - Plains	NCACHE,NCACOS

## Appendix A

### List 1 - State Codes (continued)

STATE NAME (PO)	STABBR CODE	FIPS	OBE REGION	REGIONAL ACCREDITATION
Ohio	OH	39	3 - Great Lakes	NCACHE,NCACOS
Oklahoma	OK	40	6 - Southwest	NCACHE,NCACOS
Oregon	OR	41	8 - Far West	NWASC
Pennsylvania	PA	42	2 - Mid East	MSACHE,MSACSS
Rhode Island	RI	44	1 - New England	NEASCHE,NEASCTC
South Carolina	SC	45	5 - Southeast	SACSCC
South Dakota	SD	46	4 - Plains	NCACHE,NCACOS
Tennessee	TN	47	5 - Southeast	SACSCC
Texas	TX	48	6 - Southwest	SACSCC
Utah	UT	49	7 - Rocky Mountains	NWASC
Vermont	VT	50	1 - New England	NEASCHE,NEASCTC
Virginia	VA	51	5 - Southeast	SACSCC
Washington	WA	53	8 - Far West	NWASC
West Virginia	WV	54	5 - Southeast	NCACHE,NCACOS
Wisconsin	WI	55	3 - Great Lakes	NCACHE,NCACOS
Wyoming	WY	56	7 - Rocky Mountains	NCACHE,NCACOS
American Samoa	AS	60	9 - Outlying Areas	WASCJC,WASCCS,WASCSR
Federated States of Micronesia	FM	64	9 - Outlying Areas	WASCJC,WASCCS,WASCSR
Guam	GU	66	9 - Outlying Areas	WASCJC,WASCCS,WASCSR
Marshall Islands	MH	68	9 - Outlying Areas	WASCJC,WASCCS,WASCSR
Northern Marianas	MP	69	9 - Outlying Areas	WASCJC,WASCCS,WASCSR
Palau	PW	70	9 - Outlying Areas	WASCJC,WASCCS,WASCSR
Puerto Rico	PR	72	9 - Outlying Areas	MSACHE,MSACSS
Virgin Islands	VI	78	9 - Outlying Areas	MSACHE,MSACSS

**Appendix A**  
**List 2 – Bureau of Economic Analysis (BEA) Region Codes**

00 - U.S. Service schools	
01 - New England	CT ME MA NH RI VT
02 - Mid East	DE DC MD NJ NY PA
03 - Great Lakes	IL IN MI OH WI
04 - Plains	IA KS MN MO NE ND SD
05 - Southeast	AL AR FL GA KY LA MS NC SC TN VA WV
06 - Southwest	AZ NM OK TX
07 - Rocky Mountains	CO ID MT UT WY
08 - Far West	AK CA HI NV OR WA
09 - Outlying Areas	AS FM GU MH MP PR PW VI

**List 3 - Regional Accreditation Agency Codes (Institutional Characteristics file only)**

01 - (MSACHE)	Middle States Association of Colleges and Schools, Commission on Higher Education
02 - (MSACSS)	Middle States Association of Colleges and Schools, Commission on Secondary Schools
03 - (NEASCHE)	New England Association of Schools and Colleges Commission on Institutions of Higher Education
04 - (NEASCTC)	New England Association of Schools and Colleges Commission on Vocational, Technical, Career Institutions
05 - (NCACHE)	North Central Association of Colleges and Schools, Commission on Institutions of Higher Education
06 - (NCACOS)	North Central Association of Colleges and Schools, Commission on Schools
07 - (NWASC)	Northwest Association of Schools and Colleges, Commission on Colleges
08 - (SACSCC)	Southern Association of Colleges and Schools, Commission on Colleges
09 - (WASCJC)	Western Association of Schools and Colleges, Accrediting Commission for Community and Junior Colleges
10 - (WASCCS)	Western Association of Schools and Colleges, Accrediting Commission for Schools
11 - (WASCSR)	Western Association of Schools and Colleges, Accrediting Commission for Senior Colleges and Universities

**Appendix A**  
**List 4 - Locale codes - Degree of Urbanization**

Codes	Definitions
b -	blank
1 -	<b>Large City</b> - A central city of a CMSA or MSA with the city having a population greater than or equal to 250,000.
2 -	<b>Mid-size City</b> - A central city of a CMSA or MSA, with the city having a population less than 250,000.
3 -	<b>Urban Fringe of Large City</b> - Any incorporated place, CDP, or non-place territory within a CMSA or MSA of a Large City and defined as urban by the Census Bureau.
4 -	<b>Urban Fringe of Mid-size City</b> - Any incorporated place, CDP, or non-place territory within a CMSA or MSA of a Large City of a Mid-size City and defined as urban by the Census Bureau
5 -	<b>Large Town</b> - An incorporated place or CDP with a population greater than or equal to 25,000 and located outside a CMSA or MSA.
6 -	<b>Small Town</b> - An incorporated place or CDP with a population less than 25,000 and greater than or equal to 2,500 and located outside a CMSA or MSA.
7 -	<b>Rural</b> - Any incorporated place, CDP, or non-place territory designated as rural by the Census Bureau.
9 -	<b>Not Assigned</b>

**List 5 - Percent Minority Enrollment Codes**

The percent minority enrollment variables are included in all IPEDS data files to help users classify institutions by minority enrollment characteristics. These percentages were generated from the 1996 fall enrollment data file.

Codes	Values
00	- 0% to less than .5%
01-98	- .5% to less than 98.5%
99	- 98.5% to 100%
Blank	- Percent minority was not calculated because the institution: (1) was not in the 1996 fall enrollment file; (2) or was imputed in 1996 using the mean averages of its sector; (3) did not report race-ethnicity in 1996;

**Appendix A**  
**List 6 - Historically Black Colleges and Universities (HBCU's)**

UNITID	Institution Name	State	Sector
100654	Alabama A & M University	AL	1
100724	Alabama State University	AL	1
101073	Concordia College	AL	2
101462	J F Drake State Technical College	AL	4
101569	Lawson State Community College	AL	4
101675	Miles College	AL	2
101912	Oakwood College	AL	2
102030	Bishop State Community College	AL	4
102058	Selma University/2	AL	2
102270	Stillman College	AL	2
102298	Talladega College	AL	2
102313	Trenholm State Technical College	AL	4
102377	Tuskegee University	AL	2
106306	Arkansas Baptist College	AR	2
106412	University of Arkansas at Pine Bluff	AR	1
107600	Philander Smith College	AR	2
107840	Shorter College	AR	5
130934	Delaware State University	DE	1
131399	University of the District of Columbia	DC	1
363721	University of the District of Columbia School of Law	DC	1
131520	Howard University	DC	2
132602	Bethune Cookman College	FL	2
133526	Edward Waters College	FL	2
133650	Florida Agricultural and Mechanical University	FL	1
133979	Florida Memorial College	FL	2
138716	Albany State College	GA	1
138947	Clark Atlanta University	GA	2
139719	Fort Valley State College	GA	1
140146	Interdenominational Theological Center	GA	2
140553	Morehouse College	GA	2
140562	Morehouse School of Medicine/1	GA	2
140571	Morris Brown College	GA	2
140720	Paine College	GA	2
140960	Savannah State College	GA	1
141060	Spelman College	GA	2
157058	Kentucky State University	KY	1
158802	Dillard University	LA	2
159009	Grambling State University	LA	1
160621	Southern University and A & M College-Baton Rouge	LA	1
160630	Southern University-New Orleans	LA	1
160649	Southern University-Shreveport-Bossier City Campus	LA	4
160904	Xavier University	LA	2
162007	Bowie State University	MD	1
162283	Coppin State College	MD	1
163338	University of Maryland Eastern Shore	MD	1
163453	Morgan State University	MD	1
170693	Lewis College of Business	MI	5

**Appendix A**  
**List 6 - Historically Black Colleges and Universities (HBCU's) - continued**

UNITID	Institution Name	State	Sector
175342	Alcorn State University	MS	1
175519	Coahoma Community College	MS	4
175768	Hinds Community College-Utica Campus	MS	4
175856	Jackson State University	MS	1
175926	Mary Holmes College	MS	5
176044	Mississippi Valley State University	MS	1
176318	Rust College	MS	2
176406	Tougaloo College	MS	2
177551	Harris-Stowe State College	MO	1
177940	Lincoln University	MO	1
197948	Barber-Scotia College	NC	2
197993	Bennett College	NC	2
198507	Elizabeth City State University	NC	1
198543	Fayetteville State University	NC	1
198756	Johnson C Smith University	NC	2
198862	Livingstone College	NC	2
199102	North Carolina Agricultural & Technical State University	NC	1
199157	North Carolina Central University	NC	1
199582	Saint Augustine's College	NC	2
199643	Shaw University	NC	2
199999	Winston-Salem State University	NC	1
201690	Central State University	OH	1
206491	Wilberforce University	OH	2
207209	Langston University	OK	1
211608	Cheyney University of Pennsylvania	PA	1
213598	Lincoln University	PA	1
217624	Allen University	SC	2
217721	Benedict College	SC	2
217873	Claffin College	SC	2
217891	Clinton Junior College/2	SC	5
217989	Denmark Technical College	SC	4
218399	Morris College	SC	2
218733	South Carolina State University	SC	1
218919	Voorhees College	SC	2
220181	Fisk University	TN	2
220561	Knoxville College /2	TN	2
220598	Lane College	TN	2
220604	Le Moyne-Owen College	TN	2
220792	Meharry Medical College	TN	2
221838	Tennessee State University	TN	1
225575	Huston-Tillotson College	TX	2
225885	Jarvis Christian College	TX	2
227429	Paul Quinn College	TX	2
227526	Prairie View A & M University	TX	1
227854	St Philips College	TX	4
228486	Southwestern Christian College	TX	2

## Appendix A

### List 6 - Historically Black Colleges and Universities (HBCU's) - continued

UNITID	Institution Name	State	Sector
228884	Texas College /2	TX	2
229063	Texas Southern University	TX	1
229887	Wiley College	TX	2
232265	Hampton University	VA	2
232937	Norfolk State University	VA	1
233499	Saint Paul's College	VA	2
234155	Virginia State University	VA	1
234164	Virginia Union University	VA	2
237215	Bluefield State College	WV	1
237899	West Virginia State College	WV	1
243665	University of the Virgin Islands	VI	1

1/ Exempt from Faculty Salary Survey

2/ Institution is only on the Institutional Characteristics survey because it is currently not eligible to participate in Title IV financial aid programs.

## **Appendix A**

### **List 7 - Carnegie Foundation Classification Codes**

The 1994 classification system created by the Carnegie Foundation for the Advancement of Teaching is included in the IPEDS data files to help users of this information further delineate institutions by type. This classification, which dates back to 1970, currently includes approximately 3,600 colleges and universities in the United States that are degree-granting and accredited by an agency recognized by the Secretary, U.S. Department of Education. The 10 categories that make up the new classification scheme are based largely on academic mission and are **not** intended to measure quality. Institutions are classified according to their highest level of offering, the number of degrees conferred by discipline, and the amount of federal support for research received by the institution. Some categories also rely on the selectivity of the institution's admissions.

Information provided by the Carnegie Foundation was matched against the IPEDS "Institutional Characteristics" file and the codes are indicated in the institutional listings where matches were certain. It is important for users to note that IPEDS includes separate listings for all branches of an institution, whereas, in some instances, Carnegie lists only one campus (which encompasses the main campus and all branches). Each of the categories, and the coding scheme used in this file, are explained below:

#### **11 - RESEARCH UNIVERSITIES I**

These institutions offer a full range of baccalaureate programs, are committed to graduate education through the doctorate, and give high priority to research. They award 50 or more doctoral degrees each year. In addition, they receive annually \$40 million or more in federal support.

#### **12 - RESEARCH UNIVERSITIES II**

These institutions offer a full range of baccalaureate programs, are committed to graduate education through the doctorate, and give high priority to research. They award 50 or more doctoral degrees each year. In addition, they receive annually between \$15.5 million and \$40 million in federal support.

#### **13 - DOCTORAL UNIVERSITIES I**

These institutions offer a full range of baccalaureate programs and are committed to graduate education through the doctorate. They award at least 40 doctoral degrees annually in five or more disciplines.

#### **14 - DOCTORAL UNIVERSITIES II**

These institutions offer a full range of baccalaureate programs and are committed to graduate education through the doctorate. They award annually at least 10 doctoral degrees (in three or more disciplines), or 20 or more doctoral degrees in one or more disciplines.

#### **21 - MASTER'S (COMPREHENSIVE) UNIVERSITIES AND COLLEGES I**

These institutions offer a full range of baccalaureate programs and are committed to graduate education through the master's degree. They award 40 or more master's degrees annually in three or more disciplines.

**Appendix A**  
**List 7 – Carnegie Foundation Classification Codes – continued**

**22 - MASTER'S (COMPREHENSIVE) UNIVERSITIES AND COLLEGES II**

These institutions offer a full range of baccalaureate programs and are committed to graduate education through the master's degree. They award 20 or more master's degrees annually in one or more disciplines.

**31 - BACCALAUREATE (LIBERAL ARTS) COLLEGES I**

These institutions are primarily undergraduate colleges with major emphasis on baccalaureate degree programs. They award 40 percent or more of their baccalaureate degrees in liberal arts fields and are restrictive in admissions.

**32 - BACCALAUREATE COLLEGES II**

These institutions are primarily undergraduate colleges with major emphasis on baccalaureate degree programs. They award less than 40 percent of their baccalaureate degrees in liberal arts fields or are less restrictive in admissions.

**40 - ASSOCIATE OF ARTS COLLEGES**

These institutions offer associate of arts certificate or degree programs and, with few exceptions, offer no baccalaureate degrees.

**SPECIALIZED INSTITUTIONS**

These institutions offer degrees ranging from the baccalaureate to the doctorate. At least 50 percent of the degrees awarded by these institutions are in a single discipline.

- 51 - Theological seminaries, Bible colleges and other institutions offering degrees in religion:** This category includes institutions at which the primary purpose is to offer religious instruction or train members of the clergy.
- 52 - Medical schools and medical centers:** These institutions award most of their professional degrees in medicine. In some instances, their programs include other health professional schools, such as dentistry, pharmacy, or nursing.
- 53 - Other separate health profession schools:** Institutions in this category award most of their degrees in such fields as chiropractic, nursing, pharmacy, or podiatry.
- 54 - Schools of engineering and technology:** The institutions in this category award at least a bachelor's degree in programs limited almost exclusively to technical fields of study.
- 55 - Schools of business and management:** The schools in this category award most of their bachelor's or graduate degrees in business or business-related programs.

## Appendix A

### List 7 – Carnegie Foundation Classification Codes – continued

- 56 - **Schools of art, music, and design:** Institutions in this category award most of their bachelor's or graduate degrees in art, music, design, architecture, or some combination of such fields.
- 57 - **Schools of law:** The schools in this category award most of their degrees in law. The list includes only institutions that are separate entities or campuses.
- 58 - **Teachers colleges:** Institutions in this category award most of their bachelor's or graduate degrees in education or education-related fields.
- 59 - **Other specialized institutions:** Institutions in this category include graduate centers, maritime academies, military institutes, and institutions that do not fit any other classification category.
- 60 - **Tribal colleges:** These colleges are, with few exceptions, tribally controlled and located on reservations. They are all members of the American Indian Higher Education Consortium.

### List 8 - Data source - Medium used to collect data

- b - Not returned
- 1 - Internet
- 2 - Tape
- 3 - Diskette
- 4 - Form
- 5 - Form Facsimile
- 6 - PETS
- 7 - Other

## Appendix A

### List 9 -Highest Degree Offered

- 00 - Non-Degree Granting (Certificates only)
- 01 - First-professional degrees only
- 10 - Doctoral
- 11 - Doctoral and First-professional
- 20 - Master's
- 21 - Master's and First-professional
- 30 – Bachelor's
- 31 – Bachelor's and First-professional
- 40 – Associate's
- 41 – Associate's and First-professional
- blank - nonresponse

**Appendix A**  
**List 10 -Item Imputation Flag Descriptors**

- N - Original data field was blank (nonresponse)
- R - Original data value was a reported value, including reported zero
- A - Analyst adjusted a reported value
- C - Analyst corrected a cell that was previously a nonresponse
- P - Imputation for a cell that was previously a nonresponse, using prior year data as the base for imputation
- Q - Imputation for a cell that was previously reported, using prior year data as the base for imputation
- I - Imputation for a cell that was previously a nonresponse, using a method other than prior year
- X - Imputation for a cell that was previously reported, using a method other than prior year
- S - Details are adjusted (raked) to sum to the total
- T - Total adjusted to equal the sum of the detail
- U - Library data unavailable
- Z - Implied reported zero
- M - Data moved from one part of survey form to a corresponding field in another part of the survey.
- G - Data generated from other data values by the machine edits.
- D - Data suppressed due to disclosure considerations.
- J - Analyst adjusted reported value during scan edit of survey form

## **Appendix B**

### **Fall Staff Data Available "S" form (total lines only)**

<b>Line Number</b>	<b>Description</b>
	Part A- Full-time faculty (instruction/research/public service) employees by racial/ethnic status, sex, and primary occupational activity (page 4 of the survey form):
10	Total 9/10 month salary contracts
11	less than 9/10 month salary contracts
21	Total 11/12 month salary contracts
22	Part A total (sum of lines 10+11+21) (same as line 107)
	Part B - All other full-time employees by racial/ethnic status, sex, and primary occupational activity (pages 5 through 7 of the survey form):
32	Total executive, administrative and managerial
42	Total other professionals (support/service)
49	Total technical and paraprofessionals
56	Total clerical and secretarial
63	Total skilled crafts
70	Total service/maintenance
71	Part B total
72	Grand total all full-time employees
	Part C - All other full-time employees by racial/ethnic status, sex, and primary occupational activity (page 8 of the survey form):
73	Total executive, administrative and managerial personnel with academic rank and/or tenure
74	Full-time staff paid in full from "soft money" sources
75	Nonresident aliens (included in line 22)
	Part D - Part-time employees by racial/ethnic status, sex and primary occupational activity (page 9 of the survey form):
76	Executive, administrative, and managerial
77	Faculty (instruction/research/public service)
78	Instruction/research assistants
79	Other professionals (support/service)
80	Technical and paraprofessionals
81	Clerical and secretarial
82	Skilled crafts
83	Service/maintenance
84	Total part-time employees
85	Grand total all employees

**Appendix B**  
**Fall Staff Data Available "S" form (total lines only) - continued**

Line Number	Description
	Part E - Tenure of full-time faculty (instruction/research/public service) by racial/ethnic status, sex and academic rank
	1. Faculty with tenure
86	Professors
87	Associate professors
88	Assistant professors
89	Instructors
90	Lecturers
91	No academic rank
92	Total faculty with tenure
	2. Nontenured Faculty (those on tenure track)
93	Professors
94	Associate professors
95	Assistant professors
96	Instructors
97	Lecturers
98	No academic rank
99	Total non-tenured faculty (those on tenure track)
	3. Nontenured faculty (those not on tenure track)
100	Professors
101	Associate professors
102	Assistant professors
103	Instructors
104	Lecturers
105	No academic rank
106	Total nontenured faculty (those not on tenure track)
107	Total faculty (sum of lines 92+99) (same as line 22)
	Part G - New hires by racial/ethnic status, sex and primary occupational activity
108	Executive, administrative, and managerial Faculty
109	a. Tenured
110	b. Nontenured on track
111	c. Nontenured not on track
112	Other professionals (support-service)
113	Technical and paraprofessionals
114	Clerical and secretarial
115	Skilled crafts
116	Service/maintenance
117	Total (sum of lines 109-116)

**Appendix B**  
**Fall Staff Data Available "S" form (total lines only)**

<b>Line Number</b>	<b>Description</b>
------------------------	--------------------

Fall Staff Data Available - "CN" form (total lines only)

Part E - Employees by sex, attendance status and primary occupational activity

Full-time Employees

32	Executive, administrative, and managerial
22	Faculty (instruction/research/public Service)
42	Other professionals (support/service)
49	Technical and paraprofessionals
56	Clerical and secretarial
63	Skilled crafts
70	Service/maintenance
72	Total all full-time employees

Part-time Employees

76	Executive, administrative, and managerial
77	faculty (instruction/research/public service)
78	Instruction/research assistants
79	Other professionals (support/service)
80	Technical and paraprofessionals
81	Clerical and secretarial
82	Skilled crafts
83	Service/maintenance
84	Total all part-time employees
85	Grand total all employees (not on preliminary file)